



AGENDA

Ordinary meeting of the

Sports and Recreation Committee

**Wednesday 6 March 2019
Commencing at 10.00a.m.
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

**Pat Dougherty
Chief Executive**

Membership: Councillor Tim Skinner (Chairperson), Her Worship the Mayor Rachel Reese, Councillors Ian Barker, Mel Courtney, Bill Dahlberg (Deputy Chairperson), Kate Fulton, Brian McGurk and Stuart Walker

Quorum: 4

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

1. Apologies

- 1.1 Apologies have been received from Her Worship the Mayor R Reese and Councillor Brian McGurk (on Council business)

2. Confirmation of Order of Business**3. Interests**

- 3.1 Updates to the Interests Register
- 3.2 Identify any conflicts of interest in the agenda

4. Public Forum

- 4.1 Bryan Heaphy - looking for a dedicated area suitable for beginners doing off-road motorbike activities

5. Confirmation of Minutes

- 5.1 20 November 2018 **6 - 10**

Document number M3915

Recommendation

That the Sports and Recreation Committee

Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 20 November 2018, as a true and correct record.

- 5.2 13 December 2018 **11 - 12**

Document number M3988

Recommendation

That the Sports and Recreation Committee

Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 13 December 2018, as a true and correct record.

6. Chairperson's Report

7. Sports and Recreation Committee Quarterly Report to 31 December 2018

13 - 32

Document number R9934

Recommendation

That the Sports and Recreation Committee

Receives the report Sports and Recreation Committee Quarterly Report to 31 December 2018 (R9934) and its attachments (A2126564 and A2126579).

PUBLIC EXCLUDED BUSINESS

Recommendation

That the Audit, Risk and Finance Subcommittee

Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that John Murray remains after the public has been excluded, for Item#1 of the Public Excluded agenda (Campground Governance and Tahunanui Camp), as he has knowledge that will assist the meeting.

Recommendation

That the Sports and Recreation Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Campground Governance and Tahunanui Camp	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities

Note:

- **Youth Councillors Emma Edwards and Theo Wheatley will be in attendance at this meeting.**



Minutes of a meeting of the Sports and Recreation Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Tuesday 20 November 2018, commencing at 9.03a.m.

- Present: Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, I Barker, M Courtney, K Fulton, B McGurk and S Walker
- In Attendance: Chief Executive (P Dougherty), Group Manager Community Services (R Ball), Governance Adviser (E Stephenson) and Youth Councillors (L Funaki and J Mason)
- Apologies: Councillor Dahlberg for absence; Her Worship the Mayor Reese and Councillor Walker for lateness

1. Apologies

Resolved SPO/2018/040

That the Sports and Recreation Committee

Receives and accepts the apologies from Councillor Dahlberg and from Her Worship the Mayor Reese and Councillor Walker for lateness.

Courtney/Barker

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 21 August 2018

Document number M3690, agenda pages 6 - 9 refer.

It was noted that Councillor Barker was present at the 21 August 2018 meeting and that the meeting minutes be amended to show this.

Resolved SPO/2018/041

That the Sports and Recreation Committee

Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 21 August 2018, amended to show Councillor Barker as present, as a true and correct record.

Skinner/Barker

Carried

6. Chairperson's Report

The Chairperson tabled his report and summarised the topics covered.

Resolved SPO/2018/042

That the Sports and Recreation Committee

Receives the Chairperson's Report.

Barker/Courtney

Carried

Attachments

- 1 A2099290 - Sports and Recreation Committee Chairperson's Report
20 November 2018

7. Marsden Valley Reserve - options to manage wild deer populations

Document number R9541, agenda pages 10 - 27 refer.

Manager Parks and Facilities, Rosie Bartlett, and Team Leader Facilities, Gary Alsop, presented the report, noting that this decision was before the committee as a petition had previously been received from local residents. They answered questions and discussion took place regarding environmental and safety considerations in residential areas, previous culls, Nelson Nature, sustainable management of the deer population and the culling tender process.

It was noted that it would have been helpful if officers had met with petitioners to better understand their concerns, however the petitioners had been advised of the committee meeting in case they wished to attend and were provided with a copy of the report.

It was also noted that the tender for the deer culling contract would be advertised and open to suitably skilled members of the public, however they would need to meet safety requirements.

Resolved SPO/2018/043

That the Sports and Recreation Committee

Receives the report Marsden Valley Reserve - options to manage wild deer populations (R9541) and its attachments (A1969247 and A2073288).

McGurk/Fulton

Carried

Recommendation to Council SPO/2018/044

That the Council

Confirms that the practice of culling deer within the Marsden Valley Reserve should continue.

McGurk/Fulton

Carried

8. Quarterly Report to Sports and Recreation Committee 1 July - 30 September 2018

Document number R9775, agenda pages 28 - 49 refer.

Attendance: Her Worship the Mayor Reese entered the meeting at 9.53a.m.

Manager Parks and Facilities, Rosie Bartlett noted a correction to the agenda report - paragraph 5.16 should say Attachment 1, not Attachment 2. Ms Bartlett and Property Parks and Facilities Asset Manager, Andrew Petheram, answered questions regarding Stoke Youth Park, the Great Taste Trail, the Rutherford Park Playground, the Trafalgar Centre, the Marina Water Sports Building, classification of reserves, Nelson Marina and leasing charges for community groups.

