



AGENDA

Ordinary meeting of the

Sports and Recreation Committee

**Thursday 23 May 2019
Commencing at 1.00p.m.
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

**Pat Dougherty
Chief Executive**

Membership: Councillor Tim Skinner (Chairperson), Her Worship the Mayor Rachel Reese, Ian Barker, Mel Courtney, Bill Dahlberg (Deputy Chairperson), Kate Fulton, Brian McGurk and Stuart Walker

Quorum: 4

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

1. Apologies

Nil

2. Confirmation of Order of Business**3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

4. Public Forum**5. Confirmation of Minutes**

5.1 6 March 2019

6 - 10

Document number M4082

Recommendation

That the Sports and Recreation Committee

- 1. Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 6 March 2019, as a true and correct record.***

6. Chairperson's Report**7. Fees and Charges relating to Sports and Recreation 2019/20****11 - 24**

Document number R10236

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Fees and Charges relating to Sports and Recreation 2019/20 (R10236) and its attachment (A2157708).***

Recommendation to Council

That the Council

- 1. Approves the proposed fees and charges as per Attachment 1 (A2157708) of Report 10236, effective from 1 July 2019.***

8. Sports and Recreation Committee Quarterly Report to 31 March 2019 **25 - 49**

Document number R10102

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Sports and Recreation Committee Quarterly Report to 31 March 2019 (R10102) and its attachments (A2173517 and A2175406)***

PUBLIC EXCLUDED BUSINESS

9. Exclusion of the Public

Recommendation

That the Sports and Recreation Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Sports and Recreation Committee Meeting - Public Excluded Minutes - 6 March 2019	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities
2	Sports and Recreation Committee Public Excluded Status Report <ul style="list-style-type: none"> • Recommendation to Council: Campground Governance and Tahunanui Camp 	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities

Note:

- **Youth Councillors Hamish Smith and Ryan Martyn will be in attendance at this meeting.**



Minutes of a meeting of the Sports and Recreation Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Wednesday 6 March 2019, commencing at 10.05a.m.

Present: Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, Councillors I Barker, M Courtney, B Dahlberg (Deputy Chairperson), K Fulton and S Walker

In Attendance: Councillor G Noonan, Chief Executive (P Dougherty), Group Manager Community Services (R Ball), Governance Adviser (J Brandt) and Youth Councillors E Edwards and T Wheatley

Apology: Councillor McGurk (on Council business)

1. Apologies

Resolved SPO/2019/001

That the Sports and Recreation Committee

Receives and accepts the apology from Councillor McGurk (on Council business).

Courtney/Walker

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register.

4. Public Forum

4.1 Bryan Heaphy and Will Furniss

Mr Heaphy asked Council for support in his search for areas that could be used by youth to ride their off-road motorcycles, as this had become increasingly difficult due to urban sprawl. He noted the ideal size for such an area would be 10 to 20 acres of land, to allow for noise.

5. Confirmation of Minutes

5.1 20 November 2018

Document number M3915, agenda pages 6 - 10 refer.

Resolved SPO/2019/002

That the Sports and Recreation Committee

Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 20 November 2018, as a true and correct record.

Courtney/Walker

Carried

5.2 13 December 2018

Document number M3988, agenda pages 11 - 12 refer.

Resolved SPO/2019/003

That the Sports and Recreation Committee

Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 13 December 2018, as a true and correct record.

Barker/Courtney

Carried

6 Chairperson's report

The Chairperson tabled his report (A2150869) and emphasised the ongoing fire risk and need to preserve water in face of the current drought.

Resolved SPO/2019/004

That the Sports and Recreation Committee

Receives the Chairperson's report.

Courtney/Barker

Carried

Attachments

- 1 A2150869 - Chairperson's Report - tabled document

7. Sports and Recreation Committee Quarterly Report to 31 December 2018

Document number R9934, agenda pages 13 - 32 refer.

Manager Parks and Facilities, Rosie Bartlett and Parks and Facilities Asset Planner, Paul Harrington noted changes to the Rutherford Park Play Space project on agenda page 27, which may have its funding reallocated to a city centre park, and changes to the Great Taste Trail report mentioned on agenda page 28, which would be going to the Works and Infrastructure Committee for consideration, not the Sports and Recreation Committee.

Officers answered questions about capital expenditure for neighbourhood parks and Saxton Field, the Trafalgar Centre fee structure, costs relating to the Bay Dreams event, progress on the Sea Sports building at the marina and waste reduction for events being held at Trafalgar Centre and Trafalgar Park.

It was noted that future quarterly reports would see further improvements to information presented e.g. through the provision of the overall financial position as well as a summary for each activity.

Resolved SPO/2019/005

That the Sports and Recreation Committee

Receives the report Sports and Recreation Committee Quarterly Report to 31 December 2018 (R9934) and its attachments (A2126564, and A2126579).

Dahlberg/Barker

Carried

8. Exclusion of the Public

John Murray was to be in attendance for Item 1 of the Public Excluded agenda (Campground Governance and Tahunanui Camp) to answer questions and, accordingly, the following resolution was required to be passed:

Resolved SPO/2019/006

That the Sports and Recreation Committee

Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that John

Murray remains after the public has been excluded, for Item 1 of the Public Excluded agenda (Campground Governance and Tahunanui Camp), as he has knowledge that will assist the meeting.

Barker/Dahlberg

Carried

Resolved SPO/2019/007

That the Sports and Recreation Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Walker/Barker

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Campground Governance and Tahunanui Camp	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities

The meeting went into public excluded session at 11.08a.m. and resumed in public session at 12.26p.m.

There being no further business the meeting ended at 12.26p.m.

Confirmed as a correct record of proceedings:

Sports and Recreation Committee Minutes - 6 March 2019

Chairperson

Date



Fees and Charges relating to Sports and Recreation 2019/20

1. Purpose of Report

- 1.1 To advise and seek approval for fees and charges which relate to Parks and Recreation for the 2019/20 financial year.

2. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Fees and Charges relating to Sports and Recreation 2019/20 (R10236) and its attachment (A2157708).***

Recommendation to Council

That the Council

- 1. Approves the proposed fees and charges as per Attachment 1 (A2157708) of Report 10236, effective from 1 July 2019.***

3. Background

- 3.1 Fees and Charges are reviewed annually and adjusted in line with the Consumer Price Index (CPI) or adjusted to achieve the targets set out in the Revenue and Financing Policy. This report relates only to those fees and charges that fall within the Committee's delegations.
- 3.2 Council officers have delegated authority to set fees and charges. For increases over CPI, officers are of the view that approval via a recommendation from the relevant committee to Council is appropriate.

4. Discussion

- 4.1 Fees and charges relating to delegations of the Sport and Recreation Committee are:

Item 7: Fees and Charges relating to Sports and Recreation 2019/20

- Parks and Active Recreation
 - Premier Parks and Facilities
 - Trafalgar Centre
 - Trafalgar Park
 - Saxton Oval
 - Saxton Oval Pavilion
 - Trafalgar Park Pavilion
 - Sports Parks
 - Concessions
 - Saxton Stadium
 - Saxton Pavilion
 - Recreation
 - Waahi Taakaro Golf Club
 - Swimming Pools
 - Neighbourhood Parks and Recreation
 - Marina
 - Brook Camp

4.2 This report divides the discussion of fees and charges into three categories:

- No fee increase
- CPI adjustments
- Increase above CPI or changes to fees. The focus of this report and Attachment 1 (A2157708) will be on this category.

No Fee Increase

4.3 There is no fee increase proposed for activities which are currently above the recovery range for the Revenue and Financing Policy. These are:

- Saxton Oval Pavilion
- Waahi Taakaro Golf.

4.4 There is no specific additional increase proposed for General Sports Field allocation as this is charged as a percentage of maintenance costs and therefore will increase as a proportion of the cost.

4.5 There is no fee increase proposed for activities which currently have no charge. These are:

- Hunting Permits
- Camping at Haulashore and Oyster Island.

