



**Notice of the ordinary meeting of the
Sports and Recreation Committee
*Kōmiti Hākinakina, Papa Rēhia Hoki***

Date:	Thursday 19 March 2020
Time:	10.00a.m.
Location:	Council Chamber, Civic House 110 Trafalgar Street Nelson

Agenda

Rārangi take

Chair	Cr Tim Skinner
Deputy Chair	Cr Trudie Brand
Members	Her Worship the Mayor Rachel Reese
	Cr Yvonne Bowater
	Cr Mel Courtney
	Cr Kate Fulton
	Cr Judene Edgar
	Cr Matt Lawrey
	Cr Brian McGurk
	Cr Gaile Noonan
	Cr Rohan O'Neill-Stevens
	Cr Pete Rainey
	Cr Rachel Sanson

**Pat Dougherty
Chief Executive**

Quorum: 7

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Sports and Recreation Committee – Delegations

Areas of Responsibility:

- Bylaws, within the areas of responsibility
- Campgrounds
- Marina
- Modellers' Pond
- Natureland
- Nelson Gondola Project and Koata Park
- Parks and Reserves, aside from
 - Saxton Field (a matter for the Saxton Field Committee)
 - Greenmeadows Community Centre, Stoke Memorial Hall, and Tahunanui Community Centre (matters for the Community Services Committee)
 - Heritage Houses and their grounds (matters for the Community Services Committee)
- Recreation and Leisure Facilities and Services, including swimming pool facilities and Waahi Taakaro Golf Course
- Rural Fire Activities
- Sports Fields, including Trafalgar Park and the Trafalgar Pavilion
- The Trafalgar Centre

Delegations:

The committee has all of the responsibilities, powers, functions and duties of Council in relation to governance matters within its areas of responsibility, except where they have been retained by Council, or have been referred to other committees, subcommittees or subordinate decision-making bodies.

The exercise of Council's responsibilities, powers, functions and duties in relation to governance matters includes (but is not limited to):

- Monitoring Council's performance for the committee's areas of responsibility, including legislative responsibilities and compliance requirements
- Developing, approving, monitoring and reviewing policies and plans, including activity management plans and reserve management plans
- Reviewing and determining whether a bylaw or amendment, revocation or replacement of a bylaw is appropriate
- Undertaking community engagement, including all steps relating to Special Consultative Procedures or other formal consultation processes
- Approving submissions to external bodies or organisations, and on legislation and regulatory proposals.

Powers to Recommend to Council:

In the following situations the committee may consider matters within the areas of responsibility but make recommendations to Council only (in accordance with sections 5.1.3 - 5.1.5 of the Delegations Register):

- Matters that, under the Local Government Act 2002, the operation of law or other legislation, Council is unable to delegate
- The purchase or disposal of land or property relating to the areas of responsibility, other than in accordance with the Long Term Plan or Annual Plan
- Unbudgeted expenditure relating to the areas of responsibility, not included in the Long Term Plan or Annual Plan
- Decisions regarding significant assets
- Decisions in relation to the Nelson Gondola Project and Koata Park

1. Apologies

- 1.1 Apologies have been received from Her Worship the Mayor, and Councillors Edgar and Sanson.

2. Confirmation of Order of Business**3. Interests**

- 3.1 Updates to the Interests Register
- 3.2 Identify any conflicts of interest in the agenda

4. Public Forum**5. Confirmation of Minutes**

- 5.1 10 December 2019 **7 - 15**

Document number M6624

Recommendation

That the Sports and Recreation Committee

- 1. Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 10 December 2019, as a true and correct record.***

6. Chairperson's Report 16 - 17

Document number R15911

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Chairperson's Report (R15911).***

7. Bay Dreams Review 2020

18 - 21

Document number R13750

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Bay Dreams Review 2020 (R13750); and***
- 2. Notes officers will enter negotiations with Bay Dreams South Limited to host the Bay Dreams South festival in Nelson in 2021.***

8. Key Facilities Review - Trafalgar Park

22 - 77

Document number R10180

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report 'Key Facilities Review - Trafalgar Park' (R10180) and its attachment A2226015; and***
- 2. Refers the content of the Key Facilities Review – Trafalgar Park and its attachment A2226015 for consideration in the draft Parks and Reserves Activity Management Plan 2021-31 including:***
 - a. continue to invest in temporary facilities provided solely for the duration of events***
 - b. investigate demolition of the Eastern Stand and removal of the Cycle Track***
 - c. ensure any future bidding for major events is a co-ordinated city-wide approach with roles and responsibilities clearly identified and appropriately resourced***
 - d. revisit investment in permanent seating solutions before the end of the life of the current temporary seating***

9. Location for proposed dog park 78 - 87

Document number R13714

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Location for proposed dog park (R13714) and its attachments (A2345917 and A2345916); and***
- 2. Approves part of Poorman Valley Stream Esplanade with legal description Lot 3 DP 358276 as the location for the development of a dog park.***

10. Sports and Recreation Quarterly Report to 31 December 2019 88 - 117

Document number R13622

Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Sports and Recreation Quarterly Report to 31 December 2019 (R13622) and its attachments (A2336045 and A2335657).***

CONFIDENTIAL BUSINESS

11. Exclusion of the Public

Recommendation

That the Sports and Recreation Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.***
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official***

Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Sports and Recreation Committee Meeting - Confidential Minutes - 10 December 2019	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities



Minutes of a meeting of the Sports and Recreation Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Tuesday 10 December 2019, commencing at 9.04a.m.

