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**Minutes of a meeting of the  
Chief Executive Employment Committee**

***Te Kōmiti Taimahi Tumuaki***

**Held in the Rūna Whakatū, Civic House, 110 Trafalgar Street,  
Nelson on Tuesday 25 January 2022, commencing at 2.06p.m.**

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors J Edgar, G Noonan and P Rainey

In Attendance: Chief Executive (P Dougherty), Roger Ball (Support for CE) and Team Leader Governance (R Byrne)

Apologies : Nil

**Karakia and Mihi Timatanga**

**1. Apologies**

**2. Confirmation of Order of Business**

There was no change to the order of business.

**3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

There was no public forum.

**5. Confirmation of Minutes**

5.1 21 September 2021, agenda pages 5 - 8 refer.

It was noted that Deputy Mayor Judene Edgar was not recorded as present, the minutes were updated to correct the error.

***That the Chief Executive Employment Committee***

Resolved CEE/2022/001

***That the Chief Executive Employment Committee***

- 1. Confirms the amended minutes of the meeting of the Chief Executive Employment Committee, held on 21 September 2021, as a true and correct record.***

Her Worship the Mayor/Edgar

Carried

**6. Chairperson's Report**

Document number R26454

Her Worship the Mayor advised that there were some steps to work through in relation to finalising the Chief Executive's performance review, remuneration review and 2021/22 KPIs, along with the five year contract review.

The meeting adjourned from 2.10pm to 2.22pm.

**7. Exclusion of the Public**

The Chief Executive advised that Roger Ball was present as his support person when considering Item 3 on the Confidential Agenda (Chief Executive's Performance Review Report).

Her Worship the Mayor asked Mr Ball to confirm that he understood the confidential nature of the meeting and that what was discussed would stay within the room. Mr Ball confirmed his understanding.

Resolved CEE/2022/002

- 1. Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Roger Ball remain after the public has been excluded as he was the support person for the Chief Executive in relation to the Chief Executive's Performance Review Report; and***
- 2. Excludes the public from the following parts of the proceedings of this meeting.***

**3. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Her Worship the Mayor/Edgar

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
<b>1</b>	<b>Chief Executive Employment Committee Meeting - Confidential Minutes - 21 September 2021</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>2</b>	<b>Chairperson's Report</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>3</b>	<b>Chief Executive's Performance Review Report</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

The meeting went into confidential session at 2.27p.m. and adjourned at 4.07pm.

The meeting reconvened in confidential session on Monday 14 February 2022 at 2.00p.m., and reconvened in public session at 3.28pm.

**Karakia Whakamutunga**

## 8. Restatements

It was resolved while the public was excluded:

### **2 CONFIDENTIAL: Chief Executive's Performance Review Report**

1. *Agrees that Report (R26460), Attachment (A2838234) and the decision remain confidential at this time.*

There being no further business the meeting ended at 3.28p.m.

Confirmed as a correct record of proceedings by resolution on 22 February 2022

Resolved CEE/2022/0038

### ***That the Chief Executive Employment Committee***

1. ***Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 25 January 2022, as a true and correct record.***