It was requested that future quarterly reports highlight when external funding is assumed.

Resolved SPO/2018/045

That the Sports and Recreation Committee

Receives the report Quarterly Report to Sports and Recreation Committee 1 July - 30 September 2018 (R9775) and its attachments (A2077598 and A2079885).

McGurk/Courtney

Carried

9. Haulashore Island Manuka Motu Wharf Review

Document number R9818, agenda pages 50 - 56 refer.

Manager Parks and Facilities, Rosie Bartlett and Property and facilities Asset Planner Jock Edmondson answered questions regarding the wharf refurbishment, maintenance, safety issues and practical use. It was noted that the wharf needed to be included in the relevant Asset Management Plan. Discussion took place regarding community engagement and consideration of all the long-term options for the whole coastal environment.

Resolved SPO/2018/046

That the Sports and Recreation Committee

Receives the report Haulashore Island Manuka Motu Wharf Review.

McGurk/Fulton

Carried

Recommendation to Council SPO/2018/047

That the Council

Approves the Haulashore Island Manuka Motu wharf remaining closed for use by vessels, but retained in the short term for its landscape values only; and

Considers a full wharf refurbishment or replacement in the Long Term Plan 2021-31.

McGurk/Fulton

Carried

10. Marina Governance

Document number R9845, agenda pages 57 - 62 refer.

Property Parks and Facilities Asset Manager, Andrew Petheram presented the report, noting that communication had improved greatly and the system in place at the moment best represented the boating community. He said that he expected the group to make its recommendations in about a year's time.

Resolved SPO/2018/048

That the Sports and Recreation Committee

Receives the report Marina Governance (R9845).

McGurk/Barker

Carried

Recommendation to Council SPO/2018/049

That the Council

Confirms the continuation of the Marina Advisory Group to advise on matters pertaining to the management of Nelson Marina; and

Approves the Marina Advisory Group to work through a process to advise the Sports and Recreation Committee on future Marina management once they are in a more informed position.

McGurk/Barker

Carried

There being no further business the meeting ended at 11.03a.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date



Minutes of a meeting of the Sports and Recreation Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Thursday 13 December 2018, commencing at 8.33a.m.

Present: Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, I Barker, M Courtney, K Fulton, B McGurk and S Walker

In Attendance: Councillor L Acland, Group Manager Community Services (R Ball), and Governance Adviser (E-J Ruthven)

Apology: Councillor B Dahlberg

1. Apologies

Resolved SPO/2018/050

That the Sports and Recreation Committee

Receives and accepts an apology from Councillor Dahlberg.

Courtney/Walker

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

Attendance: Councillor Fulton joined the meeting at 8.34a.m.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Referral of Powers - Request for Assistance from a Nelson sporting group

Document number R9910, agenda pages 4 - 6 refer.

Resolved SPO/2018/051

That the Sports and Recreation Committee

Receives the report Referral of Powers - Request for Assistance from a Nelson sporting group (R9910); and

Refers to Council all powers of the Sports and Recreation Committee relating to a request for assistance from a Nelson sporting group.

Courtney/McGurk

Carried

Recommendation to Council SPO/2018/052

That the Council

Considers all matters relating to a request for assistance from a Nelson sporting group.

Courtney/McGurk

Carried

There being no further business the meeting ended at 8.35a.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date



Sports and Recreation Committee Quarterly Report to 31 December 2018

1. Purpose of Report

- 1.1 To inform the Committee of the financial and non-financial results for the second quarter for the activities under its delegated authority.
- 1.2 To highlight any material variations.

2. Recommendation

That the Sports and Recreation Committee

Receives the report Sports and Recreation Committee Quarterly Report to 31 December 2018 (R9934) and its attachments (A2126564, and A2126579).

3. Background

- 3.1 Quarterly reports on performance are being provided to each Committee on the performance and delivery of projects and activities within their areas of responsibility.
- 3.2 The financial reporting focuses on the year to date performance (1 July to 31 December 2018) compared with the year-to-date (YTD) approved capital and operating budgets.
- 3.3 Unless otherwise indicated, all information is against approved operating budget, which is the 2018/19 Long Term Plan budget plus any carry forwards, plus or minus any other additions or changes as approved by the Committee or Council.
- 3.4 There are eleven projects that fall under the Sports and Recreation Committee that are included as part of the quarterly reporting. These have been selected if their budget is at least \$250,000 for 2018/19, are multi-year projects with a budget over \$1 million, or have been assessed to be of particular interest to the Committee.

