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**Minutes of a meeting of the  
Chief Executive Employment Committee  
*Te Kōmiti Taimahi Tumuaki***

**Held in the Mayor's Office, Floor 2B, Civic House, 110 Trafalgar Street, Nelson on Friday 19 May 2023, commencing at 2.00p.m.**

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Present: His Worship the Mayor Hon Dr N Smith, Councillors R O'Neill-Stevens (Deputy Mayor), T Brand and P Rainey

In Attendance: Chief Executive (N Philpott), Team Leader Governance (R Byrne) and External Adviser (M Kappely)

Apologies : Nil

**Karakia and Mihi Timatanga**

**1. Apologies**

There were no apologies.

**2. Confirmation of Order of Business**

There was no change to the Order of Business.

**3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

There was no public forum.

**5. Confirmation of Minutes**

5.1 24 February 2023

Document number M20022, agenda pages 5 - 9 refer.

Resolved CEE/2023/018

***That the Chief Executive Employment Committee***

- 1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 24 February 2023, as a true and correct record.**

O'Neill-Stevens/Brand

Carried

## **6. Exclusion of the Public**

Melisa Kappely of Intepeople was in attendance for the Confidential agenda to answer questions and, accordingly, the following resolution was required:

Resolved CEE/2023/019

### ***That the Chief Executive Employment Committee***

- 1. Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Melisa Kappely from Intepeople remain after the public has been excluded, the Confidential agenda as she has knowledge relating to the Chief Executive's employment that will assist the meeting.**

O'Neill-Stevens/Rainey

Carried

Resolved CEE/2023/020

### ***That the Chief Executive Employment Committee***

- 1. Excludes the public from the following parts of the proceedings of this meeting.**
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

O'Neill-Stevens/Rainey

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Chief Executive Employment Committee Meeting - Confidential Minutes - 24 February 2023</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
2	<b>Quarterly People Report to 31 March 2023</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
3	<b>Overview of AskYourTeam Staff Survey Results 2023</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

The meeting went into confidential session at 2.01 and resumed in public session at 2.53p.m.

## Karakia Whakamutanga

### 7. Restatements

It was resolved while the public was excluded:

#### 1 Quarterly People Report to 31 March 2023

*Agrees that the Report (R27664) and its attachment (1809402794-749) remain confidential at this time.*

**2 Overview of AskYourTeam Staff Survey Results 2023**

*Agrees that Report (R27665), attachments (1809402794-756 and 1809402794-757) and the tabled document be made publicly available.*

There being no further business the meeting ended at 2.53p.m.

Confirmed as a correct record of proceedings by resolution on 20 July 2023.

*That the Chief Executive Employment Committee*

- 1. Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 19 May 2023, as a true and correct record.*