



**Notice of the ordinary meeting of the  
Sports and Recreation Committee  
*Kōmiti Hākinakina, Papa Rēhia Hoki***

Date:	Thursday 17 September 2020
Time:	10.00a.m.
Location:	Council Chamber, Civic House 110 Trafalgar Street Nelson

## **Agenda**

### ***Rārangi take***

<b>Chair</b>	Cr Tim Skinner
<b>Deputy Chair</b>	Cr Trudie Brand
<b>Members</b>	Her Worship the Mayor Rachel Reese Cr Yvonne Bowater Cr Mel Courtney Cr Kate Fulton Cr Judene Edgar Cr Matt Lawrey Cr Brian McGurk Cr Gaile Noonan Cr Rohan O'Neill-Stevens Cr Pete Rainey Cr Rachel Sanson

**Pat Dougherty  
Chief Executive**

Quorum: 2

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

## ***Sports and Recreation Committee – Delegations***

### **Areas of Responsibility:**

- Bylaws, within the areas of responsibility
- Campgrounds
- Marina
- Modellers' Pond
- Natureland
- Nelson Gondola Project and Koata Park
- Parks and Reserves, aside from
  - Saxton Field (a matter for the Saxton Field Committee)
  - Greenmeadows Community Centre, Stoke Memorial Hall, and Tahunanui Community Centre (matters for the Community Services Committee)
  - Heritage Houses and their grounds (matters for the Community Services Committee)
- Recreation and Leisure Facilities and Services, including swimming pool facilities and Waahi Taakaro Golf Course
- Rural Fire Activities
- Sports Fields, including Trafalgar Park and the Trafalgar Pavilion
- The Trafalgar Centre

### **Delegations:**

The committee has all of the responsibilities, powers, functions and duties of Council in relation to governance matters within its areas of responsibility, except where they have been retained by Council, or have been referred to other committees, subcommittees or subordinate decision-making bodies.

The exercise of Council's responsibilities, powers, functions and duties in relation to governance matters includes (but is not limited to):

- Monitoring Council's performance for the committee's areas of responsibility, including legislative responsibilities and compliance requirements
- Developing, approving, monitoring and reviewing policies and plans, including activity management plans and reserve management plans
- Reviewing and determining whether a bylaw or amendment, revocation or replacement of a bylaw is appropriate
- Undertaking community engagement, including all steps relating to Special Consultative Procedures or other formal consultation processes
- Approving submissions to external bodies or organisations, and on legislation and regulatory proposals.

### **Powers to Recommend to Council:**

In the following situations the committee may consider matters within the areas of responsibility but make recommendations to Council only (in accordance with sections 5.1.3 - 5.1.5 of the Delegations Register):

- Matters that, under the Local Government Act 2002, the operation of law or other legislation, Council is unable to delegate
- The purchase or disposal of land or property relating to the areas of responsibility, other than in accordance with the Long Term Plan or Annual Plan
- Unbudgeted expenditure relating to the areas of responsibility, not included in the Long Term Plan or Annual Plan
- Decisions regarding significant assets
- Decisions in relation to the Nelson Gondola Project and Koata Park

**1. Apologies**

Nil

**2. Confirmation of Order of Business****3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

4.1 Electrix Cheer Sport Nelson - New Gym Sports Stadium

**5. Confirmation of Minutes**

5.1 6 August 2020

**7 - 14**

Document number M13037

Recommendation

***That the Sports and Recreation Committee***

- 1. Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 6 August 2020, as a true and correct record.***

**6. Chairperson's Report****7. Sports and Recreation Committee Quarterly Report to 31 March 2020 and to 30 June 2020****15 - 46**

Document number R16941

Recommendation

***That the Sports and Recreation Committee***

1. ***Receives the report Sports and Recreation Committee Quarterly Report to 31 March 2020 and to 30 June 2020 (R16941) and its attachments (A2435125 and A2433454).***

## **CONFIDENTIAL BUSINESS**

### **8. Exclusion of the Public**

Recommendation

***That the Sports and Recreation Committee***

1. ***Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that:***
  - ***Chris Ward, of PolicyWorks, remain after the public has been excluded, for Item 2 of the Confidential agenda (Potential Land Exchange – Maitai Valley), as he has knowledge relating to this agenda item that will assist the meeting; and***
  - ***Hemi Toia, of Koata Ltd, remain after the public has been excluded, for Items 2 and 3 of the Confidential agenda (Potential land Exchange – Maitai Valley, and Recreational Use of Land owned by Koata Limited), as he has knowledge relating to these agenda items that will assist the meeting; and***
  - ***Duncan Laing, of Simpson Grierson, remain after the public has been excluded, for Item 4 of the Confidential agenda (Brook Reserve – Reserve Management Plan Process), as he has knowledge relating to this agenda item that will assist the meeting.***

Recommendation

***That the Sports and Recreation Committee***

1. ***Excludes the public from the following parts of the proceedings of this meeting.***
2. ***The general subject of each matter to be considered while the public is excluded, the***

***reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Sports and Recreation Committee Meeting - Public Excluded Minutes - 6 August 2020</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>
<b>2</b>	<b>Potential Land Exchange – Maitai Valley</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
<b>3</b>	<b>Recreational Use of Land owned by Koata Ltd</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			<p>the public interest that such information should continue to be supplied</p> <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
4	<p><b>Brook Reserve - Reserve Management Plan Process</b></p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(g) To maintain legal professional privilege</li> </ul>



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## **Minutes of a meeting of the Sports and Recreation Committee**

**Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson**

**On Thursday 6 August 2020, commencing at 10.04a.m.**

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Present: Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, Councillors Y Bowater, T Brand (Deputy Chairperson), M Courtney, J Edgar, K Fulton, M Lawrey, B McGurk, G Noonan, R O'Neill-Stevens, P Rainey and R Sanson

In Attendance: Chief Executive (P Dougherty), Group Manager Community Services (R Ball), Group Manager Strategy and Communications (N McDonald), Governance Adviser (E-J Ruthven), and Governance Support (K McLean)

Apologies : Nil

The meeting was adjourned from 10.04a.m to 10.15a.m, during which time Councillor Fulton left the meeting.

### **1. Apologies**

There were no apologies.

### **2. Confirmation of Order of Business**

The Chair noted there was a public forum presentation. There were no other changes to the order of business.

### **3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

Attendance: Councillor Fulton returned to the meeting at 10.17a.m.

### **4. Public Forum**

#### **4.1 Tasman Rugby Union**

Chief Executive Tasman Rugby Union, Tony Lewis, spoke about the Artificial Turf Feasibility Study. He explained that Tasman Rugby Union

supported an artificial turf development, including a potential financial contribution, but noted its preference that it be located at Trafalgar Park. Mr Lewis suggested that an artificial turf development would predominantly be utilised by community rugby and football players.

Mr Lewis answered questions regarding the reasons for the Tasman Rugby Union's preference for an artificial turf development at Trafalgar Park rather than elsewhere, the use of artificial turf for rugby elsewhere, and whether artificial turf could allow for diverse non-sporting community users of Trafalgar Park.

## **5. Confirmation of Minutes**

5.1 18 June 2020

Document number M10941, agenda pages 7 - 18 refer.

Resolved SPO/2020/027

### ***That the Sports and Recreation Committee***

- 1. Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 18 June 2020, as a true and correct record.***

Courtney/O'Neill-Stevens

Carried

## **6. Chairperson's Report**

Document number R18182

The Chairperson's Report was tabled (A2436185), and Councillor Skinner spoke to his report.

Councillor Skinner noted the memorial service for former Mayor Kerry Marshall, as well as the passing of and memorial service for Jock Edwards, who had been involved in numerous sporting codes in the Nelson region over many years.

Group Manager Community Services, Roger Ball, answered questions regarding survey work underway with permanent residents at the Brook Camp.

Resolved SPO/2020/028

### ***That the Sports and Recreation Committee***

- 1. Receives the report Chairperson's Report (R18182) .***

Edgar/Bowater

Carried

### **Attachments**

- 1 A2436185 - Tabled document - Chairperson's Report



## 7. Artificial Turf Feasibility Study

Document number R18174, agenda pages 19 - 135 refer.

Manager Parks and Facilities, Rosie Bartlett, and Team Leader Parks and Facilities Activity Management, Paul Harrington, presented the report.

