

AGENDA

Ordinary meeting of the

Joint Shareholders Committee

**Tuesday 20 November 2018
Commencing at 1.30p.m.
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor of Nelson Rachel Reese (Chairperson), His Worship the Mayor of Tasman Richard Kempthorne, Nelson City Councillors Ian Barker, Mel Courtney, Paul Matheson, Gaile Noonan, and Tim Skinner, Tasman District Councillors Stuart Bryant, Pete Canton, Tim King, David Ogilvie and Trevor Tuffnell

Quorum: 7

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

1. Apologies

Nil

2. Confirmation of Order of Business**3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

4. Public Forum**5. Confirmation of Minutes**

5.1 21 August 2018

6 - 11

Document number M3704

Recommendation

That the Joint Shareholders Committee***Confirms the minutes of the meeting of the Joint Shareholders Committee, held on 21 August 2018, as a true and correct record.*****6. Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations****12 - 20**

Document number R9713

Recommendation

That the Joint Shareholders Committee***Receives the report Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled***

Trading Organisations (R9713) and its attachment (A2065956); and

Approves the amended 2018 Policy for joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations (A2065956).

7. Tasman Bays Heritage Trust - Trustee Rotation and Remuneration

21 - 24

Document number R9773

Recommendation

That the Joint Shareholders Committee

Receives the report Tasman Bays Heritage Trust - Trustee Rotation and Remuneration (R9773); and

Notes the decision of the Tasman Bays Heritage Trust Appointments Committee to reappoint the following Trustees for three year terms ending in November 2021:

- Olivia Hall (Chair)***
- Emma Thompson***
- Derek Shaw***
- Darren Mark***

Increases the Trustees' remuneration pool for the Tasman Bays Heritage Trust by 1.6% (being the annual Consumer Price Index change to December 2017) to \$64,221 for the 2018/19 financial year.

8. Exclusion of the Public

Recommendation

That the Joint Shareholders Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section

48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Joint Shareholders Committee Meeting - Public Excluded Minutes - 21 August 2018	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)



Minutes of a meeting of the Joint Shareholders Committee

Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson

On Tuesday 21 August 2018, commencing at 1.32p.m.

Present: His Worship the Mayor of Tasman R Kempthorne (Chairperson), Nelson City Councillors I Barker, M Courtney, G Noonan, P Matheson and T Skinner, Tasman District Councillors T King, S Bryant, D Ogilvie and T Tuffnell

In Attendance: Councillor S Walker, Chief Executive (P Dougherty), Chief Executive Tasman District Council (J Dowding), Group Manager Community Services (R Ball), Group Manager Corporate Services (N Harrison), Corporate Services Manager Tasman District Council (M Drummond) and Team Leader Governance (R Byrne)

Leave of Absence: Her Worship the Mayor of Nelson R Reese on Council business

Apology: Councillor Canton

1. Apologies

Resolved JSC/2018/020

That the Joint Shareholders Committee

Receives and accepts an apology from Councillor Canton.

Courtney/Tuffnell

Carried

2. Confirmation of Order of Business

There were no changes to the order of business.

3. Interests

There were no updates to the Interests Register. Councillor King declared an interest in Port Nelson items on the agenda.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 23 May 2018

Document number M3504, agenda pages 8 - 12 refer.

Resolved JSC/2018/021

That the Joint Shareholders Committee

Confirms the minutes of the meeting of the Joint Shareholders Committee, held on 23 May 2018, as a true and correct record.

Skinner/Barker

Carried

6. Nelson Airport Limited - Statement of Intent

Document number R9518, agenda pages 13 - 36 refer.

Corporate Services Manager TDC, Mike Drummond, presented the report.

The matter of a solar farm being established was promoted as an opportunity for the airport to take advantage of available land. His Worship the Mayor Kempthorne took on board the expression of interest and advised he would pass the information on to the Nelson Airport Company.

Resolved JSC/2018/022

That the Joint Shareholders Committee

Receives the report Nelson Airport Limited - Statement of Intent (R9518) and its attachment (A2020685 and A2019292); and

Notes the delivery of the Nelson Airport Limited final Statement of Intent 2018/19 (A2019292) as required under the Local Government Act 2002.

Tuffnell/Courtney

Carried

7. Nelson Airport Limited - Changes to Constitution

Document number R9574, agenda pages 37 - 86 refer.

Corporate Services Manager TDC, Mike Drummond, presented the report.

Attendance: Councillor Matheson joined the meeting at 1.38p.m.