4. Key development for the three months to 31 December 2018

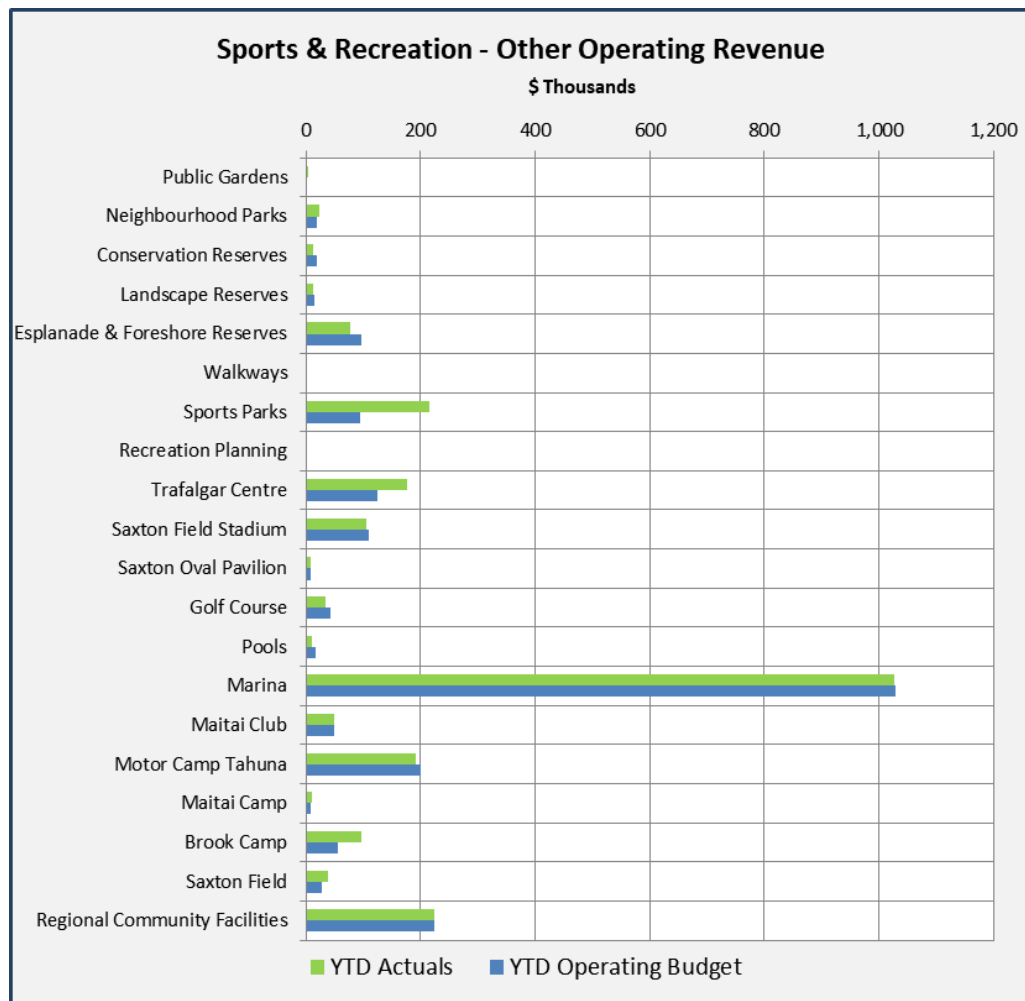
- 4.1 General Reserves land purchase: Subdivisions currently in progress and continuing over the next few years include: Montebello, Marsden Park, Marsden Valley Homestead, Solitaire Quail Rise, Bishopdale Developments, Tasman Heights, Wakapuaka (Taylor Development), Exeter Street, Farley Street, Bayview Holdings and Toi Toi.
- 4.2 Marina Hardstand: Work to seal four bays of the hardstand has been completed.
- 4.3 Sea Sports Building at Marina: The Indicative Business Case is being finalised to identify a potential final option for consideration in the Annual Plan.
- 4.4 Saxton Field Champion Drive road entrance: Construction is proceeding with completion expected at the end of March 2019.
- 4.5 Saxton Hockey Turf No.2 renewal: Work has been completed. Budget was underspent as savings were achieved the disposal of the old turf which was donated to community groups and schools providing saving of landfill fees. Savings were also realised after investigations of the subsoil drainage revealed the condition to be of good quality and no requirement to replace.
- 4.6 Rutherford Park playground: Still in the preliminary investigation stage. Direction from Council is required to determine the future of this project.
- 4.7 Great Taste Trail – Tahuna Beach to Airport section: A report considering an amended route will be presented to the Sports and Recreation Committee in April 2019.
- 4.8 Maitai Mountain Bike Hub: A report will be presented to the Sports and Recreation Committee following further investigation into the justification of constructing a Mountain Bike Hub on the Waahi Taakaro Reserve below the Maitai Campground.
- 4.9 Marina Boat Ramp improvements: Stage one of this project was completed in the previous quarter. Further work is programmed to begin in 2019/20.
- 4.10 Sportsground Reserve Management Plan: Classification of reserves under the Reserves Act is required before this management plan progresses. The classification approach has been approved by Council, with the timing for the required consultation to be confirmed in due course.

5. Financial results

- 5.1 Financial information is shown in charts below, with an explanation following.