Along with Group Manager Community Services, Roger Ball, Ms Bartlett and Mr Harrington answered questions regarding:

- the process to be followed if Council wished to progress this project for inclusion in the draft Long Term Plan;
- the potential environmental impact of an artificial turf development and whether it could be made carbon neutral;
- community demand and sporting code support for an artificial turf development, including potential financial contributions from sporting codes;
- the potential costs involved in developing an artificial turf; and
- consideration of a Trafalgar Park location, as well as the locations identified in the study.

Resolved SPO/2020/029

***That the Sports and Recreation Committee***

- 1. Receives the report Artificial Turf Feasibility Study (R18174) and its attachment (A2418020).***

Fulton/Courtney

Carried

The meeting was adjourned from 11.21a.m. to 11.32a.m.

Resolved SPO/2020/030

***That the Sports and Recreation Committee***

- 2. Refers report R18174 and its attachment (A2418020) for consideration in the draft Parks and Reserves Activity Management Plan 2021-31.***

Brand/Courtney

Carried

The Chair explained that the meeting would move to consider items on the confidential agenda, before returning to consider the remaining item on the open agenda.

## 8. Exclusion of the Public

The Chair explained that Sport Tasman Chief Executive, Nigel Muir, would be in attendance for Item 2 of the Confidential agenda (Urgent Funding Request – Sport Tasman); and Tasman Rugby Union Representatives, Tony Lewis and Koren Grason, would be in attendance for Item 3 of the Confidential agenda (Urgent Funding Request – Tasman Rugby Union) to answer questions and, accordingly, the following resolution was required to be passed:

Resolved SPO/2020/031

### ***That the Sports and Recreation Committee***

#### ***1. Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that:***

- Sport Tasman Chief Executive, Nigel Muir, remains after the public has been excluded, for Item 2 of the Confidential agenda (Urgent Funding Request – Sport Tasman), as he has knowledge relating to Sport Tasman’s request that will assist the meeting; and***
- Tasman Rugby Union Representatives, Tony Lewis and Koren Grason, remain after the public has been excluded, for Item 3 of the Confidential agenda (Urgent Funding Request – Tasman Rugby Union), as he has knowledge relating to Tasman Rugby Union’s request that will assist the meeting.***

Noonan/Brand

Carried

Resolved SPO/2020/032

### ***That the Sports and Recreation Committee***

#### ***1. Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Brand/O'Neill-Stevens

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Sports and Recreation Committee Meeting - Public Excluded Minutes - 18 June 2020</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
2	<b>Urgent Funding Request - Sport Tasman</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>
3	<b>Urgent Funding Request - Tasman Rugby Union</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>

The meeting went into confidential session at 11.51a.m. and resumed in public session at 1.51p.m.

## 9. Aquatic Facilities Strategy

Document number R13742, agenda pages 136 - 232 refer.

Manager Parks and Facilities, Rosie Bartlett, and Parks and Facilities Activity Planner, Jane Loughnan, presented the report.

Attendance: Councillor Bowater returned to the meeting at 1.53p.m.

Ms Bartlett and Ms Loughnan answered questions regarding:

- the breadth of aquatic facilities in the region, including natural features such as the beach or rivers, as well as built pools;
- accessing pools by members of the public, including by modes other than vehicle travel;
- building sustainability and carbon reduction actions into current operations and any future developments, for example by including solar panels;
- potential timeframes for actions suggested in the strategy document, including whether work at Riverside Pool should be prioritised ahead of work at Nayland Pool;
- maintenance schedules and health and safety requirements for current pool assets;
- natural hazard risks in relation to the pool network;
- barriers to pool use, including accessibility issues for users with physical or mental health needs, entry costs, and cultural barriers for some populations in the region;
- Council's role in the pool network, including learn-to-swim, water safety and confidence building roles; and
- heritage values associated with Riverside Pool.

Attendance: Her Worship the Mayor left the meeting at 2.29p.m, and Councillor Rainey left the meeting at 2.31p.m.

It was noted that the wider context of questions raised during the committee meeting would feed into the draft Property and facilities Activity Management Plan 2021-2031 process.

Councillor Noonan, seconded by Councillor Bowater, moved

*That the Sports and Recreation Committee*

1. *Receives the report Aquatic Facilities Strategy (R13742) and its attachment (A2354680); and*
2. *Refers the content of report R13742 and its attachment (A2354680), along with feedback provided at the Sports and Recreation Committee meeting of 6 August 2020, for consideration in the draft Property and Facilities Activity Management Plan 2021-31.*

The meeting was adjourned from 2.46p.m. to 2.48p.m, during which time Councillor McGurk left the meeting.

Councillor Fulton, seconded by Councillor Courtney, moved an amendment:

*That the Sports and Recreation Committee*

1. *Receives the report Aquatic Facilities Strategy (R13742) and its attachment (A2354680); and*
2. *Amends the Aquatic Facilities Strategy to reflect the feedback provided at the Sports and Recreation Committee meeting of 6 August 2020; and*
3. *Refers the content of report R13742 and its attachment (A2354680), along with feedback provided at the Sports and Recreation Committee meeting of 6 August 2020, for consideration in the draft Property and Facilities Activity Management Plan 2021-31.*

The amendment was put and lost, and the substantive motion was put.

Resolved SPO/2020/038

***That the Sports and Recreation Committee***

1. ***Receives the report Aquatic Facilities Strategy (R13742) and its attachment (A2354680); and***
2. ***Refers the content of report R13742 and its attachment (A2354680), along with feedback provided at the Sports and Recreation Committee meeting of 6 August 2020, for consideration in the draft Property and Facilities Activity Management Plan 2021-31.***

Noonan/Bowater

Carried

## **RESTATEMENTS**

It was resolved while the public was excluded:

1	<b>PUBLIC EXCLUDED: Urgent Funding Request - Sport Tasman</b>
	<p><b><i>That the Sports and Recreation Committee</i></b></p> <ol style="list-style-type: none"><li>1. <b><i><u>Receives</u> the report Urgent Funding Request - Sport Tasman (R18084) and its attachment (A2423730); and</i></b></li><li>2. <b><i><u>Approves</u> that, as an interim response to COVID-19 financial pressures, for the financial year 2020/21 Sport Tasman shall pay an amount equivalent to a community lease for Sports House, set at \$5,700; and</i></b></li></ol>

	<p><b>3. <u>Directs</u> officers to report to the Sports and Recreation Committee with further advice with regards to Sport Tasman's payment arrangements for Sports House; and</b></p> <p><b>4. <u>Agrees</u> that the decision only be made publicly available; and</b></p> <p><b>5. <u>Agrees</u> that Report (R18084) and Attachment (A2423730) remain confidential at this time.</b></p>
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<b>2</b>	<b>PUBLIC EXCLUDED: Urgent Funding Request - Tasman Rugby Union</b>
	<p><b><i>That the Sports and Recreation Committee</i></b></p> <p><b>1. <u>Receives</u> the report Urgent Funding Request - Tasman Rugby Union (R18184) and its attachment (A2423790); and</b></p> <p><b>2. <u>Agrees</u> the Report (R18184) and Attachment (A2423790) remain confidential at this time.</b></p>

There being no further business the meeting ended at 2.59p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

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**REPORT R16941**

**Sports and Recreation Committee Quarterly Report to 31  
March 2020 and to 30 June 2020**

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**Purpose of Report**

- 1.1 To inform the Committee of the financial and non-financial results for the third and fourth quarter for the activities under its delegated authority.

**2. Recommendation**

***That the Sports and Recreation Committee***

- 1. Receives the report Sports and Recreation Committee Quarterly Report to 31 March 2020 and to 30 June 2020 (R16941) and its attachments (A2435125 and A2433454).***

**3. Background**

- 3.1 Quarterly reports on performance are being provided to each Committee on the performance and delivery of projects and activities within their areas of responsibility.
- 3.2 The financial reporting focuses on the year to date performance (1 July 2019 to 30 June 2020) compared with the year-to-date (YTD) approved capital and operating budgets.
- 3.3 Unless otherwise indicated, all information is against approved operating budget, which is the 2019/20 annual budget plus any carry forwards, plus or minus any other additions or changes as approved by the Committee or Council.
- 3.4 More detailed project sheets are included in Attachment 1 (A2435125) for the 13 projects that fall under the Sports and Recreation Committee. These have been selected if their budget is at least \$250,000 for 2019/20, are multi-year projects with a budget over \$1 million, or have been assessed to be of particular interest to the Committee.
- 3.5 Project status is analysed based on three factors; quality, time and budget. From the consideration of these three factors the project is summarised as being on track (green), some issues/risks (orange), or

Item 7: Sports and Recreation Committee Quarterly Report to 31 March 2020  
and to 30 June 2020

major issues/risks (red). Projects that are within 5% of their budget are considered to be on track in regards to the budget factor.