CPI Adjustments

- 4.6 CPI adjustments are calculated from the annual change in CPI to December 2018 which was 1.9%.
- 4.7 CPI adjustments will apply to:
- Premier Parks and Facilities: Trafalgar Centre, Trafalgar Park, Trafalgar Park Pavilion and Saxton Oval
 - Sports Parks: General sports fields and parks commercial and community charges, Saxton Pavilion, Saxton Stadium
 - Neighbourhood parks and reserves: commercial concessions including bee hives, use of resource consent for amplified sound and key deposit
 - Swimming pools
 - Commercial Races/Events

Proposed Changes above CPI or Changes to Fees

- 4.8 Proposed fees and charges above CPI or changes to charges for community facilities and parks are listed in Attachment 1 (A2157708). Subject to approval by the Committee, all users will be given 30 days' notice of the proposed changes prior to implementation on 1 July 2019. The main changes are summarised in the sections below.

Marina

- 4.8.1 In order to fund current and future developments at the marina, fees will need to increase to at least cover increases in CPI. The Marina Advisory Group is working on a model which incorporates depreciation of the marina assets to be covered by the fees and charges. Once this exercise is complete the proposed changes will be reported to the Committee.
- 4.8.2 In the meantime, a CPI adjustment will be put in place. This was recommended by the Marina Advisory Group as an interim measure. As no increase was made for marina fees in 2018/19, the 2019/20 proposed fees have been increased by CPI for two years. 2.01% for 2018/19 and 1.9% for 2019/20. A total of 3.91%.

Trafalgar Park, Saxton Oval and General Sportsfields and Parks

- 4.8.3 Currently, the commercial charges are \$5,500 per event day for Trafalgar Park and Saxton Oval and \$1,052 per event day for other sports fields and parks. It is proposed to increase the base fee by CPI.
- 4.8.4 In addition, for major events such as Bay Dreams greater flexibility is needed in the charging model so that venue hire can be set by negotiation. It is proposed to include the option that "for significant

Item 7: Fees and Charges relating to Sports and Recreation 2019/20

events, venue hire will be negotiated based on the scale of the event, set up and pack down days etc.”

- 4.8.5 Significant events are events where there is Council staff time required to be spent on the event, or where the event has an impact on Council’s assets that needs to be considered as part of the hire agreement.

Circus

- 4.8.6 Currently the circus is charged \$232 per day plus power. As the circus is a commercial operation, it is proposed to instead treat the circus as a commercial operation and use the same charges as discussed above (\$1,052/day).

Brook camp

- 4.8.7 The Brook Camp does not meet the recovery rate set in the Revenue and Financing Policy. The Policy target is for 90-100% of the income at the camp to come from users. In 2017/18, the recovery rate at the Brook Camp was only 41% from users.
- 4.8.8 Despite income from users at the camp being higher than budgeted for the year to date for 2018/19, costs have also increased. It is expected that the recovery rate for 2018/19 will still not meet the targeted amount.
- 4.8.9 Based on the budgeted expenditure in 2019/20 at the Brook Camp, income from fees would need to increase by 136% from the 2018/19 income in order for the camp to meet the 90-100% target.
- 4.8.10 It is not considered reasonable to increase the fees by 136% in one year, and instead the proposed change is to increase fees by 20% for 2019/20 which will start to increase the income received and bring the activity closer to the recovery target. The fee increase would need to be re-assessed each year. Since Council has been operating the camp the fees have not been increased.
- 4.8.11 An additional change is to increase the charge for showers from \$0.50 to \$1.00.

Grazing licences

- 4.8.12 Grazing Licences are charged based on a market valuation. The proposed change is to include the option to allow the charge to be waived where the grazing services support fire prevention measures.

5. Options

Option 1: Approve the proposed changes to the fees and charges (Recommended)	
Advantages	<ul style="list-style-type: none">• An increase in users' fees for Parks and Facilities will ensure that the Revenue and Finance policy is met.• Lower charges to rates
Risks and Disadvantages	<ul style="list-style-type: none">• Users may view an increase in fees across some facilities as unaffordable.
Option 2: Accept the status quo and not approve changes to fees and charges	
Advantages	<ul style="list-style-type: none">• Reduce administration for Council staff and contractor staff to implement changes to fee structure.• Users may not need to find additional funds to cover fee increases.
Risks and Disadvantages	<ul style="list-style-type: none">• Reduced revenue and inconsistencies between actual recovers and Revenue and Finance policy guidelines.• More costs charged to rates.

6. Conclusion

- 6.1 This report proposes some increases to fees and charges which can be justified by CPI adjustment and some additional increases to meet the Revenue and Finance Policy or changes for more practical implementation of fees and charges.

7. Next Steps

- 7.1 Once fees and charges are approved, facility managers and sport users will be communicated with regarding changes to the fees for use. Staff will update the Council website and relevant booking forms to reflect the changes. Council's Finance business unit will alter fees and charges in their systems.

Author: Rosie Bartlett, Manager Parks and Facilities

Item 7: Fees and Charges relating to Sports and Recreation 2019/20

Attachments

Attachment 1: A2157708 - Community Fees and Charges 2019/20: Proposed Changes Beyond CPI [↓](#)

Important considerations for decision making	
1. Fit with Purpose of Local Government	Annual review of fees and charges enables Council to meet the current and future needs of communities for good-quality local infrastructure, local public services, in a way that is most cost-effective for households and businesses.
2. Consistency with Community Outcomes and Council Policy	Approving amended fees and charges enables Council to carry out activities that are aligned with the community outcome "our infrastructure is efficient, cost effective and meets current and future needs".
3. Risk	<p>Fees and charges are reviewed annually and either adjusted in line with the Consumer Price Index or adjusted to reflect any changes in process and/or costs incurred to Council. If proposed changes are not approved the income generated from fees and charges may not cover actual costs incurred and result in a financial shortfall.</p> <p>There is some risk that the community may object to the changed rate or charge which may have reputational consequences. With controls such as direct communication to users as outlined in 7.1 the level of risk in adopting the proposed fees and charges is considered minor. Council also has the ability to revisit fees and charges at any time, and they will be reconsidered in twelve months' time.</p>
4. Financial impact	An estimate for fees and charges income based on past trends and the Revenue and Finance Policy is included in Council's Long Term Plan.
5. Degree of significance and level of engagement	This matter is of low significance because the Revenue and Finance Policy which provides guidelines for fees and charges has been set through the Long Term Plan. Therefore no engagement, feedback or consultation is proposed for this report.
6. Inclusion of Māori in the decision making process	No engagement with Māori has been undertaken in preparing this report.
7. Delegations	The Sports and Recreation Committee has the following delegations:

Item 7: Fees and Charges relating to Sports and Recreation 2019/20

Areas of Responsibility:

- *Recreation and Leisure Facilities and Services*
- *Parks and Reserves*
 - *Note: Saxton Field is a matter for the Saxton Field Committee*
 - *Note: Greenmeadows Community Centre, Stoke Memorial Hall, and Tahunanui Community Centre are matters for the Community Services Committee*
 - *Note: Heritage Houses and their grounds are matters for the Community Services Committee*
 - *Note: All powers relating to the Brook Waimarama Sanctuary Trust applications for further funding from the provision set aside in the Annual Plan 2017/18 are referred to Council*
- *The Trafalgar Centre*
- *Modellers' Pond*
- *Sports Fields*
- *Swimming Pool Facilities*
- *Campgrounds*
- *Marina*
- *All land and buildings relating to the areas of responsibility of the committee, including the acquisition, lease, sale or disposal, maintenance, management or development of any land or buildings*

Powers to Recommend:

- *Any other matters within the areas of responsibility noted above.*

Currently officers have delegated authority to set fees and charges. For increases over CPI, officers are of the view that approval by Council is appropriate.

FEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

Parks and Active Recreation**Premier Facilities****Trafalgar Park**

	2018/19	Proposed change	2019/20
Trafalgar Park (commercial charge) Commercial means that the public pay to enter the facility Commercial charge includes the whole venue but excludes the Trafalgar main field lights	\$5,500 per event day	Increase by CPI Include "venue hire will be negotiated based on the scale of the event, set up and pack down days etc."	\$5,604 per event day For significant events*, venue hire will be negotiated from \$5,604 per event day based on the scale of the event, set up and pack down days etc.

***Note,** significant events are events where there is Council staff time required to be spent on the event, or where the event has an impact on Council's assets that needs to be considered as part of the hire agreement.

Saxton Oval

	2018/19	Proposed change	2019/20
Saxton Oval (commercial charge) Commercial means that the public pay to enter the facility Commercial charge includes the whole venue	\$5,500 per event day	Increase by CPI Include "Venue hire will be negotiated based on the scale of the event, set up and pack down days etc."	\$5,604 per event day For significant events*, venue hire will be negotiated from \$5,604 per event day based on the scale of the event, set up and pack down days etc.

FEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

Sports Parks

	2018/19	Proposed change	2019/20
General Sports Fields and Parks (Commercial charge) Commercial means that the public pay to enter or the intention of the event is to sell products & services	\$1,052 per event day	Increase by CPI Include "Venue hire will be negotiated based on the scale of the event, set up and pack down days etc."	\$1,072 per event day For significant events*, venue hire will be negotiated from \$1,072 per event day based on the scale of the event, set up and pack down days etc.
Circus and other similar events (that need to stay on site overnight)	\$232 per day (plus power where used)	Proposed that activity should be considered commercial charge. Venue hire will be negotiated based on the scale of the event, set up and pack down days etc.	\$1,072 per event day or Venue hire will be negotiated based on the scale of the event, set up and pack down days etc.

***Note,** significant events are events where there is Council staff time required to be spent on the event, or where the event has an impact on Council's assets that needs to be considered as part of the hire agreement.

FEEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

Neighbourhood Parks and Reserves

Miscellaneous Charges	2018/19	Proposed Changes	2019/20
Grazing Licences	Extensive areas Market Valuation Other areas by negotiation	Maintain Market Valuation or Waiver for fire prevention measures	Market Valuation or waiver for fire prevention measures

FEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

Motor camps

Brook Camp

Fees	2018/19	Proposed Changes	2019/20
Long Term Residents (weekly fee)			
Site only	\$66	Increase by 20%	\$79
Site and power	\$80	Increase by 20%	\$96
Camping			
Powered sites	\$18	Increase by 20%	\$22
Per Child (6 – 14)	\$7	Increase by 20%	\$8
Tent sites (includes vans) per person	\$10	Increase by 20%	\$12
Basic Cabin (max 3 people)			
Standard 1 or 2 people	\$48	Increase by 20%	\$58
Extra Person	\$15	Increase by 20%	\$18
Child (6 – 14)	\$8	Increase by 20%	\$10
Medium Cabin (max 5 People)			
1 or 2 people	\$60	Increase by 20%	\$72
Extra person	\$15	Increase by 20%	\$18
Extra Child (6 - 14)	\$8	Increase by 20%	\$10
Small Cabin 1 Star (max 3 people)			
Sleeps 3 people			
1 or 2 people	\$70	Increase by 20%	\$84
Extra person	\$15	Increase by 20%	\$18
Extra Child (6 – 14)	\$8	Increase by 20%	\$10
Large Cabin 2 star (max 7 people)			
1 or 2 people	\$75	Increase by 20%	\$90
Extra person	\$15	Increase by 20%	\$18
Extra Child (6 – 14)	\$8	Increase by 20%	\$10
Other			
Token operated showers	\$.50	Increase to \$1	\$1
Wifi access	\$5 per day, per 10GB	Increase by 20%	\$6 per day, per 10GB

FEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

Marina

Description	Measure	2017/18	Proposed change	2019/20
Berthing Deposits				
Pontoon Permanent Berth	Single Payment	\$153	Increase by CPI	\$159
Pole Berth (Pile Mooring)	Single Payment	\$153	Increase by CPI	\$159
Dry Berth Trailer Park	Single Payment	\$77	Increase by CPI	\$80
Development Levy				
One off charge	Single charge per metre of boat + GST	\$163	Increase by CPI	\$169.40
Marina Berth Annual Licence				
Floating Berth	Annual charge per metre of boat + GST	\$237	Increase by CPI	\$246.30
Pile Mooring	Annual charge per metre of boat + GST	\$143	Increase by CPI	\$148.60
Dry Berths	Annual charge per site + GST	\$237	Increase by CPI	\$246.30
Commercial Recreational	Annual charge per metre + GST	\$382.50	Increase by CPI	\$397.60
Multi-hull	1.5 to 2 times the single berth rate for a vessel of the same size, plus GST	Depends on size	No change	Depends on size
Multi-hull Recreation/ Commercial				
Visitor Berths				
Vessel under 18M	Day rate inc GST	\$30.50	Increase by CPI	\$31.70
Vessels 18-20M	Day rate inc GST	\$46	Increase by CPI	\$47.80
Vessels over 20M	Charge per metre per day	\$4.65	Increase by CPI	\$4.80
Multi-hulls	1.5 to 2 X single berth visitor rate inc GST	Depends on size	No change	Depends on size
Surcharge	Surcharge applies where a vessel is carrying more than two persons over the age of ten years. The surcharge will apply only to the additional persons carried.	\$5	No change	\$5
Annual Boat Ramp Ticket				
Full Year	Single Charge	\$97	Increase by CPI	\$100.80
1 st Oct – 30 June	Single Charge	\$89	Increase by CPI	\$92.50
1 st Jan – 30 June	Single Charge	\$77	Increase by CPI	\$80

FEES AND CHARGES RELATING TO SPORT AND RECREATION – 2019/20 CHANGES BEYOND CPI

1 st Apr – 30 June	Single Charge	\$66	Increase by CPI	\$68.60
Miscellaneous				
Temporary rate	Annual charge per metre of boat per day + GST	\$1.25	Increase by CPI	\$1.30
Public Launches	Per launch	\$5	Increase by CPI	\$5.20
Live-aboard charge	Per month	\$153	Increase by CPI	\$159
Showers	Per shower, coin operated	\$1 or \$2	No change	\$1 or \$2
Admin Charge	Per application	\$51	Increase by CPI	\$53
Laundry	per wash	\$3	No change	\$3
	per 20 minute dry	\$2	No change	\$2
Inspection grid	Rate per consecutive high tides (Day)	\$25	Increase by CPI	\$26
Storage				
Bond		\$75	Increase by CPI	\$78
Annual Storage + GST per space (includes annual ramp fee)		\$1,033	Increase by CPI	\$1,073.70
Daily storage + GST per space		\$5	No change	\$5

Note, as no increase was made for fees in 2018/19, 2019/20 proposed fees have been increase by CPI for two years.

Sports and Recreation Committee Quarterly Report to 31 March 2019

1. Purpose of Report

- 1.1 To inform the Committee of the financial and non-financial results for the third quarter for the activities under its delegated authority.

2. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Sports and Recreation Committee Quarterly Report to 31 March 2019 (R10102) and its attachments (A2173517 and A2175406)***

3. Background

- 3.1 Quarterly reports on performance are being provided to each Committee on the performance and delivery of projects and activities within their areas of responsibility.
- 3.2 The financial reporting focuses on the year to date performance (1 July 2018 to 31 March 2019) compared with the year-to-date (YTD) approved capital and operating budgets.
- 3.3 Unless otherwise indicated, all information is against approved operating budget, which is the 2018/19 Long Term Plan budget plus any carry forwards, plus or minus any other additions or changes as approved by the Committee or Council.
- 3.4 There are 11 projects that fall under the Sports and Recreation Committee that are included as part of the quarterly reporting. These have been selected if their budget is at least \$250,000 for 2018/19, are multi-year projects with a budget over \$1 million, or have been assessed to be of particular interest to the Committee.

Item 8: Sports and Recreation Committee Quarterly Report to 31 March 2019

4. Key developments for the three months to 31 March 2019

- 4.1 General Reserves land purchases: There are no further land purchases expected to be completed in the current financial year.
- 4.2 Sea Sports Building at the Marina: A business case is being revised to confirm the benefits and costs of the concept designs received from the Sea Sports Group.
- 4.3 Saxton Field Champion Drive road entrance: Construction has been completed. Landscaping is underway and expected to be completed in May. Stage II will be designed in 2019/20 and constructed in 2020/21.
- 4.4 Great Taste Trail – Tahuna Beach to Parkers Road section: Following approval at the Works and Infrastructure Committee meeting in April for the route along Beach Road design plans have been prepared to enable construction to begin in June 2019.
- 4.5 Maitai Mountain Bike Hub: Preliminary design concepts are underway prior to discussions with key stakeholders. Information will be presented to the Sports and Recreation Committee together with a recommended way forward.
- 4.6 Grampians Reserve new walking track: This new zigzag track up the front face of the Grampians is nearing completion. It will provide a lower gradient option for walkers from Collingwood Street into the reserve, with views over the City and Tasman Bay. Seating will be added to allow full enjoyment of the vista.
- 4.7 Brook Recreation Hub: This project is nearing completion on Andrews Farm. The development aims to reduce parking and traffic congestion on Brook Street at the entrance to the Dun Mountain Trail and Codgers Mountain Bike Park, and provide facilities for recreation users and events. Funding of \$135,000 was received from the Ministry of Business Innovation and Employment Tourism Infrastructure Fund. At the time of writing signage and access improvements were yet to be developed.
- 4.8 Marina Hardstand: Four hardstand maintenance bays have been completed in the Marina at a cost of \$164,000. Further bays will be completed in 2019 along with an extension to the capacity of the drainage filtration system. This may result in additional costs which will be compensated for by deferring other work.