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018

Operating revenue

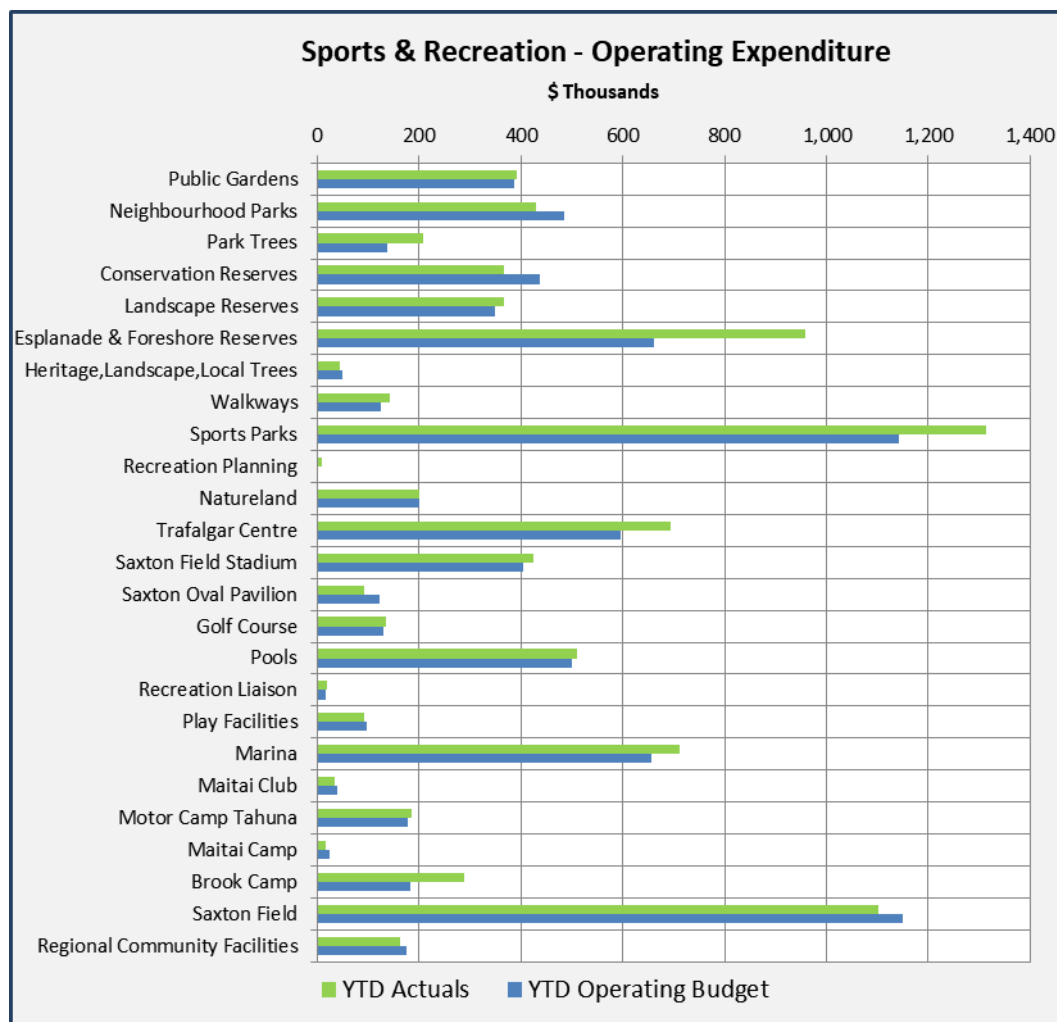


- 5.2 Esplanade & Foreshore Reserve is **less than Budget by \$21,000** – behind budget YTD for rent across various properties and rates and utility recoveries. YTD utility recoveries are \$16,000 behind budget as the Yacht Club is now being rated directly and the Crop and Food building has no tenant.
- 5.3 Sports Parks is **greater than budget by \$120,000** – additional revenue relates to Bay Dreams rental. This was offset with expenditure ahead of budget \$171,000.
- 5.4 Trafalgar Centre is **greater than budget by \$51,000** – rent revenue is ahead of budget. This was offset with event and venue hire expenses \$58,000 above budget. Discounted fees for venue hire accounted for \$19,210 less revenue.
- 5.5 Marina is **less than budget by \$2,000** - The resealing of the hardstand is affecting hardstand income, which is behind budget \$15,000. However overall marina income is on budget, due to mooring and ramp fees being ahead of budget.

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- 5.6 Brook Camp is **greater than budget by \$40,000** – site and cabin rental income is ahead of budget. This was offset with expenses ahead of budget \$104,000.