**COVID-19 situation**

- 3.6 At the time of writing, Auckland had moved to Alert Level 3 with the rest of New Zealand remaining at Alert Level 2. All Council sports and recreational facilities are operating in accordance with National Guidelines. Procedures are in place in case alert levels change.
- 3.7 A separate report was received by the Sports and Recreation Committee on 18 June with implications of COVID-19 on Sports and Facilities (R17015).
- 3.8 Due to the COVID-19 situation, the reporting of quarter three and four has been included in this report.

**4. Tenders awarded**

- 4.1 Tenders are advised in the Quarterly Report if their budget is at least \$300,000 and/or \$2,500,000 and accepted via the Tenders Subcommittee. There were no tenders awarded under delegated authority in the last two quarters.



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and to 30 June 2020

## 5. Financial Results

### Profit and Loss by activity

Parks & Recreation	Actuals to 30 June 2020	Operating Budget 2019/20	Variance to Budget	Annual Plan Budget 2019/20
<b>Income</b>				
Other Income	(4,655,880)	(4,428,819)	(227,056)	(4,287,454)
Rates Income	(12,753,776)	(13,205,976)	452,200	(13,205,976)
<b>Total</b>	<b>(17,409,656)</b>	<b>(17,634,795)</b>	<b>225,144</b>	<b>(17,493,430)</b>
<b>Expenses</b>				
Base Expenditure	6,221,508	6,324,694	(103,189)	5,801,347
Depreciation	3,518,580	3,487,547	31,033	3,487,548
Finance Expenses	2,531,631	2,604,645	(73,013)	2,604,645
Programmed Expenses	2,205,118	2,881,330	(676,212)	3,226,515
Staff Operating Expenditure	1,316,207	1,597,322	(281,115)	1,561,322
Unprogrammed Expenses	1,382,787	806,663	576,124	702,259
<b>Total</b>	<b>17,175,830</b>	<b>17,702,201</b>	<b>(526,372)</b>	<b>17,383,636</b>
<b>Total</b>	<b>(233,826)</b>	<b>67,406</b>	<b>(301,228)</b>	<b>(109,795)</b>

Social	Actuals to 30 June 2020	Operating Budget 2019/20	Variance to Budget	Annual Plan Budget 2019/20
<b>Income</b>				
Rates Income	(13,908,142)	(14,005,327)	97,183	(14,005,327)
Other Income	(2,763,360)	(2,397,445)	(365,908)	(2,390,945)
<b>Total</b>	<b>(16,671,501)</b>	<b>(16,402,772)</b>	<b>(268,725)</b>	<b>(16,396,272)</b>
<b>Expenses</b>				
Unprogrammed Expenses	542,035	717,711	(175,673)	460,211
Staff Operating Expenditure	4,961,319	5,018,224	(56,910)	5,116,885
Programmed Expenses	3,092,552	3,475,974	(383,422)	3,494,226
Finance Expenses	1,134,234	1,127,926	6,307	1,127,926
Depreciation	1,253,056	1,250,437	2,619	1,250,436
Base Expenditure	5,765,231	5,330,370	434,863	5,076,552
<b>Total</b>	<b>16,748,427</b>	<b>16,920,642</b>	<b>(172,216)</b>	<b>16,526,236</b>
<b>Total</b>	<b>76,926</b>	<b>517,870</b>	<b>(440,941)</b>	<b>129,964</b>

- The “Total Operating Budget” differs from the “Total Annual Plan Budget” in that it includes carry forwards and reallocations made after the final approval of the Annual Plan.
- Base Expenditure is expenditure that happens year after year, for example yearly contracts or operating expenses.
- Programmed Expenditure is planned, or there is a specific programme of works. For example, painting a building.
- Unprogrammed Expenditure is reactive or unplanned in nature, for example responding to a weather event. Budgets are included as provisions for these expenses which are unknown.

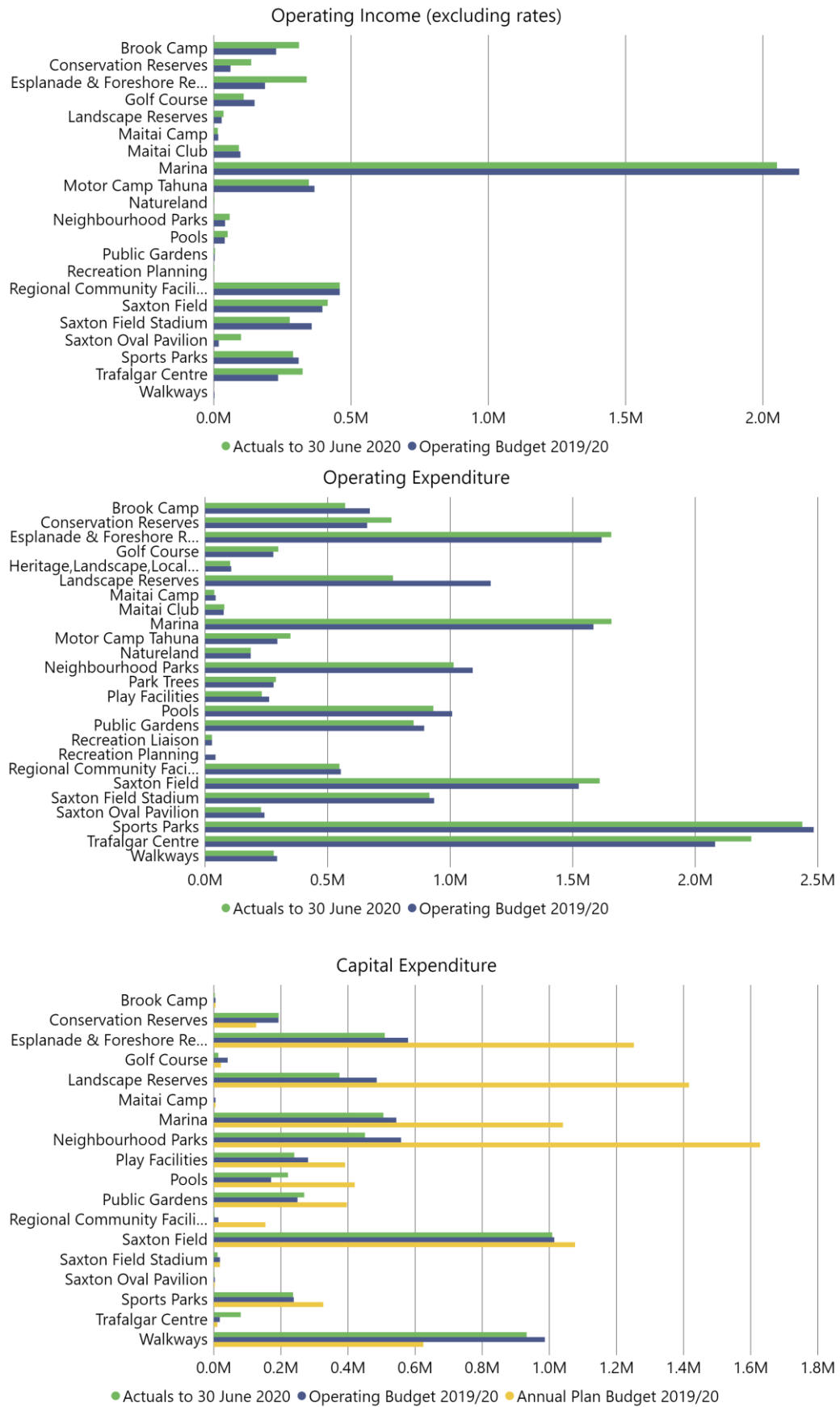
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- The Profit and Loss reports presented above are shown by activity. These activities include some cost centres that are reported to other committees.
  - The Social activity includes the following cost centres:
    - Reported to Community Services:
      - Managing Heritage And Arts
      - Museum
      - Suter Gallery
      - Isel House
      - Melrose House
      - Broadgreen House
      - Founders Park
      - Historic Cemeteries
      - Arts & Heritage Grants
      - Heritage Incentives
      - Festivals
      - Street Decorations
      - Nelson Centre of Musical Arts
      - Theatre Royal
      - Community Services Planning
      - Nelson Library
      - Stoke Library
      - Nellie Nightingale Library Memorial
      - Marsden Valley Cemetery
      - Crematorium
      - Toilets (Free)
      - Toilets (Charge)
      - Greenmeadows Centre
      - Stoke Hall
      - Community Properties
      - Wakapuaka Recreation Centre
      - Trafalgar St Hall
      - Community Housing
      - Social Indicators
      - Employment Assistance
      - Community Liaison: Development
      - Community Liaison: Grants (Ca)
    - Reported to Sports and Recreation Committee:
      - Maitai Club
      - Motor Camp Tahuna
      - Maitai Camp
      - Brook Camp