Present: Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, Councillors Y Bowater, T Brand, M Courtney, J Edgar, K Fulton, M Lawrey, B McGurk, G Noonan, R O'Neill-Stevens, P Rainey, and R Sanson

In Attendance: Group Manager Community Services (R Ball), Group Manager Strategy and Communications (N McDonald), Team Leader Governance (R Byrne) and Governance Adviser (E-J Ruthven)

Apologies : Councillor B McGurk (for lateness)

1. Apologies

Resolved SPO/2019/041

That the Sports and Recreation Committee

- 1. Receives and accepts the apologies from Councillor McGurk for lateness.***

Courtney/Sanson

Carried

2. Confirmation of Order of Business

The Chair advised of an additional public forum presentation, and explained that items would be taken in a different order to accommodate representatives from external organisations.

3. Interests

There were no updates to the Interests Register.

Councillor Rainey declared an interest in item 2 of the Confidential agenda (Nelson Cycle Lift Society – Accountability Report on Community Grant Outcomes).

Her Worship the Mayor and Councillor Sanson subsequently declared an interest in item 8 (Review of Potential Fire Risk of Nelson City Council Reserves).

4. Public Forum

4.1 Wakatu Group Riding for the Disabled - Funding

Jo Peachey, Jane Sheard, Laverne Clark and Pam Harwood spoke about the services provided by Wakatū Riding for the Disabled, how riders benefitted from the group, and showed a video (A2313229).

Ms Sheard and Ms Peachey explained the difficult financial position the group was in, and tabled a financial report (A2314656). They requested to be considered for annual funding by Council, and answered questions regarding other funding sources, including whether central government funding was available.

Attachments

- 1 A2314656 - Wakatu Group Riding for the Disabled - Tabled document

4.2 Samantha Gerard and Brooke Strang - The Sunfolk Market

Samantha Gerard and Brooke Strang spoke about their vision for a Saturday market in Tahunanui, and tabled a document (A2314885). They noted that their proposal was now to hold a market every second Saturday through the summer months.

Attendance: Councillor McGurk joined the meeting at 9.30a.m.

Ms Gerard and Ms Strang answered questions regarding the proposed location, days and times of the market, and how the market would differ from other markets in Nelson and Tahunanui.

Attachments

- 1 A2314885 - Samantha Gerard and Brooke Strang - The Sunfolk Market - Tabled document

4.3 Tahuna Beach Camp Incorporated Presentation

Stan Holland, along with David Pattinson, Jessica Bagge and Peter Fraser gave a Power Point presentation (A2314589). Mr Holland outlined the changes undertaken by the camp over the previous years, and noted the positive financial position the camp was now in. He outlined the Camp's priorities and challenges to consider in the future.

Mr Holland, Mr Pattinson, Ms Bagge and Mr Fraser answered questions regarding long-term residents at the campground, the size of the campground and how the facilities were used, and development of the camp's strategic direction.

Attachments

- 1 A2314589 - Tahuna Beach Camp Incorporated - Power Point presentation

5. Chairperson's Report

Document number R13603, agenda pages 7 - 8 refer.

The Chair tabled an additional report (A2314683) and spoke to it.

Resolved SPO/2019/042

That the Sports and Recreation Committee

- 1. Receives the report Chairperson's Report (R13603); and***
- 2. Appoints the following Elected Member to a liaison role as follows:***

Organisation/Group	Liaison
Sport Tasman (Tasman Regional Sports Trust)	Tim Skinner

Edgar/Sanson

Carried

Attachments

- 1 A2314683 - Chairperson's Report - Tabled document

6. The Tahuna Beach Camp Inc: Update to Rules

Document number R10383, agenda pages 40 - 58 refer.

Group Manager Community Services, Roger Ball, presented the report, along with Business Adviser to the Tahuna Beach Camp Incorporated (TBCI), Mr John Murray. Mr Murray explained the proposed changes to the rules, and noted that the lease document between Council and TBCI underpinned the rules document.

Mr Ball answered questions regarding the committee giving consent to the rule changes, and Council's ability to appoint a board member to TBCI, should it desire to do so.

Mr Murray answered further questions regarding the scope of proposed rules 2.1.4 and 2.1.5, with regards to the potential for TBCI action in the wider Tahuna Sands and Tahananui area, and diversity on the TBCI Board.

Her Worship the Mayor, seconded by Councillor Brand, moved the recommendation in the officer report:

That the Committee

1. Receives the report *The Tahuna Beach Camp Inc: Update to Rules (R10383)* and its attachment (A2231800); and
2. Consents to the alterations to the Rules of the Tahuna Beach Camp Inc. contained in document A2231800.

Attendance: The meeting adjourned from 10.31a.m. to 10.32a.m.

Councillor Rainey, seconded by Councillor Courtney, moved an amendment to alter the second clause to read:

2. Consents to the alterations to the Rules of the Tahuna Beach Camp Inc. contained in document A2231800, with the exception of clauses 2.1.4 and 2.1.5.

