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## Minutes of a meeting of the Governance Committee

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,  
Nelson**

**On Thursday 7 September 2017, commencing at 9.01am**

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Present: Councillor I Barker (Chairperson), Her Worship the Mayor R Reese, Councillors M Courtney, B Dahlberg (Deputy Chairperson), G Noonan, M Rutledge and T Skinner

In Attendance: Councillor S Walker, Acting Chief Executive (D Hammond), Senior Strategic Adviser (N McDonald), Group Manager Community Services (C Ward), Group Manager Corporate Services (N Harrison), and Governance Advisers (EJ Ruthven and E Stephenson)

Apology: Councillor P Matheson

### 1. Apologies

Resolved GOV/2017/055

***That the Committee***

***Receives and accepts the apology from Councillor Matheson.***

Noonan/Dahlberg

Carried

### 2. Confirmation of Order of Business

There was no change to the order of business.

### 3. Interests

There were no updates to the Interests Register.

Councillor Noonan indicated she may have an interest with an item on the public excluded agenda. No further interests with items on the agenda were declared.

#### 4. Public Forum

There was no public forum.

#### 5. Confirmation of Minutes

5.1 27 July 2017

Document number M2775, agenda pages 7 - 11 refer.

Resolved GOV/2017/056

***That the Committee***

***Confirms the minutes of the meeting of the Governance Committee, held on 27 July 2017, as a true and correct record.***

Courtney/Rutledge

Carried

#### 6. Status Report - Governance - 7 September 2017

Document number R8288, agenda pages 11 - 13 refer.

Group Manager Community Services, Chris Ward, presented the report and noted an update on prospective third party funding was anticipated by the end of the year.

Resolved GOV/2017/057

***That the Committee***

***Receives the Status Report Governance Committee 7 September 2017 (R8288) and its attachment (A1160658).***

Rutledge/Noonan

Carried

#### 7. Chairperson's Report

There was no Chairperson's Report.

### GOVERNANCE

#### 8. Uniquely Nelson Memorandum of Understanding 2017/18

Document number R6488, agenda pages 14 - 36 refer.

Attendance: Her Worship the Mayor joined the meeting at 9.08am.

Simon Duffy, Justine Kennard and Steve Moody, of Uniquely Nelson, joined the meeting. They gave a demonstration of a new website in

development, and spoke about Uniquely Nelson activities. They noted the importance of retailers having an online presence, and answered questions.

Group Manager Community Services, Chris Ward, presented the report and answered questions about the Memorandum of Understanding and Uniquely Nelson's relationship with the Nelson Regional Development Agency.

Resolved GOV/2017/058

***That the Committee***

***Receives the report Uniquely Nelson Memorandum of Understanding 2017/18 (R6488) and its attachments (A1818573 and A1730720).***

Courtney/Skinner

Carried

Recommendation to Council GOV/2017/059

***That the Council***

***Approves the Uniquely Nelson Memorandum of Understanding 2017-18 (A1818573).***

Her Worship the Mayor/Noonan

Carried

## **9. Significance and Engagement Policy**

Document number R8100, agenda pages 37 - 49 refer.

Attendance: Her Worship the Mayor left the meeting from 10.14am to 10.15am.

Policy Coordinator, Jane Loughnan, presented the report and answered questions.

Resolved GOV/2017/060

***That the Committee***

***Receives the report Significance and Engagement Policy (R8100) and its attachments (A1766622 and A1810631);***

Rutledge/Dahlberg

Carried

Recommendation to Council GOV/2017/061

***That the Council***

***Adopts the amended Significance and Engagement Policy (A1766622); and***

***Approves the summary of the Significance and Engagement Policy (A1810631)***

Rutledge/Dahlberg

Carried

## **10. International Relationships Policy**

Document number R8047, agenda pages 50 - 67 refer.

Group Manager Community Services, Chris Ward, presented the report and answered questions.

During discussion, the following changes to the policy were agreed:

- Appendix 3, to include an additional point "*As necessary, to accompany the Mayor and other delegates when making visits to Sister Cities*"; and
- Appendix 4, clause 4(3) to be re-worded to state "*The Whakatu Marae could also potentially offer a cultural experience for official visits*".

Resolved GOV/2017/062

***That the Committee***

***Receives the report International Relationships Policy (R8047) and its attachment (A1496780); and***

***Approves the Draft International Relationships Policy (A1496780) for consultation, as amended.***

Dahlberg/Courtney

Carried

## **FINANCE**

### **11. Rates remissions for the year ending 30 June 2017**

Document number R8215, agenda pages 68 - 81 refer.

Group Manager Corporate Services, Nikki Harrison, and Rates Officer, Theo Aitken, presented the report and answered questions.

Attendance: Councillor Noonan left the meeting from 10.50am to 10.54am.

Resolved GOV/2017/063

***That the Committee***

***Receives the report Error! No document variable supplied. (R8215) and its attachments (A1793175, A1383906 and A1483852).***

Rutledge/Noonan

Carried

## 12. Exclusion of the Public

Resolved GOV/2017/064

***That the Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Rutledge/Noonan

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Governance Committee Meeting - Public Excluded Minutes - 27 July 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person.</li> </ul>
2	<b>Bishop Suter Trust - Appointment of Trustee</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons,</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		disclosure of information for which good reason exists under section 7	including that of a deceased person
<b>3</b>	<b>Nelmac Limited Director reappointments</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>4</b>	<b>Nelmac Limited Directors remuneration - 2017/18</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

The meeting went into public excluded session at 10.58am and resumed in public session at 12.13pm.

### 13. Re-admittance of the Public

Resolved GOV/2017/065

***That the Committee***

***Re-admits the public to the meeting.***

Barker/Rutledge

Carried

There being no further business the meeting ended at 12.13pm

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date