Resolved JSC/2018/023

That the Joint Shareholders Committee

Receives the report Nelson Airport Limited – Changes to Constitution (R9574) and its attachments (A2024760 and A2019288).

Barker/Ogilvie

Carried

Recommendation to Nelson Council and Tasman District Councils'
JSC/2018/024

That the Council

Votes their respective shareholding in support of the amended Constitution at the Company's 2018 Annual Shareholder Meeting.

Barker/Ogilvie

8. Exclusion of the Public

Olivia Hall and Lucinda Blackley-Jimson from the Nelson Provincial Museum will be in attendance for Item 6 of the Public Excluded agenda and Bronwyn Monopoly, Martin Byrne and Daryl Wehner from Port Nelson Limited for Items 2,3 and 5 of the Public Excluded agenda to answer questions and, accordingly, the following resolution is required to be passed:

Resolved JSC/2018/025

That the Joint Shareholders Committee

Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Olivia Hall and Lucinda Blackley-Jimson from the Nelson Provincial Museum remain after the public has been excluded, for Item 5 of the Public Excluded agenda (Nelson Provincial Museum Working Group - Presentation), as they have knowledge that will assist the Council;

Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Olivia Hall and Lucinda Blackley-Jimson possess relates to the Nelson Provincial Museum.

Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Bronwyn Monopoly, Martin Byrne and Daryl Wehner from Port Nelson Limited remain after the public has been excluded, for Item 6 of the Public Excluded agenda (Port Nelson Limited – draft Statement of Corporate Intent 2018/21), as they have knowledge that will assist the Council;

Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Bronwyn Monopoly, Martin Byrne and Daryl Wehner possess relates to Port Nelson Limited.

Barker/Tuffnell

Carried

Resolved JSC/2018/026

That the Joint Shareholders Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Barker/Tuffnell

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Joint Shareholders Committee Meeting - Public Excluded Minutes - 23 May 2018	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			commercial and industrial negotiations)
2	Port Nelson Limited - draft Statement of Corporate Intent 2018/21	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
3	Port Nelson Limited - director appointment	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
4	Nelson Airport Limited - Director Reappointment	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
5	Directors Remuneration 2018 - Port Nelson Limited and Nelson Airport Limited	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
6	Nelson Provincial Museum Working Group - Presentation	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(h) To enable the local authority to carry out, without prejudice or

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		information for which good reason exists under section 7	disadvantage, commercial activities <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session at 1.30p.m. and resumed in public session at 3.54p.m.

There being no further business the meeting ended at 3.54pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations

1. Purpose of Report

- 1.1 To consider the 2018 policy for the joint appointment of directors/trustees of council controlled organisations and council controlled trading organisations (Policy).

2. Recommendation

That the Joint Shareholders Committee

Receives the report Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations (R9713) and its attachment (A2065956); and

Approves the amended 2018 Policy for joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations (A2065956).

3. Background

- 3.1 Under section 57(1) of the Local Government Act 2002:

A local authority must adopt a policy that sets out an objective and transparent process for—

- (a) the identification and consideration of the skills, knowledge, and experience required of directors of a council organisation; and*
- (b) the appointment of directors to a council organisation; and*
- (c) the remuneration of directors of a council organisation.*

Item 6: Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations

- 3.1 This report deals with the requirements set out in section 57(1)(a) and (b).
- 3.2 The Policy is a joint policy of Nelson City Council (NCC) and Tasman District Council. The Policy outlines the process for the joint appointment for directors/trustees of council controlled organisations (CCOs) and council controlled trading organisations (CCTOs) such as Port Nelson Limited and Nelson Airport Limited.

4. Discussion

- 4.1 The Policy was last reviewed in 2015 and will be reviewed again in 2021.
- 4.2 A copy of the Policy (with changes tracked) is attached as Attachment 1. The most significant amendments are in relation to the performance of directors (section 6).

Performance of Directors/Trustees

- 4.3 The Policy specifies that a performance review of the Board and individual directors/trustees is to be undertaken by the Chairperson of the Board at least every 18 months.
- 4.4 Regular performance evaluation and appraisal of board members are key features of governance best practice. The requirement to conduct regular performance reviews is already included in the Statements of Expectation that are provided to CCTOs and CCOs.

5. Options

- 5.1 The Committee can adopt the amended Policy or make further amendments to the Policy.