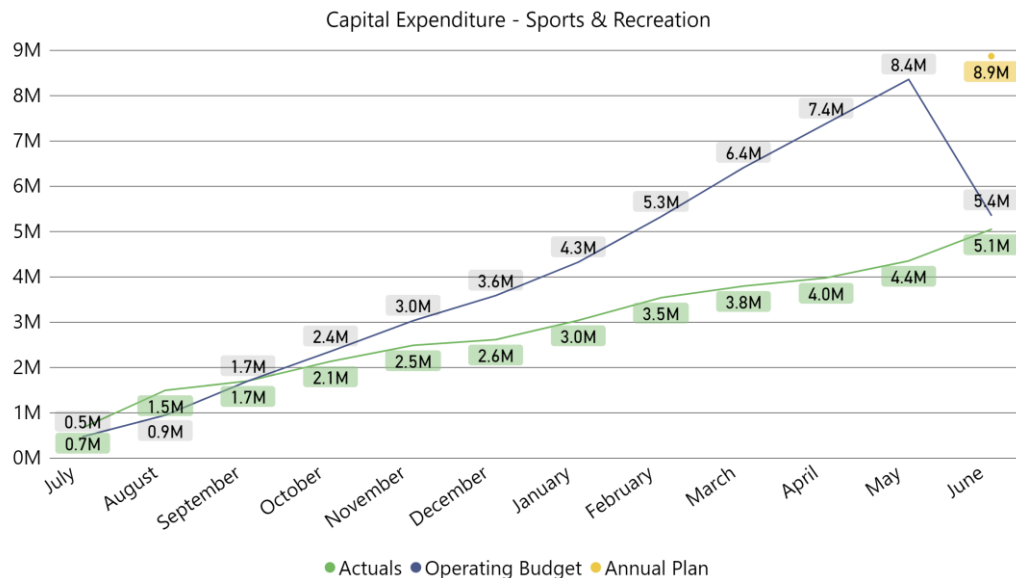
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- The Parks and Active Recreation activity includes the following cost centres:
  - Reported to Community Services Committee:
    - Community Programmes
  - Reported to Sports and Recreation Committee:
    - Public Gardens
    - Neighbourhood Parks
    - Park Trees
    - Conservation Reserves
    - Landscape Reserves
    - Esplanade & Foreshore Reserves
    - Heritage, Landscape, Local Trees
    - Walkways
    - Sports Parks
    - Recreation Planning
    - Natureland
    - Trafalgar Centre
    - Saxton Field Stadium
    - Saxton Oval Pavilion
    - Golf Course
    - Pools
    - Recreation Liaison
    - Play Facilities
    - Marina
    - Saxton Field
    - Regional Community Facilities

## Item 7: Sports and Recreation Committee Quarterly Report to 31 March 2020 and to 30 June 2020



## Item 7: Sports and Recreation Committee Quarterly Report to 31 March 2020 and to 30 June 2020



- 5.1 **Brook Camp income is greater than budget by \$83,000.** Camp rental income of \$83,000 has been claimed from Central Government and this has been recorded to reflect the use of the camp by Council during the COVID-19 lockdown. **Brook Camp expenditure is less than budget by \$101,000.** The budget for campground compliance of \$51,000 has not been used as this work has been delayed. Further investigation was required then the project was interrupted by lockdown. This work is now underway.
- 5.2 **Conservation Reserve income is greater than budget by \$75,000.** The MBIE contribution to the Coppermine Trail reinstatement is over budget by \$29,000 and is linked to additional costs. Conservation Reserves expenditure **is greater than budget by \$99,000.** Coppermine Trail reinstatement costs are greater than budget by \$77,000, which is partially offset by the additional MBIE income and reduced capital spend on related Great Rides projects.
- 5.3 **Esplanade and Foreshore Reserves income is greater than budget by \$152,000.** Unbudgeted income of \$215,000 has been received from MBIE for responsible camping initiatives, and is offset in expenditure. Rental and recovery income is under budget by \$63,000. Esplanade and Foreshore Reserves expenditure **is greater than budget by \$40,000.** Unbudgeted expenditure of \$215,000 has been used for responsible camping initiatives, and is offset by MBIE income. Bridge maintenance costs are under budget by \$108,000 due to works being delayed. Contract maintenance costs are under budget by \$51,000 due to reduced costs during the COVID-19 lockdown. These works will be carried out in 2020/21.
- 5.4 **Landscape Reserves expenditure is less than budget by \$399,000.** Grant funding to the Nelson Mountain Bike Club of \$373,000 is unspent this year, and has been carried forward as confirmed through the Annual Plan 2020/21.

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- 5.5 **Marina income is less than budget by \$81,000.** Hardstand Travel Lift income is under budget by \$81,000 due to decreased capacity during the hardstand redevelopment project and COVID-19 lockdown interruptions.
- 5.6 **Neighbourhood Parks expenditure is less than budget by \$78,000.** Contract maintenance costs are under budget by \$61,000 due to contract savings during the COVID-19 lockdown.
- 5.7 **Saxton Field expenditure is greater than budget by \$85,000.** Council provided \$60,000 towards lighting the velodrome through the Annual Plan 2019/20, which was not part of the combined budgets with Tasman District Council, and therefore could not be recovered from Tasman District Council.
- 5.8 **Trafalgar Centre income is greater than budget by \$89,000.** Rental income is under budget by \$48,000 due to the COVID-19 lockdown. Unbudgeted venue hire recoveries of \$138,000 were received and are directly offset by venue hire expenditure. **Trafalgar Centre expenditure is greater than budget by \$148,000.** Unbudgeted event and venue hire expenditure of \$152,000 was received and is directly offset by recovery income.

## 6. Status Report Update

### Campground compliance update

- 6.1 The campground compliance project across the three council-owned campgrounds is underway. Onsite visits took place in July to semi-permanent occupants at the campgrounds to introduce occupants to the survey and ensure the occupants understood what they could expect from the process. Drop in sessions for occupants took place in the week 29 to 31 July 2020 and onsite surveys started in the week of 5 August 2020. A report on the findings of these surveys will be provided to the Sports and Recreation Committee. A resource consent application is underway to allow semi-permanent occupants at the three Council owned campgrounds. Engagement with Iwi via Te Ohu Taiao Environment group is scheduled for September 2020.

## 7. Commentary on Capital Projects

- 7.1 There are 11 capital projects within the Sports and Recreation Committee delegations, that are included as part of the quarterly reporting. All of these are over \$250,000 for 2019/20 and seven are included as they are greater than \$1,000,000 over three years.
- 7.2 Project status is analysed based on three factors; quality, time and budget. Based on consideration of these three factors the project is summarised as being on track (green), some issues/risks (yellow), or major issues/risks (red). Projects that are within 5% of their budget are considered to be on track in regards to the budget factor. These projects are reported on in Attachment 1 (A2435125).

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- 7.3 The variances shown between the YTD Actuals and YTD Capital Budget within the above graph are explained in the project sheets in relation to the most significant variances above.

**Sea Sports Building**

- 7.4 Council included funding in the Long Term Plan 2018–28 for a sea sports building at the Marina. Officers have been working with the Sea Sports Alliance Group to come up with a preferred option. A report on this subject is programmed for a future meeting of the Committee.

**Athletics Track renewal**

- 7.5 The renewal of the Athletic Track at Saxton Field was completed in December 2019 and handover completed in January 2020.

**Dog Park**

- 7.6 Provision for the development of a dog park was included in the Long Term Plan 2018–28. Construction budget is included in the 2020/21 year. A report was received by the Sports and Recreation Committee on 19 March 2020 (R13714) to determine a location, which has been confirmed as Marsden Valley. Procurement processes are underway, concept design is completed and the site works will commence once procurement is complete. The work will be completed before June 2021.

**8. Commentary on operational projects**

- 8.1 There are two operational projects in 2019/20 within the Sports and Recreation Committee delegation which are included as part of the quarterly reporting. These are the modeller's pond solution and weed control. These project sheets are also included in Attachment 1 (A2435125).
- 8.2 A separate report on Modellers Pond Solution was presented to this Committee on 18 June 2020 (R13761).

