



Minutes of a meeting of the Chief Executive Employment Committee

Held in the Rūma Whakatū, Level 2B, Civic House, 110 Trafalgar Street, Nelson

On Tuesday 21 July 2020, commencing at 2.04p.m.

Present: Her Worship the Mayor R Reese (Chairperson), Councillor J Edgar (Deputy Mayor), Councillors G Noonan and P Rainey

In Attendance: Chief Executive (P Dougherty), Manager People and Capability (S Vincent) and Team Leader Governance (R Byrne)

Apologies : Nil

1. Apologies

2. Confirmation of Order of Business

Her Worship the Mayor advised of one late item for the confidential part of the meeting, and that the following resolution needed to be passed for the item to be considered

2.1 Chief Executive Performance Review and input into 2020/2021

Resolved CEE/2020/011

That the Chief Executive Employment Committee

- 1. Considers the confidential item regarding Chief Executive Performance Review and input into 2020/2021 KPIs at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable a timely decision to be made.***

Her Worship the Mayor/Edgar

Carried

Her Worship the Mayor noted that item 4 of the Confidential part of the meeting: Chief Executive's Draft Performance Agreement 2020/21, would be considered as the last item on the Agenda.

3. Interests

The following updates to Interests were declared.

Her Worship the Mayor advised that she had been appointed as a member on the following group/committee:

- Interim Regional Skills Leadership Group for Nelson-Tasman (iRSLG) - Member
- Three Waters Programme Steering Committee - Member

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 27 May 2020

Document number M9890, agenda pages 7 - 10 refer.

Resolved CEE/2020/012

That the Chief Executive Employment Committee

- 1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 27 May 2020, as a true and correct record.***

Her Worship the Mayor/Edgar

Carried

6. Chairperson's Report

Document number R18162, agenda pages 11 - 12 refer.

Her Worship the Mayor presented the report and noted that as this was the commencement of discussions about the Chief Executive's KPIs for 2020/21, LTP delivery and wellbeing would be key themes. She asked the Committee to consider capacity and avoid duplication.

Chief Executive, Pat Dougherty spoke about work pressures experienced by the Senior Leadership Team and that this would continue through next year. He noted it would be valuable to have a discussion about what the work programme would be throughout 2020/21. He was concerned about the capital programme plus the prospect of more government money coming in, as well as delivering the Long Term Plan document.

Mr Dougherty noted that at the same time it would take at least two years to get back to a balanced budget. Messaging to officers was a need to meet core requirements of Council plus any drivers that Council

wanted to introduce. He asked that Council identify areas that could be dropped if any drivers were added as there was not enough staff resource to meet additional needs.

Resolved CEE/2020/013

That the Chief Executive Employment Committee

- 1. Receives the report Chairperson's Report (R18162).***

Edgar/Noonan

Carried

7. Exclusion of the Public

Resolved CEE/2020/014

That the Chief Executive Employment Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Edgar/Noonan

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Meeting - Confidential Minutes - 27 May 2020	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied
2	Chairperson's Report	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
3	People Metrics for quarter ending 30 June 2020	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied
4	Chief Executive's Draft Performance Agreement 2020/21	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		good reason exists under section 7	<ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
5	Chief Executive's Update - May to July 2020	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
6	Chief Executive Performance Review and input into 2020/21KPIs	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person

The meeting went into confidential session at 2.41p.m. and resumed in public session at 4.18p.m.

RESTATEMENTS

It was resolved while the public was excluded:

2	CONFIDENTIAL: People Metrics for quarter ending 30 June 2020
	<ol style="list-style-type: none"> <i>1. <u>Receives</u> the report People Metrics for quarter ending 30 June 2020 (R18136) and its attachments (A2417568, A2417201, A2417757); and</i> <i>2. <u>Agrees</u> that Report (R18136), and its attachments (A2417568, A2417201, A2417757) remain confidential at this time.</i>
3	CONFIDENTIAL: Chief Executive's Draft Performance Agreement 2020/21

	<ol style="list-style-type: none"> <u>1. Receives the report Chief Executive's Draft Performance Agreement 2020/21 (R18158) and its attachment (A2422056); and</u> <u>2. Agrees that Report (R18158), and its attachments (A2422056) remain confidential at this time.</u>
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4	CONFIDENTIAL: Chief Executive's Update - May to July 2020
	<ol style="list-style-type: none"> <u>1. Receives the report Chief Executive's Update - May to July 2020 (R18159); and</u> <u>2. Confirms that Report (R18159) remain confidential at this time.</u>

5	CONFIDENTIAL: Chief Executive Performance Review and input into 2020/21KPIs
	<ol style="list-style-type: none"> <u>1. Receives the report Chief Executive Performance Review and input into 2020/21KPIs (R18170) and its attachment (A2424480); and</u> <u>4. Agrees that Report (R18170), Attachment (A2424480) and the decision remain confidential at this time.</u>

There being no further business the meeting ended at 4.18p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date