



## Minutes of a meeting of the Nelson Regional Sewerage Business Unit

**Held in Rūma Waimārama, Floor 2A, Civic House, 110 Trafalgar Street, Nelson**

**On Friday 11 September 2020, commencing at 1.30p.m.**

Present: Tasman District Councillors K Maling (Chairperson), and T Tuffnell, Nelson City Councillors B McGurk, and T Skinner (Deputy Chairperson), Mr B Silcock, and Mr P Wilson

In Attendance: TDC Engineering Services Manager (R Kirby), NCC Group Manager Infrastructure (A Louverdis), General Manager Regional Sewerage and Landfill (N Clarke), Accountant (A Bishop) and Governance Adviser (E Stephenson)

Apologies : Mr Frank Hippolite

### 1 Apologies

Resolved NRSBU/2020/011

***That the Nelson Regional Sewerage Business Unit***

***1. Accepts the apology from Mr Frank Hippolite .***

Tuffnell/Skinner

Carried

### 2. Confirmation of Order of Business

There was no change to the order of business.

### 3. Interests

Mr Brendon Silcock advised that he had resigned from Higgins Ltd and noted the following updates to the Interests Register:

- Trustee - Tasman Bays Heritage Trust

- Director – DS Project Solutions Ltd

Attendance: Mr Philip Wilson entered the meeting at 1.33p.m.

#### **4. Public Forum**

There was no public forum.

#### **5. Confirmation of Minutes**

##### **5.1 12 June 2020**

Document number M10936, agenda pages 6 - 8 refer.

A correction was made to the minutes of the 12 June 2020 meeting, to amend 'Confirmation of Minute' to 'Confirmation of Minutes'.

Resolved NRSBU/2020/012

***That the Nelson Regional Sewerage Business Unit***

- 1. Confirms the amended minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 12 June 2020, as a true and correct record.***

McGurk/Tuffnell

Carried

#### **6. Nelson Regional Sewerage Business Unit Chairperson's Report**

There was no Chairperson's Report.

#### **7. Nelson Regional Sewerage Business Unit - Draft Business Plan 2021/22 and Draft Activity Management Plan 2021 - 2031**

Document number R20296, agenda pages 9 - 150 refer.

General Manager Regional Sewerage and Landfill, Nathan Clarke provided a PowerPoint presentation which summarised the key issues. Discussion on the Activity Management Plan (AMP) included priorities, categories where money would be spent, reduction of capital spend, cultural implications of Bell Island and sea level rise, technological changes resulting in a higher standard of treatment and higher operating costs and long term planning.

A request was made for a breakdown of the calculation model, and highlighting of areas of concern.

It was highlighted that two vulnerable pumping stations were a critical risk that must be addressed. The possibility of sealing off gully traps was suggested for consideration. Discussion took place regarding the power

supply to Bell Island and it was noted that a discussion was required with Network Tasman to confirm the situation.

Further discussion took place regarding:

- pipework capacity
- treatment plant limitations
- pipe sleeving
- capital expenditure going forward
- three waters reform - it was reiterated that the AMP had been produced on the basis of business as usual
- essential works in the next three years
- stormwater infiltration
- future land purchase for a wastewater treatment plant
- stormwater ingress
- the NRSBU 30 year strategy
- retention as a result of intensification
- plans for Bell Island
- an alternative to the Richmond Pump Station.

It was agreed to approve the Draft AMP and the Draft Business Plan in principle. The motion was taken in parts.

Resolved NRSBU/2020/013

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit - Draft Business Plan 2021/22 and Draft Activity Management Plan 2021 - 2031 (R20296) and its attachments (A2458264 and A2458266).***

Skinner/Tuffnell

Carried

**Attachments**

- 1 A2463639 NRSBU PowerPoint

Resolved NRSBU/2020/014

***That the Nelson Regional Sewerage Business Unit***

- 3. Approves in principle the Draft Nelson Regional Sewerage Business Unit Activity Management Plan 2021-2031 (A2458264) for presentation to the Nelson City Council and Tasman District Council, with delegation of all minor amendments to the Nelson Regional Sewerage Business Unit Chairperson.***

McGurk/Tuffnell

Carried

Discussion took place on the Draft Business Plan which included strategic objectives, levels of service, performance measure, renewals and the financial plan. It was noted that the risk of odour from sludge removal was not significant, and the work would be better undertaken during the summer and that this message must be conveyed to residents.