**9. Strategy and Policy**

- 9.1 Development of strategy and policy work, that will inform both the Parks and Reserves and Property and Facilities Activity Management Plans and provide strategic direction is described below:

**Out and About - On Tracks Strategy**

- 9.2 A review of the Out and About - On Tracks Strategy is underway and key stakeholders have been engaged. It is expected that the reviewed Strategy will be workshopped with the Committee during 2020.

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**Vegetation Management Policy**

- 9.3 A draft policy has been received by officers and is being reviewed. This aims to assist staff with decisions around actions and requests (e.g. from residents regarding removal of trees and vegetation on Council land, primarily legal road).

**Saxton Field Reserve Management Plan review**

- 9.4 A Draft Reserve Management Plan was open for public submissions during May and June 2020, with a hearing and deliberations scheduled for the first quarter of 2020/21. The Saxton Field Committee has been overseeing the process which has been led by Tasman District Council.

**Regional Sport & Active Recreation Facilities Strategy for the Top of the South Island**

- 9.5 The purpose of the Regional Facilities Strategy is to guide the future development of sports and active recreation facilities for the region with its main intentions being to:
- Provide an inventory of existing facilities
  - Suggest the gap between current facilities and current and future needs
  - Identify possible future investment requirements for sub-regional or higher level facilities
  - Give a facility hierarchy of sport and active recreation facilities in the region
  - Provide a set of planning principles, criteria and an assessment process for prioritisation of projects
  - To suggest a prioritised list of recommendations for the possible development or rationalisation of facilities.

- 9.6 At the time of writing a final draft was being prepared.

**Aquatic Facilities Strategy**

- 9.7 An Aquatic Facilities Strategy has been completed and was both workshopped and reported to the Sports and Recreation Committee on 6 August.

**Artificial Turf Feasibility**

- 9.8 The Annual Plan 2019/20 included funding for a feasibility study for an artificial turf for winter sports codes. The recommendations in the feasibility study were workshopped and presented to the Sports and Recreation Committee on 6 August 2020 (R13750).



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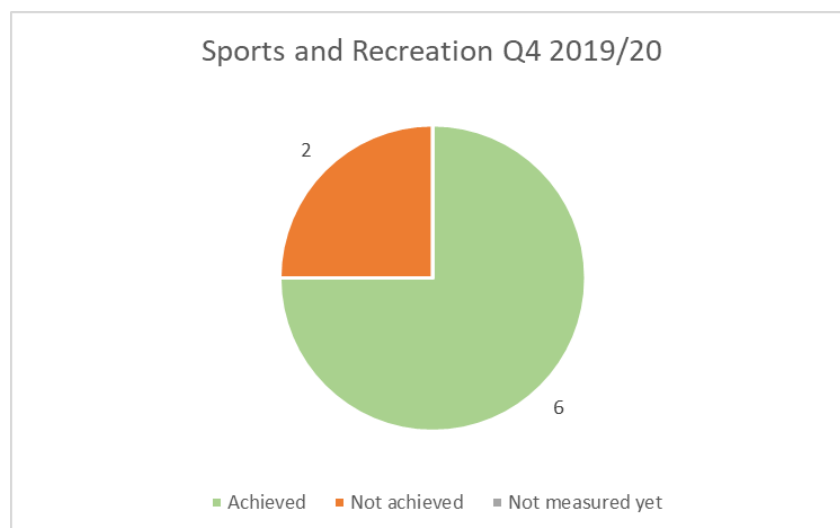
**Key Facilities Review – Trafalgar Park**

- 9.9 A report was received by the Committee on 19 March 2020 (R10180) which focused on Trafalgar Park and Saxton Oval and the venues' requirements to host high-level sporting events.

**10. Key Performance Measures**

- 10.1 As part of the development of the Long Term Plan 2018-28 Council approved levels of service, performance measures and targets for each activity. There are eight performance measures that are within the Sports and Recreation Committee's delegations.
- 10.2 Final results for each measure will be reported on through the Annual Report 2019/20 which will be adopted by Council in October 2020. This report includes an indication of progress for those measures where an assessment of current performance is available at this stage.
- 10.3 Performance measures are reported for the end of the financial year, accordingly the scale to report on the performance measures is as follows:
- Achieved
  - Not achieved
  - Not measured yet

**11. Quarterly Review of Key Performance Indicators**



- 11.1 Six of the eight measures are achieved, two are noted as not achieved, which are the utilisation of the Trafalgar Centre facilities and area of neighbourhood parks per 1,000 residents.
- 11.1 The Trafalgar Centre has a target of at least 70,000 users annually. The total for the year 2019/20 was 49,885 users in total. 25,187 users was achieved for the first and second quarter of 2019/20 combined. To make

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target would have required a patronage of 35,000 users for the third and fourth quarter combined. The Trafalgar Centre was closed for 9 weeks over the lockdown period for COVID-19 and events have been heavily impacted due to Government restrictions.

- 11.2 The KPI for the Trafalgar Centre was set through the Long Term Plan 2018-28 when the Trafalgar Centre was still closed for earthquake strengthening requirements. Therefore there was no current baseline to set the patronage figures on. This will be reviewed through the Property and Facilities Activity Management Plan 2021-31.
- 11.3 The area of neighbourhood parks per 1,000 residents is a longer term indicator that is expected to naturally sometimes be over and sometimes under the target, based on subdivision progress. It is proposed to amend this target in the 2021/31 AMP so that a more pragmatic indication of neighbourhood park supply is provided.
- 11.4 Attachment 2 (A2433454) lists all performance measures, their status and commentary.

**12. Other notable achievements, issues or matters of interest**

**Reserves closures due to extreme fire risk**

- 12.1 Following advice from Fire and Emergency New Zealand (FENZ) a number of reserves were closed during the period of high fire risk in January and February 2020. All reserves were reopened by mid-March 2020. Officers are working with Tasman District Council's Park Manager to review the current procedure and reassess hazard area priorities.

**Fees and Charges 2020/21**

- 12.2 The Sports and Recreation Committee received and approved the fees and charges report 2020/21 (R13715).
- 12.3 The Marina Advisory Group (MAG) has advised that an increase of 30 cents for the boat ramp fees is not a practical implementation and will cause frustration. Therefore, the fees will stay at \$5 with the expectation that through the Marina review of fees and charges this fee will increase next year.
- 12.4 A 50% discount rate for community users hiring the Trafalgar Centre between July and December 2020 was implemented through the fees and charges review. Bookings that have received the 50% discount to date are Big Brothers and Big Sisters, Kapa Haka and the Annesbrook Church Christmas event.

**Responsible Camping Fund**

- 12.5 Council received funding from the Responsible Camping Fund towards a Responsible Camping Hub, additional waste and recycle bins, an increased ambassador and enforcement programme and a user survey. A

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report to the 18 June 2020 Sports and Recreation Committee outlined the implementation of this funding (R15857).

**Nelson Marina**

- 12.6 An allocation was provided in the Annual Plan to obtain high level advice on issues related to the marina as follows:

*That the Council*

*Agrees to increase the budget for the Marina review from \$20,000 to \$50,000, funded from the Marina Account.*

- 12.7 Officers have commenced work to obtain this advice, focusing on issues relating to (i) marina governance; (ii) marina development and spatial planning; and (iii) marina assets and services (including a revised fees and charges schedule).
- 12.8 Officers believe the cost of the work is likely to exceed the budget available. This will be assessed further once tenders for this work are received, and the Committee will be updated in the next Quarterly Report.
- 12.9 Tenders are expected to be called in October from suitably experienced consultants to advise on this work. Based on this input, it is planned that draft proposals will be presented to a Council workshop in March 2021 prior to recommendations to the Sports and Recreation Committee and to Council in May 2021.

**Marina hardstand project**

- 12.10 An abatement notice was received in relation to the marina hardstand compliance with resource consent conditions. Timeframes in the abatement notice require that Council seals the entire hardstand yard, starting by December 2020 and adheres to site processes that have been agreed to in the interim. The resource consent specifies a specific sealed area that is allowed to be used for contaminated work such as sanding, painting and anti-fouling. In accordance with the consent, once the area is sealed, only that area specified within the consent is able to be used for the contaminated work.
- 12.11 The project to seek a new consent and expand the hardstand area to better meet user needs has met some technical difficulties in discharging water to sewer and stormwater that need to be worked through. While those issues are being progressed officers are working to make the hardstand compliant with the existing consent in the meantime which will involve sealing and filtration system improvements. A consent variation will also be required to ensure that the required number of working bays can be used once the sealing is completed. A communications plan is being developed that will aid staff in informing users appropriately.