Option 1: Adopt the amended Policy	
Advantages	<ul style="list-style-type: none">• Maintain an objective and transparent policy for the joint appointment of directors/ trustees to CCOs and CCTOs
Risks and Disadvantages	<ul style="list-style-type: none">• None
Option 2: Make further amendments to the Policy	
Advantages	<ul style="list-style-type: none">• Committee has the opportunity to influence the Policy
Risks and Disadvantages	<ul style="list-style-type: none">• Significant changes may have unintended consequences• May result in a delay in adopting the amended Policy

Item 6: Policy review: Joint appointment of Directors/Trustees of Council
Controlled Organisations and Council Controlled Trading Organisations

Author: **Michelle Joubert, Executive Officer**

Attachments

Attachment 1: A2065956 - amended 2018 Policy for joint appointment of
directors/trustees of council controlled organisations and council
controlled trading organisations [↓](#)

Important considerations for decision making
1. Fit with Purpose of Local Government Section 57(1) of the Local Government Act 2002 requires a local authority to adopt a policy that sets out an objective and transparent process for the selection and appointment of directors of a council organisation. It is appropriate that this Policy be reviewed from time to time to ensure it remains up to date.
2. Consistency with Community Outcomes and Council Policy The decision aligns with the following outcome: <i>Our Council provides leadership and foster partnerships, a regional perspective, and community engagement.</i>
3. Risk The proposed amendments to the Policy are minor in nature; a decision to approve the reviewed and amended Policy is considered low risk.
4. Financial impact No financial impact on either council.
5. Degree of significance and level of engagement This matter is of low significance and therefore no consultation is required.
6. Inclusion of Māori in the decision making process No engagement with Māori has been undertaken in preparing this report.
7. Delegations The Joint Shareholders Committee has the following delegations to consider the amended Policy <i>Areas of Responsibility:</i> <ul style="list-style-type: none">• <i>All matters relating to jointly owned CCOs and CCTOs including the appointment of directors</i> <i>Powers to Decide:</i> <ul style="list-style-type: none">• <i>All matters relating to jointly owned CCOs and CCTOs including the appointment of directors</i>

DRAFT WORKING DOCUMENT – subject to approval by Joint Shareholders Committee

Joint Appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations

Joint Policy of Nelson City Council/Tasman District Council

Contact Mike Drummond, Corporate Services Manager TDC
Nikki Harrison, Group Manager Corporate Services NCC

Approved by Joint Shareholders Committee

Date November 2018

Review November 2021

JOINT APPOINTMENT OF DIRECTORS/TRUSTEES

1. Introduction

- 1.1 Nelson City Council and Tasman District Council jointly control or have significant shareholdings in several Council Controlled Organisations (CCOs) and Council Controlled Trading Organisations (CCTOs). These are independent organisations, whose operations are governed by a board of directors or trustees.

2. Purpose

- 2.1 This Policy sets out the process for selection, appointment and review of directors/trustees jointly appointed to CCTOs, and to the governing boards of CCOs as per section 57 of the Local Government Act 2002.

3. Criteria for Selection of Directors/Trustees

- 3.1. The Joint Shareholders Committee must have regard to the diversity of each governing board when considering candidates for joint appointment or re-appointment.
- 3.2 Any person jointly appointed as a director/trustee of a CCO or CCTO must:
- 3.2.1 Have completed the Institute of Directors course; or

A2065956

Procedure for Joint Appointment of Directors/Trustees of
Council Controlled Organisations and Council Controlled Trading Organisations

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Item 6: Policy review: Joint appointment of Directors/Trustees of Council Controlled Organisations and Council Controlled Trading Organisations: Attachment 1

DRAFT WORKING DOCUMENT – subject to approval by Joint Shareholders Committee

3.2.2 Have equivalent experience.

3.3 The following qualities of candidates for joint appointment as directors/trustees must also be considered:

3.3.1 ~~Demonstrated~~ ~~a~~Ability to think commercially and financially about strategies, projects and the intelligent deployment of resources;

3.3.2 ~~Articulate, and able~~ Ability to communicate in a concise and clear manner;

3.3.3 ~~Demonstrated~~ ~~L~~Leadership skills, and willingness~~prepared~~ to be counted on important matters;

3.3.4 Commitment to, and understanding of, the responsibilities of directors / trustees; ~~Directorships~~;

3.3.5 Relevant business experience and/or the ability to gain an in-depth understanding of the company/trust and its activities;

3.3.6 Objectivity in decision making;

3.3.7 Respect for colleagues and staff;

3.3.8 High ethical standards;

3.3.9 Proven commercial experience;

3.3.10 Positive attitude to public ownership and the principles of good corporate citizenship;

3.3.11 Financial acumen;

3.3.12 Commitment to regional needs and priorities;

3.3.13 Any other special considerations/requirements in respect of the specific organisation.

4. Process for Appointment of Directors/Trustees

4.1. The Joint Shareholders Committee will:

4.1.1. Meet with the Chairperson of the relevant governing board to discuss specific requirements (including whether the

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appointment is necessary), and to consider whether there is any need for a variation of procedure under section 8;

4.1.2. Retain a recruitment consultant as required to advertise the vacancy and develop a list of candidates; and

4.1.3. Decide on the composition of the interview panel, which will include the board chairperson or another board member.

