

# AGENDA

**Ordinary meeting of the**

**Nelson Regional Sewerage Business Unit**

**Tuesday 28 November 2023  
Commencing at 1.30p.m.  
Council Chamber  
Floor 2A, Civic House  
110 Trafalgar Street, Nelson**

Membership:

**Chairperson**

Tasman District Councillor Kit Maling

**Deputy Chairperson**

Nelson City Councillor Tim Skinner

**Members**

Nelson City Councillor Kahu Paki Paki

Tasman District Councillor Barry Dowler

Independent Member Tallat Mehmood

Industry Representative (non-voting) Philip Wilson

Quorum: Three

## ***Nelson Regional Sewerage Business Unit***

The Nelson Regional Sewerage Business Unit (NRSBU) ([NDOCS-1974015928-495](#)) is a joint committee of Nelson City and Tasman District Councils. Operation of the NRSBU is governed by a Board, as established by a Memorandum of Understanding (NDOCS-1974015928-495).

### **Areas of Responsibility:**

- To manage and operate the wastewater treatment facilities at Bells Island and the associated reticulation network efficiently and in accordance with resource consent conditions to meet the needs of its customers.

### **Powers to Decide:**

- The Councils are agreed that the responsibility for all management and administrative matters associated with the NRSBU operation shall be with the Board, and in particular the Board shall without the need to seek any further authority from the Councils:
  - Operate a bank account for the Business Unit;
  - Comply with the Procurement Policy of the Administering Council;
  - Enter into all contracts necessary for the operation and management of the Business Unit in accordance with the approved budgets and intent of the Business Plan;
  - Authorise all payments necessary for the operation and management of the Business Unit within the approved budgets and intent of the Business Plan;
  - Do all other things, other than those things explicitly prohibited by this Memorandum of Understanding or relevant statutes, that are necessary to achieve the objectives as stated in the Strategic Plan, Asset Management Plan or Business Plan approved by the Councils;
  - Comply with the Health and Safety Policy and requirements of the administering Council
- Contribute to the sanitary services assessment process of the Councils
- Contribute to and comply with the waste management plans of the Councils
- Contribute to the development of the Councils' Development and Financial Contribution policies
- Contribute to the Councils' Regional Policy Statement and Regional Plan Reviews
- Develop and keep under review an appropriate contract for the delivery of waste collection and disposal services with each of its customers
- Follow generally accepted accounting practices
- Follow good employment practices

### **Powers to Recommend to Councils:**

- Any other matters under the areas of responsibility of the Business Unit and detailed in the Memorandum of Understanding.
- All recommendations to Council will be subject to adoption of an equivalent resolution by the other Council, unless it is a matter specific to one Council only.

### **Quorum:**

- The Memorandum of Understanding governing the NRSBU allows for either six or seven members to be appointed. The quorum at a meeting is either three (if six members are appointed), or four (if seven members are appointed), including at least one from each local authority.

### **Procedure:**

- The Standing Orders of the Council providing administration to the committee will be applied at each meeting.
- The Chairperson will not have a casting vote.
- Copies of minutes of meetings of the Joint Committee will be retained by each Council for record keeping purposes.

**Nelson Regional Sewerage Business Unit**

**28 November 2023**

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Page No.

**1. Apologies**

Nil

**2. Confirmation of Order of Business**

**3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

**5. Confirmation of Minutes**

5.1 17 November 2023

**5 - 7**

Document number M20363

Recommendation

***That the Nelson Regional Sewerage Business Unit***

- 1. Confirms the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 17 November 2023, as a true and correct record.***

**6. Nelson Regional Sewerage Business Unit - Business Plan 2024-25**

**8 - 28**

Document number R28142

Recommendation

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit - Business Plan 2024-25 (R28142) and its attachment (1080325921-756); and***

- 2. Adopts the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756) for distribution to the Nelson City Council and Tasman District Council.***

Recommendation to Nelson City Council and Tasman District Councils

***That the Nelson City Council and Tasman District Councils***

- 1. Receive the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756), and***
- 2. Approves the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756).***

**7. Nelson Regional Sewerage Business Unit - Activity Management Plan 2024-34 29 - 142**

Document number R28143

Recommendation

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit - Activity Management Plan 2024-34 (R28143) and its attachment (1080325921-753); and***
- 2. Adopts the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753) for distribution to Nelson City Council and Tasman District Council.***