5. Financial Results

Profit and Loss by Activity

Parks and Active Recreation	YTD			Total		
	YTD Actuals	YTD Operating Budget 2018/19	YTD Variance	Total Operating Budget 2018/19	Total Annual Plan Budget 2018/19	Latest forecast

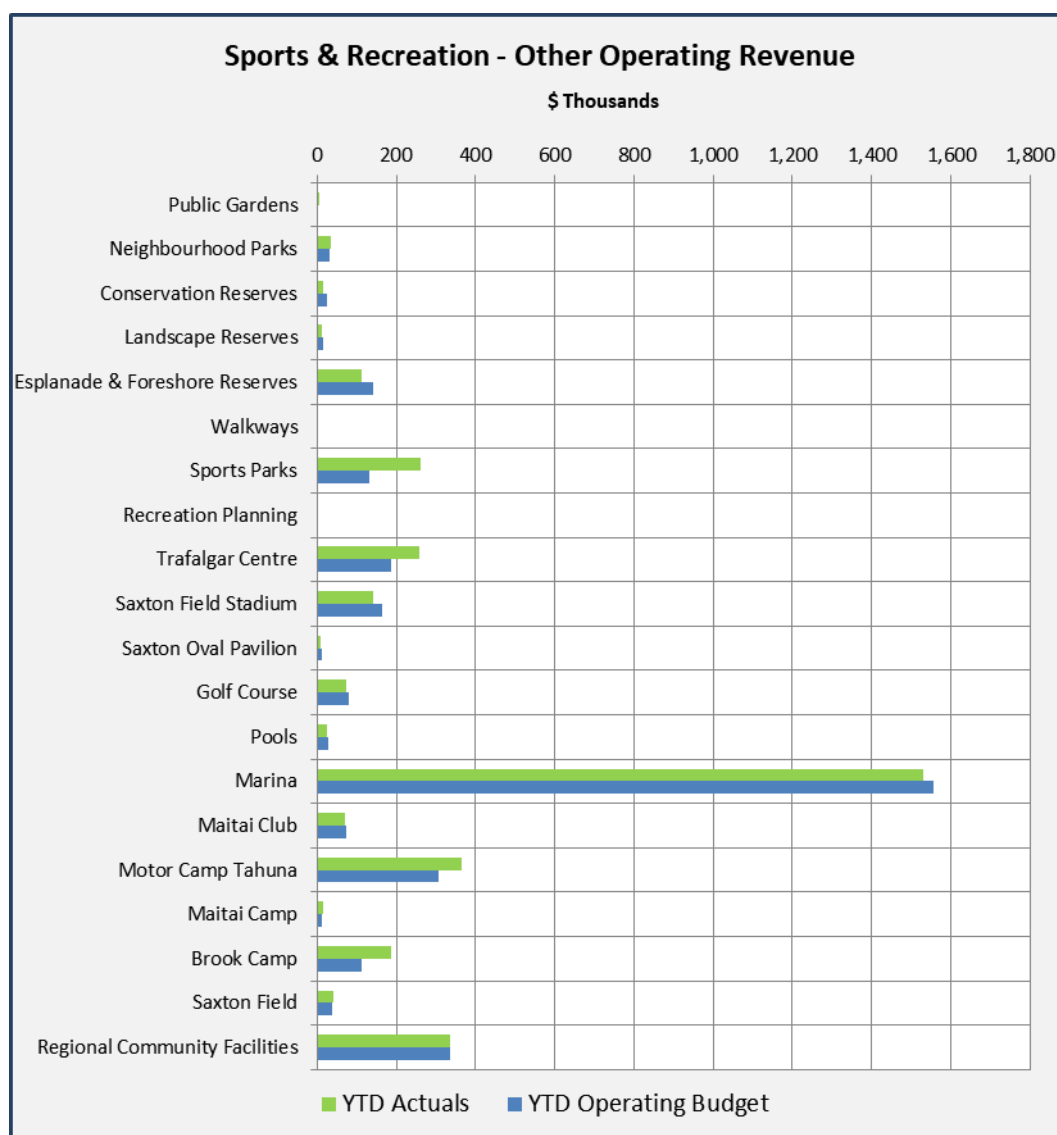
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Income						
Rates Income	(9,482)	(9,482)	0	(12,643)	(12,643)	(12,643)
Other Income	(2,872)	(2,756)	(116)	(4,577)	(4,517)	(4,740)
Total Income	(12,354)	(12,238)	(116)	(17,220)	(17,160)	(17,383)
Expenses						
Staff Operating Expenditure	1,206	997	209	1,330	1,330	1,330
Base Expenditure	4,694	4,245	449	5,570	5,513	5,387
Unprogrammed Expenses	1,073	606	467	746	646	1,261
Programmed Expenses	2,705	3,378	(673)	4,390	4,116	4,450
Finance Expenses	2,042	2,077	(35)	2,770	2,770	2,770
Depreciation	2,518	2,387	131	3,183	3,183	3,384
Total Expenses	14,238	13,690	548	17,989	17,558	18,582
(Surplus)/Deficit	1,884	1,452	432	769	398	1,199

Social	YTD Actuals	YTD Operating Budget 2018/19	YTD Variance	Total Operating Budget 2018/19	Total Annual Plan Budget 2018/19	Latest forecast
Income						
Rates Income	(9,768)	(9,768)	0	(13,023)	(13,023)	(13,023)
Other Income	(2,381)	(2,241)	(140)	(2,892)	(2,499)	(2,577)
Total Income	(12,149)	(12,009)	(140)	(15,915)	(15,522)	(15,600)
Expenses						
Staff Operating Expenditure	3,811	3,855	(44)	5,140	5,142	5,123
Base Expenditure	4,225	3,913	312	5,113	5,132	5,160
Unprogrammed Expenses	385	231	154	307	307	491
Programmed Expenses	2,350	2,693	(343)	3,248	2,665	2,809
Finance Expenses	782	795	(13)	1,060	1,060	1,060
Depreciation	904	1,013	(109)	1,351	1,351	1,238
Total Expenses	12,457	12,500	(43)	16,219	15,657	15,881
(Surplus)/Deficit	308	491	(183)	304	135	281