4.2. The Joint Shareholders Committee may include on the list of candidates any persons recommended by the chairperson of the governing board.

4.3. The recruitment consultant shall, in consultation with the interview panel, assist with any interview process and carry out reference checks of persons on the list of candidates, having regard to the criteria listed in Section 3 above, and report a short list with recommendations to the Joint Shareholders Committee.

4.4. The interview panel will conduct interviews on the short list of candidates and recommend a preferred candidate (or in the case of multiple vacancies, candidates) to the Joint Shareholders Committee through the Group Manager Corporate Services and/or the Group Manager Community Services.

4.4.4.5. The Joint Shareholders Committee will make the final decision to appoint the director/ trustee on the recommendation of the interview panel.

5. Process for Reappointment of Directors/Trustees

5.1. No Director/Trustee may be reappointed for a fifth consecutive term unless there are special circumstances.

5.2. Subject to the constitution of the organisation concerned, where a Director/Trustee's term of appointment is about to expire and they are offering themselves for reappointment, the Joint Shareholder's Committee Group Managers - Corporate Services of both councils.

5.2.1. May make confidential enquiries from the Chairperson and other members of the Governing Board as necessary, including:

- Whether the skills of the incumbent add value to the work of the Governing Board;

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Procedure for Joint Appointment of Directors/Trustees of
Council Controlled Organisations and Council Controlled Trading Organisations

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- Whether there are other skills which the Governing Board needs;
 - Whether a change to the existing Directors/Trustees would compromise the Governing Board's ability to pursue a desired vision and long term strategy, or whether there is a need for new skills and ideas on the Board; and
 - Whether an appointment is necessary.
- 5.2.2. Must consider any information obtained and form a view on the appropriateness of reappointment or making a replacement appointment; and
- 5.2.3. Must recommend to the Joint Shareholders Committee ~~each Council~~ whether reappointment is appropriate.
- 5.3. If reappointment is not appropriate, the appointment process outlined in Section 4 will be followed.

6. Performance of directors/trustees

6.1. A review of the Board and individual director/trustee performance shall be undertaken by the Chairperson of the governing board at least once every 18 months, including consideration of:

6.1.1. ~~6.1.1.~~ Board 'fit' and rapport;

6.1.2. ~~6.1.2.~~ Demonstration of the necessary skills and qualities;

6.1.3. ~~6.1.3.~~ Any changes in the organisation's strategic direction which may require different skills or experience;

6.1.4. ~~6.1.4.~~ Individual's contribution and meeting attendance.

6.2. The Chair of the Board should reference this evaluation when making recommendations on the re-appointment or recruitment of Board members.

6-7. Remuneration of directors/trustees

7.1. Remuneration of directors/trustees of jointly held CCTOs is covered by the *Procedure for Joint setting remuneration for Directors of Council Controlled Trading Organisations (A1929440)*.

A2065956

Procedure for Joint Appointment of Directors/Trustees of
Council Controlled Organisations and Council Controlled Trading Organisations

DRAFT WORKING DOCUMENT – subject to approval by Joint Shareholders Committee

~~6.1.7.2.~~ Remuneration of directors/trustees of jointly held CCOs is set ~~shall receive fees~~ in accordance with scales approved from time to time by the Joint Shareholders Committee ~~each Council~~ prior to the organisation's annual general meeting.

~~6.2.~~ ~~The Governing Board of the organisation will provide appropriate information and details of any proposal to request an increase in remuneration at least 3 months before the organisation's annual general meeting.~~

7.8. Appointment of staff members or Elected Members as directors/trustees

~~7.1.8.1.~~ No staff member or elected member of either Council may be jointly appointed as a director/trustee, except where good reason exists for doing so. Any report recommending the appointment or reappointment of a staff member or elected member of either Council must clearly explain the reasons for doing so.

~~7.2.8.2.~~ Subject to clause 8.1, each Council may develop separate policies regarding the appointment of elected members or staff members as directors/trustees.

