Minutes of a meeting of the

Nelson Regional Sewerage Business Unit

Te Rōpū ā-Rohe Para, Whakatū / Te Tai o Aorere

Held in the Council Chamber, Floor 2A, Civic House, 110 Trafalgar Street, Nelson on Friday 20 September 2024, commencing at 9.32a.m.

Present:	Tasman District Councillor K Maling (Chairperson), Tasman District Councillor B Dowler, Nelson City Councillor T Skinner (Deputy Chairperson), Nelson City Councillor K Paki Paki, Independent Member T Mehmood, and Industry Representative (non-voting) P Wilson
In Attendance:	Acting Chief Executive (A Louverdis), General Manager Regional Services (N Clarke), Senior Governance Adviser (A Andrews) and Assistant Governance Adviser (M Taylor)
Apologies :	Iwi Representative A Young

1. Apologies

Apologies

Resolved RSBU/2024/017

That the Nelson Regional Sewerage Business Unit

1. Receives and accepts the apologies from Iwi Representative A Young for attendance.

Dowler/Skinner Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 2 August 2024

Document number M20683, agenda pages 7 - 11 refer.

Resolved RSBU/2024/018

That the Nelson Regional Sewerage Business Unit

1. **Confirms the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 2 August 2024, as a true and correct record.**

Dowler/Skinner Carried

6. Nelson Regional Sewerage Business Unit Draft Business Plan 2025/26

Document number R28709, agenda pages 12 - 34 refer.

General Manager Regional Services, Nathan Clarke, Operations Manager Regional Services, Brad Nixon and Accountant, Andrew Bishop presented the report. Mr Clarke highlighted an amendment that the draft business plan is for the year 25/26 and tabled an attachment to the report that would replace page 33 in the agenda. They answered questions on budgets, operating expenditure at the end of financial year, review of payments, depreciation of assets, new capital funding, interest rates, activity three year plan, reason for the fluctuations in renewals, assets' treatment in the financial statements, Best Island irrigation and inflationary trends in the building industry.

The Acting Chief Executive noted that he had signalled to the General Manager of the need to review the user contracts, as allowed for in the contracts.

Resolved RSBU/2024/019

That the Nelson Regional Sewerage Business Unit

1. **Receives the report Nelson Regional Sewerage Business Unit Draft Business Plan 2025/26 (R28709) and its Attachment; and**

2. Approves the Nelson Regional Sewerage Business Unit Draft Business Plan 2025/26 for submission to Nelson City Council and Tasman District Council for their consideration and feedback, with delegation of all minor amendments to the Nelson Regional Sewerage Business Unit Chairperson and General Manager.

Skinner/Dowler Carried

Attachments

1 Draft 10 Year Capital Expenditure Diagram

Recommendation to Nelson City Council and Tasman District Council RSBU/2024/020

That the Nelson City and Tasman District Council

1. Receives the Nelson Regional Sewerage Business Unit Draft Business Plan 2024-25 for review and provide feedback to the Nelson Regional Sewerage Business Unit, if required.

Skinner/Dowler Carried

7. Nelson Regional Sewerage Business Unit - Annual Report Summary 2023/24

Document number R28707, agenda pages 35 - 84 refer.

General Manager Regional Services, Nathan Clarke took the report as read and highlighted the successes of the previous year, health and safety incidents and capital expenditure. He answered questions on splitting costs with reduced customers, projection of income, surplus capacity and treatment

Resolved RSBU/2024/021

That the Nelson Regional Sewerage Business Unit

1. Receives the report Nelson Regional Sewerage Business Unit - Annual Report Summary 2023/24 (R28707) and its Attachments; and

2. Approves the Nelson Regional Sewerage Business Unit Annual Report 2023/24 and Nelson Regional Sewerage Business Unit Financial Statements 2023/24 for presentation to Nelson City Council and Tasman District Council.

Dowler/Paki Paki Carried

Recommendation to Nelson City Council and Tasman District Council RSBU/2024/022

That the Nelson City Council and Tasman District Council

1. **Receives the Nelson Regional Sewerage Business Unit Annual Report 2023/24 and Nelson Regional Sewerage Business Unit Financial Statements 2023/24.**

Dowler/Paki Paki Carried

8. Nelson Regional Sewerage Business Unit 2023/24 Capital and Renewal Update and Carryover

Document number R28708, agenda pages 85 - 91 refer.

Operations Manager Regional Services, Brad Nixon took the report as read.

Resolved RSBU/2024/023

That the Nelson Regional Sewerage Business Unit

1. **Receives the report Nelson Regional Sewerage Business Unit 2023/24 Capital and Renewal Update and Carryover (R28708); and**

2. **Approves the carryover of capital ($2,635,731) and renewals budgets ($782,288) from the 2023/24 financial year to the 2024/25 financial year, to ensure continuation of urgent and planned works.**

Skinner/Dowler Carried

9. Exclusion of the Public

Resolved RSBU/2024/024

That the Nelson Regional Sewerage Business Unit

1. **Excludes the public from the following parts of the proceedings of this meeting.**

2. **The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government**

Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Skinner/Dowler Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	**Nelson Regional Sewerage Business Unit Meeting - Confidential Minutes - 2 August 2024**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) • Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities
2	**Nelson Regional Sewerage Business Unit Solar Development Update Report**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
3	**Nelson Regional Sewerage Business Unit Land Purchase**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into confidential session at 10.25a.m. and resumed in public session at 10.58a.m.

10. Restatements

It was resolved while the public was excluded:

2 CONFIDENTIAL: Nelson Regional Sewerage Business Unit Solar Development Update Report

4. Agrees that the decision only be made publicly available following signing of the Solar Power Licence to Occupy; and

5. Agrees that this Report (R28768) and Attachment remain confidential at this time.

3 CONFIDENTIAL: Nelson Regional Sewerage Business Unit Land Purchase

3. Agrees that Report (R28724), its Attachment and the decision be made publicly available following settlement of the purchase.

There being no further business the meeting ended at 10.59a.m.

Confirmed as a correct record of proceedings by resolution on 15 November 2024.

That the Nelson Regional Sewerage Business Unit

1. Confirms the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 20 September 2024, as a true and correct record.