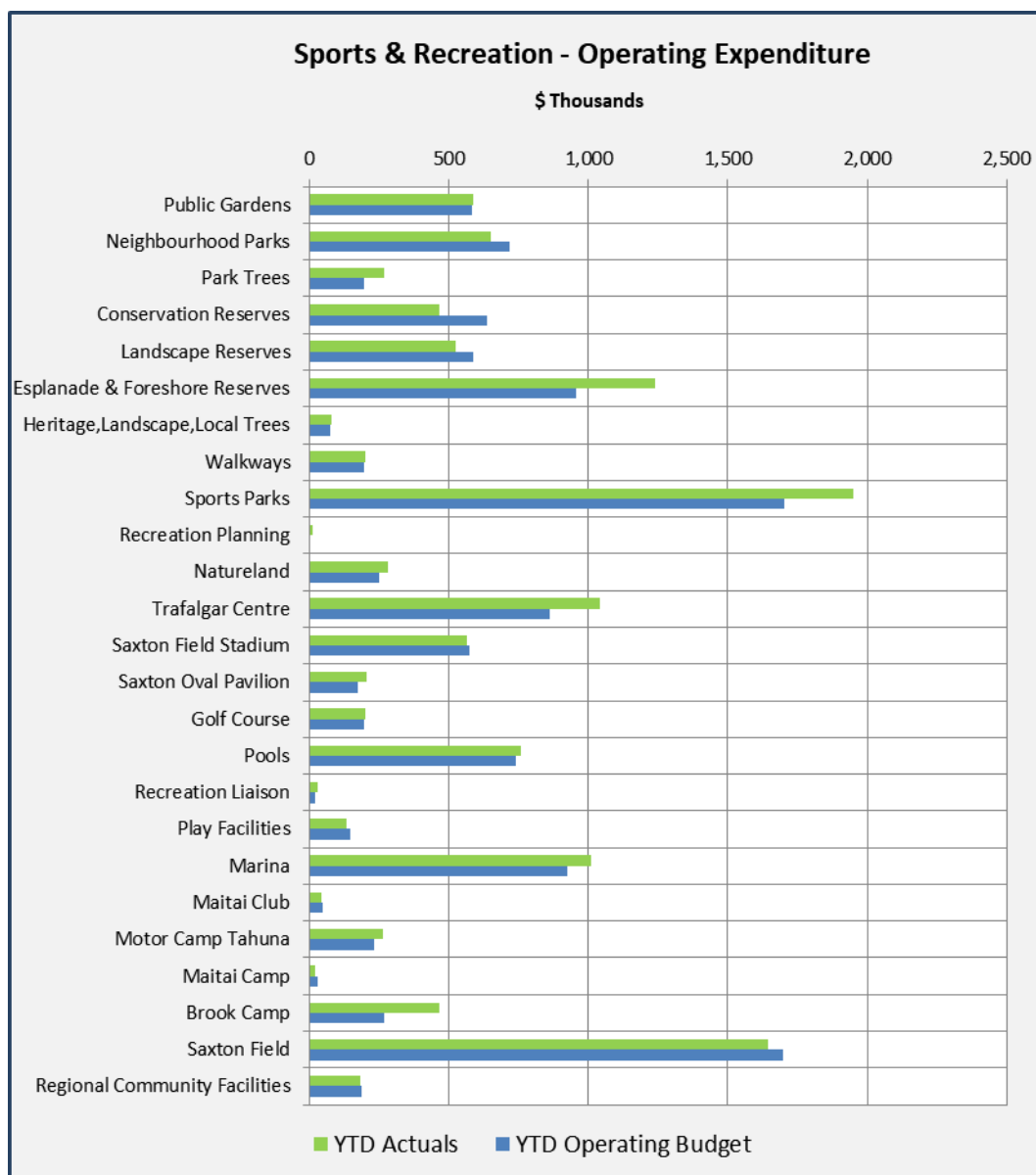
- Base Expenditure is expenditure that happens year after year, for example yearly contracts or operating expenses.
- Programmed Expenditure is planned, or there is a specific programme of works. For example, painting a building.
- Unprogrammed Expenditure is reactive or unplanned in nature, for example responding to a weather event. Budgets are included as provisions for these expenses which are unknown.
- The Profit and Loss reports presented above are shown by activity. These activities include some cost centres that are reported to other committees.

Operating revenue (excluding rates income)



Operating expenditure

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- 5.1 **Neighbourhood Parks expenditure is less than budget by \$68,000.** The allocation of staff costs is \$34,000 behind budget. Programmed property maintenance costs are \$41,000 behind budget, with works scheduled to be completed by Nelmac over the remainder of the year.
- 5.2 **Park Trees expenditure is greater than budget by \$72,000.** Programmed maintenance expenditure is \$42,000 ahead of budget, due to the high volume of works at Branford Park. Programmed maintenance is currently forecast to be \$30,000 ahead of budget at year end with a possible underspend in the unprogrammed tree maintenance budget of \$10,000. There is currently underspend in the Heritage Tree budget which is anticipated to offset the park tree over expenditure.
- 5.3 **Conservation Reserves expenditure is less than budget by \$170,000.** Property maintenance contract and programmed costs are behind budget by \$92,000, however with weed control work underway it

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is anticipated this budget will be spent. The budget for Great Taste Trail reinstatements along the Maitai Pipeline is behind by \$92,000. Work has been delayed due to reserve closures following the fire risk, however these works are now on track to be completed in May.

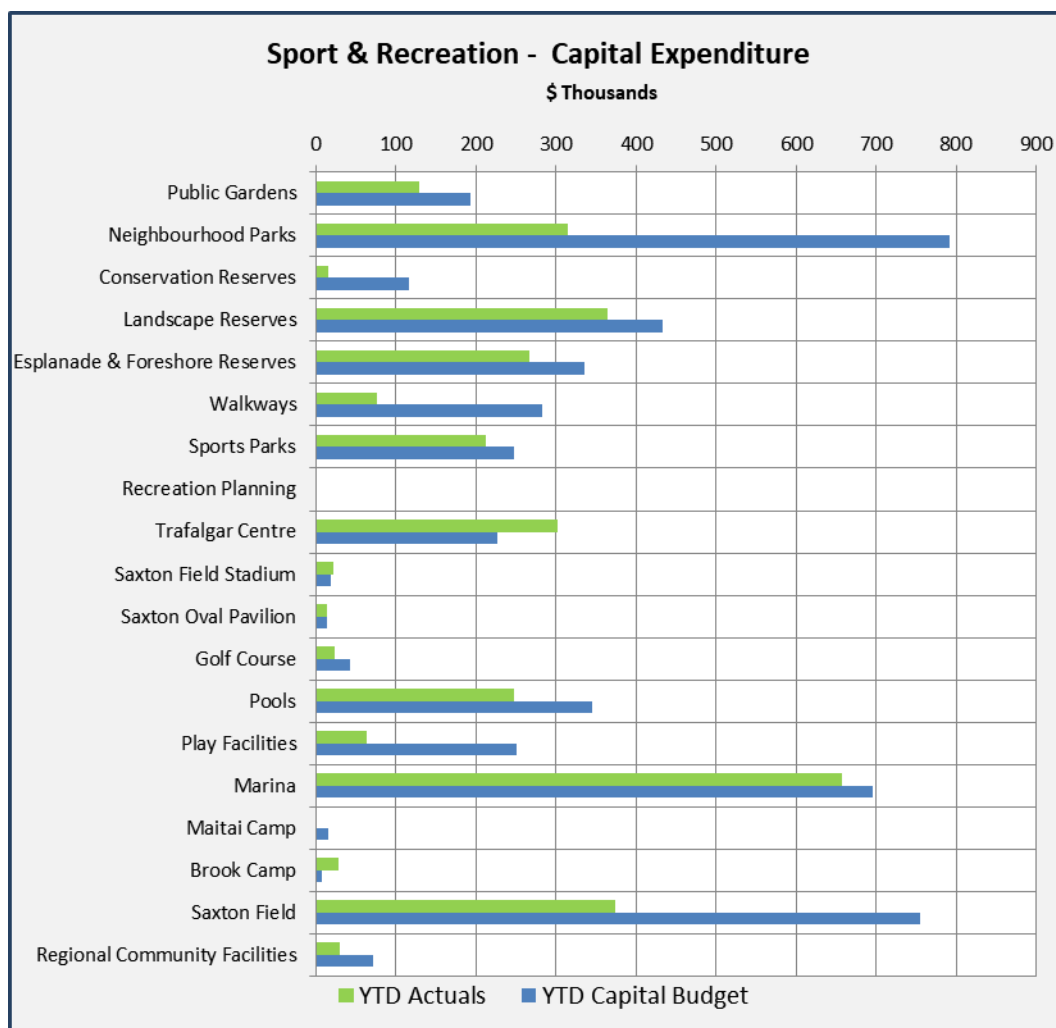
- 5.4 **Landscape Reserves expenditure is less than budget by \$61,000.** Maitai Area Mountain Bike Trail Grade 2-3 expenditure is behind budget by \$170,000 with no spend to date. Funding will be provided to the Mountain Bike Club on completion of specific outcomes. The Club has advised works will start in April/May, however there is a risk that some works will not be completed during the financial year, and the budget is currently forecast to be underspent by \$70,000 for the full year. The Retired Forestry Block Conversion Programme expenditure is behind budget by \$24,000, as a contractor is now delivering these works, and a full year underspend of \$33,000 is forecast. Property maintenance contract and programmed costs are ahead of budget by \$70,000 due to additional fire prevention work required and a decision to graze the Grampians, which was made after a weed control programme had been approved with contractors.
- 5.5 **Esplanade & Foreshore Reserves expenditure is greater than budget by \$284,000.** The allocation of staff costs is \$128,000 ahead of budget, including \$73,000 relating to the Modellers Pond. The February 2018 Storm Event expenditure is \$183,000 against no budget, with an additional \$86,000 scheduled to be spent during the financial year. This expenditure is funded by the Emergency Reserve.
- 5.6 **Sports Parks income is greater than budget by \$130,000.** Bay Dreams rental income of \$120,000 has been received against a nil budget. Trafalgar Park event and venue hire recoveries of \$54,000 have been recorded against nil budgets, and are offset by event and venue hire expenses of \$56,000. Sportsground charges income is behind budget by \$52,000. Nelson Cricket was originally invoiced for \$27,000, however this invoice has been credited and will be invoiced again in May. In addition, the sportsground was not able to be used during the Bay Dreams event.
- 5.7 **Sports Parks expenditure is greater than budget by \$251,000.** Sportsfield maintenance costs are ahead of budget by \$64,000 due to extra costs associated with the All Blacks game, Bay Dreams, and the drought. Contract maintenance costs are ahead of budget by \$30,000. Programmed property maintenance costs are ahead of budget by \$42,000. The allocation of staff costs is ahead of budget by \$38,000.
- 5.8 **Trafalgar Centre income is greater than budget by \$70,000.** Event and venue hire recoveries of \$109,000 have been recorded against a nil budget, and are offset by event and venue hire expenses of \$121,000. The difference between these two amounts is due to timing of invoices / bills not matching, and to discounts given. Rental income is behind budget \$39,000, due to reduced fees being charged of \$29,000, as well as rentals being less than anticipated.

