

# AGENDA

**Ordinary meeting of the**

## **Joint Committee of Tasman District and Nelson City Councils**

**Tuesday 28 March 2023  
Commencing at 9.30a.m.  
Council Chamber  
Floor 2A, Civic House  
110 Trafalgar Street, Nelson**

**Chairperson** His Worship the Mayor of Nelson Nick Smith  
**Alternating Chairperson** His Worship the Mayor of Tasman Tim King

### **Members**

#### **Tasman District Council:**

Deputy Mayor of Tasman Stuart Bryant, Councillors Celia Butler, Glen Daikee, Barry Dowler, Jo Ellis, Mark Greening, Chris Hill, Mike Kininmonth, Christeen MacKenzie, Kit Maling, Brent Maru, Dan Shallcrass and Trindi Walker

#### **Nelson City Council:**

Deputy Mayor of Nelson Rohan O'Neill-Stevens, Councillors Matty Anderson, Matthew Benge, Trudie Brand, Mel Courtney, James Hodgson, Kahu Paki Paki, Pete Rainey, Campbell Rollo, Rachel Sanson, Tim Skinner and Aaron Stallard

**Quorum: 14** - At least five must be from each local authority

## ***Joint Committee of Tasman District and Nelson City Councils***

### **Areas of Responsibility:**

- Matters relating to Statements of Expectation for all jointly owned Council Controlled Organisations and Council Controlled Trading Organisations
- Receipt of six monthly presentations from Port Nelson Limited, Nelson Airport Limited and Tasman Bays Heritage Trust and from the Nelson Regional Development Agency (owned solely by Nelson City Council).
- Discussion of policies, initiatives or directives stemming from central Government or external agencies, that involve cross-boundary issues
- Implementation of the Nelson Tasman Future Development Strategy

### **Powers to Decide:**

- To determine the strategic direction to be given to jointly owned CCOs and CCTOs through Statements of Expectation
- To adopt, approve, review and amend the Nelson Tasman Future Development Strategy and Implementation Plan
- In matters relating to the Nelson Tasman Future Development Strategy, to undertake community engagement, including all steps relating to Special Consultative Procedures or other formal consultation processes

### **Powers to Recommend to Councils:**

- All other matters requiring decision will be recommended to Nelson City and Tasman District Council, subject to an equivalent resolution being adopted by the other Council

### **Quorum:**

- The quorum at a meeting of the Joint Committee is set at 14, being a majority of members as the membership is an odd number.
- Of that quorum of 14 members, at least five must be from each local authority.

### **Procedure:**

- The Standing Orders of the Council providing administration to the committee will be applied at each meeting.
- The Chairperson will alternate each meeting between the Mayor of Nelson City Council and the Mayor of Tasman District Council. In the absence of either Mayor, the committee will elect a chair as its first item of business for that meeting. No deputy chairperson will be appointed.
- The Chairperson will not have a casting vote
- These delegations/terms of reference may be varied by resolution of both Councils and any such resolution will be subject to adoption by the other Council unless it is a matter specific to one Council only
- Copies of minutes of meetings of the Joint Committee will be retained by each Council for record keeping purposes

**1. Apologies**

An apology has been received Cr M Kininmonth

**2. Confirmation of Order of Business**

**3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

**5. Confirmation of Minutes**

5.1 29 November 2022

**6 - 11**

Document number M19926

Recommendation

***That the Joint Committee of Tasman District and Nelson City Councils***

***1. Confirms the minutes of the meeting of the Joint Committee of Tasman District and Nelson City Councils, held on 29 November 2022, as a true and correct record.***

**6. Nelson Airport Ltd - Six Monthly Strategic Presentation**

Quinton Hall, Chair, and Mark Thompson, Chief Executive Officer, of Nelson Airport Ltd will provide a six-monthly strategic presentation.

**7. Tasman Bays Heritage Trust - Six-Monthly Strategic Presentation**

Darren Mark, Trustee and Chair of Tasman Bays Heritage Trust’s Audit and Risk Committee and Lucinda Jimson, Chief Executive of the Nelson Provincial Museum, will provide a six-monthly presentation.