Recommendation to Nelson City Council and Tasman District Councils

***That the Nelson City Council and Tasman District Council***

- 1. Receive the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753); and***
- 2. Approves the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753) as the version to inform the development of the Long Term Plan 2024-34.***
- 3. Notes that the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753) will be updated, and the final Activity Management Plan approved by Council after the adoption of the Long Term Plan 2024-2034.***



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**Minutes of a meeting of the  
Nelson Regional Sewerage Business Unit**

***Te Rōpū ā-Rohe Para, Whakatū / Te Tai o Aorere***

**Held in the Council Chamber, Floor 2A, Civic House, 110 Trafalgar Street, Nelson on Friday 17 November 2023, commencing at 9.30a.m.**

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Present: Tasman District Councillor K Maling (Chairperson), Tasman District Councillor B Dowler, Nelson City Councillors K Paki Paki, T Skinner (Deputy Chairperson) and Independent Member T Mehmood, Industry Representative (non-voting) P Wilson

In Attendance: Deputy Chief Executive/Group Manager Infrastructure (A Louverdis), Senior Governance Adviser (H Wagener) and Assistant Governance Advisor (A Bryce)

Apologies : Industry Representative (non-voting) P Wilson

**1. Apologies**

**Apologies**

Resolved RSBU/2023/029

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives and accepts the apologies from Industry Representative (non-voting) P Wilson.***

Dowler/Skinner

Carried

**2. Confirmation of Order of Business**

There was no change to the order of business.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

There was no public forum.

### 5. Confirmation of Minutes

#### 5.1 1 September 2023

Document number M20268, agenda pages 4 - 10 refer.

Resolved RSBU/2023/030

***That the Nelson Regional Sewerage Business Unit***

- 1. Confirms the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 1 September 2023, as a true and correct record.***

Skinner/Dowler

Carried

### 6. Nelson Regional Sewerage Business Unit General Manager Report November 2023

Document number R28113, agenda pages 11 - 18 refer.

General Manager Regional Services, Nathan Clarke, and Operations Manager Regional Services, Brad Nixon took the report as read and answered questions on the causes of failures of handrails, fittings and inlet screens rotating drums and the need and challenges of proactive asset management, recruitment of the Contract and Sustainability Engineer, progress on the Rabbit Island biosolids resource consent application and inclusion in future reports of the safety audits summaries.

General Manager Regional Services, Nathan Clarke, and Accountant, Andrew Bishop answered questions on the effect of the disparity of interest charges on the two Councils and two major users due to the changes to interest rates used in the charging model versus the budget and the timing of setting these interest rates.

Resolved RSBU/2023/031

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit General Manager Report November 2023 (R28113).***

Skinner/Paki Paki

Carried

There being no further business the meeting ended at 10.09a.m.

Confirmed as a correct record of proceedings by resolution on (date)

Resolved

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## Nelson Regional Sewerage Business Unit

28 November 2023

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<b>Report Title:</b>	<b>Nelson Regional Sewerage Business Unit - Business Plan 2024-25</b>
<b>Report Author:</b>	<b>Nathan Clarke - General Manager Regional Sewerage and Landfill</b>
<b>Report Authoriser:</b>	<b>Alec Louverdis - Group Manager Infrastructure</b>
<b>Report Number:</b>	<b>R28142</b>

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### 1. Purpose of Report

1.1 To consider the feedback on the draft Nelson Regional Sewerage Business Unit (NRSBU) Business Plan 2024-25 and adopt the final NRSBU Business Plan.

### 2. Summary

2.1 The NRSBU Business Plan outlines the work programme for 2024-25 and reflects the first year of the 2024-2034 Activity Management Plan (AMP).

2.2 Officers presented the 2024-2034 AMP to Nelson City Council (NCC) and Tasman District Council (TDC) officers as well as to a joint NCC/TDC Council workshop and have incorporated feedback received. The changes to the AMP have been carried through to the 2024-25 Business Plan.

