



Nelson City Council
Te Kaunihera o **Whakatū**

OPEN

MINUTE ITEM

ATTACHMENTS

**Ordinary meeting of the
Nelson City Council**

Te Kaunihera o Whakatū

**Thursday 5 September 2024
Commencing at 9.00a.m.
Council Chamber**

Floor 2A, Civic House

110 Trafalgar Street, Nelson

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**Nelson City Council
Forestry Transition Working Group
Terms of Reference**

1. Purpose

The purpose of the Forestry Transition Working Group is to provide governance oversight and guidance to staff for the implementation of Long Term Plan 2024-34 decisions on Council's forestry approach and the transition from commercial forestry to amenity forests of a continuous canopy of mixed species, taking into account the Right Tree Right Place Taskforce report, specifically excluding management matters.

The Working Group was established, and its terms of reference and membership were adopted, by Council resolution at its meeting of 5 September 2024.

2. Role of the Working Group

The role of the Working Group is to

- work with Council staff, in particular the Forest Systems Manager, as they implement the forestry transition approach approved through the Long Term Plan 2024-34, taking into account the recommendations of the Right Tree Right Place Taskforce;
- provide oversight of the development of a strategic plan for all of Council's forestry land – being the 600ha of forestry in transition, and the 10,000ha forest conservation estate;
- work in a cost-effective and financially prudent way and, taking into account the recommendations from the Right Tree Right Place Taskforce report, ringfence, for the purpose of funding the transition, net income from the sale of cutting rights, emissions trading scheme credits received since the forests were reregistered in the ETS, any biodiversity credits available from Council forests and any other relevant funding mechanisms, opportunities and partnerships;
- through its work, look for opportunities to promote recreation in Council's forestry areas including approaches which allow a commercial return on recreation activity.
- provide governance oversight and guidance to staff noting management matters are outside the scope of the Working Group.

3. Membership

The Working Group will comprise the following members:

- Mayor Nick Smith (Chair)
- Councillor Matthew Bengé
- Councillor Trudie Brand
- Councillor James Hodgson
- Councillor Kahu Paki Paki
- Councillor Rachel Sanson
- Councillor Aaron Stallard

In the Chair's absence another member of the Working Group will be appointed to undertake the Chair's role.

The Working Group may invite council officers, external experts or community members to attend and/or present at its meetings as required.

4. Quorum

The quorum of the Working Group is five.

5. Powers to decide

None

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6. Powers to recommend

The Working Group may make recommendations to Council.

7. Role of the Chair

The Chair will:

- review the agenda with staff prior to Working Group meetings;
- chair meetings according to the agreed agenda and to assist the Working Group to reach consensus on issues and options; and
- report Working Group final recommendations to Council.

8. Role of Staff

Staff will provide technical expertise and other support to the Working Group as required, including preparation of agendas and update reports.

9. Meetings

The Working Group will meet as required.

10. Conflicts of Interest

Any conflicts of interest should be declared at the start of Working Group meetings.

11. Reporting

Notes of the Working Group will be taken.

Reports to Council may be prepared by staff on behalf of the Working Group as required.

12. Local Government Official Information and Meetings Act 1987

For the avoidance of doubt, the meeting provisions of the Local Government Official Information and Meetings Act 1987 do not apply to the Working Group meetings, as no decisions are made at these meetings.

13. Amendments to these Terms of Reference

These Terms of Reference can be reviewed and amended by Council. This includes the replacement of any members no longer able to participate.

14. Dissolution of the Working Group

The Working Group will be dissolved when Council decides it is no longer needed.

Nelson City Council
Forestry Transition Working Group
Terms of Reference

1. Purpose

- 1.1. The purpose of the Forestry Transition Working Group is to provide governance oversight and guidance to staff for the implementation of Long Term Plan 2024-34 decisions on Council's forestry approach and the transition from commercial forestry to amenity forests of a continuous canopy of mixed species, and the implementation of the recommendations of the Right Tree Right Place Taskforce report, specifically excluding management matters.
- 1.2. The Working Group was established, and its terms of reference and membership were adopted, by Council resolution at its meeting of 5 September 2024.

2. Role of the Working Group

- 2.1. The role of the Working Group is to
 - 2.1.1. work with Council staff, in particular the Forest Systems Manager, as they implement the forestry transition approach approved through the Long Term Plan 2024-34, including implementation of the recommendations of the Right Tree Right Place Taskforce;
 - 2.1.2. provide oversight of the development of a strategic plan for all of Council's forest land – being the 600ha of forestry in transition, and the 10,000ha forest conservation estate;
 - 2.1.3. work in a cost-effective and financially prudent way and, guided by the recommendations of the Right Tree Right Place Taskforce report, ringfence, for the purpose of funding the transition, net income from forestry harvests and the sale of any cutting rights, emissions trading scheme credits received since the forests were reregistered in the ETS, any biodiversity credits available from Council forests and any other relevant funding mechanisms, opportunities and partnerships.
 - 2.1.4. provide governance oversight and guidance to staff noting management matters are outside the scope of the Working Group.

3. Membership

- 3.1. The Working Group will comprise:
 - Mayor Nick Smith (Chair)
 - Councillor Matthew Bengé
 - Councillor Rachel Sanson
 - Councillor Aaron Stallard
 - Councillor Kahu Paki Paki
 - Councillor *Trudie Brand*

- Councillor *James Hodgson*

3.2. In the Chair's absence another member of the Working Group will be appointed to undertake the Chair's role.

4. Stakeholders

4.1. The Working Group may invite council officers, key stakeholders, external experts and community members to attend a meeting for the purpose of providing advice and input relevant to the matters on the agenda.