6. Operating expenditure

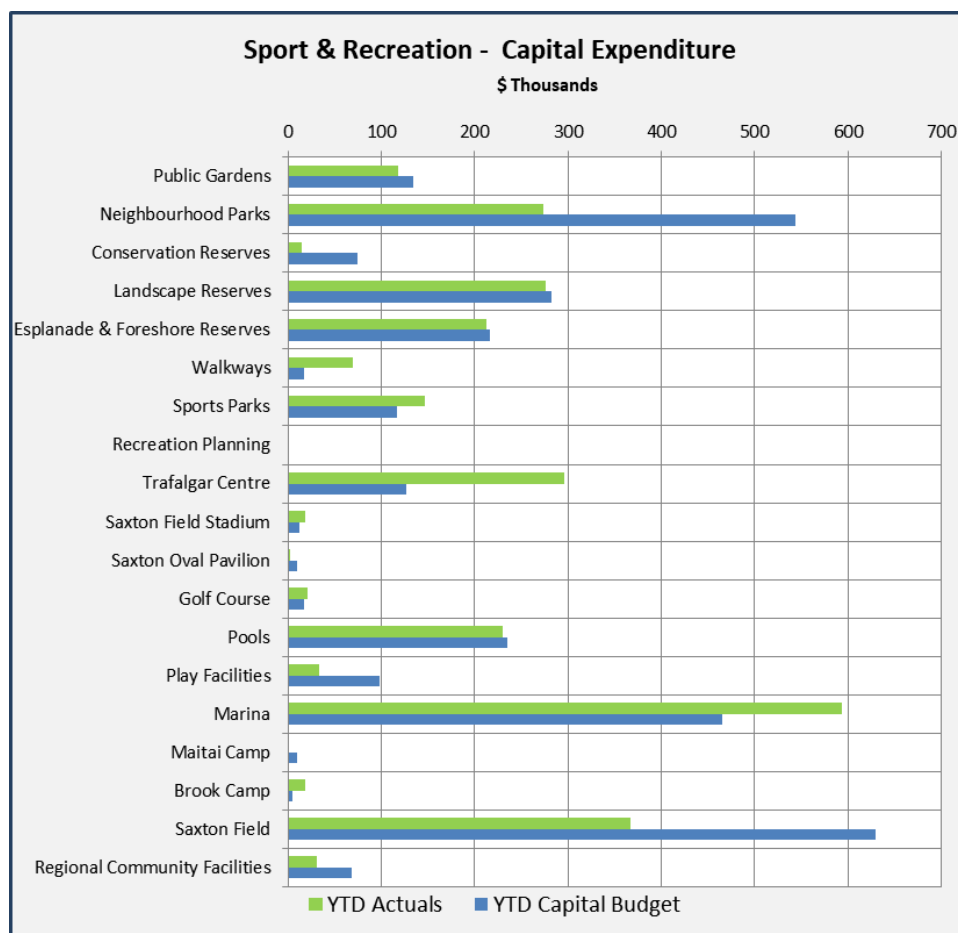


- 6.1 Neighbourhood Parks is **less than budget by \$56,000** – staff overheads are below budget \$40,000. Policy consultant's budget is behind budget \$15,000, this work is programmed to commence shortly on a draft City trees policy.
- 6.2 Park Trees is **greater than budget by \$69,000** – variance includes allocation of staff costs \$11,000, and programmed property maintenance \$47,000, which is due to a high volume of works at Branford Park.
- 6.3 Conservation Reserves is **less than budget by \$71,000** – property maintenance costs are behind budget, however weed control and track maintenance work is underway with physical works scheduled across the remainder of the financial year.

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- 6.4 Esplanade & Foreshore Reserves is **greater than budget by \$298,000** – unprogrammed maintenance costs relating to the February 2018 storm event are above budget \$192,000. Staff overheads are ahead of budget \$100,000. Other programmed maintenance costs are behind budget due to timing, with the expectation that budgets will be spent over the remainder of the year.
- 6.5 Sports Parks is **greater than budget by \$171,000** – sports field maintenance and event and venue hire expenses are ahead of budget \$85,000 due to extra costs associated with the All Blacks game. General operating expenses are also ahead of budget, including water by meter charges and insurance. Staff overheads are ahead of budget \$28,000. Sports Parks income is ahead of budget \$120,000.
- 6.6 Trafalgar Centre is **greater than budget by \$97,000** – event and venue hire expenses are ahead of budget \$58,000. Depreciation is ahead of budget \$34,000. Trafalgar Centre rent income is ahead of budget \$51,000.
- 6.7 Marina is **greater than budget by \$57,000** – variance includes refuse collection costs \$21,000 due to recycling waste contamination issues, and unprogrammed lighting, water and power supply maintenance costs \$16,000. In addition, hardstand management fees and maintenance costs are ahead of budget \$18,000.
- 6.8 Saxton Field is **less than budget by \$46,000** – grant funding to Tasman District Council is behind budget due to the grants being tied to the completion of work. In particular, the Champion Drive grant is behind budget \$20,000 but is anticipated to be spent this year. The Champion carpark grant is behind budget \$51,000, and it is anticipated this could be delayed to the next financial year. The Velodrome lights grant is behind budget \$30,000. Offsetting this, staff time allocated to this activity is ahead of budget by \$32,000
- 6.9 Brook Camp is **greater than budget by \$104,000** – variance includes contract staff costs \$82,000 and allocation of NCC staff costs \$17,000. Brook Camp income is ahead of budget \$40,000.

7. Capital expenditure



- 7.1 All capital projects with a budget greater than \$250K in this financial year have a project sheet in Attachment 1 of this report.

8. Commentary on capital projects

- 8.1 There are 10 capital projects, within the Sports and Recreation Committee delegations, that are included as part of quarterly reporting. Six of these are over \$250,000 for 2018/19, one is included as it is over \$1m over three years and three because of their high community interest.
- 8.2 Project status is analysed based on three factors; quality, time and budget. From the consideration of these three factors the project is summarised as being on track (green), some issues/risks (yellow), or major issues/risks (red). Projects that are within 5% of their budget are considered to be on track in regards to the budget factor.
- 8.3 Capital projects are programmed for completion at different times throughout the year and hence the year to date figures don't necessarily coincide with straight line 'Actual' expenditure.
- 8.4 These project updates are appended in Attachment 1.