### 3. Recommendation

#### ***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit - Business Plan 2024-25 (R28142) and its attachment (1080325921-756); and***
- 2. Adopts the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756) for distribution to the Nelson City Council and Tasman District Council.***



## Item 6: Nelson Regional Sewerage Business Unit - Business Plan 2024-25

Recommendation to Nelson City Council and Tasman District Councils

### ***That the Nelson City Council and Tasman District Councils***

- 1. Receive the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756), and***
- 2. Approves the Nelson Regional Sewerage Business Unit Business Plan 2024-25 (1080325921-756).***

#### **4. Background and Discussion**

4.1 NRSBU prepared the draft 2024-25 Business Plan, and this was approved by the Committee for consultation and feedback to NCC and TDC on 01 September 2023.

4.2 As the 2024-25 financial year also forms the first year of the AMP consultation and feedback on the AMP is considered to apply to the Business Plan.

4.3 NRSBU, NCC and TDC officers met to discuss the AMP in September 2023.

4.4 Changes were made to the AMP, as a result of collaborative discussions during the meeting, to help support budgetary constraints of both Councils. The following changes affect the Business Plan for 2024/25

##### 4.4.1 OPEX:

- Deferral of commencement of maintenance dredging of the facultative & maturation ponds, from 2024/25 to 2027/28
- Reduction in general consultancy costs, following creation of an additional NRSBU staff position
- Correction of ongoing operational costs for data visualisation and dashboarding

##### 4.4.2 CAPEX

- Biosolids pipeline duplication/resilience – commencement moved from 2024/25 to 2025/26
- Pipeline duplication expansion – commencement moved from 2024/25 to 2025/26
- Bell Island irrigation expansion – commencement moved from 2024/25 to 2025/26
- Additional process monitoring and remote automation – commencement deferred from 2024/25 to 2030/31

Item 6: Nelson Regional Sewerage Business Unit - Business Plan 2024-25

- The following activities from the Business Plan have been wholly moved out of the 10 year AMP period:
- Secondary treatment improvement (and emissions reduction)
- Storage construction at pump stations

4.5 Following this the updated AMP programme was presented to a workshop of the joint Councils on 10 November 2023 and no further feedback was received.

**5. Options**

5.1 The following table outlines two options for the NRSBU final Business Plan. Officers support option 1.

<b>Option 1: Adopt the Business Plan 2024/25 for presentation to the NCC and TDC. Recommended option</b>	
Advantages	<ul style="list-style-type: none"> <li>• Allows continuation of existing capital programmes.</li> <li>• Allows ongoing renewal and upgrade of the scheme.</li> <li>• Allows NCC and TDC to include this in their consultation process.</li> <li>• Capital expenditure is reduced from the draft Business plan</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
<b>Option 2: Do not adopt the Business Plan 2024/25</b>	
Advantages	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• NRSBU will not be meeting the requirements of the Terms of Reference adopted by Nelson City and Tasman District councils.</li> <li>• NRSBU will not have approval to continue its works programme.</li> <li>• NRSBU will not meet its legal requirements, capital works programme, health and safety obligations or performance targets.</li> <li>• System improvements to meet consent requirements and levels of service would not be carried out – this could result in consent condition breaches and subsequent infringements.</li> </ul>

## **Important considerations for decision making**

### **6.1 Fit with Purpose of Local Government**

The NRSBU is a joint committee constituted pursuant to the provisions of Schedule 7 to the Local Government Act 2002 and contributes to the four Local Government well-beings of social, economic, environmental, and cultural.

### **6.2 Consistency with Community Outcomes and Council Policy**

The NRSBU Business Plan feeds into the NCC and TDC Annual Plans and the Business Plan has been prepared based on the NRSBU 2024 - 2034 Activity Management Plan.

### **6.3 Risk**

This report includes allowance or mitigation of environmental and business continuity risks. The business plan will be submitted to TDC and NCC for feedback, this feedback will be considered by the Board. The risk of not approving the business plan is that this could delay the NRSBU implementing the works outlined and could result in significant adverse effect environmentally, financially and to the sustainability of wastewater in the Nelson Tasman Region.

### **6.4 Financial impact**

The NRSBU draft Business Plan 2024/25 incorporates the capital and operational costs set out in the NRSBU draft Activity Management Plan 2024-34.

### **6.5 Degree of significance and level of engagement**

The NRSBU is a Joint Committee of the two Councils and its activities are included in the Long-term Plans and Annual Plans of each Council. Consultation is undertaken by both Councils in the preparation and adoption of these plans.

