



**Minutes of a meeting of the
Chief Executive Employment Committee
*Te Kōmiti Taimahi Tumuaki***

Held in the Mayor's Office, Floor 2B, Civic House, 110 Trafalgar Street, Nelson on Wednesday 21 February 2024, commencing at 1.01p.m.

Present: His Worship the Mayor Hon Dr N Smith, Councillors R O'Neill-Stevens, T Brand and P Rainey

In Attendance: Chief Executive (N Philpott), Manager People and Capability (A King), Team Leader Governance (R Byrne) and External Adviser (M Kappely)

Apologies : Nil

Karakia and Mihi Timatanga

1. Apologies

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 22 November 2023

Document number M20370, agenda pages 6 - 9 refer.

Resolved CEE/2024/001

That the Chief Executive Employment Committee

- 1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 22 November 2023, as a true and correct record.***

O'Neill-Stevens/Rainey

Carried

6. Exclusion of the Public

Melisa Kappely of Intepeople was in attendance for the Confidential agenda to answer questions and, accordingly, the following resolution is required to be passed:

Resolved CEE/2024/002

That the Chief Executive Employment Committee

- 1. Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Melisa Kappely of Intepeople remain after the public has been excluded, for the Confidential as she had knowledge relating to the Chief Executive's employment that will assist the meeting.***

His Worship the Mayor/Rainey

Carried

Resolved CEE/2024/003

That the Chief Executive Employment Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

His Worship the Mayor/Rainey

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Meeting - Confidential Minutes - 22 November 2023	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
2	AskYourTeam - Overview of Pulse Staff Survey Results December 2023	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
3	People Metrics for the Quarter ended 31 December 2023	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
4	Verbal update from the Chief Executive	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
5	KiwiSaver Contributions	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person

The meeting went into confidential session at 1.02p.m. and resumed in public session at 2.50p.m.

Karakia Whakamutanga

7. Restatements

It was resolved while the public was excluded:

1 CONFIDENTIAL: AskYourTeam - Overview of Pulse Staff Survey Results December 2023

Agrees the Report (R28327) and attachment (1809402794-1090) remain confidential at this time.

2 CONFIDENTIAL: People Metrics for the Quarter ended 31 December 2023

Agrees that the Report (R8325); and its attachment (1809402794-1089) remain confidential at this time.

4 CONFIDENTIAL: KiwiSaver Contributions

Agrees that the Report (R28352) remain confidential at this time.

There being no further business the meeting ended at 2.50p.m.

Confirmed as a correct record of proceedings by resolution on 29 May 2024.

That the Chief Executive Employment Committee

- 1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 21 February 2024, as a true and correct record.*