



**Minutes of a meeting of the
Audit, Risk and Finance Committee
*Te Kōmiti Kaute / Tūraru / Pūtea***

Held in the Council Chamber, Floor 2A, Civic House, 110 Trafalgar Street, Nelson on Wednesday 20 November 2024, commencing at 9.00a.m.

Present: Ms C Taylor (Chairperson), His Worship the Mayor N Smith, Councillors R O'Neill-Stevens and M Courtney and Mr L McKenzie

In Attendance: Chief Executive (N Philpott), Deputy Chief Executive/Group Manager Infrastructure (A Louverdis), Group Manager Environmental Management (M Bishop), Group Manager Corporate Services (N Harrison), Senior Governance Adviser (A Andrews) and Governance Adviser (A Bryce)

Apologies: Councillor R Sanson

Karakia and Mihi Timatanga

1. Apologies

Resolved ARF/2024/053

That the Audit, Risk and Finance Committee

- 1. Receives and accepts an apology from Councillor R Sanson.**

His Worship the Mayor/Courtney

Carried

2. Confirmation of Order of Business

The Chairperson advised that the order of business in confidential session would be adjusted to accommodate a presentation from an external organisation.

Confidential Item 4: Quarterly Report on Legal Proceedings was taken before Item 3: PriceWaterhouseCoopers Treasury Presentation.

3. Interests

Mr L McKenzie declared a non-pecuniary interest in Item 9: Quarterly Finance Report to 30 September 2024, specifically the York Terrace Stormwater upgrade.

There were no updates to the Interests Register.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 18 September 2024

Document number M20754, agenda pages 5 - 9 refer.

Resolved ARF/2024/054

That the Audit, Risk and Finance Committee

- 1. Confirms the minutes of the meeting of the Audit, Risk and Finance Committee, held on 18 September 2024, as a true and correct record.**

His Worship the Mayor/Courtney

Carried

6. Audit New Zealand report on the Long Term Plan 2024-2034

Document number R28605, agenda pages 10 - 22 refer.

Senior Policy Adviser, Louis Dalzell took the report as read and answered questions on active transport performance measures.

Resolved ARF/2024/055

That the Audit, Risk and Finance Committee

- 1. Receives the report Audit New Zealand report on the Long Term Plan 2024-2034 (R28605) and its attachment; and**
- 2. Notes the areas of audit emphasis and Council's response.**

O'Neill-Stevens/Courtney

Carried

7. Quarterly Risk Report - 30 Sept 2024

Document number R28839, agenda pages 23 - 46 refer.

Audit and Risk Analyst, Chris Logan took the report as read.

His Worship the Mayor Hon Dr Nick Smith and Chief Executive, Nigel Philpott answered questions on the relocation of the contaminated

material at Tāhunanui Beach, the Shaping Our Future Transformation project and the Local Water Done Well proposal.

Deputy Chief Executive/Group Manager Infrastructure, Alec Louverdis, answered questions on the Local Water Done Well proposal.

Resolved ARF/2024/056

That the Audit, Risk and Finance Committee

- 1. Receives the report Quarterly Risk Report - 30 Sept 2024 (R28839) and its attachment.**

O'Neill-Stevens/McKenzie

Carried

8. Quarterly Internal Audit Report - 30 Sept 2024

Document number R28840

Audit and Risk Analyst, Chris Logan took the report as read.

Resolved ARF/2024/057

That the Audit, Risk and Finance Committee

- 1. Receives the report Quarterly Internal Audit Report - 30 Sept 2024 (R28840) and its attachment.**

O'Neill-Stevens/Courtney

Carried

9. Quarterly Finance Report to 30 September 2024

Document number R28871, agenda pages 50 - 71 refer.

Group Manager Corporate Services, Nikki Harrison and Manager Finance, Prabath Jayawardana took the report as read. They answered questions on interest rates, forecasted expenses and trends including overdue/outstanding rates and rates rebates.

