



Minutes of a meeting of the Nelson Tasman Civil Defence Emergency Management Group

**Held in the Nelson Tasman Civil Defence Emergency Management,
28 Oxford Street, Richmond**

On Wednesday 22 May 2019, commencing at 3.06p.m.

Present: Her Worship the Mayor R Reese and His Worship the Mayor of Tasman R Kempthorne, Councillors P Matheson and T King

In Attendance: Chief Executive (P Dougherty), Chief Executive (J Dowding), Group Manager Corporate Services (N Harrison), Group Manager Community Services (R Ball), Manager Emergency Management (J Kennedy) and Governance Support (K McLean)

Apologies : Nil

1. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

2. Confirmation of Minutes

2.1 20 November 2018

Document number M3920, agenda pages 4 - 6 refer.

Resolved CDEM/2019/001

That the Civil Defence Emergency Management Group

- 1. Confirms the minutes of the meeting of the Civil Defence Emergency Management Group, held on 20 November 2018, as a true and correct record.***

His Worship the Mayor of Tasman/Her Worship the Mayor

Carried

3. **Civil Defence and Emergency Management Removal of Requirement for Annual Audit**

Document number R10195, agenda pages 7 - 12 refer.

Group Manager Corporate Services, Nikki Harrison, presented the report and advised information had been received from Audit New Zealand confirming that there is no audit requirement from their end.

Resolved CDEM/2019/002

That the Civil Defence Emergency Management Group

- 1. Receives the report Civil Defence and Emergency Management Removal of Requirement for Annual Audit (R10195).***

King/Matheson

Carried

Recommendation to Nelson City Council and Tasman District Council
CDEM/2019/003

That the Council

- 1. Agrees that a separate audit of the Civil Defence and Emergency Management Annual Report is not necessary and will not be required from the 30 June 2019 financial year onwards, subject to approval by Nelson City Council, Tasman District Council and Audit New Zealand.***
- 2. Agrees that the operation of the Civil Defence and Emergency Management Group should be included in the audit of the Administering Council and that any additional cost incurred as a result should be recovered from the Civil Defence and Emergency Management Group.***

King/Matheson

Carried

There being no further business the meeting ended at 3.08p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date