It was agreed that consideration should be given to short, medium and long term planning.

Resolved NRSBU/2020/015

2. ***Approves in principle the Draft Nelson Regional Sewerage Business Unit Draft Business Plan 2021/22 (A2458266) for presentation to the Nelson City Council and Tasman District Council, with delegation of all minor amendments to the Nelson Regional Sewerage Business Unit Chairperson; and***

Tuffnell/Skinner

Carried

Recommendation to Nelson City Council and Tasman District Council

Resolved NRSBU/2020/016

***That the Nelson City Council and Tasman District Councils***

1. ***Receive the 2021/2022 Draft Nelson Regional Sewerage Business Unit Business Plan (A2458266) for review, and provide feedback to the Nelson Regional Sewerage Business Unit if required; and***
2. ***Receive the Draft Nelson Regional Sewerage Business Unit Activity Management Plan 2021-2031 (A2458264) for review, and provide feedback to the Nelson Regional Sewerage Business Unit if required.***

Tuffnell/Skinner

Carried

**8. Nelson Regional Sewerage Business Unit Quarterly Update Report and 2019/20 Annual Report**

Document number R20278, agenda pages 151 - 199 refer.

Mr Clarke presented the report giving background and progress on current activities. He advised that an incident at the Bell Island Pump Station which resulted in two staff members contracting gastroenteritis had been addressed with the contractor. He confirmed that full face masks would be worn in future. It was noted that the station could not be bypassed, making maintenance difficult to carry out but that this would become less of an issue in future.

A health and safety terminology issue was identified and it was suggested that near misses was a lead indicator and that it was a positive that could be separated out and changed to hazard identification.

In discussion on trade waste management it was noted that Mr Clarke should have a conversation with the industry and the five customers regarding charging going forward.

Discussion took place regarding the technically non-compliant Aberrational Overflow consent with NCC. Mr Clarke advised of an upcoming visit with iwi to Rabbit Island which would hopefully start getting the cultural impact assessment underway. It was suggested that Mr Clarke have a conversation with Catherine Forward and Aneika Young.

Discussion took place regarding requests from groups to hold activities on NRSBU land and it was noted that caution should be taken with activities that might be incompatible and suggested that Mr Clarke should have a conversation with Gillian Bishop before using his discretion to make decisions on the requests. NCC's Group Manager Infrastructure, Alec Louverdis, noted that any use of NRSBU land needed to have documents that clearly stated Health and Safety requirements.

The motion was taken in parts.

Resolved NRSBU/2020/017

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the Nelson Regional Sewerage Business Unit Quarterly Update Report.***

Skinner/McGurk

Carried

Discussion took place on the Annual Report and Draft Financial Statements, including:

- discharge odour complaints, previously recorded as events were now recorded as complaints
- performance measures had mostly been achieved
- capital projects, resources and project management - it was noted that getting extra staff was not necessarily the best way forward but the effect of the COVID-19 lockdown and stress levels needed to be considered to reduce the capital spend
- Mr Clarke was asked to provide a review of the best way to deliver projects
- consent delays contributing to budget underspend
- Mr Clarke and Mr Bishop to have a conversation regarding washup implications and charging mechanisms.

Resolved NRSBU/2020/018

***That the Nelson Regional Sewerage Business Unit***

1. ***Receives the Nelson Regional Sewerage Business Unit 2019/20 Annual report (A2458265) and Nelson Regional Sewerage Business Unit – Annual Financial Statements 2019-20 (Draft) (A2458267).***

Skinner/Tuffnell

Carried

Recommendation to Nelson City Council and Tasman District Council

Resolved NRSBU/2020/019

***That the Nelson City Council and Tasman District Councils***

1. ***Receive the Nelson Regional Sewerage Business Unit 2019/20 Annual report (A2458265) and Nelson Regional Sewerage Business Unit – Annual Financial Statements 2019-20 (Draft) (A2458267).***

Skinner/Tuffnell

Carried

There being no further business the meeting ended at 3.41p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date