Resolved ARF/2024/058

That the Audit, Risk and Finance Committee

- 1. Receives the report Quarterly Finance Report to 30 September 2024 (R28871).**

Courtney/His Worship the Mayor

Carried

10. Public Transport Services Contract - Working Group Review

Document number R28881, agenda pages 72 - 88 refer.

Working Group Chair, Lindsay McKenzie presented the report.

The meeting discussed ensuring both Councils aligned their governance and management terms of reference when considering joint projects.

Resolved ARF/2024/059

That the Audit, Risk and Finance Committee

- 1. Receives the report Public Transport Services Contract - Working Group Review and its attachments; and**
- 2. Directs the Chief Executive to consider all the Public Transport Services Contract Working Group recommendations, but in particular the operational recommendations (as set out in 5.6.1 to 5.6.5 of report R28881), as part of the suite of changes to Council project management that will developed through the Shaping Our Future transformation project; and**
- 3. Refers the report of the Public Transport Services Contract Working Group to Council.**

His Worship the Mayor/Courtney

Carried

Recommendation to Council ARF/2024/060

That the Council

- 1. Consider the recommendations from the Public Transport Services Contract Working Group relating to governance oversight of significant projects (as set out in 5.6.6 to 5.6.13 of report R28881) and have regard for them when undertaking joint activities with other councils/agencies and in any future review of governance arrangements; and**
- 2. Direct the Chief Executive to provide Tasman District Council with recommendations from the Public Transport Services Contract Working Group relating to governance oversight of significant projects (as set out in 5.6.6 to 5.6.13 of report R28881) for its consideration; and**
- 3. Direct the Chief Executive to provide the Chair of the Joint Nelson Tasman Regional Transport Committee with a copy of the report of the Public Transport Services Contract Working Group for the information of the Committee.**

His Worship the Mayor/Courtney

Carried

11. Exclusion of the Public

Executive Director, Brett Johanson, of PricewaterhouseCoopers (PWC), was in attendance for Item 3 of the Confidential agenda to answer

questions and, accordingly, the following resolution was required to be passed:

Recommendation

Resolved ARF/2024/061

That the Audit, Risk and Finance Committee

- 1. Approves in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Executive Director at PricewaterhouseCoopers (PWC), Brett Johanson remain after the public has been excluded, for Item 3 of the Confidential agenda (PriceWaterhouseCoopers Treasury Presentation), as he has knowledge that will assist the meeting.**

O'Neill-Stevens/McKenzie

Carried

Resolved ARF/2024/062

That the Audit, Risk and Finance Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.**
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

O'Neill-Stevens/McKenzie

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Quarterly Health, Safety and Wellbeing Report to 30 September 2024	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person Section 7(2)(d) To avoid prejudice to measures protecting the health and safety of members of the public

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
2	Quarterly Debt Report - 30 September 2024	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
3	PriceWaterhouseCoopers Treasury Presentation	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities
4	Quarterly Report on Legal Proceedings	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(g) To maintain legal professional privilege

The meeting went into confidential session at 10.20a.m. and resumed in public session at 11.33a.m.

Karakia Whakamutanga

12. Restatements

It was resolved while the public was excluded:

- 1 CONFIDENTIAL: Quarterly Health, Safety and Wellbeing Report to 30 September 2024**
2. Agrees that the Quarterly Health, Safety and Wellbeing Report to 30 June 2024 Report (R28658) and attachment (855153265-5137) remain confidential at this time.

2 CONFIDENTIAL: Quarterly Debt Report - 30 September 2024

2. Agrees that the Report R28872 and its Attachment (1857728953-2243) remain confidential at this time.

3 CONFIDENTIAL: Quarterly Report on Legal Proceedings (Agenda Item 4)

2. Agrees that the Report R28872 and its Attachment (1857728953-2243) remain confidential at this time.

There being no further business the meeting ended at 11.33a.m.

Confirmed as a correct record of proceedings by resolution on 26 February 2025.

That the Audit, Risk and Finance Committee

- 1. Confirms the minutes of the meeting of the Audit, Risk and Finance Committee, held on 20 November 2024, as a true and correct record.**