5. Quorum

5.1. The quorum of the Working Group is four.

6. Powers to decide

6.1. None

7. Powers to recommend

7.1. The Working Group may make recommendations to Council.

8. Role of the Chair

8.1. The Chair will

8.1.1. review the agenda with staff prior to Working Group meetings;

8.1.2. ensure Working Group members have the opportunity to contribute agenda items to upcoming meetings;

8.1.3. chair meetings according to the agreed agenda and to assist the Working Group to reach consensus on issues and options; and

8.1.4. report Working Group final recommendations to Council.

9. Role of Staff

9.1. Staff will provide technical expertise and other support to the Working Group as required, including preparation of agendas and update reports.

10. Meetings

10.1. The Working Group will meet as required.

10.2. The Working Group will be open for all elected members and members of the public to attend; noting that if there are matters of commercial sensitivity, Working Group members may agree the meeting be in closed session for a limited time.

11. Conflicts of Interest

11.1. Any conflicts of interest should be declared at the start of Working Group meetings.

12. Reporting

- 12.1. Notes of the Working Group will be taken.
- 12.2. Reports to Council may be prepared by staff on behalf of the Working Group as required.

13. Local Government Official Information and Meetings Act 1987

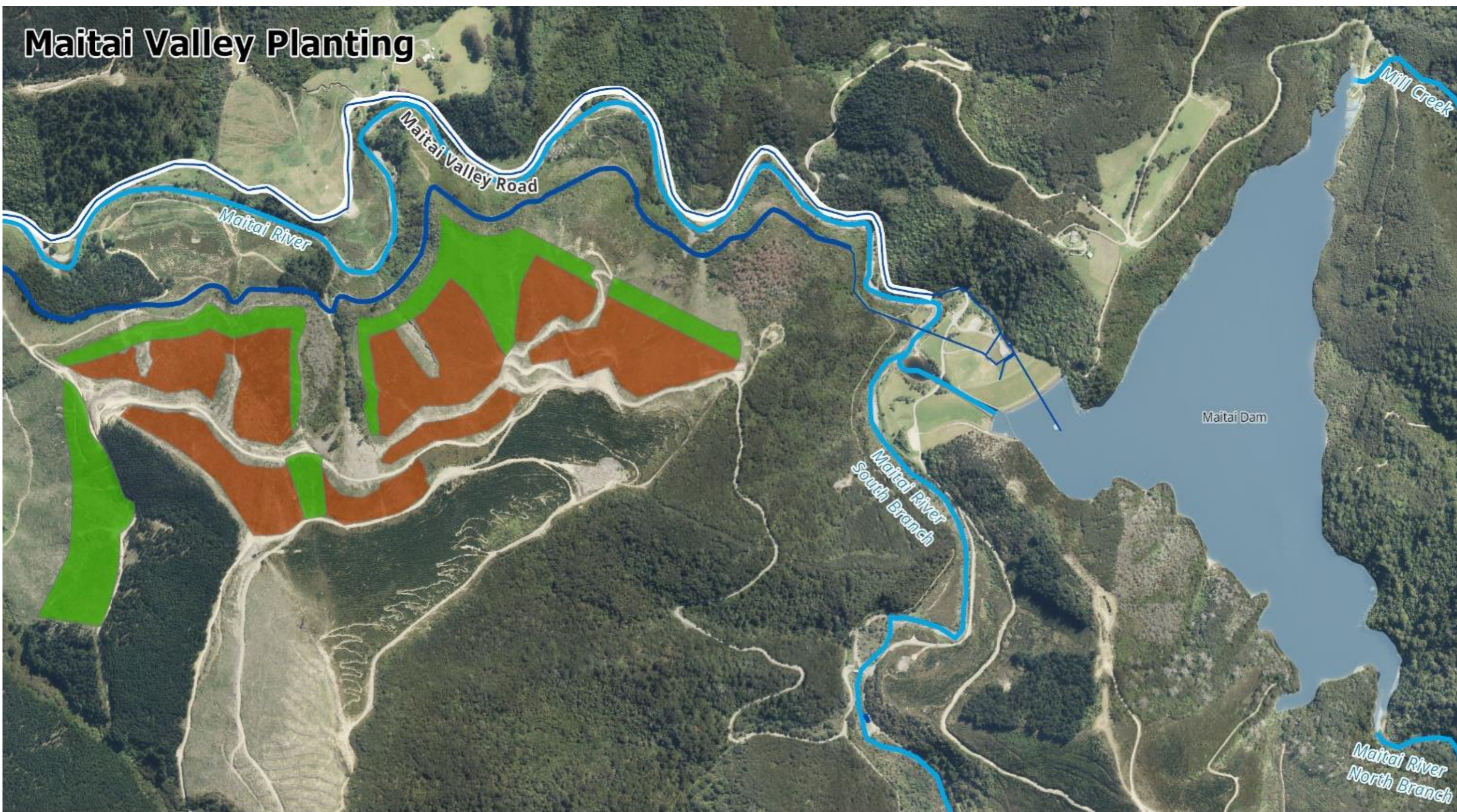
- 13.1. For the avoidance of doubt, the meeting provisions of the Local Government Official Information and Meetings Act 1987 do not apply to the Working Group meetings, as no decisions are made at these meetings.

14. Amendments to these Terms of Reference

- 14.1. These Terms of Reference can be reviewed and amended by Council. This includes the replacement of any members no longer able to participate.

15. Dissolution of the Working Group

- 15.1. The Working Group will be dissolved when Council decides it is no longer needed.



Maitai Valley Planting



- Redwood Planting 2024
- Native Planting 2025
- NCC Main water pipe concrete 900mm
- NCC Duplicate water pipe concrete lined steel 600mm