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**AMP workshops**

- 12.12 The first Activity Management Plan workshop on the Parks and Reserves and Property and Facilities Activity Management Plans 2021-31 was held on 18 March 2020. The workshop discussed the activity generally, the assets involved, key issues and opportunities, and levels of service.
- 12.13 A weed control and Glyphosate workshop was held on 18 June 2020. Further work is programmed in the Draft Parks and Reserves Activity Management Plan including a Glyphosate plan to explore potential alternative weed control methods within parks and road corridors.

**Earthquake prone buildings**

- 12.14 The Hounsell Circle bus shelter has been fenced off until further work is completed. Further assessments are required.

**Paddy's Knob**

- 12.15 Condition Assessments were undertaken at both platforms in October 2019, resulting in strengthening work to the structure.
- 12.16 A landscape development project to transform the reserve from an asphalt car park into a functioning neighbourhood park space with play facilities was finalised in March 2020.



*Paddy's Knob, before (January 2020) and after (May 2020) landscape development*

### **Adopt a Spot**

- 12.17 Adopt a Spot (AAS) is a programme where community groups, schools, businesses, and individuals agree to enhance and take care of an area of Council land. The majority of involvement to date occurs in neighbourhoods and urban esplanade reserves, with some long standing exceptions being the Marsden Valley Trapping Group, a revegetation project in Bolswell Reserve, Friends of the Maitai and Friends of Queens Gardens.
- 12.18 As well as undertaking a variety of activities, each group functions as proactive advocates for their local community. An agreement is developed, whereby the involvement of the AAS representatives are recorded, alongside the support Council will provide. This support ranges from assistance with planting site preparation and provision of plants, to technical advice and access to/provision of resources, such as traps and monitoring equipment. A Health and Safety Plan is also developed for each AAS.
- 12.19 Currently, there are 37 AAS groups operating in parks and reserves, including 12 newcomers since the Covid-19 Lockdown, 12 individuals, 24 community groups and one business.
- 12.20 12 of these groups are engaged solely in pest animal trapping, and the remaining 25 in a range of activities including weed control, planting and aftercare, water quality monitoring, pest animal monitoring, pest animal trapping, native wildlife monitoring, and gardening and edible plants maintenance.
- 12.21 In addition, there are 28 Enviro schools (Early Childhood Education through to secondary school) due to move into the AAS programme in the coming years, as well as other schools wanting to take on a Spot. This will replace the successful native tree planting programme carried out by approximately 2,500 school children for the last 35 years at key sites such as Tahunanui Beach and the Marsden Valley Reserve. By 'adopting a spot' in close proximity to their location, schools will be able to regularly and easily engage in a range of curriculum activities, while developing the role of kaitiakitanga of their special place.
- 12.22 The AAS programme is coordinated from within the Parks team, with cooperation across relevant contract supervisors and asset planners, the Science and Environment team and contractors.
- 12.23 As public awareness of the programme increases following the launching of high profile projects such as Cattle Market Reserve and Paddy's Knob, staff anticipates further enquiries to come.

### **Eureka Park improvements**

- 12.24 Improvements are underway to clear out some of the weed species, create new walking tracks and install new signage and furniture. This is expected to be completed during 2020.

**Coppermine Trail renewal - Coppermine Saddle to South Branch**

- 12.25 This work was completed early in 2020, to great reviews. Changes to alignment mean slower speeds in some areas and signage is being installed to remind all users of its shared use nature. The project was 50% funded by the Ministry of Business Innovation and Employment (MBIE)

**Coppermine Trail Pipeline slip**

- 12.26 Following considerable remediation work to stabilise a slip which occurred in October 2017, the section of Coppermine Trail between the Maitai Dam and Smiths Ford was reopened in March 2020. Ongoing monitoring is being undertaken and the trail is closed for inspections after heavy rain. Officers worked with Council's Water team to ensure the protection of the pipeline. The project was 50% funded by MBIE.

**Montebello subdivision walkway**

- 12.27 A concrete walkway connection between Hill Tops Way and Montebello Drive was completed in the third quarter of the financial year. The walkway was constructed without steps to maximise accessibility, and designed to avoid the root systems of the mature redwoods present on site.

**Atawhai reserves improvements**

- 12.28 Investigations continued into a pump track at Corder Park, with an enhanced wetland and play area and toilet. The project is scheduled to start in 2020.

**Public gardens**

- 12.29 A landscaping project to enhance the area at the top of the church steps at Church Hill Piki Mai was completed. There was feedback from the public that the project was outstanding.
- 12.30 A new drinking fountain at Miyazu Gardens was installed to support the need for water at festivals and events.

**Urban esplanades**

- 12.31 Replacement and capital planting projects are underway, with a focus on the next stage of the Tahunanui dune restoration project.
- 12.32 Community planting was undertaken in late June 2020 at the Tahunanui dunes.
- 12.33 The revegetation projects on the Maitai River Esplanade started in June 2020.

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**Grazing areas/fire risk**

- 12.34 Council acquired land on the western side of Grampians Reserve between the Braemar Eco Village and Grampian Oaks Reserve. Fencing was installed in May 2020 to enable grazing to control weeds and grass growth which will reduce fire risk near residential properties. An Adopt A Spot agreement was initiated with the residents of Braemar Eco Village during the community engagement process for this work, which will see the development of a native plant/fruit tree corridor between the new paddock and Braemar Eco Village.
- 12.35 Grazing has also been reintroduced on the western side of the Grampians behind Grampian Oaks Reserve and Braemar Eco Village. A stock fence was installed in August to contain sheep on the lower slopes adjoining residential properties to help reduce fire risk and assist with weed control in this area of mature exotic deciduous trees, and fruit and nut tree species.
- 12.36 A new grazing area has been set aside on the western side of the Bolwell Reserve. Grazing on this steep slope will reduce fire risk below the houses on Panorama Drive and help to suppress ongoing weed issues in this area.
- 12.37 A section of gum/wattle trees was removed below houses on Whitehead Place at Sir Stanley White Head Reserve to reduce the fire risk within this reserve.

**Venue Hire Fund**

- 12.38 The Venue Hire Fund was established in the last Annual Plan 2019/20 to assist eligible community groups in paying the venue hire fees at Nelson City Council venues. The fund has a pool in the current financial year of \$30,000. The fund is administered by Nelson Regional Development Agency on behalf of Council. The total allocated budget as at end of June 2019 is \$16,062 and the total remaining budget as at end of June 2020 is \$13,938. The following events were approved for funding during 2019/20:
- Diwali – Sri Krishna Mandir - \$388
  - Tactix Games - Netball Mainland - \$1,686 – Three-year agreement reached with Netball Mainland committing to bring at least one premiership game per year.
  - Business Awards – Nelson Tasman Chamber of Commerce (NTCC) - \$4,000
  - Scitec (kids event) – Cawthron Foundation - \$2,494
  - Mako v Wellington Final/ Tasman Rugby Union - \$6,216 (Council decision)
  - Christmas for the City by Annesbrook Church - \$2,964

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- Cancer Society Ball/the Cancer Society - \$1,552
- Dancing for a Cause by Hospice - \$3,000

12.39 There have been two declined funding applications – one had been funded already through another fund and the other did not meet the Venue Hire Fund criteria.

12.40 Commitment to events for 2020/21:

- Tactix Netball \$843
- Cancer Society Ball \$1,340
- Dancing for a cause \$3,000

12.41 Therefore \$24,817 remains available in this fund for 2020/21.

### **13. Conclusion**

13.1 The review of performance for the third and fourth quarter of 2019/20 for the Sports and Recreation Committee is included in this report, with project reports and performance measure updates attached.

**Author: Rosie Bartlett, Manager Parks and Facilities**

### **Attachments**

Attachment 1: Quarterly Report - Sports and Recreation - Project Sheets 2019/20 (A2435125) [↓](#)

Attachment 2: Quarterly Report - Sports and Recreation - End of year performance measures 2019/20 [↓](#)



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Riverside Pool water heating system renewal					3185
Renew part of water heating system at Riverside, required to meet level of service, provide redundancy and increase efficiency					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Tender has been awarded. The selected contractor has confirmed that the order for imported equipment has been placed. Construction is planned for early 2021 as agreed with Pool Operator.					
Project Risks					
Heating equipment is imported from overseas with long lead times required which could delay implementation.					
Project Issues					
Construction is planned for 2020/21 to allow for lead times for overseas equipment. The budget has also been re-phased to reflect construction timing of 2020/21. The pool will require a shut-down while the system is installed over January to early February 2021. The timing of the shut-down is being arranged with the contractor and users will be kept informed of dates when they are confirmed. Budget re-phasing was confirmed through the Annual Plan 2020/21 process.					

