



# AGENDA

**Ordinary meeting of the**

**Hearings Panel - Other**

**Tuesday 23 October 2018  
Commencing at 9.00a.m.  
Ruma Marama  
Civic House  
110 Trafalgar Street, Nelson**

**Pat Dougherty  
Chief Executive**

Membership: Councillors Tim Skinner (Chairperson), Mel Courtney, Matt Lawrey

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

**1. Apologies**

Nil

**2. Confirmation of Order of Business****3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

**4. Temporary Road Closures for Armistice Day  
Commemorations and The Santa Parade****4 - 10**

Document number R9710

Recommendation

***That the Hearings Panel - Other******Receives the report Temporary Road Closures for Armistice Day Commemorations and The Santa Parade (R9710) and its attachment (A2066642); and******Approves the temporary road closures for the Armistice Day Commemorations on Sunday, 11 November 2018 and The Santa Parade on Sunday, 2 December 2018 or alternatively Sunday, 9 December 2018.***

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## **Temporary Road Closures for Armistice Day Commemorations and The Santa Parade**

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### **1. Purpose of Report**

- 1.1 To approve the temporary road closure application for the Armistice Day Event on 11 November 2018.
- 1.2 To approve the temporary road closure application for the Santa Parade on 2 December 2018 or wet weather contingency day of Sunday, 9 December 2018.

### **2. Recommendation**

***That the Hearings Panel - Other***

***Receives the report Temporary Road Closures for Armistice Day Commemorations and The Santa Parade (R9710) and its attachment (A2066642); and***

***Approves the temporary road closures for the Armistice Day Commemorations on Sunday, 11 November 2018 and The Santa Parade on Sunday, 2 December 2018 or alternatively Sunday, 9 December 2018.***

### **3. Background**

- 3.1 It is a requirement that temporary road closures made under Schedule 10 Clause 11(e) of the Local Government Act 1974 come to the Hearings Panel - Other for approval.

## Item 6: Temporary Road Closures for Armistice Day Commemorations and The Santa Parade

### 4. Discussion

#### Armistice Event

- 4.1 On 12 September 2018 the Nelson City Council Heritage team applied for the closure of Selwyn Place on Sunday 11 November 2018 from 7am until 7pm.
- 4.2 Reasons for the extent and duration of the proposed road closure are:
  - 4.2.1 The event will have a double sided stage with an audience sitting on the Church steps to watch a play re-enacting the 1918 signing of the Armistice and an audience on the other side of the stage standing down Trafalgar Street watching performers (Three Ring Riot, Rob FireNix and Nelson Brass).
  - 4.2.2 There will also be stalls and games in the 1903 Square and displays of military vehicles and information from the Nelson Provincial Museum.
  - 4.2.3 The road will be closed shortly before the stages are constructed and re-opened as soon as everything is cleared away.
- 4.3 Council placed a notification in Our Nelson on 19 September 2018 to notify of its intention to close this road and asking for feedback by Friday 5 October. The advertisement was also posted on the Council's website.
- 4.4 The following feedback was received:
  - 4.4.1 *"This is a good use of that space between the Cathedral Steps and the pedestrianised Upper Trafalgar St. It should become a permanent public space for pedestrian use."*
- 4.5 This event does not require a resource consent for noise.
- 4.6 The event will be covered by Council's public liability insurance.
- 4.7 Council officers are working with Nelmac regarding the traffic management for this event.
- 4.8 Consultation with Police has been undertaken for this event and they have given their approval.
- 4.9 Consultation with NZTA has not been undertaken for this event due to this not having an impact on the State Highway.
- 4.10 Emergency access to all areas of the closed roads will be provided at all times.
- 4.11 The road closure will not exceed the aggregate of 31 days for any year.

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- 4.12 Council officers are satisfied that the road closure will not unreasonably impede traffic because alternate routes are available and the extent and duration is limited.
- 4.13 Council officers recommend that this application be approved.