**8. Port Nelson Ltd - Six Monthly Strategic Presentation**

Paul Zealand, Chair, Hugh Morrison, Chief Executive Officer, and Daryl Wehner, Chief Financial Officer/Company Secretary, will provide a six-monthly strategic presentation.

**9. Infrastructure Holdings Ltd - Six Monthly Strategic Presentation**

Sue Sheldon, Chair, and Daryl Wehner, Chief Financial Officer/Company Secretary, will provide a six-monthly strategic presentation.

**CONFIDENTIAL BUSINESS**

**10. Exclusion of the Public**

Recommendation

***That the Joint Committee***

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Joint Committee Meeting - Confidential Minutes - 29 November 2022</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"><li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or</li></ul>

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
		good reason exists under section 7.	disadvantage, negotiations (including commercial and industrial negotiations)



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## Minutes of a meeting of the

### Joint Committee of Tasman District and Nelson City Councils

#### *Te Kōmiti Mahi Tahi*

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson on Tuesday 29 November 2022, commencing at 1.00p.m.**

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Present: Tasman District Council: His Worship the Mayor T King (Chairperson), Deputy Mayor S Bryant, Councillors C Butler, B Dowler, C Hill, C MacKenzie, K Maling and T Walker

Nelson City Council: His Worship the Mayor N Smith, Deputy Mayor R O'Neill-Stevens, Councillors M Anderson, M Courtney, K Paki Paki, C Rollo, R Sanson and A Stallard

Present via zoom: Councillors G Daikee, J Ellis and M Kininmonth

In Attendance: Tasman District Council: Acting Chief Executive (L Rae), Group Manager – Finance (M Drummond)

Nelson City Council: Acting Chief Executive (D Bush-King), Group Manager Community Services (A White), Group Manager Corporate Services (N Harrison), Senior Governance Adviser (M Macfarlane) and Governance Adviser (T Kruger)

Apologies: Apologies have been received from TDC Councillors M Greening, B Maru, D Shallcrass and NCC Councillors M Benge, T Brand, J Hodgson, P Rainey and Councillor T Skinner for lateness.

#### **1. Apologies**

Resolved JC/2022/001

#### ***That the Joint Committee***

- 1. Receives and accepts the apologies from Tasman District Council Councillors M Greening, B Maru, D Shallcrass and Nelson City Council Councillors M Benge, T Brand, J Hodgson, P Rainey and Councillor T Skinner for lateness.***

His Worship the Mayor/Sanson

Carried

## **2. Confirmation of Order of Business**

There were no changes to the order of business.

## **3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

## **4. Public Forum**

There was no public forum.

## **5. Port Nelson Limited - six-monthly strategic presentation**

Document number R26573

Port Nelson Chief Financial Officer, Daryl Wehner, and QuayConnect General Manager, Jaron McLeod, tended an apology from Chief Executive Officer, Hugh Morrison, and spoke to their tabled presentation (1982984479-5340).

Mr Wehner and Mr McLeod answered questions on the profitability of QuayConnect, key threats posed by other ports, what containers were used for bulk wine transport, the risks and costs associated with the development of an inland port, usage rates of existing cranes and availability of containers for the horticulture industry.

Port Nelson Representative, Erin King, answered questions on the development of maori engagement plans and the resourcing and timelines involved.

### **Attachments**

1 1982984479-5340 Port Nelson presentation

## **6. Nelson Airport Limited - six-monthly strategic presentation**

Document number R26575

Nelson Airport Chairperson, Quinton Hall, Chief Executive Officer, Mark Thompson, and Corporate Services Manager, Simon Orr, spoke to their tabled presentation (1982984479-5339)

Mr Hall, Mr Thompson and Mr Orr answered questions on the infrastructure priority for the airport, if there were any strategic levers to encourage competition for flights into Nelson, potential options to alleviate car parking issues, if carbon emissions were tied to growth, the height of the current runway above sea level and the potential extension of the runway.

His Worship the Mayor Smith acknowledged the waiving of landing costs for Origin Air flights during the recent closure of SH6.