8.9. Variation of Procedure

~~8.1.9.1.~~ The procedures outlined in this policy may be varied to meet the requirements of the organisation's rules, constitution, trust deed or other guiding document, provided that such variation meets the requirements of the Local Government Act 2002.

~~8.2.9.2.~~ The Joint Shareholders Committee may decide to vary the procedures outlined in Sections 4 and 5 of this policy as necessary, provided that such variation is not contrary to the requirements of the Local Government Act 2002, and conforms to relevant trust deed, the company's constitution, and other relevant legislation e.g. the Port Companies Act.

Tasman Bays Heritage Trust - Trustee Rotation and Remuneration

1. Purpose of Report

- 1.1 To note the decision of the Tasman Bays Heritage Trust (TBHT) Appointments Committee and to set the level of the Trustees' remuneration pool for TBHT.

2. Recommendation

That the Joint Shareholders Committee

Receives the report Tasman Bays Heritage Trust - Trustee Rotation and Remuneration (R9773); and

Notes the decision of the Tasman Bays Heritage Trust Appointments Committee to reappoint the following Trustees for three year terms ending in November 2021:

- ***Olivia Hall (Chair)***
- ***Emma Thompson***
- ***Derek Shaw***
- ***Darren Mark***

Increases the Trustees' remuneration pool for the Tasman Bays Heritage Trust by 1.6% (being the annual Consumer Price Index change to December 2017) to \$64,221 for the 2018/19 financial year.

3. Background

- 3.1 The Tasman Bays Heritage Trust is a joint Council Controlled Organisation. Each year the councils consider the level of the total pool

Item 7: Tasman Bays Heritage Trust - Trustee Rotation and Remuneration

for remuneration of Trustees. The TBHT Board decides on the allocation to individual trustees and the chair.

- 3.2 Appointments to the TBHT Trust Board are made by the TBHT Appointments Committee. Current members of that committee are: Mayor Richard Kempthorne (Chair of the Appointments Committee) and Janine Dowding (Tasman District Council); Councillors Gaile Noonan and Mel Courtenay (Nelson City Council); Harvey Ruru and Christine Hemi (iwi representatives).

4. Discussion

Trustee Rotation

- 4.1 The following Trustees had sought reappointment to the TBHT:
- Olivia Hall (Chair)
 - Emma Thompson
 - Derek Shaw
 - Darren Mark
- 4.2 The TBHT Appointments Committee has considered these candidates and has decided to re-appoint them as Trustees for a further 3 years, with terms ending in November 2021. Accordingly the appointments have been made.

Trustees' Remuneration Pool

- 4.3 Generally the Trustees' remuneration pool increases are aligned to the consumer price index. It is proposed to increase the TBHT Trustees remuneration pool by 1.6%, being the change in the annual Consumer Price Index to December 2017. This would take the pool to \$64,221.

5. Options

- 5.1 The Joint Committee can accept the recommendation regarding remuneration or can leave the remuneration pool unchanged.
- 5.2 The re-appointment of Trustees is for information only.

Item 7: Tasman Bays Heritage Trust - Trustee Rotation and Remuneration

Author: Roger Ball, Group Manager Community Services

Attachments

Nil

Important considerations for decision making	
1. Fit with Purpose of Local Government	TBHT provides local cultural and heritage services to Nelson and Tasman District residents and visitors in a cost effective way.
2. Consistency with Community Outcomes and Council Policy	The TBHT contributes to the outcome 'Our communities have opportunities to celebrate and explore their heritage, identity and creativity' and 'Our communities have access to a range of social, educational and recreational facilities and activities'.
3. Risk	As the Committee is only noting the appointment of Trustees, there is low risk in the decision, and low risk in the decision to increase the remuneration pool.
4. Financial impact	An increase in the remuneration pool would come from approved budgets.
5. Degree of significance and level of engagement	This matter is of low significance to the public and no consultation has taken place other than with the Chair of the Trust.
6. Inclusion of Māori in the decision making process	Iwi are represented both on the TBHT Board and on the Appointments Committee of the TBHT.
7. Delegations	<p>The Joint Shareholders Committee has the responsibility for:</p> <p><i>Considering and deciding on all matters relating to jointly owned Council Controlled Organisations and Council Controlled Trading Organisations, including statements of intent, statements of corporate intent, half yearly reports, the appointment of directors and setting of directors' fees.</i></p> <p>Appointments to the TBHT Board are made by the TBHT Appointments Committee.</p>