### **6.6 Climate Impact**

A key feature of the capital programme is the ability to implement systems to reduce greenhouse gas emissions and environmental and cultural issues. Furthermore the impacts of climate change are considered significantly in the NRSBU AMP, upon which this Business Plan is based.

### **6.7 Inclusion of Māori in the decision making process**

No engagement with Māori has been undertaken in preparing this report but iwi have representation on the Board.

## **6.8 Delegations**

*The Councils are agreed that the responsibility for all management and administrative matters associated with the NRSBU operation shall be with the Board, and in particular the Board shall without the need to seek any further authority from the Councils:*

*Enter into all contracts necessary for the operations and management of the Business Unit in accordance with approved Budgets and the intent of the Business Plan.*

*Authorise all payments necessary for the operations and management of the business unit within the approved budgets and the intent of the Business Plan*

*Do all other things, other than those things explicitly prohibited by this MOU or relevant statutes, that are necessary to achieve the objectives as stated in the strategic Plan, Asset Management Plan or Business Plan approved by the councils.*

*Powers to Recommend to Councils:*

*Any other matters under the areas of responsibility of the Business Unit and detailed in the Memorandum of Understanding*

*All recommendations to Council will be subject to adoption of an equivalent resolution by the other Council, unless it is a matter specific to one Council only.<sup>a</sup>*

## **7. Conclusion and Next Steps**

- 7.1 The Business Plan 2024/25 has been prepared alongside the AMP 2024 – 2034.
- 7.2 Feedback from NCC and TDC on the AMP has been incorporated into the Business Plan.
- 7.3 Alterations to the capital programme for 2024/25 have been made in collaboration with NCC and TDC, to support budgetary constraints.
- 7.4 It is recommended that NRSBU adopts the Business Plan and forwards the Business Plan to the Councils for approval.

## **Attachments**

Attachment 1: 1080325921-756 - NRSBU - Business Plan 2024/25 [↓](#)

# **NRSBU** | Nelson Regional **Sewerage** Business Unit

## **Business Plan 2024/25**



1080325921-756

## NRSBU Business Plan 2024-25

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Rev 1 Nov 2023  
Final for Joint Committee adoption -  
prepared by:  
Approved by:

Nathan Clarke – General Manager NRSBU  
with input from  
Brad Nixon - Operations Manager NRSBU

Nathan Clarke – General Manager NRSBU

**Cover Image** Bell Island office, GBT building and ATADs, looking southeast towards the Richmond hills.

**1. PURPOSE**

The purpose of the Nelson Regional Sewerage Business Unit Business Plan 2024/25 is to summarise management goals and objectives to deliver wastewater collection and treatment services to the region; and to improve the effectiveness and efficiency in the delivery of those services.

**2. MEMORANDUM OF UNDERSTANDING REQUIREMENTS**

The Memorandum of Understanding states that the NRSBU Board shall by 31 December each year supply to the Councils (Nelson City and Tasman District Councils) a copy of its Business Plan. The Business Plan outlines the management of the Nelson Regional Sewerage Business Unit and the assets for the ensuing year, together with any variations to the charges proposed for that financial year.

The Memorandum of Understanding (MoU) commenced on 1 July 2015 and shall terminate on 30 June 2025. The MoU was updated in March 2019.

**3. INTRODUCTION**

This Business Plan 2024/25 outlines the projects and initiatives to be implemented during the year. It also outlines the associated funding required and the details of the performance targets and measures.

The Business Plan is aligned with the NRSBU Activity Management Plan 2024-2034. It includes business objectives and performance targets (Section 7) and the three-year financial renewal forecasts (Section 8) and the three-year capital plan (Section 9). The following key pieces of information from those other documents are included in the appendices of this business plan:

APPENDIX B: Business Improvement Plan

APPENDIX C: Bell Island Treatment Schematic

APPENDIX D: Focus on Community and Environmental Benefits

APPENDIX E: Draft 10 Year Capital Expenditure Diagram

**4. MISSION STATEMENT**

The NRSBU’s mission statement is:

**Resilient, reliable, and effective infrastructure that supports and protects our community and environment.**

Area	Goal
Our approach	Implement and operate infrastructure considering the needs of our community. Our priorities for this are protection of public health, the environment, and cultural values.
Our Vision/Ambition/Aspiration	We will work towards the beneficial reuse of resources.
Our conduct	We will undertake our activities transparently, fairly, respectfully, in a timely manner and we will provide regional infrastructure leadership.

































