Nelson City Council
Te Kaunihera o Whakatū

Minutes of a meeting of the

Chief Executive Employment Committee

Te Kōmiti Taimahi Tumuaki

Held in the Mayor's Office, Floor 2B, Civic House, 110 Trafalgar Street, Nelson on Wednesday 7 August 2024, commencing at 2.30p.m.

Present:	His Worship the Mayor N Smith, R O'Neill-Stevens, T Brand and P Rainey
In Attendance:	Chief Executive (N Philpott), Manager People and Capability (A King) Team Leader Governance (R Byrne) and External Adviser (M Kappely)
Apologies :	Nil

Karakia and Mihi Timatanga

1. Apologies

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 29 May 2024

Document number M20588, agenda pages 6 - 9 refer.

Resolved CEE/2024/018

That the Chief Executive Employment Committee

1. ***Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 29 May 2024, as a true and correct record.***

O'Neill-Stevens/Rainey Carried

6. Exclusion of the Public

Melisa Kappely of Intepeople was in attendance for the Confidential agenda to answer questions and, accordingly, the following resolution is required to be passed:

Resolved CEE/2024/019

That the Chief Executive Employment Committee

1. ***Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Melisa Kappely of Intepeople remain after the public has been excluded, for the Confidential agenda, as she has knowledge relating to the Chief Executive's employment that will assist the meeting.***

Rainey/O'Neill-Stevens Carried

Resolved CEE/2024/020

That the Chief Executive Employment Committee

1. ***Excludes the public from the following parts of the proceedings of this meeting.***

2. ***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Rainey/O'Neill-Stevens Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	**Chief Executive Employment Committee Meeting - Confidential Minutes - 29 May 2024**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
2	**People Metrics 30 June 2024**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
3	**Chief Executive Performance Assessment Report 2024**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
4	**Chief Executive's Remuneration Review 2024**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
5	**Draft 2024/2025 Chief Executive Performance Agreement**	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person

The meeting went into confidential session at 2.31p.m. and resumed in public session at 3.47p.m.

Karakia Whakamutanga

7. Restatements

It was resolved while the public was excluded:

2 CONFIDENTIAL: People Metrics 30 June 2024

2. Agrees that the Report (R28686) and its attachment (1809402794-1206) remain confidential at this time.

3 CONFIDENTIAL: Chief Executive Performance Assessment Report 2024

5. Agrees that Report (R28721), Attachment (1496088540-1405) and the decision remain confidential at this time.

4 CONFIDENTIAL: Chief Executive's Remuneration Review 2024

2. Agrees that Report (R28723), Attachment (1496088540-1406) and the decision remain confidential at this time.

5 CONFIDENTIAL: Draft 2024/2025 Chief Executive Performance Agreement

3. Agrees that Report (R28720), Attachment 1809402794-1209) and the decision remain confidential at this time

There being no further business the meeting ended at 3.47p.m.

Confirmed as a correct record of proceedings by resolution on 20 November 2024.

That the Chief Executive Employment Committee

1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 7 August 2024, as a true and correct record.