Mr Murray and Mr Ball answered further questions regarding the potential consequences for TBCI should the amendment be passed, and the level of control that Council had over the TBCI rules.

Committee members discussed the amendment and a variety of views were expressed.

The amendment was put and a division was called:

<u>For</u>	<u>Against</u>	<u>Abstained/Interest</u>
Cr Courtney	Her worship the Mayor	
Cr Lawrey	Cr Bowater	
Cr Rainey	Cr Brand	
	Cr Edgar	
	Cr Fulton	
	Cr McGurk	
	Cr Noonan	
	Cr O'Neill-Stevens	
	Cr Sanson	
	Cr Skinner (Chairperson)	

The amendment was lost 3 - 10.

The meeting returned to consider the original motion.

Resolved SPO/2019/043

That the Committee

1. ***Receives the report *The Tahuna Beach Camp Inc: Update to Rules (R10383)* and its attachment (A2231800); and***
2. ***Consents to the alterations to the Rules of the Tahuna Beach Camp Inc. contained in document A2231800.***

Her Worship the Mayor/Brand

Carried

Attendance: The meeting adjourned from 11.06a.m to 11.29a.m.

7. Exclusion of the Public

The Chair explained that the meeting would move into confidential session to consider item 2 (Nelson Cycle Lift Society - Accountability Report on Community Grant Outcomes) before returning to the public agenda.

Attendance: Councillor Rainey declared an interest in item 2 of the Confidential Agenda (Nelson Cycle Lift Society – Accountability Report on Community Grant), and left the meeting at 11.31a.m.

The Chair explained that Hemi Toia, of Koata Limited, and Jo Rainey, Matt Griffin and John Rollston of Nelson Cycle Lift Society/Nelson Adventure Park Limited, would be in attendance for Item 2 of the Confidential agenda to answer questions and, accordingly, a procedural resolution to allow them to stay was required.

Group Manager Community Services, Roger Ball, explained that the title of the confidential item should be altered to 'Nelson Cycle Lift Society – Accountability Report on Community Grant Outcomes and Next Steps.' Committee members discussed whether the title should be amended in this way, and Mr Ball answered questions regarding how the next steps of the project linked with the accountability report for the community grant.

Resolved SPO/2019/044

That the Sports and Recreation Committee

1. ***Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Hemi Toia, Jo Rainey, Matt Griffin and John Rollston remain after the public has been excluded, for Item 2 of the Confidential agenda (Nelson Cycle Lift Society – Accountability Report on Community Grant), as they have knowledge that will assist the meeting.***

Brand/Sanson

Carried

Resolved SPO/2019/045

That the Sports and Recreation Committee

1. ***Excludes the public from the following parts of the proceedings of this meeting.***
2. ***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Brand/Sanson

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
2	Nelson Cycle Lift Society - Accountability Report on Community Grant Outcomes and Next Steps	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

The meeting went into confidential session at 11.37a.m. and resumed in public session at 1.00p.m.

8. **Review of Potential Fire Risk of Nelson City Council Reserves**

Document number R10442, agenda pages 59 - 91 refer.

Her Worship the Mayor Reese and Councillor Sanson declared an interest in this item, and left the meeting at 1.00p.m.

Attendance: The meeting adjourned from 1.00p.m. until 1.08p.m.

Manager Parks and Facilities, Rosie Bartlett, and consultant Lachie Grant from LandVision Ltd presented the report and answered questions on regular maintenance and additional actions and communications alerting the public to fire risks.

The consequential impact on insurance for neighbouring properties for reserves that had been identified as having a high or extreme fire risk was discussed. Ms Bartlett advised that while this was outside the scope of the report, she would look into liabilities, duty of care and the consequential impact on insurance for neighbouring properties.

Resolved SPO/2019/046

That the Sports and Recreation Committee

- 1. Receives the report Review of Potential Fire Risk of Nelson City Council Reserves (R10442) and its attachments (A2255860 and A2279724); and***

2. Receives the Fire Risk Reduction Action Plan outlined in the report (R10442).

Noonan/Lawrey

Carried

9. Sports and Recreation Committee Quarterly Report to 30 September 2019

Document number R12533, agenda pages 8 - 39 refer.

Manager Parks and Facilities, Rosie Bartlett, and Property and Facilities Asset Planner, Paul Harrington, presented the report and answered questions on the operation of the Marina account, funding for the athletic track renewal, Modellers Pond cleaning and MBIE funding for a proposed freedom camping hub.

Attendance: Councillors Edgar and Noonan left the meeting from 2.00p.m. until 2.28p.m.

Attendance: Her Worship the Mayor and Councillor Rainey left the meeting from 2.04p.m. until 2.28p.m.

Resolved SPO/2019/047

That the Sports and Recreation Committee

1. Receives the report Sports and Recreation Committee Quarterly Report to 30 September 2019 (R12533) and its attachments (A2288173, A2288755, A1664423).