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- 5.9 **Trafalgar Centre expenditure is greater than budget by \$183,000.** Allocation of staff costs is \$39,000 behind budget. Property maintenance contract costs are ahead of budget \$27,000 due to the budget being set too low. This budget is currently forecast to be overspent by \$38,000 for the full year. Depreciation is ahead of budget by \$55,000.
- 5.10 **Marina expenditure is greater than budget by \$87,000.** Refuse collection is ahead of budget by \$34,000 due to the increased costs of ineffective recycling waste. These costs are currently forecast to be ahead of budget by \$41,000 for the full year. The hardstand management fee is ahead of budget by \$23,000 due to more boats needing to be moved around as a result of sealing the hardstand. Unprogrammed maintenance costs are ahead of budget by \$21,000 due to increased lighting, water and power supply maintenance costs.
- 5.11 **Saxton Field expenditure is less than budget by \$53,000.** Champion Drive Carpark (Grant to TDC) costs are behind budget by \$76,000 with no spend to date. This work will be undertaken as part of the Stage 2 Link Road, which is scheduled for design in the next financial year with construction in 2020/21. Velodrome Lights Grant costs are behind budget by \$45,000. This is a grant to Tasman District Council, which is co-ordinating the work, and expected to be completed by 30 June 2019. Staff costs are ahead of budget by \$66,000, with \$52,000 allocated to Champion Drive costs.
- 5.12 **Motor Camp Tahuna income is greater than budget by \$61,000.** Camp rentals are ahead of budget by \$52,000 due to the 2017/18 wash-up being greater than budgeted. **Motor Camp Tahuna expenditure is greater than budget by \$30,000.** Professional advice costs of \$32,000 have been incurred against a nil budget. Half of these costs for the first quarter have been on-charged.
- 5.13 **Brook Camp income is greater than budget by \$73,000.** Site rental fees are ahead of budget by \$74,000. **Brook Camp expenditure is greater than budget by \$195,000.** Unprogrammed Service Delivery costs of \$144,000 have been incurred against a nil budget, due to staff services currently being contracted to Nelmac. Cleaning costs are ahead of budget by \$21,000 and security costs are ahead of budget by \$19,000, associated with increased patronage.

Capital expenditure (including capital staff costs)

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5.14 All capital projects with a budget greater than \$250K in this financial year have a project sheet in Attachment 1 of this report.

6. Commentary on capital projects

6.1 There are 10 capital projects, within the Sports and Recreation Committee delegations, that are included as part of the quarterly reporting. Four of these are over \$250,000 for 2018/19 and four are included as they are over \$1m over three years.

6.2 Project status is analysed based on three factors; quality, time and budget. From the consideration of these three factors the project is summarised as being on track (green), some issues/risks (yellow), or major issues/risks (red). Projects that are within 5% of their budget are considered to be on track in regards to the budget factor. These projects are reported on in Attachment 1.

7. Commentary on operational projects

7.1 There is one non-capital project (Reserve Management Plans) within the Sports and Recreation Committee delegations which is included as part of the quarterly reporting. This project has been selected for quarterly

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reporting as it makes an important contribution to Council's work programme. The project sheet is also appended in Attachment 1.

8. Status Reports

- 8.1 There are no outstanding actions for the Sports and Recreation Committee.

9. Other notable achievements, issues or matters of interest

- 9.1 The drought conditions put additional pressure on the Parks and Facilities Team and on park assets. Irrigation was restricted to critical assets such as cricket blocks, Trafalgar Park, Saxton Number One football field and fields already under renovation (Neale Park and Trafalgar Park Number Two). These assets would have cost considerable amounts to bring back to playable standards if allowed to deteriorate through loss of irrigation. Hanging baskets were removed six weeks early. Annual plantings were removed as they would not have survived when not irrigated.
- 9.2 Meetings were held with sports codes to explain potential ground conditions and scheduling of the winter renovations against code draws. Sports codes were understanding of the position Council was in and proactively looked for solutions themselves such as rescheduling games. There is a recognition that fields have suffered from the drought and subsequent delayed renovation programme. This may have a lasting impact on ground conditions throughout the season.
- 9.3 Scheduled maintenance and capital and renewal works in closed reserves was put on hold. In some areas this included weed control and track maintenance works. Staff spent time coordinating with contractors to recycle water from line flushing activities.
- 9.4 There was a high level of service requests received from the public as maintenance levels slipped and irrigation programmes were questioned. The Parks team handled 257 service requests in February and 459 in March.
- 9.5 An additional expense of \$19,500 was incurred for watering street and park trees. Replacement planting will extend over the winter months and is anticipated to cost in the order of \$50,000 to be funded from existing budgets for renewal plantings.
- 9.6 The additional work has put pressure on work programmes for both contractors and staff.

Fire Emergency

- 9.7 Although the Parks and Facilities team members were not directly involved in the fire response, considerable additional work was required in the various parks as a result of the fire and ongoing risks. Staff worked closely with the Principal Rural Fire Officer in making

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assessments on which parks and reserves needed to be closed to the public. The reasons for closure were based on safety to reserve users, threats to adjacent properties and reducing the risk of needing to divert resources away from the current fire emergency. The Grampians were closed on 28 January, and other back country reserves were closed on 6 February with the exception of Codgers and Botanical Hill/Sir Stanley Whitehead. On the morning of Friday 8 February all conservation and landscape reserves were closed, with the fire on Sir Stanley Whitehead Reserve breaking out that afternoon. Reserves were reopened in March after safety checks were carried out. The following tracks and reserves were closed to the Public.

CONSERVATION RESERVES

- Maitai Water Reserve
- Roding Water Reserve
- Marsden Valley Reserve
- Venner Reserve
- Brook Conservation Reserve, including Eureka Park
- Titoki Reserve

LANDSCAPE RESERVES

- Grampians Reserve
- Tantragee Reserve, including all of Codgers Mountain Bike Area
- Botanical Hill, including all tracks to the Centre of New Zealand
- Atmore Reserve
- Hanby Park
- Highview Reserve
- Pipers Reserve
- Sir Stanley Whitehead Park
- Tasman Heights Reserve
- Bolwell Reserve
- Stoke Reservoir Reserve (behind the Nelson Christian College)

OTHER CLOSURES

- The Dun Mountain Trail

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- Maitai walkway from Sunday Hole

9.8 The process of closure included regular contact with contractors informing them of their access and permitted activities within the reserves. This included signage at entry and exit points of reserves and tracks and patrolling high profile areas such as the Centre of New Zealand, the Grampians walkways and Codgers Mountain Bike Park. Contractors were asked to patrol closed reserves in the weekend to educate the public on closures and ensure signage and closure structures remained in place. Three significant events were either postponed, offered alternative locations or cancelled due to extreme fire risk. These were the Tahuna Roots Festival, the Mountain Bike Enduro and the Copper Mine Mountain Bike event. Concessionaire and user groups such as volunteers operating in these reserves were communicated with regularly. Contact with forestry companies was an important factor with consideration of public access within forestry areas to ensure consistent messages over adjoining Council and forestry land. Regular liaison with Council's GIS team was undertaken to ensure website information was up to date. Regular updates to the public were provided via the communications team.