## Nelson Regional Sewerage Business Unit

28 November 2023

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<b>Report Title:</b>	<b>Nelson Regional Sewerage Business Unit - Activity Management Plan 2024-34</b>
<b>Report Author:</b>	<b>Nathan Clarke - General Manager Regional Sewerage and Landfill</b>
<b>Report Authoriser:</b>	<b>Alec Louverdis - Group Manager Infrastructure</b>
<b>Report Number:</b>	<b>R28143</b>

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### 1. Purpose of Report

- 1.1 To consider the feedback received on the draft Nelson Regional Sewerage Business Unit (NRSBU) Activity Management Plan 2024-34 (AMP) and adopt the final NRSBU AMP.

### 2. Summary

- 2.1 The NRSBU prepared an AMP for the 2024 – 2034 period and this was approved for consultation and feedback with NCC and TDC on 1 September 2023.
- 2.2 The NRSBU met with TDC and NCC officers, and a joint workshop was held to consider the AMP.
- 2.3 Changes to the operational expenditure and capital programme are recommended.

### 3. Recommendation

***That the Nelson Regional Sewerage Business Unit***

- 1. Receives the report Nelson Regional Sewerage Business Unit - Activity Management Plan 2024-34 (R28143) and its attachment (1080325921-753); and***
- 2. Adopts the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753)***

Item 7: Nelson Regional Sewerage Business Unit - Activity Management Plan  
2024-34

***for distribution to Nelson City Council and Tasman District Council.***

Recommendation to Nelson City Council and Tasman District Council

***That the Nelson City Council and Tasman District Council***

- 1. Receive the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753); and***
- 2. Approves the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753) as the version to inform the development of the Long Term Plan 2024-34.***
- 3. Notes that the Nelson Regional Sewerage Business Unit Activity Management Plan 2024-34 (1080325921-753) will be updated, and the final Activity Management Plan approved by Council after the adoption of the Long Term Plan 2024-2034.***

#### **4. Background and Discussion**

- 4.1 The NRSBU prepared an AMP for the 2024 – 2034 period and this was approved for consultation and feedback with NCC and TDC on 1 September 2023.
- 4.2 The AMP was circulated to NCC and TDC and NRSBU officers meet with TDC and NCC officers to discuss the AMP and to receive feedback during September 2023.
- 4.3 The following changes were made to the AMP, as a result of collaborative discussions during the meeting, to help support budgetary constraints of both Councils
  - 4.3.1 OPEX:
    - Deferral of commencement of maintenance dredging of the facultative & maturation ponds, from 2024/25 to 2027/28
    - Reduction in general consultancy costs, following creation of an additional NRSBU staff position.
    - Correction of ongoing operational costs for data visualisation and dashboarding
  - 4.3.2 CAPEX
    - Biosolids pipeline duplication/resilience – commencement moved from 2024/25 to 2025/26

Item 7: Nelson Regional Sewerage Business Unit - Activity Management Plan  
2024-34

- Pipeline duplication expansion – commencement moved from 2024/25 to 2025/26
- Bell Island irrigation expansion – commencement moved from 2024/25 to 2025/26
- Additional process monitoring and remote automation – commencement deferred from 2024/25 to 2030/31
- Anaerobic digestion – implementation moved out of 10 year period
- Reuse pipework (Nelson) – commencement moved from 2026/27 to 2031/32
- The following activities have been wholly moved out of the 10 year AMP period:
  - Pump station seismic resilience
  - Sea level rise mitigation
  - Biosolids drying
  - Monaco valve chamber installation
  - Odour improvements at Bell Island
  - Secondary treatment improvement (and emissions reduction)
  - Storage construction at pump stations

4.4 Following this the updated AMP programme was presented to a workshop of the joint Councils on 10 November 2023. No further feedback was received.

