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## Minutes of an extraordinary meeting of the Infrastructure Committee

**Via Audio-visual (Zoom), held on Thursday 7 May 2020, commencing at 10.01a.m.**

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Present: Councillor B McGurk (Chairperson), Her Worship the Mayor R Reese, Councillors Y Bowater, T Brand, M Courtney, J Edgar, K Fulton, M Lawrey, R O'Neill-Stevens, G Noonan, P Rainey, R Sanson and T Skinner

In Attendance: Chief Executive (P Dougherty), Group Manager Infrastructure (A Louverdis), Group Manager Corporate Services (N Harrison), Governance Adviser (E-J Ruthven), and Governance Support (K McLean)

Apologies : Nil

### **Karakia Timatanga**

Councillor McGurk gave a karakia timatanga.

#### **1. Apologies**

There were no apologies.

Attendance: Councillor Rainey left the meeting at 10.03a.m.

#### **2. Confirmation of Order of Business**

There was no change to the order of business.

#### **3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

#### **4. Public Forum**

There was no public forum.

#### **5. Confirmation of Minutes**

5.1 20 February 2020

Document number M6710, agenda pages 7 - 13 refer.

Resolved IC/2020/012

***That the Infrastructure Committee***

- 1. Confirms the minutes of the meeting of the Infrastructure Committee, held on 20 February 2020, as a true and correct record.***

Edgar/O'Neill-Stevens

Carried

## **6. Chairperson's Report**

Document number R14838, agenda pages 14 - 16 refer.

Councillor McGurk presented his report.

Chief Executive, Pat Dougherty, and Group Manager Infrastructure, Alec Louverdis, answered questions regarding the streamlining of Procurement Policy processes to assist in the economic recovery following the Covid-19 shutdown, the timeframe for these changes, and how this linked to the upcoming review of the Procurement Policy.

Attendance: Councillor Rainey returned to the meeting at 10.19a.m.

Councillor Courtney, seconded by Councillor Fulton moved:

*That the Infrastructure Committee*

- 1. Receives the report Chairpersons Report (R14838); and*
- 2. Endorses the streamlined procurement process essential to the economic recovery of Nelson.*

Mr Louverdis answered questions regarding kerbside recycling collection volumes, when the Materials Recovery Facility might become operational again, and communication regarding Council's decision to cease collecting plastics 3, 4, 6 and 7 from 1 July 2020.

Mr Dougherty answered further questions regarding the streamlined Procurement Policy processes, and how they related to non-traditional subcontractors such as social enterprises. A question was raised with respect to the food waste trial.

A point of order was raised that, in accordance with Standing Order 24.2(c), discussion of the food waste trial was an item not before the meeting. The point of order was upheld.

Councillor Edgar, seconded by Councillor Noonan moved an amendment to the second clause of the motion:

2. *Notes the streamlined procurement process essential to the economic recovery of Nelson.*

The amendment was put and became the substantive motion.

Resolved IC/2020/013

***That the Infrastructure Committee***

1. ***Notes the streamlined procurement process essential to the economic recovery of Nelson.***

Edgar/Noonan

Carried

Resolved IC/2020/014

***That the Infrastructure Committee***

1. ***Receives the report Chairpersons Report (R14838); and***
2. ***Notes the streamlined procurement process essential to the economic recovery of Nelson***

Courtney/Fulton

Carried

Attendance: The meeting was adjourned from 10.48a.m. to 10.55a.m.

## **7. COVID-19 Implications on Infrastructure**

Document number R16991, agenda pages 17 - 20 refer.

Manager Capital Projects, Lois Plum, presented the report.

Manager Transport and Solid Waste, Marg Parfitt, answered questions regarding the provision and use of public transport during Covid-19 alert levels 4 and 3, levels of glass recycling and single plastic use, support for food businesses to choose compostable takeaway containers and cups, and eftpos machine facilities at the transfer station.

Ms Plum answered additional questions regarding taking on additional project managers to manage the upcoming workload

Committee members acknowledged the work of officers and noted their appreciation for the smooth continuity of essential services during alert levels 4 and 3.