10. Workshop Update

10.1 There were no workshops with the Sport and Recreation Committee over this quarter.

11. Key Performance Measures

11.1 As part of the development of the Long Term Plan 2018-28 Council approved levels of service, performance measures and targets for each activity. There are eight performance measures that are within the Sports and Recreation Committee's delegations.

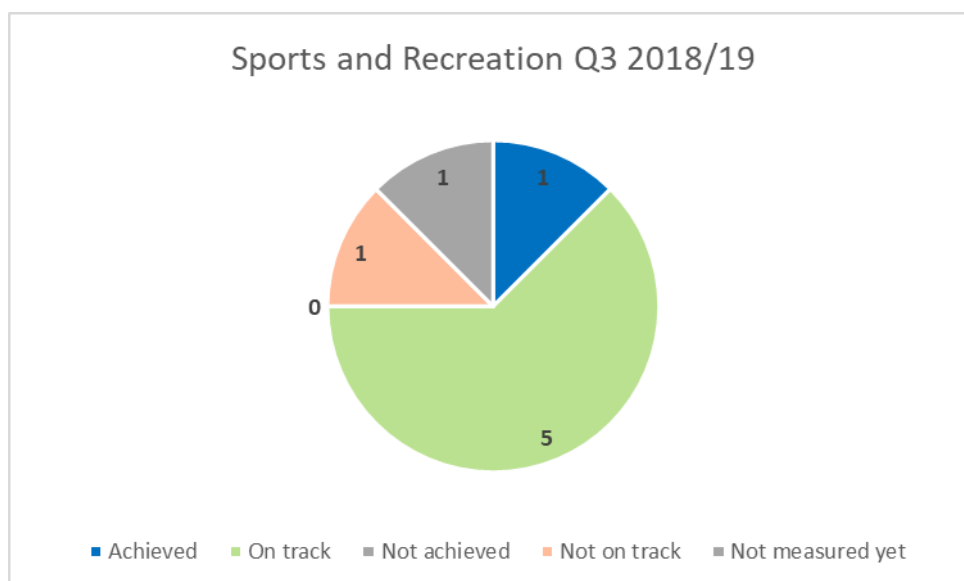
11.2 Final results for each measure will be reported on through the Annual Report 2018/19, however this report includes an indication of progress for those measures where an assessment of current performance is available at this stage.

11.3 A number of performance measures cannot be reported on until the end of the financial year, accordingly the scale to report on the performance measures is as follows:

- On track
- Not on track
- Achieved
- Not achieved
- Not measured yet

11.4 Attachment 2 lists all performance measures within the Sports and Recreation Committee delegations, their status and commentary for the quarter.

12. Quarterly Review of Key Performance Indicators



- 12.1 Five of the eight measures were on track as at the end of the third quarter of 2018/19, with one already achieved.
- 12.2 One performance measure is not on target. The estimated patronage target for the Trafalgar Centre was predicted at 60,000. With a total of 42,831 by the end March it is not anticipated that the target will be met. Estimating patronage is a difficult exercise with some smaller events not attracting high patronage numbers (eg, weddings and private functions), as opposed to larger music events like Bay Dreams that attract a large number of patrons through the door.
- 12.3 Attachment 2 lists all performance measures, their status and commentary.
- 12.4 The results of one measure cannot be reported on yet. This is the result from the Annual Residents' Survey, which will be carried out within the quarter.

13. Conclusion

- 13.1 The review of performance of the third quarter for the Sport and Recreation committee is included in this report, with project reports and performance measure updates attached.

Author: Rosie Bartlett, Manager Parks and Facilities

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Attachments

Attachment 1: A2173517 Project Sheets for Sports and Recreation Committee - Quarter Three [↓](#)

Attachment 2: A2175406 Performance Measures for Sports and Recreation Committee - Quarter Three [↓](#)

City Play Space				2294
Destination play space located close to the CBD for residents and visitors. (previously Rutherford Destination Playground)				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Funding for Rutherford Pay Space reallocated to a city play space which is in preliminary investigative stage. 2018/19 funding to be used for small amount of natural play in Rutherford Park. Planning for a city play space has yet to begin.				
Project Risks				
No concerning risks to report.				
Project Issues				
A simple natural play solution of climbing logs will be installed at Rutherford Park rather than an investigation into a Destination Playground.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	20,000	20,440	1,080,543	1,120,983
Carry-forwards	-			-
Amendments	(5,000)	-	-	(5,000)
Total Budget (2018-28)	15,000	20,440	1,080,543	1,115,983
Actual Spend	148			
Full Year Forecast	20,000	20,440	1,080,543	1,120,983

Renew Saxton hockey turf				2156
The replacement of the artificial hockey turf on Field 1 at the Saxton Field Hockey complex.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Installation of the turf was completed on 14 December, under budget by \$228,000. This was largely because the base pad was still in good condition. Testing has now been completed and the final surface meets the Federation of International Hockey standards for a Global Category Field.				
Project Risks				
No concerning risks to report				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				7,200
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	605,000	-	-	605,000
Carry-forwards	-			-
Amendments	(60,000)	-	-	(60,000)
Total Budget (2018-28)	545,000	-	-	545,000
Actual Spend	304,750			
Full Year Forecast	317,000	-	-	317,000

Athletic Track renewal				2252
Renewal of Saxton Field Athletics Track				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Finalising options for renewal and indicative business case.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report. Expect to spend the remainder of the 2018/19 budget finalising the business case.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	20,000	899,360	-	919,360
Carry-forwards	-			-
Amendments	-	-	-	-
Total Budget (2018-28)	20,000	899,360	-	919,360
Actual Spend	14,809			
Full Year Forecast	20,000	899,360	-	919,360

Road Entrance Champion Drive				2150
Design new road to connect velodrome to Saxton Drive. Includes car parking. Construction of Stage one - access from Champion Drive, and car parking behind the Velodrome.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
The carpark, including line marking, has been completed in this quarter. Landscaping will be completed in May.				
Project Risks				
No concerning risks to report.				
Project Issues				
Projected savings will be carried forward to the next stage of the development in 2020/21.				
Budget				
2013/14 to 2017/18 Actuals				75,396
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	950,000	-	-	950,000
Carry-forwards	(1,136)			(1,136)
Amendments	-	-	-	-
Total Budget (2018-28)	948,864	-	-	948,864
Actual Spend	642,135			
Full Year Forecast	880,000	16,000	-	896,000

General Reserves land purchase programme				1354
Purchase of land for Parks and Reserves. Spend difficult to predict, based on development				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
New reserves are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors including market demand, meaning that the timing of reserve acquisitions can vary over several years. Subdivisions currently in progress and over the next few years include: Montebello, Marsden Valley Marsden Park and Marsden Valley Homestead, Solitaire Quail Rise, Bishopdale Developments, Tasman Heights, Cable Bay Road (Kidson) Wakapuaka (Taylors), Exeter Street, Farley Street, Bayview Holdings and Toi Toi. No further expenditure is expected in 2018/19.				
Project Risks				
Subdivision progress may be delayed resulting in subsequent delays in acquiring reserve land.				
Project Issues				
No significant issues to report				
Budget				
2017/18 Actuals				762,410
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	1,180,000	817,600	7,265,480	9,263,080
Carry-forwards	(608,085)	380,611		(227,474)
Amendments	-	(380,611)	-	(380,611)
Total Budget (2018-28)	571,915	817,600	7,265,480	8,654,995
Actual Spend	191,304			
Full Year Forecast	191,304	817,600	7,265,480	8,274,384

Great Taste Trail				2899
Connections to improve existing Great Taste Trail connections south of the Airport with Tahuna Beach via the Holiday Park and the Nelson Golf Course.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
A resource consent along the coastal margin between Tahuna Beach Reserve and Parkers Road has been applied for. A route from Hounsell Circle to the Tahuna Beach Holiday Park was considered at the Works and Infrastructure Committee in March. It was resolved to take the path alongside Beach Road to the start of the Tahuna Beach Holiday Park entranceway.				
Project Risks				
If the consent alongside Tahuna Beach Holiday Park is declined the cycleway would need to be re-routed along Golf Road. This is a low risk.				
Project Issues				
Access through Nelson Golf Club land has not been agreed. An alternative route between Golf Road and the Airport is being explored.				
Budget				
2013/14 to 2017/18 Actuals				1,257
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	808,988	-	-	808,988
Carry-forwards	-			-
Amendments	(300,000)	300,000	-	-
Total Budget (2018-28)	508,988	300,000	-	808,988
Actual Spend	42,095			
Full Year Forecast	100,000	708,988	-	808,988