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018

- 8.5 The total capital operating budget for projects under the delegation of the Sports and Recreation Committee for 2018/19 is approximately \$6.38million (including staff costs). The projected forecast for end of year spend is approximately \$5.94million.

9. Commentary on operational projects

- 9.1 There is one non-capital project (Sportsground Reserve Management Plan), within the Sports and Recreation Committee delegations, that is included as part of the quarterly reporting. This project has been selected for quarterly reporting as it makes an important contribution to Council's work programme.
- 9.2 This project update is appended in Attachment 1.

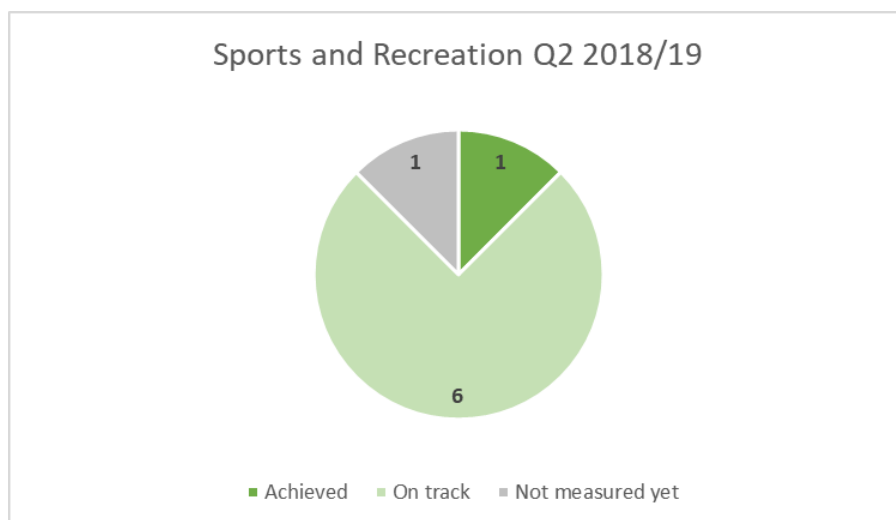
10. Other notable achievements or issues

- 10.1 Staff resourcing has been stretched with changes to the delivery of capital projects and work programmes particularly as a result of increased involvement in events such as the All Blacks Game and Bay Dreams concert. Contract revision for the Open Space Maintenance contract has displaced resources from the original work programme.

11. Key Performance Measures

- 11.1 As part of the development of the Long Term Plan 2018-28 Council approved levels of service, performance measures and targets for each activity. There are eight performance measures that are within the Sports and Recreation Committee's delegations.
- 11.2 Final results for each measure will be reported on through the Annual Report 2018/19 but we have included an indication of progress for those measures that an assessment of current performance is available at this quarterly stage.
- 11.3 A number of performance measures cannot be reported on until the end of the financial year, accordingly the scale to report on the performance measures is as follows:
- On track
 - Not on track
 - Achieved
 - Not achieved
 - Not measured yet
- 11.4 Attachment 2 lists all performance measures within the Sports and Recreation Committee delegations, their status and commentary for the quarter.

12. Quarterly Review of Performance Measures



- 12.1 Seven of the eight measures were on target as at the end of the second quarter of 2018/19.
- 12.2 The results of one measure, the resident satisfaction survey, cannot yet be reported on. Some of the data comes with a time lag, however there is no evidence to suggest these measures are not on track therefore they are shown as on track.

Author: Rosie Bartlett, Manager Parks and Facilities

Attachments

Attachment 1: A2126564 Quarter two project status reports [↓](#)

Attachment 2: A2126579 Quarter two performance measure reports [↓](#)

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Renew Saxton hockey turf				2156
The replacement of the artificial hockey turf on Field 1 at the Saxton Field Hockey complex.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
<p>Installation of the turf was completed on 14 December.</p> <p>Savings of \$260,000 were achieved, primarily due to savings on the disposal of the turf, which was gifted to community groups and schools saving landfill fees and due to investigations into the subsoil drainage revealing the drainage was in good condition therefore no replacement was required.</p>				
Project Risks				
No concerning risks to report				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				7,200
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	605,000	-	-	605,000
Carry-forwards	-			-
Amendments	-	-	-	-
Total Budget (2018-28)	605,000	-	-	605,000
Actual Spend	303,250			
Full Year Forecast	345,000	-	-	345,000

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Athletics Track renewal				2252
Renewal of Saxton Field Athletics Track				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Surface sample taken for testing in November to determine the level of specification requirements.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	20,000	899,360	-	919,360
Carry-forwards	-			-
Amendments	-	-	-	-
Total Budget (2018-28)	20,000	899,360	-	919,360
Actual Spend	8,635			
Full Year Forecast	20,000	899,360	-	919,360