Riverside Pool water heating system renewal					3185
2013/14 to 2017/18 Actuals					77,543
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	70,000	300,000	-	-	370,000
Carry-forwards / Amendments	8,800 *	(258,606)	275,000	-	25,194
<b>Total Budget</b>	<b>78,800 *</b>	<b>41,394</b>	<b>295,000</b>	<b>-</b>	<b>415,194</b>
Actual Spend to Date	78,800 *	66,984			
<b>Full Year Forecast</b>	<b>78,800 *</b>	<b>66,984</b>	<b>295,000</b>	<b>5,000</b>	<b>445,784</b>

\* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

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Reserve Development Programme				1063
Funded from Development Contributions. Daelyn Drive new purchase. Bollards and landscaping (as land purchase has gone to market, this allocation is dependant on successful agreement)				
Overall Health		Quality	Time	Budget

Project Update (work completed, in progress, scheduled & budget change info)				
Reserve developments are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors meaning that the timing of developments can vary over several years. 2019/20 funding has been allocated for the construction of a shared pathway through a new reserve in the Montebello Subdivision (Ngawhatu Valley), Marsden Park Play Space and Paddys Knob redevelopment. Where appropriate funds are reallocated to a specific project budget.				
Project Risks				
Project completed.				
Project Issues				
Project completed.				

Reserve Development Programme						1063
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28	
Long-term Plan Budget	120,000	317,000	52,224	1,515,813	2,005,037	
Carry-forwards / Amendments	(3,000)	(266,032)	-	-	(269,032)	
<b>Total Budget</b>	<b>117,000</b>	<b>50,968</b>	<b>52,224</b>	<b>1,515,813</b>	<b>1,736,005</b>	
Actual Spend to Date	19,342	4,188				
<b>Full Year Forecast</b>	<b>20,000</b>	<b>4,200</b>	<b>52,224</b>	<b>1,515,813</b>	<b>1,592,237</b>	

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

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Stoke Youth Park				1074
Facility for the youth of Stoke				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
<p>Whanake Youth moved into the Stoke Community Hall on 3 August 2020 and will co-ordinate feedback from the Stoke Youth Community including Nayland College, Broadgreen Intermediate, Stoke Primary, Youth Nelson and the various youth support agencies. This information will form the basis of a business case to be presented to the Sports and Recreation Committee for approval prior to beginning design work in the current calendar year.</p> <p>A business case is to be expected by the end of October this calendar year. Once the business case has been developed, detailed information about the construction will be outlined.</p> <p>The preferred site at this stage is on part of the Stoke Memorial Hall carpark but could include the Stoke Community Hall. The first stage of the Youth Park construction is expected to begin mid March 2021 and will avoid potential conflict with any Stoke Memorial Hall upgrade works. Funding for Stage 2 is provided in 2021/22.</p>				
Project Risks				
A small risk of potential conflict with strengthening works on the Stoke Memorial Hall.				
Project Issues				
No concerning issues at this stage.				
Stoke Youth Park				1074
2013/14 to 2017/18 Actuals				-
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28
Long-term Plan Budget	53,000	51,100	501,352	-
Carry-forwards / Amendments	-	(31,100)	(245,852)	
Total Budget	23,000	20,000	255,500	
Actual Spend to Date	5,045	4,960		
Full Year Forecast	13,000	5,000	255,500	345,107

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

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General Reserves land purchase programme					1354
Purchase of land for Parks and Reserves. Spend difficult to predict, based on development					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
New reserves are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors including market demand meaning that the timing of reserve acquisitions can vary over several years. Subdivisions currently in progress and over the next few years include: Montebello, Marsden Valley, Marsden Park and Marsden Valley Homestead, Solitaire Quail Rise, Bishopdale Developments, Tasman Heights, Cable Bay Road (Kidson) Wakapuaka (Taylors), Exeter Street, Farley Street, Bayview Holdings and Toi Toi.					
Project Risks					
Subdivision progress may be delayed resulting in subsequent delays in acquiring reserve land.					
Project Issues					
No concerning issues to report.					

General Reserves land purchase programme					1354
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	1,180,000	817,600	840,000	6,429,896	9,267,496
Carry-forwards / Amendments	-	(717,600)	1,034,000	-	316,400
Total Budget	192,000	100,000	1,874,000	6,429,896	8,595,896
Actual Spend to Date	192,000	139,408			
Full Year Forecast	192,000	140,000	1,800,000	6,429,896	8,561,896

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

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Modellers Pond Solution OPEX				1379
Investigation of pond renewal options with agreed outcome				
Overall Health	Quality	Time	Budget	

Project Update (work completed, in progress, scheduled & budget change info)
<p>A concept design was presented to Committee in June 2020, with the recommendation to move forward with a modified Option 4 (now called Option 7). This option was approved. Option 7 is to remove the pond and create a recreational area, along with a stormwater solution to minimise contaminants entering the estuary. Currently proceeding with preliminary design.</p> <p>Note: budgets below relate to both OpeX and Capex budgets.</p>
Project Risks
Complexity of solution may result in time delays.
Project Issues
No project issues at the time.

Modellers Pond Solution Capital					1379
2013/14 to 2017/18 Actuals					790,103
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	45,000	1,016,900	47,000	361,261	1,470,161
Carry-forwards / Amendments	235,000	(896,900)	58,000	-	(603,900)
<b>Total Budget</b>	280,000	120,000	105,000	361,261	866,261
Actual Spend to Date	228,106	117,000			
<b>Full Year Forecast</b>	228,106	121,710	80,000	2,040,000	2,469,816

Excludes capital staff time

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Weed control programme landscape reserves OPEX					1758
<p>Ecological Restoration Plans for Landscape Reserves have identified a high degree of weed threat to the biodiversity values of these reserves. Without a significant reduction to the weed cover the native biodiversity will be lost within these reserves.</p> <p>The current budget is fully committed to a weed control programme in Landscape reserves that prioritises the areas of highest biodiversity value to provide a barrier from surrounding weed areas. Most of these work orders are assigned to Nelmac.</p> <p>This programme also focusses on wok to reduce fire risk.</p> <p>Where suitable land is identified for grazing condition assessments, repairs and improvements to grazing infrastructure is undertaken.</p>					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Recruitment of a biodiversity-focussed resource completed. This person will prioritise Ecological Restoration Plan development and manage associated biodiversity related contracts.					
Project Risks					
No concerning risks to report.					
Project Issues					
No concerning issues to report.					
Weed control programme land reserves					1758
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	200,000	306,600	313,300	1,530,436	2,350,336
Carry-forwards / Amendments	(19,000)	(78,000)	(103,300)	-	(200,300)
Total Budget	181,000	228,600	210,000	1,530,436	2,150,036
Actual Spend to Date	180,745	192,600			
Full Year Forecast	180,000	192,000	209,000	1,530,436	2,111,436

Excludes capital staff time

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Marina Hardstand				1769
Seal the hardstand area as per the consent and extend the approved area (up to 12 bays dedicated to Anti fouling works and another 7 bays for normal works), install a filtration system, install a wash bay at the entrance (bio security requirement). Fence and gate to install plus safety cameras.				
Overall Health		Quality	Time	Budget

**Project Update (work completed, in progress, scheduled & budget change info)**

An abatement notice has been received as compliance with conditions of consent is still outstanding. While a new consent is being worked on to achieve better environmental outcomes at the marina hardstand, issues relating to the disposal of storm and wastewater from the site are expected to take some time to work through before the new consent can be submitted. Therefore staff are working towards implementing measures to ensure the current hardstand consent conditions are met. These include sealing the yard, working from allocated bays and sand filtration. A variation to consent will be sought at the same time to ensure the number of working bays can meet the demand.

**Project Risks**

Risk of compliance issues and further enforcement action.  
Risks if only two bays can be used once complete.  
Risk of complaints.

**Project Issues**

Working towards resolving compliance issues. Communications approach being confirmed.