Fulton/Bowater

Carried

10. Exclusion of the Public

Resolved SPO/2019/048

That the Sports and Recreation Committee

- 1. Excludes the public from the following parts of the proceedings of this meeting.**
- 2. *The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Noonan/Sanson

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Confidential Status Report Sports and Recreation Committee	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities
3	Tahunanui Saturday Market Proposal	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities

The meeting went into public excluded session at 2.06p.m. and resumed in public session at 3.10p.m.

RESTATEMENTS

It was resolved while the public was excluded:

3	CONFIDENTIAL: Tahunanui Saturday Market Proposal
	<p><i>That the Sports and Recreation Committee</i></p> <ol style="list-style-type: none"> <i>1. <u>Receives</u> the report Tahunanui Saturday Market Proposal (R13659) and its attachments (A2296313, A2311326, A2311324).</i> <i>2. <u>Declines</u> the proposal for The Sunfolk Market at Tahunanui Reserve on Saturdays between 11.00 am and 3.00 pm; and</i> <i>3. <u>Offers</u> a trial Licence to Occupy to The Sunfolk Market at Tahunanui Reserve for the 2019-20 summer period on Saturdays from 12.00pm up until 5.00pm at a concession rental rate of \$301 (inclusive of GST and outgoings) per month; and</i> <i>4. <u>Notes</u> that any future request by the promoters for a new licence in 2020 would also be referred to the Committee; and</i>

	<p>5. <u>Agrees</u> that the decision only be made publicly available; and</p> <p>6. <u>Agrees</u> that the report and Attachments (A2296313, A2311326, and A2311324) remain confidential at this time.</p>
--	---

There being no further business the meeting ended at 3.10p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

Chairperson's Report

1. Recommendation

That the Sports and Recreation Committee

1. Receives the report Chairperson's Report (R15911).

2. Chairperson's Report

- 2.1 It has been an eventful summer with our reserves and facilities since our last meeting in December, and a busy time for our hardworking Council staff. Here is a brief recap to date.
- 2.2 A big thank you to the community for their patience and adherence with the brief closure of a number of our reserves in February during the fire risk period that occurred. Council monitoring of the (BUI) Build Up Index (a measure of the difficulty in suppressing a fire) alongside FENZ. At BUI of 60 precautions for public were communicated well, with the BUI reaching as high as 120 during closure for public safety.
- 2.3 The second year of Bay Dreams at the beginning of this year went extremely well. Further improved recycling, composting, and waste reduction was implemented this year with great support from all. A big thank you to the many services involved in ensuring its safe and smooth running for all. A detailed report and review of this event follows in today's agenda. And what a great evening and full audience enjoyed at Trafalgar Park for the Opera in the Park on 15th February.
- 2.4 On 6th January, I had the pleasure of officiating the opening of the week long World Golf Croquet Tournament held at the Hinemoa Croquet Club located in the city centre, hosting teams from Canada, USA, Egypt, Sweden, Ireland, England, Australia and New Zealand.
- 2.5 I attended the Weetbix Tryathlon also on your behalf on the 8th March. 1749 children took part. One of the highest participant numbers for the population in our region in New Zealand. Big Tahuna Ocean Swim was another big success that weekend. The softball Evergreens tournament also held was even bigger than previous years and attracted various teams from around the country.

Item 6: Chairperson's Report

- 2.6 Also on Sunday 8th March was Pups on SUP's on the Maitai River (Waka Landing), organised informally by the SUP club. Yes, dogs and their people Stand-Up Paddle boarding together. Quite a sight enjoyed by all. They had a pretty big turn out so will likely become a regular attraction.
- 2.7 Marsden Park play space first stage landscaping is complete, including earthworks, timber edges, and bases for picnic tables and benches, and natural play area. Associated tree planting and playground equipment installed in coming months. Paddys Knob Reserve redevelopment construction and also Montebello Walkway construction underway.
- 2.8 The Artificial Turf next stage of investigation is underway with a report due to committee shortly.
- 2.9 The Out and About Tracks Strategy review is also underway.
- 2.10 The Queens Gardens Priapus fountain restoration is now complete.
- 2.11 New landscape planting and seating are at the top of the Church hill steps.
- 2.12 Coppermine Trail renewals along Saddle to South Branch completed. This was 50% MBIE funded. And the Coppermine Trail Maitai pipeline slip work is now completed, also 50% MBIE funded.
- 2.13 A number of upcoming public Council events to look forward to in the coming months. One I highly recommend and intend to attend myself is on Saturday 28th March at Paremata Flats Reserve. It is a Nelson City Council free workshop to demonstrate practical techniques for controlling weeds and maintaining plantings, with ecologist and restoration expert, Zac Milner from Kaitiaki o Ngahere.
- 2.14 Already we are entering a new season with our reserves and facilities with the winter sports codes in trainings with games to begin next month. The timely recent rain, warm weather and grounds preparations in full swing, the community's sports fields are looking groomed and green.
- 2.15 It is also enjoyable to see the beautiful tinge of autumn colour now emerging in our parks and reserves. The many valleys leading out of our city centre soon taking on a new spectacular golden colour for all to enjoy.

Author: Tim Skinner, Chairperson - Sports and Recreation Committee

Attachments

Nil



Bay Dreams Review 2020

1. Purpose of Report

- 1.1 To receive the review of the Bay Dreams South 2020 event and note officer intentions regarding the 2021 event.

2. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Bay Dreams Review 2020 (R13750); and***
- 2. Notes officers will enter negotiations with Bay Dreams South Limited to host the Bay Dreams South festival in Nelson in 2021.***

3. Background

- 3.1 On 4 January 2020, Bay Dreams South delivered the 2020 Bay Dreams Festival in Nelson to an audience of 17,500. The event included camping at Rutherford Park, a pre and after party at the Trafalgar Centre and the main show at Trafalgar Park. Organiser, audience, Council and media feedback suggested that the event was successful and showcased Nelson positively.
- 3.2 The existing contract with Bay Dreams South Ltd provides an annual right of renewal for five years, with the final year under the contract in 2024. Bay Dreams South is now seeking to confirm commitment for the 2021 Bay Dreams event. The event was delivered in accordance with contractual agreements and Nelson City Council will renew Bay Dreams South Ltd contract to host the event in 2021.
- 3.3 The right of renewal is conditional on Council being satisfied with the levels of delivery for the event and that no breach of the agreement has occurred.

4. Debrief and review

- 4.1 Two debriefs have taken place, one with all city stakeholders and the event organisers, and one with Council staff and venue management.

Item 7: Bay Dreams Review 2020

- 4.2 An event review has been completed with the outcome that all conditions as per contract have been satisfied and no breach of the agreement has been noted.
- 4.3 The venues were managed as follows:
 - 4.3.1 Saxton Field was not used as a camping facility due to low demand from ticket holders.
 - 4.3.2 Rutherford Park became the festival's dedicated camping facility. Resource consent was granted to increase Rutherford Park's camping capacity from 1,500 to 2,500 campers in order to meet demand, and relieve pressure on Nelson's permanent camping facilities. This proved successful with 1,880 campers utilising Rutherford Park. Nelson's campgrounds were actively promoted by Bay Dreams Ltd., alongside the Rutherford Park campground.
 - 4.3.3 The Trafalgar Centre was used for the pre and the after-parties. Numbers for the pre-party were around 2,500, while the numbers for the after-party were well under 1,000. As a consequence, Bay Dreams South has decided not to have an after-party in the foreseeable future.
 - 4.3.4 Trafalgar Park was the main location for the festival and hosted three stages, one on the main field, one on the backfield and a third, new stage, located amongst the trees behind the northern embankment. 17,500 people attended this show.
 - 4.3.5 Whakatū Car Park again became the city centre's festival bus terminal with improved bus stop locations and increased quantities of facilities.
- 4.4 Large shade tents and 22 water stations were supplied in response to lessons learnt in 2019, and were very well received both by public health agencies and ticket holders.
- 4.5 Waste management and reduction was prioritised, with a joint plan developed between Nelmac and the event organiser's contractor, Closed Loop. This allowed for a quick and successful clean-up of the event grounds, CBD and surrounding streets. 66 percent of waste created at the event was diverted from landfill by Closed Loop in partnership with local waste management, composting and recycling companies.
- 4.6 Prior to the event, Council officers and event organisers arranged three community engagement sessions for residents and businesses affected by the event. This community engagement enabled the event organiser to address concerns and act on feedback directly. Attendees praised the initiative and were reassured by the level of services and attention to community well-being displayed by the event organisers and Council.
- 4.7 Only three formal complaints were made by the public, to the Nelson City Council via letter and the customer service number over the duration of the event. One concerned the smell of a BBQ, one regarding public

Item 7: Bay Dreams Review 2020

behaviour and the other was a concern over noise levels, which were compliant throughout.

- 4.8 Police and security were alerted to a few incidents of underage people faking wristbands and gaining entry to the festival. A search and removal of the teenagers in question was undertaken by security with the help of a parent. Additional solutions will be worked upon by the Bay Dreams event organisers in collaboration with Police and security staff for 2021.
- 4.9 Nelson Police reported in comparison to other major events, the 17,500 ticket holders were generally well behaved and demonstrated a level of cooperation with security, police and medical staff that was acknowledged by all emergency services. St John Ambulance treated 506 patients and Police reported four arrests for drunkenness and disorderly behaviour at the festival.



- 4.10 Overall, the 2020 Bay Dreams South Festival was a collaborative success between Council, emergency services, regional agencies and festival organisers. The shared impression was that lessons from the previous year had been taken on board, and were included in the planning of the 2020 event contributing to a low number of issues noted. Bay Dreams South is building a good reputation nationally as a safe and relaxed festival. Additional lessons were identified in the de brief and improvements for 2021 are already being planned. The event was highlighted by partners as the best-run music festival in New Zealand.
- 4.11 The Bay Dreams South festival provides significant economic return each year within the local retail, leisure and hospitality industries and employs over 1,000 staff during the festival. Figures from the Nelson Regional Development Agency regarding the economic impact are being provided in the next quarter. Bay Dreams South Ltd. is increasingly choosing to employ and contract local professionals, as its experience with this major event grows. Seventy percent of the workforce for 2020 was sourced within the Nelson Tasman region.
- 4.12 Council's contract with Bay Dreams allows the event to host up to 25,000, subject to negotiation and meeting all requirements. This potential capacity is supported in principle by emergency services.

