



Minutes of a meeting of the

Nelson Regional Sewerage Business Unit

Te Rōpū ā-Rohe Para, Whakatū / Te Tai o Aorere

Held in the Council Chamber, Floor 2A, Civic House,, 110 Trafalgar Street, Nelson on Friday 17 September 2021, commencing at 2.00p.m.

Present: Tasman District Councillor K Maling (Chairperson), Nelson City Councillors B McGurk and T Skinner, Tasman District Councillor T Tuffnell, Independent Member B Silcock and Industry Representative (non-voting) P Wilson

In Attendance: NCC Group Manager Infrastructure (A Louverdis), TDC Utilities Manager (M Schruer), General Manager Regional Sewerage and Landfill (N Clarke) and NCC Governance Advisers (E Stephenson and J Brandt)

Apologies : Nil

1. Apologies

There were no apologies.

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

Confirmation of Minutes

5.1 11 June 2021

Document number M18699, agenda pages 7 - 10 refer.

Resolved RSBU/2021/017

That the Nelson Regional Sewerage Business Unit

- 1. Confirms the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 11 June 2021, as a true and correct record.***

McGurk/Tuffnell

Carried

6. Chairperson's Report

Document number R26221

There was no Chairperson's Report.

7. Nelson Regional Sewerage Business Unit Annual Report 2020/21

Document number R26152, agenda pages 11 - 49 refer.

General Manager Regional Sewerage and Landfill, Nathan Clarke, spoke to the report, noting that compliance had been achieved on everything except the aberrational discharge consent, which had not been achieved as the cultural health index had not yet been undertaken. In response to a question regarding a timeframe for this work, Mr Clarke advised that the health index would be undertaken by Te Ātiawa, but no date had been confirmed for this.

Mr Clarke answered questions regarding project delays, carry forwards, infiltration programmes, pump capacity and material and resource constraints, which meant there was a risk that the work programme would not be delivered. It was noted that future delays in materials could be expected to continue, resulting in carry forwards.

It was noted that there was an amendment to the officer's recommendation to add that the Annual Report was approved for presentation to both Councils, a delegation for minor amendments, and the recommendation to both Councils.

Resolved RSBU/2021/018

That the Nelson Regional Sewerage Business Unit

1. **Receives the report Nelson Regional Sewerage Business Unit Annual Report 2020/21 (R26152) and its attachment (A2497193); and**
2. **Approves the Nelson Regional sewerage Business Unit Annual Report (R26152) and Draft Nelson Regional Sewerage Business Unit – Annual Financial Statements 2020/21 (A2497193) for presentation to the Nelson City Council and Tasman District Council, with delegation of all minor amendments to the Nelson Regional Sewerage Business Unit Chairperson and General Manager.**

McGurk/Tuffnell

Carried

Recommendation to the Nelson City and Tasman District Councils

Resolved RSBU/2021/019

That the Nelson City and Tasman District Councils

1. **Receive the Draft report Nelson Regional Sewerage Business Unit Annual Report R26152 (A2748511) and its attachment, the Nelson Regional Sewerage Business Unit Annual Financial Statements 2020/21 (A2497193).**

McGurk/Tuffnell

Carried

8. Nelson Regional Sewerage Business Unit Capital Carryover Report

Document number R26165, agenda pages 50 - 57 refer.

It was noted that the budget for generators was the biggest carryover and Operations Manager Regional Services, Brad Nixon, confirmed that they were coming from overseas and expected at the end of October and November, however there could be other delays.

Resolved RSBU/2021/020

That the Nelson Regional Sewerage Business Unit

1. **Receives the report Nelson Regional Sewerage Business Unit Capital Carryover Report (R26165); and**
2. **Approves the carryover of capital (\$5.977M) and Renewals budgets (\$1.048M) from 2020/21 financial**

year to the 2021/22 financial year, to ensure continuation of urgent and planned works.

Tuffnell/Skinner

Carried

9. Draft Nelson Regional Sewerage Business Unit Business Plan 2022/23

Document number R26215, agenda pages 58 - 74 refer.

General Manager Regional Sewerage and Landfill, Nathan Clarke, noted that the Business Plan outlined strategic goals, objectives and budgets and that there had been a change in those numbers from last year. He said the plan reflected what was expected from the Activity Management Plan, with the only change being the inclusion of carry overs to this year.

Group Manager Infrastructure, Alec Louverdis, noted that officers were on schedule to bring the Business Plan back in December, in line with requirements.

Resolved RSBU/2021/021

That the Nelson Regional Sewerage Business Unit

- 1. Receives the report Draft Nelson Regional Sewerage Business Unit Business Plan 2022/23 (R26215) and its attachment (A2728794); and***
- 2. Approves the Draft Nelson Regional Sewerage Business Unit Business Plan (A2728794) for submission to Nelson City Council and Tasman District Council for their consideration and feedback.***

McGurk/Skinner

Carried

10. Nelson regional Sewerage Business Unit General Manager Quarterly Report

Document number R26161, agenda pages 75 - 87 refer.

General Manager Regional Sewerage and Landfill, Nathan Clarke and Operations Manager Regional Services, Brad Nixon, spoke to the report and answered questions on the effects of prolonged rainfall and significant rain events, inundation reduction, iwi engagement on the 50 year plan, biosolids application, pipeline upgrade process, health and safety, and possible cessation of discharge by an industrial customer.

Resolved RSBU/2021/022

That the Nelson Regional Sewerage Business Unit

- 1. Receives the report Nelson regional Sewerage Business Unit General Manager Quarterly Report (R26161).***

Skinner/Tuffnell

Carried

1. Exclusion of the Public

Resolved RSBU/2021/023

That the Nelson Regional Sewerage Business Unit

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Tuffnell/Skinner

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Nelson Regional Sewerage Business Unit Meeting - Confidential Minutes - 11 June 2021	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
2	Contract 25833: Nelson Regional Sewerage Scheme - Operations & Maintenance	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			commercial and industrial negotiations)
3	Contract 25834: NRSBU Biosolids Application	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into confidential session at 2.35p.m. and resumed in public session at 3.06p.m.

2. Restatements

It was resolved while the public was excluded:

1 CONFIDENTIAL: Contract 25833: Nelson Regional Sewerage Scheme - Operations & Maintenance

That the Nelson Regional Sewerage Business Unit

3. *Agrees that report (R26204), attachments (A2740327, A2740328 and A2740329) and the decision be made publicly available once all tenderers have been advised.*

2 CONFIDENTIAL: Contract 25834: NRSBU Biosolids Application

That the Nelson Regional Sewerage Business Unit

3. *Agrees that report (R25834) and the decision be made publicly available once the tenderer has been advised.*

There being no further business the meeting ended at 3.06p.m.

Confirmed as a correct record of proceedings by resolution on 26 November 2021.

Resolved RSBU/2021/024

<i>That the Nelson Regional Sewerage Business Unit</i>
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| <i>1. <u>Confirms</u> the minutes of the meeting of the Nelson Regional Sewerage Business Unit, held on 17 September 2021, as a true and correct record.</i> |
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