## 5. Options

5.1 The following table outlines two options for the NRSBU final Activity Management Plan. Officers support option 1.

<b>Option 1:</b>	
<b>Advantages</b>	<ul style="list-style-type: none"> <li>• Allows continuation of existing capital programmes.</li> <li>• Allows ongoing renewal and upgrade of the scheme.</li> <li>• Allows NCC and TDC to include this in their consultation process.</li> <li>• Capital expenditure is reduced from the draft Activity Management Plan</li> </ul>

Item 7: Nelson Regional Sewerage Business Unit - Activity Management Plan  
2024-34

Risks and Disadvantages	<ul style="list-style-type: none"> <li>Some activities moved out of 10 year plan, including emissions reduction.</li> </ul>
<b>Option 2: Not adopt</b>	
Advantages	<ul style="list-style-type: none"> <li>Nil</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>NRSBU will not be meeting the requirements of the Terms of Reference adopted by Nelson City and Tasman District councils.</li> <li>NRSBU will not have approval to continue its works programme.</li> <li>NRSBU will not meet its legal requirements, capital works programme, health and safety obligations or performance targets.</li> <li>System improvements to meet consent requirements and levels of service would not be carried out – this could result in consent condition breaches and subsequent infringements.</li> </ul>

<p><b>6. Important considerations for decision making</b></p>
<p><b>6.1 Fit with Purpose of Local Government</b></p> <p>The NRSBU is a joint committee constituted pursuant to the provisions of Schedule 7 to the Local Government Act 2002 and contributes to the four Local Government well-beings of social, economic, environmental, and cultural.</p>
<p><b>6.2 Consistency with Community Outcomes and Council Policy</b></p> <p>The NRSBU Activity Management Plan feeds into the NCC and TDC Activity Management Plans</p>
<p><b>6.3 Risk</b></p> <p>This report allows the Councils and community to comment on the 10 year proposed management of the Nelson Regional Sewerage Scheme. Should the AMP not be approved for distribution to NCC &amp; TDC there is a risk that this may delay the preparation &amp; adaptation of the Councils AMPs.</p>
<p><b>6.4 Financial impact</b></p> <p>The AMP reflects implementation of critical upgrades, as well as projects that mitigate environmental and cultural impacts. Some of</p>



these upgrades a crucial to conveying and treating the wastewater volume already discharged by contributors.

The programme of capital works proposed by the NRSBU will result in increased costs, through both increased operational requirements and debt funding. These costs are set out in the AMP.

#### **6.5 Degree of significance and level of engagement**

The NRSBU is a Joint Committee of the two Councils and its activities are included in the Long-term Plans and Annual Plans of each Council. Consultation is undertaken by both Councils in the preparation and adoption of these plans.

#### **6.6 Climate Impact**

A key feature of the NRSBU AMP is the ability to implement systems to reduce greenhouse gas emissions and mitigate environmental and cultural issues. Furthermore the impacts of climate change are considered significantly in the NRSBU AMP.

#### **6.7 Inclusion of Māori in the decision making process**

No engagement with Māori has been undertaken in preparing this report but iwi have representation on the Board. NRSBU have been extensively involved in discussions with iwi regarding the long term future of wastewater management in the Te Tau Ihu rohe, and learnings from this process are reflected in the AMP where applicable.

#### **6.8 Delegations**

The Councils are agreed that the responsibility for all management and administrative matters associated with the NRSBU operation shall be with the Board, and in particular the Board shall without the need to seek any further authority from the Councils:

Enter into all contracts necessary for the operations and management of the Business Unit in accordance with approved Budgets and the intent of the Business Plan.

Authorise all payments necessary for the operations and management of the business unit within the approve budgets and the intent of the Business Plan

Do all other things, other than those things explicitly prohibited by this MOU or relevant statutes, that are necessary to achieve the objectives as stated in the strategic Plan, Asset Management Plan or Business Plan approved by the councils.

Powers to Recommend to Councils:

Item 7: Nelson Regional Sewerage Business Unit - Activity Management Plan  
2024-34

Any other matters under the areas of responsibility of the Business Unit and detailed in the Memorandum of Understanding

All recommendations to Council will be subject to adoption of an equivalent resolution by the other Council unless it is a matter specific to one Council only.

## **7. Conclusion and Next Steps**

- 7.1 Feedback from NCC and TDC has been incorporated into the Plan.
- 7.2 Alterations to the AMP capital programme have been made in collaboration with NCC and TDC, to support budgetary constraints.
- 7.3 It is recommended that NRSBU adopts the AMP and forwards the AMP to the Councils for inclusion in their Long Term Plan processes.

## **Attachments**

Attachment 1: 1080325921-753 - NRSBU - Activity Management Plan 2024 - 2034 [↓](#)

















































































































































































































