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

General Reserves land purchase programme				1354
Purchase of land for Parks and Reserves. Spend difficult to predict, based on development				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled)				
New reserves are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors including market demand meaning that the timing of reserve acquisitions can vary over several years.				
Project Risks				
Subdivision progress may be delayed resulting in subsequent delays in acquiring reserve land.				
Project Issues				
No concerning issues to report.				
Budget				
2017/18 Actuals				762,410
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	1,180,000	817,600	7,265,480	9,263,080
Carry-forwards	(608,085)			(608,085)
Amendments	-	-	-	-
Total Budget (2018-28)	571,915	817,600	7,265,480	8,654,995
Actual Spend	191,304			
Full Year Forecast	571,915	817,600	7,265,480	8,654,995

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Marina Hardstand				1769
Seal hardstand and develop filtration				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Stage 1 sealing of four hardstand bays has been completed. Stage 2 650m2 is programmed for February 2019 and is on target for completion April 2019.				
Project Risks				
No risks to report				
Project Issues				
No issues to report				
Budget				
2013/14 to 2017/18 Actuals				1,865,885
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	230,000	91,980	58,743	380,723
Carry-forwards	48,511			48,511
Amendments	-	-	-	-
Total Budget (2018-28)	278,511	91,980	58,743	429,234
Actual Spend	149,654			
Full Year Forecast	278,511	260,440	58,743	597,694

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Sea Sports building at Marina				2142
Devise options and implement preferred solution to mitigate lack of space/ facilities for community groups use - storage, changing rooms, and meeting space				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Concept designs have been received with the Sea Sports Group preferring the rebuild option costing \$3.5m - \$4m. The Business Case is being revised to confirm the benefits and costs. A report will be taken to the Sport and Recreation Committee in April 2019.				
Project Risks				
The existing budget for this project will not be enough for the Sea Sports Group's preferred option in 2020/2021. The rebuild costs may not be supported by Council.				
Project Issues				
The Totally Boating building and land was purchased for strategic reasons for future developments. The building itself has been investigated to be structurally unsuitable for the Sea Sports Group requirements. The Sea Sports Group believes that the preferred option will better meet the needs of the large number of Sea Sport members into the future and better align with the overall use of the site including access to the adjoining boat ramp and pontoons A and B.				
Budget				
2013/14 to 2017/18 Actuals				1,325,115
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	600,000	817,600	-	1,417,600
Carry-forwards	10,000			10,000
Amendments	(540,000)	-	540,000	-
Total Budget (2018-28)	70,000	817,600	540,000	1,427,600
Actual Spend	76,004			
Full Year Forecast	93,975	150,000	540,000	783,975

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Saxton Field Champion Drive road access				2150
Design new road to connect velodrome to Saxton Drive. Includes car parking. Construction of Stage one - access from Champion Drive, and car parking behind the Velodrome.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Isaac Construction commenced onsite in October and work has progressed well since. Works will take a break over the new year period and will recommence in mid January. Expected completion date is March 2019.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				75,396
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	950,000	-	-	950,000
Carry-forwards	(1,136)			(1,136)
Amendments	-	-	-	-
Total Budget (2018-28)	948,864	-	-	948,864
Actual Spend	454,556			
Full Year Forecast	948,864	16,000	-	964,864

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Rutherford Park Play Space				2294
Destination play space located close to the CBD for residents and visitors.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
In preliminary investigative stage.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	20,000	20,440	1,080,543	1,120,983
Carry-forwards	-			-
Amendments	-	-	-	-
Total Budget (2018-28)	20,000	20,440	1,080,543	1,120,983
Actual Spend	148			
Full Year Forecast	20,000	20,440	1,080,543	1,120,983

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Great Taste Trail				2899
Connections to improve existing Great Taste Trail connections south of the Airport with Tahuna Beach via the Beach Camp and Golf Course.				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled)				
Resource consent applied for along the coastal margin between Tahuna Beach Reserve and Parkers Road. A route from Hounsell Circle to the Tahuna Beach Holiday Park will be considered by the Sports and Recreation Committee in April.				
Project Risks				
If the consent alongside Tahuna Beach Holiday Park is declined the cycleway would need to be re-routed along Golf Road. This is a low risk.				
Project Issues				
Access through Nelson Golf Club land has not been agreed. An alternative route between Golf Road and the Airport is being explored. A route from Hounsell Circle to the Tahuna Beach Holiday Park will depend on a decision at the Sports and Recreation Committee in April. This work will now be completed by the Trust in 2019/20.				
Budget				
2013/14 to 2017/18 Actuals				1,257
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	808,988	-	-	808,988
Carry-forwards	-			-
Amendments	(300,000)	-	-	(300,000)
Total Budget (2018-28)	508,988	-		508,988
Actual Spend	37,903			
Full Year Forecast	200,000	608,988	-	808,988

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Maitai MTB Hub				3152
Develop hub for recreation on site adjacent to Camping Ground				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Investigating a relocatable modular option to meet the Nelson MTB Club's immediate needs which could be relocated in future to serve the Nelson Adventure Park. To be reported back to the Sports and Recreation Committee.				
Project Risks				
Proposed hub/hubs might not comply with the Reserves Act.				
Project Issues				
Reserves Act requirements constrain solution.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	20,000	715,400	182,784	918,184
Carry-forwards	-			-
Amendments	-	-	-	-
Total Budget (2018-28)	20,000	715,400	182,784	918,184
Actual Spend	7,948			
Full Year Forecast	20,000	715,400	182,784	918,184