### **Santa Parade**

- 4.14 On 24 September 2018 the Santa Parade Trust applied for the closure of the roads listed below on Sunday 2 December 2018 for the Nelson Santa Parade, refer Attachment 1 (A2066642) for a map. The wet weather contingency being Sunday 9 December 2018.
  - 4.14.1 Hathaway Terrace, Trafalgar Park Lane and Hathaway Carpark;
  - 4.14.2 Trafalgar Street from Grove Street to Selwyn Place (including Halifax and Bridge Street intersections);
  - 4.14.3 Hardy Street from Church Street to Collingwood Street;
  - 4.14.4 Park Street, Morrison Street and Hope Street.
- 4.15 All closures will be implemented from 11am. When the parade moves through (starting at Hathaway Carpark), the closures will reopen behind the parade. The last closure being removed at 4pm.
- 4.16 These closures are similar to the road closures for the Santa Parade last year but extend further down Hardy Street (to Collingwood Street) and include the use of the 1903 Square for Santa's grotto.
- 4.17 The reasons for the extent and duration of the proposed road closure is to enable the annual Santa Parade to take place and to install and dismantle all associated traffic management equipment.
- 4.18 Council placed a notification in Our Nelson on 2 October 2018 to notify of its intention to close these roads and asking for feedback by Friday, 12 October 2018. The advertisement was also posted on the Council's website. If any feedback is received this will be circulated at the meeting.
- 4.19 This event does not require a resource consent for noise.
- 4.20 The applicant has shown evidence of adequate public liability insurance.
- 4.21 Council officers are working with Asphalt and General regarding the traffic management for this event.
- 4.22 Consultation with Police has been undertaken for this event and they have given their approval.

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- 4.23 Consultation with NZTA has been undertaken for this event due to the proximity to the State Highway. NZTA have raised no concerns in regards to this event.
- 4.24 Emergency access to all areas of the closed roads will be provided at all times.
- 4.25 The road closure will not exceed the aggregate of 31 days for any year.
- 4.26 Council officers are satisfied that the road closure will not unreasonably impede traffic because alternate routes are available and the extent and duration is limited.
- 4.27 Council officers recommend that this application be approved.

### **Options**

- 4.28 The Hearings Panel has two options, either to approve or decline the temporary road closure applications. Officers recommend approving both temporary road closures.

**Author:**           **Melissa Ramsay, Roading Network Coordinator**

### **Attachments**

Attachment 1: Temporary Road Closure - Santa Parade 2018 Map - A2066642  
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Item 6: Temporary Road Closures for Armistice Day Commemorations and The Santa Parade

<b>Important considerations for decision making</b>
<b>1. Fit with Purpose of Local Government</b>  The following are applicable: <ul style="list-style-type: none"><li>• The Local Government Act 1974, Schedule 10, Temporary Prohibition of Traffic;</li><li>• The Local Government Act 2002, Clause 78, Community Views in Relation to Decisions;</li></ul> The temporary road closures fit with the purpose of local government.
<b>2. Consistency with Community Outcomes and Council Policy</b>  These events contribute to our community outcomes by assisting our community to celebrate their identity and community.
<b>3. Risk</b>  Enabling these events to proceed requires temporary road closures. If the temporary road closures are not approved, these community events are at risk of not going ahead.
<b>4. Financial impact</b>  There is no financial impact to Council for these road closures.
<b>5. Degree of significance and level of engagement</b>  This matter is of medium significance because of the number of people affected and the short duration of the events. A request for feedback was advertised in Our Nelson and on the Council's website.
<b>6. Inclusion of Māori in the decision making process</b>  No specific engagement with Māori has been undertaken in preparing this report.
<b>7. Delegations</b>  The Hearings Panel - Other has the following delegations to consider temporary road closures:  <i>Functions:</i> <ul style="list-style-type: none"><li>• <i>To conduct hearings and/or determine under delegated authority applications relating to the Dog Control Act 1996, all matters relating to Temporary Road Closures pursuant to Schedule 10 Clause 11(e) of the Local Government Act 1974, matters relating to naming features within the city, and any other matters required for determination by Council under legislation as determined by Council.</i></li></ul>