Public Boat Ramp Improvements				3187
Improve the boat ramp accessibility, safety and efficiency: new pontoon to install along the shore (completed) and another pontoon to install on the opposite side.				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled & budget change info)				
The first stage of improvements for the public boat ramp has been achieved with new pontoons being installed for users.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				9,592
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	285,000	286,160	104,448	675,608
Carry-forwards	73,055			73,055
Amendments	-	-	-	-
Total Budget (2018-28)	358,055	286,160	104,448	748,663
Actual Spend	349,851			
Full Year Forecast	350,000	286,160	104,448	740,608

Marina Hardstand				1769
Seal the hardstand area as per the consent, extend the area (up to 11 bays) dedicated to anti fouling and another 7 bays for regular works, install a filtration system and install a wash bay at the entrance (bio security requirement). Fence and install safety cameras.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
The sealing of four hardstand bays has been completed. A further seven sealed bays have been deferred for completion by August 2019 to allow for a variation to the resource consent for the filtration system. The capacity of the system needs to be improved before any more bays can be added.				
Project Risks				
The risks around the future proofing of the filtration system was identified in 2018. A specialist engineer experienced in hardstand contaminants and mussel shells filtration has been contracted to design this system. The drainage system capacity may result in increased costs which would be compensated by deferring work on another Marina project.				
Project Issues				
Bio-security partners have expectations that 11 anti-foul work bays are supplied at the Nelson Hardstand. Work is progressing to supply these before the peak use period of October to December. The budget in the draft Annual Plan has been increased to cover the identified risks relating to the filtration system.				
Budget				
2013/14 to 2017/18 Actuals				1,865,885
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	230,000	91,980	58,743	380,723
Carry-forwards	48,511			48,511
Amendments	-	-	-	-
Total Budget (2018-28)	278,511	91,980	58,743	429,234
Actual Spend	164,001			
Full Year Forecast	223,000	260,440	58,743	542,183

Reserve Development Programme				1063
<p>This is the funding line for new parks facilities. This budget is funded from development contributions. Projects currently include:</p> <p>\$110,000 Montebello walkway to stage 5 (dependent on subdivision timing/may need carry over)</p> <p>\$45,000 Daelyn Drive Reserve general landscape development.</p>				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
<p>Reserve developments are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors meaning that the timing of developments can vary over several years. The remaining 2018/19 funding has been allocated for the construction of a shared pathway through a new reserve in the Montebello Subdivision (Ngawhatu Valley). Design has been completed.</p>				
Project Risks				
<p>Time risk if the developer experiences delays in the current stage of subdivision and the walkway is not completed.</p>				
Project Issues				
<p>A component of the balance may require carrying forward to 2019/20 if the Montebello subdivision development is delayed.</p>				
Budget				
2017/18 Actuals				38,947
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	120,000	316,820	1,568,037	2,004,857
Carry-forwards	-			-
Amendments	(2,500)	(180,000)	-	(182,500)
Total Budget (2018-28)	117,500	136,820	1,568,037	1,822,357
Actual Spend	18,487			
Full Year Forecast	120,000	46,820	1,568,037	1,734,857

Water sports building at Marina				2142
Devise options and implement preferred solution to mitigate lack of space/ facilities for community groups use - storage, changing rooms, and meeting space				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Concept designs have been received with the Sea Sports Group preferring the rebuild option costing \$3.5m - \$4m. The Business Case is being revised to confirm the benefits and costs. A report will be prepared for the Sports and Recreation Committee.				
Project Risks				
The existing budget for this project will not be enough for the Sea Sports Group's preferred option. The rebuild costs may not be supported by Council and the Sea Sports Group may not be able to raise its 50% share.				
Project Issues				
The Totally Boating building is structurally unsuitable to be incorporated into the new building. The preferred option will better meet the needs of the large number of Sea Sport members into the future and better align with the overall use of the site including access to the adjoining boat ramp and pontoons A and B.				
Budget				
2013/14 to 2017/18 Actuals				1,325,115
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	600,000	817,600	-	1,417,600
Carry-forwards	10,000			10,000
Amendments	(540,000)	-	540,000	-
Total Budget (2018-28)	70,000	817,600	540,000	1,427,600
Actual Spend	76,004			
Full Year Forecast	91,975	150,000	540,000	781,975

Reserve Management Plans				3001
Prepare reserve management plans for nine Council reserves: Botanics Sportsfield, Greenmeadows, Guppy Park, Maitai Cricket Ground, Marsden Recreation Ground, Neale Park, Ngawhatu Sportsfield, Victory Square and Waahi Taakaro Golf Course.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
<p>Comments relate to the Reserve Management Plan for Sportsgrounds only. Note, red as on hold while classification is carried out. This project commenced in 2015, with public notice of the intent to prepare the reserve management plan being given, and suggestions received. Since then, Council has classified Ngawhatu, Botanics and Victory under the Reserves Act. Progress in the quarter:</p> <ul style="list-style-type: none">• Legal advice commissioned• Report to Council about classification of Greenmeadows in December• Timing for next steps to be confirmed. <p>Budgets: This project is being funded out of operating budgets in the Policy area. Total expenditure to date on the project is \$39,599, including \$8,279 in the current financial year.</p>				
Project Risks				
<ul style="list-style-type: none">• Land is required to be classified under the Reserves Act prior to the management plan being approved by Council and consulted on. Delaying the classification creates a risk that the work to-date will need to be reviewed or amended before the classification is undertaken.				
Project Issues				
<p>Greenmeadows has not yet been classified. Classification of reserves subject to the Reserves Act 1977 is required prior to the draft management plan being released for public input.</p>				
Budget				
2013/14 to 2017/18 Actuals				
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	-	-	-	-
Carry-forwards	-	-	-	-
Amendments	-	-	-	-
Total Budget (2018-28)	-	-	-	-
Actual Spend	-	-	-	
Full Year Forecast	-	-	-	

Item 8: Sports and Recreation Committee Quarterly Report to 31 March 2019: Attachment 2

Quarterly reporting 2018-19

Activity	Number	What Council will provide	Performance measures	Targets	2018/19 Results	
				Year 1 (2018/19)	Quarter 3 comment	Quarter 3 result
Parks and active recreation	9.01	Parks and recreation service that meets or exceeds residents' expectations	Resident satisfaction with parks and recreation, by survey	80% or more satisfied or very satisfied	Residents' Survey results due in Q4.	Not measured yet
Parks and active recreation	9.02	Iwi heritage recognised in parks and reserves	% new reserves and renewed signs with te reo Māori name where one exists	100%	No new Reserves or signs made in this quarter. Process being established to engage with Iwi.	on track
Parks and active recreation	9.03	Sufficient open space provided in the City	Area in hectares of Neighbourhood Parks per 1,000 residents	At least 1.7 ha per 1,000 residents	Results will be collected in Q4. No evidences to suggest this measure is not on track.	On track
Parks and active recreation	9.04	Conveniently located open space i.e. neighbourhood park, public garden or sportsground	% residential properties within 800m of open space, approximately 10 min walk	At least 99%	Results will be collected in Q4. No evidence to suggest this measure is not on track	On track
Parks and active recreation	9.05	Play facilities that are conveniently located	% of residential properties within 1km of a playground, approximately 15 min walk	At least 95%	Results will be collected in Q4. No evidence to suggest this measure is not on track	On track
Parks and active recreation	9.06	Saxton Stadium well utilised	Use rate in hours per annum	Saxton stadium use achieves target of at least 1,450 hours per annum	309.5 for third quarter (1849.50 total YTD).	Achieved
Parks and active recreation	9.07	Trafalgar Centre facilities well utilised	Trafalgar Centre annual number of users	Trafalgar Centre annual number of users at least 60,000	14,670 for third quarter (42,831 total).	Not on track
Parks and active recreation	9.08	Marina managed to meet demand	Marina berth occupation rates in relation to target	Marina berth occupation of at least 85%	Current occupancy 96%	On track

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