Item 7: Bay Dreams Review 2020

- 4.13 Council expenditure has reduced compared to the inaugural festival in 2019, and remains below our estimated spend. This is due to the learnings from 2019 and improved processes. Expenditure in 2020 was approximately \$89,800 against a budget of \$134,500. Income received from Bay Dreams was \$168,500.
- 4.14 The figures above do not include staff time, which consists of the following:
- 4.14.1 A Council Project Manager. This is resourced from the Bay Dreams income. While the role is focused on delivery of the Bay Dreams event it also facilitates a range of other Council major events and projects.
- 4.14.2 Other internal staff time across Council has reduced in 2020, from an estimate of \$250,000 in 2019 to \$120,600 in 2020. This has been captured using a dedicated GL code. These costs are part of existing roles rather than extra costs that have accrued to Council.

5. Conclusion

- 5.1 Based on the success of the 2020 event, officers propose to enter contract negotiations with Bay Dreams South Ltd. to continue to host the Bay Dreams South festival in Nelson, in 2021.



Author: Paula Robertson, Project Manager - Major Events

Attachments

Nil

Key Facilities Review - Trafalgar Park

1. The Purpose of Report

- 1.1 To receive the report 'Key Facilities Review – RSL July 2019' and refer aspects of the review that relate to Trafalgar Park for consideration in the draft Parks and Reserves Activity Management Plan 2021-31.

2. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report 'Key Facilities Review - Trafalgar Park' (R10180) and its attachment (A2226015); and***
- 2. Refers the content of the Key Facilities Review – Trafalgar Park and its attachment A2226015 for consideration in the draft Parks and Reserves Activity Management Plan 2021-31 including:***
 - a. continue to invest in temporary facilities provided solely for the duration of events***
 - b. investigate demolition of the Eastern Stand and removal of the Cycle Track***
 - c. ensure any future bidding for major events is a co-ordinated city-wide approach with roles and responsibilities clearly identified and appropriately resourced***
 - d. revisit investment in permanent seating solutions before the end of the life of the current temporary seating***

3. Discussion

- 3.1 In response to submitter requests on the Long Term Plan 2018-28, Council allocated funding for a review on the status of two of Nelson's key sporting facilities against international standards. The purpose of this work was to assist Council when considering future investment at these facilities, including the likelihood of potential development resulting in city wide economic benefits.
- 3.2 The review focused on Trafalgar Park and Saxton Oval, specifically on the extent to which these facilities currently, or could in the future, meet the requirements to host high-level sporting events. It provides commentary on current use and limitations, gap analysis of requirements, economic benefits from hosting events, and an assessment of the likelihood of hosting fixtures in the future, given what is available in New Zealand.
- 3.3 In preparing the review the consultants visited each site, interviewed key stakeholders, undertook a literature review of key information including from other regions, and analysed relevant economic data.
- 3.4 This report is to present the 'Key Facilities Review' and its findings as they apply to Trafalgar Park.
- 3.5 The authors conclude, in spite of a nationally competitive environment, that Nelson is well placed as a host city due to its wider tourism offerings and supportive Council.

Saxton Field Committee

- 3.6 Aspects of the review and its findings that relate to Saxton Oval have been reported to the Saxton Field Committee at its meeting on 12 February 2020. This Committee has responsibility for capital development of Saxton Field and powers to recommend to the Nelson City Council and the Tasman District Council future capital works programmes. Matters relating to Saxton Oval are therefore outside the area of responsibility of the Sports and Recreation Committee and not discussed further in this report.

Trafalgar Park

- 3.7 In respect of Trafalgar Park key recommendations from the review (paragraph 6.1.1 of the review) are to:
 - 3.7.1 Continue to invest in temporary facilities provided just for the duration of the event, rather than permanent solutions to meet NZ Rugby (NZR) requirements for international fixtures in the short to medium term
 - 3.7.2 Ensure protection of the grass surface during events like concerts through the hire/purchase of additional matting product, enough to cover the entire playing surface, and associated storage, or extend the requirements on event organisers

Item 8: Key Facilities Review – Trafalgar Park

- 3.7.3 Combine the investigation into demolition of the Eastern Stand and the investigation into the future of the cycle track as one project to ensure any developments take a 'whole of park' approach
- 3.7.4 Depending on the results of the investigation – demolish the Eastern Stand (officers will seek advice from FENZ (Fire Emergency New Zealand) prior to the Activity Management Plan workshops)
- 3.7.5 Pending the results of the investigation into the cycle track, erect appropriate signage identifying the health and safety issues and possibly some temporary coverage at specified entry points to level the pitch of the track
- 3.7.6 Undertake maintenance of the Lighting Towers (completed January 2020)
- 3.7.7 Ensure any future bidding for major events is a co-ordinated city-wide approach with roles and responsibilities clearly identified at the outset and appropriately resourced
- 3.7.8 Revisit investment in permanent seating solutions before the end of the life of the current temporary seating (This would mean inclusion in the AMP well before 2030)