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Attachment 1

Marina Boat Ramp Improvements				3187
3 stage project - 1 eastern pontoon (2018/19). 2 design centre and western pontoon construct centre pontoon (2019/20). 3 Construct west pontoon and add landscaping (2020/21).				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled)				
Stage 1 2018/19 completed.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				
Budget				
2013/14 to 2017/18 Actuals				9,592
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	285,000	286,160	104,448	675,608
Carry-forwards	73,055			73,055
Amendments	-	-	-	-
Total Budget (2018-28)	358,055	286,160	104,448	748,663
Actual Spend	349,851			
Full Year Forecast	358,055	80,000	104,448	542,503

Item 7: Sports and Recreation Committee Quarterly Report to 31 December 2018:
Attachment 1

Reserve Management Plans				3001
Prepare reserve management plans for nine of Council's reserves: Botanics Sportsfield, Greenmeadows, Guppy Park, Maitai Cricket Ground, Marsden Recreation Ground, Neale Park, Ngawhatu Sportsfield, Victory Square and Waahi Taakaro Golf Course.				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled)				
<p>Note, comments relate to the Reserve Management Plan for Sportsgrounds only.</p> <p>Note, red as on hold while classification is carried out.</p> <p>This project commenced in 2015, with public notice of the intent to prepare the reserve management plan being given, and suggestions received. Since then, Council has classified Ngawhatu, Botanics and Victory under the Reserves Act.</p> <p>Progress in the quarter:</p> <ul style="list-style-type: none"> • Legal advice commissioned • Report to Council about classification of Greenmeadows in December • Timing for next steps to be confirmed. <p>Budgets: This project is being funded out of operating budgets in the Policy area.</p> <p>Total expenditure to date on the project is \$39,599, including \$8,279 in the current financial year</p>				
Project Risks				
<ul style="list-style-type: none"> • Land is required to be classified under the Reserves Act prior to the management plan being approved by Council and consulted on. Delaying the classification creates a risk that the work to-to-date will need to be reviewed or amended before the classification is undertaken. 				
Project Issues				
Greenmeadows has not yet been classified. Classification of reserves subject to the Reserves Act 1977 is required prior to the draft management plan being released for public input.				
Budget				
2013/14 to 2017/18 Actuals				-
	2018/19	2019/20	2020/28	Total 2018/28
Initial LTP Budget	-	-	-	-
Carry-forwards	-	-	-	-
Amendments	-	-	-	-
Total Budget (2018-28)	-	-	-	-
Actual Spend	-	-	-	-
Full Year Forecast	-	-	-	-

Quarterly reporting 2018-19

Committee responsible	Activity	Number	What Council will provide	Performance measures	Targets	2018/19 Results	
					Year 1 (2018/19)	Quarter 2 comment	Quarter 2 result
Sports and recreation	Parks and active recreation	9.01	Parks and recreation service that meets or exceeds residents' expectations	Resident satisfaction with parks and recreation, by survey	80% or more satisfied or very satisfied	Residents' Survey results due in Q4	Not measured yet
Sports and recreation	Parks and active recreation	9.02	Iwi heritage recognised in parks and reserves	% new reserves and renewed signs with te reo Māori name where one exists	100%	No new Reserves or signs made in this quarter. Process being established to engage with Iwi.	On track
Sports and recreation	Parks and active recreation	9.03	Sufficient open space provided in the City	Area in hectares of Neighbourhood Parks per 1,000 residents	At least 1.7 ha per 1,000 residents	Results will be collected in Q4. No evidences to suggest this measure is not on track.	On track
Sports and recreation	Parks and active recreation	9.04	Conveniently located open space i.e. neighbourhood park, public garden or sportsground	% residential properties within 800m of open space, approximately 10 min walk	At least 99%	Results will be collected in Q4. No evidence to suggest this measure is not on track	On track
Sports and recreation	Parks and active recreation	9.05	Play facilities that are conveniently located	% of residential properties within 1km of a playground, approximately 15 min walk	At least 95%	Results will be collected in Q4.No evidence to suggest this measure is not on track	On track
Sports and recreation	Parks and active recreation	9.06	Saxton Stadium well utilised	Use rate in hours per annum	Saxton stadium use achieves target of at least 1,450 hours per annum	585 for second quarter (1,540 total YTD)	Achieved
Sports and recreation	Parks and active recreation	9.07	Trafalgar Centre facilities well utilised	Trafalgar Centre annual number of users	Trafalgar Centre annual number of users at least 60,000	7,530 for second quarter (28,161 total). The first quarter saw high numbers of users with several multiple day events attracting large crowds. Quarter 2 saw heavy bookings with events but lower number of users. It is expected that user numbers will increase with the concerts booked though out summer.	On track
Sports and Recreation	Parks and active recreation	9.08	Marina managed to meet demand	Marina berth occupation rates in relation to target	Marina berth occupation of at least 85%	Current occupancy 96%	On track