**Attachments**

1 1982984479-5339 Nelson Airport presentation

**7. Tasman Bays Heritage Trust - Six Monthly Strategic Presentation**

Document number R26622

Chief Executive, Lucinda Jimson, Chair, Olivia Hall, and Deputy Chair, Emma Thompson, of the Nelson Provincial Museum, spoke to a tabled document (1982984479-5338).

Group Manager – Finance, Mike Drummond, answered a question on the remaining balance of the loan issued to Trust.

**Attachments**

1 1982984479-5338 Tasman Bay Heritage Trust presentation

**8. Infrastructure Holdings Limited (IHL) briefing**

Document number R27360

Port Nelson Chief Financial Officer, Daryl Wehner, spoke to a tabled presentation (1982984479-5337). Mr Wehner noted the focus is to keep mobility and agility, that the holding company is a Council Controlled Trading Organisation which allows access to Local Government Funding Agency funds and that in future the port and airport will report to both Councils alongside IHL.

Port Nelson Representative, Mr Wehner, Group Manager – Finance, Mike Drummond and Group Manager Corporate Services, Nikki Harrison answered questions on how costs to date for airport and port had been allocated, ability for climate related financial disclosures and reporting, future reporting from port and airport, appointment of treasury advisor, ability for Councils to provide input on major capital investment, impact of change in interest rates and what synergies and savings were possible.

**Attachments**

1 1982984479-5337 Infrastructure Holdings Limited presentation

His Worship the Mayor King vacated the chair and left the meeting at 3.04p.m. His Worship the Mayor Smith assumed the chair.

**9. Adjournment of meeting**

Due to a loss of quorum the meeting was adjourned at 3.04p.m.

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**Minutes of part of a meeting of the**  
**Joint Committee of Tasman District and Nelson City Councils**  
***Te Kōmiti Mahi Tahī***

**Reconvened in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson on Tuesday 13 December 2022, commencing at 12.00p.m.**

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Present: Tasman District Council: His Worship the Mayor T King (Chairperson), Deputy Mayor S Bryant, Councillors C Butler, G Daikee, B Dowler, J Ellis, M Greening, C Hill, M Kininmonth, C MacKenzie, K Maling, B Maru and T Walker

Nelson City Council: His Worship the Mayor N Smith, Deputy Mayor R O'Neill-Stevens, Councillors M Anderson, M Benge, T Brand, M Courtney, J Hodgson, K Paki Paki, R Sanson, A Stallard and T Skinner

In Attendance: Nelson City Council: Group Manager Community Services (A White), Group Manager Corporate Services (N Harrison), Group Manager Strategy and Communications (N McDonald), Team Leader (R Byrne) and Governance Adviser (T Kruger)

Apologies: Apologies have been received from TDC Councillors D Shallcrass, T Walker, M Kininmonth and NCC Councillors C Rollo and P Rainey

## **10 Apologies**

Resolved JC/2022/013

***That the Joint Committee***

- 1. Receives and accepts the apologies from Tasman District Council Councillors D Shallcrass, T Walker, M Kininmonth and Nelson City Council Councillors C Rollo and P Rainey.***

His Worship the Mayor/Sanson

Carried

## 11. Exclusion of Public

Resolved JC/2022/014

***That the Joint Committee***

1. ***Excludes the public from the following parts of the proceedings of this meeting.***
2. ***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Dowler/O'Neill-Stevens

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Joint Council Controlled Organisations - Matters for Statements of Expectations (Tasman Bays Heritage Trust and Infrastructure Holdings Limited) 2023-24</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

The meeting went into confidential session at 12.02p.m. and resumed in public session at 1.00p.m.

## 12. Restatements

It was resolved while the public was excluded:

- 1 **Joint Council Controlled Organisations - Matters for Statements of Expectations (Tasman Bays Heritage Trust and Infrastructure Holdings Limited) 2023-24**
  4. ***Agrees that Report and the decision be made publicly available once the completed Statements of Expectation are made***

*available on the Tasman District Council and Nelson City  
Council websites.*

There being no further business the meeting ended at 1.01p.m.

Confirmed as a correct record of proceedings by resolution on (date)

Resolved

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