Marina Hardstand					1769
2013/14 to 2017/18 Actuals					1,865,885
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	230,000	92,000	20,890	37,853	380,743
Carry-forwards / Amendments	(16,000) *	206,000	1,264,877	-	1,454,877
<b>Total Budget</b>	214,000 *	298,000	1,285,767	37,853	1,835,620
Actual Spend to Date	233,000	309,000			
<b>Full Year Forecast</b>	230,000 *	309,000	1,286,000	2,000,000	3,825,000

\* Includes capital staff time

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Sea sports building at Marina					2142
Devise options and implement preferred solution to mitigate lack of space/ facilities for community groups use - storage, changing rooms, and meeting space					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
<p>A separate report will provide additional information.</p> <p>Two options are being considered - a new build and a re-build. These options have different costs and user feedback is being sought. Officers have been working with the Sea Sports Alliance to confirm.</p> <p>A Council decision will be required on the preferred option and the funding contribution expectations of the users - either 20% or 50%.</p> <p>If approved, the design process will commence as soon as possible, with the intent to budget for the physical work in a future financial year through the AMP.</p>					
Project Risks					
<p>User groups not aligned with their preferences.</p> <p>Cost estimates to be confirmed.</p> <p>Scope still to be confirmed.</p>					
Project Issues					
<p>The Totally Boating building is unsuitable. The preferred option will need to better meet the needs of the large number of Sea Sport members into the future and better align with the overall use of the site.</p> <p>Budget for 2020/21 was confirmed through the Annual Plan 2020/21. Budget for future years will need to be confirmed through the Long Term Plan. Design will commence once the scope has been confirmed.</p>					

Water sports building at Marina					2142
2013/14 to 2017/18 Actuals					1,325,115
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	600,000	55,600	-	-	655,600
Carry-forwards / Amendments	(530,000) *	(22,000)	365,000	-	(187,000)
Total Budget	70,000 *	33,600	365,000	-	468,600
Actual Spend to Date	82,208 *	773			
Full Year Forecast	83,000 *	1,000	365,000	5,400,000	5,849,000

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City Play Space					2294
Destination play space located close to the CBD for residents and visitors					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Investigations into a location for a play space are underway. The City Development Team is incorporating this work into their wider city development programme.					
Project Risks					
No concerning risks to report.					
Project Issues					
No concerning issues to report.					

City Play Space					2294
2013/14 to 2017/18 Actuals					-
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	20,000	20,440	261,120	819,423	1,120,983
Carry-forwards / Amendments	(5,000) *	23,560	-	-	18,560
Total Budget	15,000 *	44,000	261,120	819,423	1,139,543
Actual Spend to Date	16,161 *	10,046			
Full Year Forecast	16,200 *	10,000	10,000	819,423	855,623

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Poormans walkway (Main Rd to Neale Ave)					2894
Design and construct walkway/cycleway and plant riparian vegetation					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Amendment work on design and resource consent application initiated. Council approved land purchase. Sale and purchase agreement completed.					
Project Risks					
Works need to align with adjacent lanowner's redevelopment timetable. Resource Consent processing may delay construction start.					
Project Issues					
Information required from developer to finalise design and consent application.					
Poormans walkway (Main Rd to Neale Ave)					2894
2013/14 to 2017/18 Actuals					32,272
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	60,000	204,400	313,344	-	577,744
Carry-forwards / Amendments	69,500 *	(100,900)	671,656	-	640,256
Total Budget	129,500 *	103,500	985,000	-	1,218,000
Actual Spend to Date	145,661 *	106,334			
Full Year Forecast	145,661 *	103,538	985,000	20,000	1,254,199

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Great Taste Trail				2899
Connections to improve existing Great Taste Trail connections south of the Nelson Airport with Tahuna Beach via the Beach Camp and Golf Course				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
A route through the Nelson Golf Club to Nelson Airport has been agreed with the Club. A lease agreement is in preparation.				
Project Risks				
There is a small risk that the neighbouring property owners might object to the route chosen.				
Project Issues				
A delayed start date has resulted in most of the costs lying within the 2019/20 financial year.				

Great Taste Trail					2899
2013/14 to 2017/18 Actuals					1,257
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	808,988	-	-	-	808,988
Carry-forwards / Amendments	(299,988)	626,500	370,757	-	697,269
<b>Total Budget</b>	509,000	626,500	370,757	-	1,506,257
Actual Spend to Date	51,290	640,652			
<b>Full Year Forecast</b>	51,300	627,000	370,757	-	1,049,057

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Maitai MTB Hub					3152
Develop hub for recreation in the Maitai Valley					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Project on hold pending outcome of Koata Ltd recreation management strategy. Concept proposed is a relocatable modular option that could be relocated in future to serve the Nelson Adventure Park if required. To be reported back to the Sports and Recreation Committee. Engagement with Koata Ltd ongoing. Wider Iwi consultation to follow. Part funded by MBIE.					
Project Risks					
Reliance on goodwill of Koata Ltd owned MTB track network and therefore Maitai Hub function. Scope review with resulting scope creep/reduction. Project delays could necessitate reapplying for MBIE funding, which is timebound.					
Project Issues					
Project on hold while negotiation on land access ongoing.					

Maitai MTB Hub					3152
2013/14 to 2017/18 Actuals					-
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	20,000	715,400	131,200	-	866,600
Carry-forwards / Amendments	(12,000) *	(688,200)	638,696	-	(61,504)
Total Budget	8,000 *	27,200	769,896	-	805,096
Actual Spend to Date	34,400 *	5,000			
Full Year Forecast	34,400 *	5,000	769,896	-	809,296

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Maitai area MTB Trail grade 2-3				3295
Additional MTB track to fill an existing network gap, grant to club				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Grant to MTB Club. Club have seen delays in securing consent and necessary permissions. Funding carried forward from 2018/19, also requested to carry forward from 2019/20.				
Project Risks				
Key risk is further delays in trail development.				
Project Issues				
No concerning issues at this stage.				

Maitai area MTB Trail grade 2-3					3295
2013/14 to 2017/18 Actuals					-
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	170,000	203,200	-	-	373,200
Carry-forwards / Amendments	(170,000)	170,000	326,000	-	326,000
Total Budget	-	373,200	326,000	-	699,200
Actual Spend to Date	-	44,000			
Full Year Forecast	-	44,000	326,000	-	370,000

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Quarterly reporting 2019-20

Activity	What Council will provide	Performance measures	Targets			
			Year 2 (2019/20)	End of year comment (Quarter 4)	End of year result	Evidence (A numbers, report references etc) - for auditors, as required
Parks and active recreation	Parks and recreation service that meets or exceeds residents' expectations	Resident satisfaction with parks and recreation, by survey	80% or more satisfied or very satisfied	82% are more satisfied in residents survey	Achieved	Nelson Residents' Survey 2020 Results A2422657
Parks and active recreation	Iwi heritage recognised in parks and reserves	% new reserves and renewed signs with te reo Māori name where one exists	100%	No new or renewed reserve naming signs installed (wording in AMP relates to reserve naming signs, not all signs).	Achieved	No new reserve signs installed.
Parks and active recreation	Sufficient open space provided in the City	Area in hectares of Neighbourhood Parks per 1,000 residents	At least 1.7 ha per 1,000 residents	52,900 residents / 84 ha neighbourhood park area = 1.6 ha neighbourhood parks per 1,000 residents	Not achieved	A600679, A2433212
Parks and active recreation	Conveniently located open space i.e. neighbourhood park, public garden or sportsground	% residential properties within 800 m of open space, approximately 10 min walk	At least 99%	99.04 % of residential houses are within 800 m of neighbourhood parks	Achieved	A1783691, A2433212
Parks and active recreation	Play facilities that are conveniently located	% of residential properties within 1 km of a playground, approximately 15 min walk	At least 95%	Houses within 1 km of schools or any playground equipment = 97.4 % Houses within 1 km of schools or ≥ 3 playground equipment = 95.9 %	Achieved	A2433212
Parks and active recreation	Saxton Stadium well utilised	Use rate in hours per annum	Saxton stadium use achieves target of at least 1,450 hours per annum	Total hours for the year 2019/20 = 2096 hours (Q1: 644 hours, Q2: 1096 hours, Q3: 224 hours, Q4 128 hours,).	Achieved	Reports A242276, A2371271, A2345353
Parks and active recreation	Trafalgar Centre facilities well utilised	Trafalgar Centre annual number of users	At least 70,000	Total users for the year 2019/20 = 49885 users (Q1: 13.242 users, Q2: 25.187 users, Q3: 11.306 users, Q4 150 users,).	Not achieved	Reports A2398788, A2398787, A2398785, A2366854, A2340337
Parks and active recreation	Marina managed to meet demand	Marina berth occupation rates in relation to target	Marina berth occupation of at least 85%	96% Occupancy	Achieved	Report A2403841