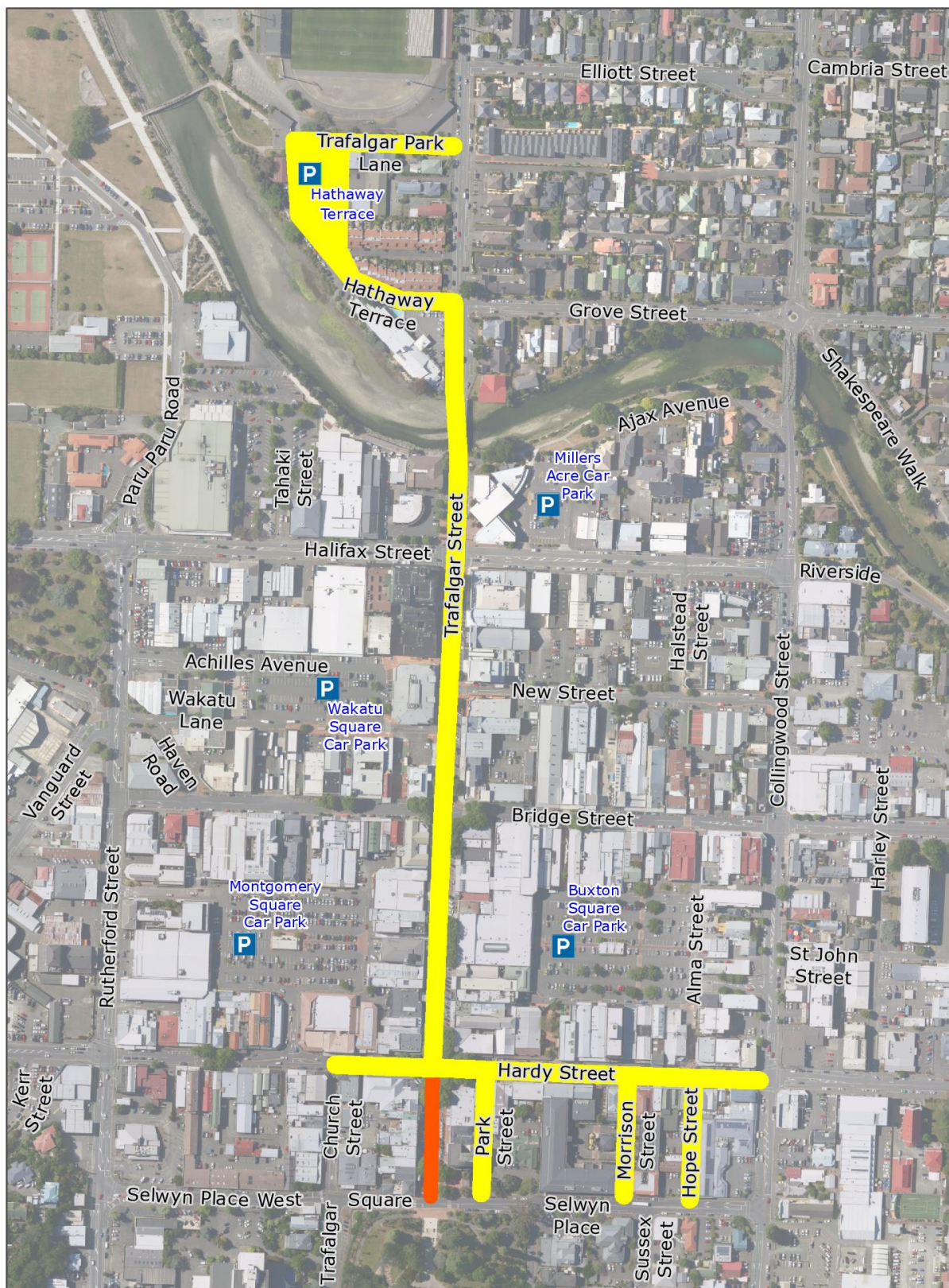


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*Specific Delegations:*

- *The power to consider and determine applications for temporary road closures made under Schedule 10 Clause 11(e) of the Local Government Act 1974*


# Item 6: Temporary Road Closures for Armistice Day Commemorations and The Santa Parade: Attachment 1



The map is an approximate representation only and must not be used to determine the location or size of items shown, or to identify legal boundaries. To the extent permitted by law, the Nelson City Council, their employees, agents and contractors will not be liable for any costs, damages or loss suffered as a result of the data or plan, and no warranty of any kind is given as to the accuracy or completeness of the information represented. Nelson City Council information is licensed under a Creative Commons Attribution 4.0 International License, and the use of any data or plan or any information downloaded must be in accordance with the terms of that licence. For more information please contact us. Cadastral information derived from Land Information New Zealand. CROWN COPYRIGHT RESERVED.

## Proposed Road Closure

2018 Santa Parade



te kaunihera o whakatū

### Legend

- 2018 Santa Parade - Closed 11am to 4pm
- Summer Closure

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0 50 100

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September 2018