Tasman Rugby Union Comment

- 3.8 The draft review has been given to the Tasman Rugby Union (TRU) which has provided the following feedback:
 - 3.8.1 Disagree strongly with temporary overlay – covered, permanent seating is required. TRU advise that costs of the temporary overlay for the All Blacks v Argentina Game 2018 were in the order of \$1.2m.
 - 3.8.2 The Eastern Grandstand has issues with the homeless sleeping there. It is a fire risk and should be demolished. Its replacement is the TRU's top priority.
 - 3.8.3 The future of the cycle track should be considered as part of a long term development plan for the park.
 - 3.8.4 Disagree with a co-ordinated city-wide approach to event bidding but support a TRU/NRDA/NCC approach
 - 3.8.5 The sound system is of poor quality
 - 3.8.6 The lack of a dedicated drug testing room is not an issue for TRU

Nelson Regional Development Agency Comment

- 3.9 The Nelson Regional Development Agency (NRDA) was consulted in the preparation of the review. Mark Rawson, Chief Executive, generally supports the findings outlined, including a co-ordinated city-wide approach to event bidding. NRDA has provided a written response to the review which considers alignment with the Nelson City Council Events Strategy. This will be referred to in the preparation of the Activity Management Plan.
- 3.10 Of significance in the NRDA response is the comment on broadcast considerations. NRDA advise that the worldwide appeal of and appetite for broadcasts of national and international sports is very high and on the cusp of significant growth. Media exposure is generally one of, if not the top, consideration in the revenue generated from an event for the promoter. Having venues that can provide a 'larger city' experience through the delivery of national and international events that are covered in the media assist in raising the profile of the region as a desirable place to live, work and study.

4. Funding

- 4.1 The purpose of this report is to consider the recommendations of the review but not to consider when any proposed works would be undertaken.
- 4.2 These would be prioritised against other community or recreation projects, investigated through the draft Activity Management Plan process and recommended to the draft Long Term Plan 2021-31 for consultation.

5. Options

- 5.1 Council has the following options:

Option 1: Receive the review relating to Trafalgar Park and refer it for consideration in the Parks and Reserves Activity Management Plan 2021-31 with appropriate amendments (recommended option)	
Advantages	<ul style="list-style-type: none">• Background information is available for consideration in the draft Activity Management Plan 2021-31 and draft Long Term Plan
Risks and Disadvantages	<ul style="list-style-type: none">• There are no apparent disadvantages
Option 2: Receive the review relating to Trafalgar Park but don't refer it for consideration in the Parks and Reserves Activity Management Plan	
Advantages	<ul style="list-style-type: none">• There are no apparent advantages

Item 8: Key Facilities Review – Trafalgar Park

Risks and Disadvantages	<ul style="list-style-type: none">• The Activity Management Plan 2021-31 and Long Term Plan will lack the necessary detailed analysis to make sound decisions about investment in Trafalgar Park
-------------------------	--

6. Conclusion

- 6.1 Officers agree with the recommendations of the 'Key Facilities Review' and recommend that it be received and referred for consideration as part of the draft Parks and Reserves Activity Management Plan 2021-31.

Author: Andrew Petheram, Property, Parks and Facilities Asset Manager

Attachments

Attachment 1: Key Facilities Review - RSL July 2019 - A2226015 [↓](#)

Important considerations for decision making
1. Fit with Purpose of Local Government <p>The recommendation helps promote the social, economic, and cultural well being of the Nelson community through supporting informed decision making on a key recreational facility.</p> <p>An existing regional recreational facility will be enhanced to encourage national and international events for regional economic benefit.</p>
2. Consistency with Community Outcomes and Council Policy <p>The project is consistent with the following community outcomes:</p> <ul style="list-style-type: none">• Our communities have access to a range of social, educational and recreational facilities and activities• Our region is supported by an innovative and sustainable economy <p>This report will provide important input to the Parks and Reserves Activity Management Plan 2021-31 which supports the Long Term Plan of Council.</p>
3. Risk <p>There is a risk that a key stakeholder (TRU) will not support some of the analysis in the review being used to inform the AMP. This will be mitigated by also considering TRU feedback in the AMP process.</p> <p>There is a risk that some of the review's recommendations, particularly around the Eastern Grandstand, will lead to potentially significant capital expenditure being proposed to the LTP with flow on effects for debt levels. This can be mitigated by careful assessment of affordability within the LTP development process.</p>
4. Financial impact <p>The Key Facilities Review considered economic impact results as justification for both immediate and long term expenditure. Decisions regarding allocating funds for the projects will be considered through the Parks and Reserves Activity Management Plan 2021-31 and publicly consulted through the Long Term Plan 2021-31.</p>
5. Degree of significance and level of engagement <p>Trafalgar Park is not a strategic asset. If an ultimate decision is to proceed with a new Eastern Stand the matter would, at that time, become of major significance because of the likely expense. This report only recommends further investigation therefore the recommendations in this report are of minor significance. Consultation with key stakeholders, including the Tasman Rugby Union, was undertaken in the preparation of the review.</p>