Resolved IC/2020/015

***That the Infrastructure Committee***

1. ***Receives the report COVID-19 Implications on Infrastructure (R16991); and***

2. ***Notes the challenges facing the Infrastructure Group as a result of the COVID-19 shut-down including the risk of delivery and increased costs.***

O'Neill-Stevens/Edgar

Carried

## 8. **Accessible Streets Regulatory Package 2020: Submission to the Ministry of Transport**

Document number R16939, agenda pages 21 - 40 refer.

Manager Solid Waste and Transport, Marg Parfitt, presented the report. She answered questions regarding central Government investment in cycle lanes, footpath size and accessibility issues, cyclist use of footpaths and designating particular areas for pedestrians only.

Councillor Bowater left the meeting at 11.37a.m. due to internet connectivity issues.

Resolved IC/2020/016

### ***That the Infrastructure Committee***

1. ***Receives the report Accessible Streets Regulatory Package 2020: Submission to the Ministry of Transport (R16939) and its attachment (A2365818); and***
2. ***Approves retrospectively the Nelson City Council's submission to the Ministry of Transport (A2365818) attached to Report R16939)***

Noonan/Sanson

Carried

A division was called:

For

Cr McGurk (Chairperson)  
Her Worship the Mayor  
Cr Brand  
Cr Courtney  
Cr Edgar  
Cr Fulton  
Cr Lawrey  
Cr O'Neill-Stevens  
Cr Noonan  
Cr Rainey  
Cr Sanson

Against

Cr Skinner

Absent

Cr Bowater

The motion was carried 11 - 1.

## 9. Infrastructure Fees and Charges 2020-2021

Document number R13674, agenda pages 41 - 46 refer.

Manager Solid Waste and Transport, Marg Parfitt, presented the report.

Councillor Bowater returned to the meeting at 11.44a.m.

Group Manager Infrastructure, Alec Louverdis, and Chief Executive, Pat Dougherty, answered questions regarding the 5% increase in landfill fees proposed through the Annual Plan 2020/21 and how this interacted with the proposed 8% increase in Solid Waste charges at the Pascoe Street Transfer Station.

Councillor Edgar, seconded by Councillor O'Neill-Stevens, moved:

*That the Infrastructure Committee*

1. *Receives the report Infrastructure Fees and Charges 2020-2021 (R13674) and its attachment (A2325209); and*
2. *Notes that the Consumer Price Index will be applied to all Utilities and Roading charges effective 1 July 2020; and*
3. *Approves an 8% increase to Solid Waste charges at the Pascoe Street transfer station as reflected in Attachment A2325209 of Report R13674, effective 1 July 2020, subject to confirmation through the Annual Plan 2020/21.*

Mr Louverdis answered questions regarding the standard timing and consultation practices regarding increased fees and charges considered annually, and how this had been affected this year due to Covid-19.

Ms Parfitt answered further questions regarding costs and practices in relation to the disposal of tyres, and confirmed that fees and charges were set at a level to recover costs.

Committee members discussed the motion and views for and against were expressed.

Resolved IC/2020/017

***That the Infrastructure Committee***

1. ***Receives the report Infrastructure Fees and Charges 2020-2021 (R13674) and its attachment (A2325209); and***
2. ***Notes that the Consumer Price Index will be applied to all Utilities and Roading charges effective 1 July 2020; and***

- 3. Approves an 8% increase to Solid Waste charges at the Pascoe Street transfer station as reflected in Attachment A2325209 of Report R13674, effective 1 July 2020, subject to confirmation through the Annual Plan 2020/21.**

Edgar/O'Neill-Stevens

Carried

Attendance: The meeting was adjourned from 12.20p.m. until 1.02p.m., during which time Her Worship the Mayor left the meeting.

**10. Exclusion of the Public**

Resolved IC/2020/018

***That the Infrastructure Committee***

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Bowater/Brand

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Nelmac - Utilities Maintenance and Operations Contract</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
<b>2</b>	<b>Wastney Terrace Stormwater Upgrade - Property Negotiations</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage,</li> </ul>

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
	<b>Involves land easement negotiations</b>	good reason exists under section 7	negotiations (including commercial and industrial negotiations)

The meeting went into confidential session at 1.04p.m. and resumed in public session at 2.23p.m.

### **Karakia Whakamutunga**

Councillor McGurk gave a karakia whakamutunga.

There being no further business the meeting ended at 2.24p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date