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**Minutes of a meeting of the Community Investment Funding Panel**  
**Held in the Chamber of Commerce, 63 Trafalgar Street, Nelson**  
**On Wednesday 5 July 2017, commencing at 9.35am**

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Present: Group Manager Community Services, C Ward (Chairperson), G Thomas, R Saunders and S Hawthorne

In Attendance: Manager Community Partnerships (S Raggett), Community Contracts Adviser (M Ellis), Community Partnerships Adviser (S Stiles), Community Partnerships Adviser (M Walters), and Team Leader Administration Advisers (R Byrne)

Apology: K Steele

**1. Apologies**

Resolved CIF/2017/001

***That the Panel***

***Receives and accepts an apology from K Steele.***

Thomas/Saunders

Carried

**2. Confirmation of Order of Business**

It was noted that Item 8 on the Agenda would be addressed prior to Item 7.

**3. Interests**

The Chair noted that in line with other decision making panels of Council there would be a central interests register for CIF members. There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

There was no public forum.

## 5. Confirmation of Minutes

Resolved CIF/2017/002

***That the panel***

***Confirms the minutes of the meeting of the Community Investment Funding Panel held on 11 October 2016, as a true and correct record.***

Thomas/Hawthorne

Carried

## 6. Additional Information for the 2017/18 Community Investment Agreement Allocation Meeting

Document number R7973, agenda pages 15 - 16 refer.

Manager Community Partnerships, Shanine Raggett presented an overview of applications and noted the total fund for disbursement was \$73,820. She advised that the Agenda included a staff assessment of each application and officers could provide the panel with further information as they moved through the applications. Mrs Raggett explained that assessments did not include a recommendation on whether to fund.

## 7. 2017/18 Community Investment Fund agreement applications funding allocation

Document number R7966, agenda pages 17 - 52 refer.

### 7.1 Adult Learning Support - request \$10,936

The Panel noted that NCC was still funding \$6,100 assistance for literacy and numeracy to adult learners from the 2014/15 funding round.

It was agreed that the application be **declined** on the basis that limited funds are available for the current financial year.

### 7.2 Alzheimer's Society Nelson Inc – request \$3,100

It was agreed to **refer** the application to Community Investment Fund Small Grants.

The panel noted that when reviewing Small Grant applications there should be a section for applications which had been referred from the Community Investment Funding Panel.

7.3 Annesbrook Community Trust – request \$30,000

It was agreed that the application be **declined** on that basis that there was demand on the limited funds available and the high calibre of applications.

7.4 Royal New Zealand Blind Foundation – request \$7,000

It was noted the application was to help blind people to access recreation opportunities and suggested that it may be within the remit of Sport Tasman.

It was agreed that the application be **declined** on that basis that there was demand on the limited funds available and high calibre of applications.

7.5 Cawthron SciTex Expo – request \$2,000

It was agreed that the application be **declined** on the basis that the application did not align closely with the priorities and funding criteria.

7.6 Hearing Nelson – request \$6,200

It was noted that some organisations should be paying for the service as part of their customer service training.

It was agreed to **refer** application to Community Investment Fund Small Grants.

7.7 IHC NZ Inc – request \$5,600

It was noted that the application was for the unfunded portions of a support role giving opportunities to people with disabilities.

The panel agreed to provide a grant of **\$4,000**.

7.8 Keep NZ Beautiful Society Incorporated – request \$2,500

It was agreed that the application be **declined** on the basis that the application did not align closely with priorities and funding criteria.

7.9 Magenta Creative Space Charitable Trust - request \$3,294

It was agreed that the application be **declined** on the basis that the application did not align closely with the community assistance policy and to **refer** the application to the Nelson City Creative Arts Funding Scheme which closes on 1 August.

7.10 Male Room Inc – request \$8,000

The panel agreed to provide a grant of **\$8,000**.

7.11 Nayland College – request \$33,353.15

It was agreed that the application be **declined** on the basis that the application does not align closely with priorities and funding criteria.

- 7.12 Neighbourhood Support Nelson – request \$10,000

The panel agreed to provide a grant of **\$7,000**.

- 7.13 Nelson Bays Community Law Service Inc – request \$3,000

It was agreed to **Refer** the application to Community Investment Fund Small Grants.

- 7.14 Nelson Community Christian Night Shelter Trust – request \$3,000

The panel agreed to provide a grant of **\$3,000**.

- 7.15 Nelson Community Foodbank Trust – request \$6,350

The panel agreed to provide a grant of **\$6,350**.

- 7.16 Nelson Environment Centre – request \$10,000

The panel discussed the role of the Nelson Environment Centre in distribution of reclaimed food and noted that there could be an option to apply for funding under a waste management funding stream.

The panel agreed to provide a grant of **\$4,995**.

- 7.17 Nelson Marlborough Helicopter Trust - request \$20,000

It was agreed that the application be **declined** on the basis that the application did not align closely with priorities and funding criteria.

- 7.18 Nelson Multicultural Council - request \$6,000

It was agreed that it was important to integrate refugees and migrants into the community.

The panel agreed to provide a grant of **\$6,000**.

- 7.19 Nelson Santa Parade Trust – request \$10,000

It was agreed that the application be **declined** on the basis that the application did not closely align with the Community Assistance Policy.

- 7.20 Nelson Tasman Youth Workers Collective – request \$6,880

It was agreed that the application be **declined** on the basis that limited funds are available for the current financial year.

- 7.21 Nelson Theatrix – request \$10,000

It was agreed that the application be **declined** on the basis that the application did not align closely with priorities and funding criteria.

- 7.22 Post Natal Depression Support Network Inc - request \$5,500

The panel agreed to provide a grant of **\$5,500**

- 7.23 Q-Youth – request \$5,900

The panel agreed to provide a grant of **\$4,000.**

- 7.24 Rutherford St Kindergarten – request \$30,000

It was agreed that the application be **declined** on the basis that the application did not align closely with priorities and funding criteria.

- 7.25 St Barnabas Anglican Church – request \$34,400

The Panel discussed the application, noting it had significant merit however there needed to be further thought and planning for the programmed events. The Panel supported the intention to try to create some community events in Stoke but would like to see Stoke businesses committed to supporting the initiative. It was noted that there may be a mechanism via Community Events Funding following review of the Events Strategy.

It was agreed that the application be **declined** on the basis that the application did not demonstrate the applicants ability to deliver the activity.

- 7.26 Stoke School – request \$4,600

The panel agreed to provide a grant of **\$4,600.**

- 7.27 SVS Living Safe – request \$2,500

It was agreed to **Refer** the application to Community Investment Fund Small Grants.

- 7.28 The Parenting Place – request \$4,902

It was noted that this was a national organisation that delivered locally.

It was agreed that the application be **declined** on the basis that there was high demand on the limited funds available and a high calibre of applications.

- 7.29 Victim Support - request \$6,000

The panel agreed to provide a grant of **\$6,000.**

- 7.30 Victory Community Centre – request \$3,375

The panel agreed to provide a grant of **\$3,375**.

- 7.31 Volunteer Nelson - \$22,000

It was noted that NCC currently had previously funded the project, up to June 2017, that outcomes had been met and Volunteer Nelson were re-applying.

The panel agreed to provide a grant of **\$11,000** indicating a preference for funding senior volunteering and that officers should negotiate the outcomes based on this.

- 7.32 Zomi Innukan – request \$2,500

The Panel suggested an application for gaming trust funding might be appropriate.

It was agreed to **refer** the application to Community Investment Fund Small Grants.

Attendance: The meeting adjourned from 11.35 until 11.46am.

Resolved CIF/2017/003

***That the Panel***

***Approves funding for the Community Investment Fund agreement applications as agreed at this meeting and as listed on the tabled spreadsheet A1784532.***

Saunders/Hawthorne

Carried

**Attachments**

- 1 A1784532 Community Investment Funding Panel decisions

## **8. Community Investment Fund Priority-Setting Process Update**

Community Partnerships Adviser Matt Walters gave a presentation to update the panel on the Priority Setting process.

## **9. Update from Manager Community Partnerships**

Manager Community Partnerships, Shanine Raggett, updated the Panel on a request for a report to the Community Services Committee. She explained that the report was requested to consider the efficacy of the process and capability of the panel. Ms Raggett noted the review was normal process and asked for the Panel's feedback on the process.

There being no further business the meeting ended at 12.36pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date