Item 8: Key Facilities Review – Trafalgar Park

Further consultation will occur in the form of the Long Term Plan 2021-31 process.
<p>6. Climate Impact</p> <p>Trafalgar Park is maintained as an artificial environment, drained, regularly watered, dressed with fertilisers and controlled with herbicides, insecticides and fungicides.</p> <p>Sea level rise and increased flooding of the Maitai River will have an impact on Trafalgar Park. Any future development will need to consider adaptation of maintenance methods and infrastructure investment given the level of uncertainty of the effects of sea level rise and increased flooding of the Maitai River. Capital development will consider, through business cases, mitigation to reduce emissions through design and purpose of the build. Trafalgar Park offers a leadership opportunity to advocate for climate related planning in future development.</p>
<p>7. Inclusion of Māori in the decision making process</p> <p>No engagement with Māori has been undertaken in preparing this report.</p>
<p>8. Delegations</p> <p>The Sports and Recreation Committee has the following delegations to consider matters for inclusion in the Parks and Reserves Activity Plan</p> <p><i>Areas of Responsibility:</i></p> <ul style="list-style-type: none">• <i>Sports Fields, including Trafalgar Park and the Trafalgar Pavilion</i> <p><i>Powers to Decide:</i></p> <ul style="list-style-type: none">• <i>Developing, approving, monitoring, and reviewing policies and plans, including activity management plans and reserve management plans</i>

Nelson City Council

Key Facilities Review

Prepared By: Recreation, Sport & Leisure Consultancy

July 2019



Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Document Title: Nelson City Council – Key Facilities Review
Document version: Final Report
Authors: Richard Lindsay, Deb Hurdle, Kevin Collier

RSL Consultancy acknowledge the information provided by the various local and national stakeholders that has helped to inform this report.

Disclaimer:

Information, data and general assumptions used in the compilation of this report have been obtained from sources believed to be reliable. RSL Consultancy has used this information in good faith and makes no warranties or representations, express or implied, concerning the accuracy or completeness of this information. RSL Consultancy is acting as an independent consultant. In doing so, the recommendations provided do not necessarily reflect the intentions of the client. Interested parties should perform their own investigations, analysis and projections on all issues prior to acting in any way regarding this project.

Contents Page

Executive Summary and Conclusions.....	4
1.0 Purpose.....	7
1.1 Scope.....	7
1.2 Methodology	7
2.0 Introduction.....	9
3.0 Why host major events?.....	10
4.0 The venues	13
4.1 Trafalgar Park.....	13
4.1.1 Facilities	13
4.1.2 Park Use.....	13
4.1.3 Summary Assessment of Trafalgar Park.....	14
4.1.4 Recommended areas for development at Trafalgar Park	16
4.2 Saxton Oval.....	19
4.2.1 Facilities	19
4.2.2 Oval Use.....	21
4.2.3 Summary Assessment of Saxton Oval.....	22
4.2.4 Recommended areas for development at Saxton Oval	24
5.0 Nelson Venues v Other Venues	26
5.1.1 Rugby Fixture Use.....	26
5.1.2 Cricket Fixture Use.....	28
5.1.3 Other Sporting Fixtures.....	30
6.0 Conclusions and Recommendations.....	31
6.1 Trafalgar Park.....	31
6.2 Saxton Oval.....	32
7.0 Appendices	33
Appendix One - Stakeholder Input	33
Appendix Two – Reference List.....	34
Appendix Three - Other considerations when attracting events.....	35
Appendix Four - Protection of the Playing Surface.....	37
Appendix Five - Summary Assessment of Trafalgar Park	40
Appendix Six - Summary Assessment of Saxton Oval.....	46

Executive Summary and Conclusions

The primary purpose of this report is to assess whether Trafalgar Park and Saxton Oval meet the requirements of the respective sports to host international fixtures.

Saxton Oval is a purpose-built cricket ground, while Trafalgar Park is predominantly used for rugby matches, with some use as a football facility. The turfs at both facilities are well-maintained and meet the requirements of the respective sporting codes (though some upgrades are recommended for the cricket block at Saxton Oval).

Both venues host other large events (most notably Bay Dreams) and provide for other community uses such as petanque, rugby league and football.

Saxton Oval and Trafalgar Park are both facilities that largely meet the requirements to host top tier sporting events. There are, however, some limitations in respect of both facilities.

At Trafalgar Park the principle limitations are: restricted space for media; no separate space for drug testing; insufficient seating, toilets, catering and hosting facilities for major events; some conflicting public use that limits space (including for parking) and gives rise to a potential security risk.

At Saxton Oval the principle limitations are: media facilities are insufficient for major events/internationals; lighting upgrades likely needed for night games/to attract top tier cricket teams; separate entry and exit for match officials desirable; separate medical and drug testing spaces desirable; issues with the reliability of power supply.

The facilities have been assessed in terms of their compliance with current New Zealand Rugby (NZR) and New Zealand Cricket (NZC) requirements, but these may change over time. The specifications set by governing bodies or event owners are fluid, flexible and negotiable, as international bodies update and amend their rules and regulations.

Attracting international sporting fixtures is very competitive, especially given the number of facilities across New Zealand that are able to host at this level.

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

The main factors that are likely to make a facility more competitive in being selected for hosting are: the quality of the venue; the financial implications (cost/benefit) of venue hire, temporary overlay, spectator engagement and revenue (and by association, spectator capacity); the degree of operational support and coordination offered by the host city; effective risk management protocols; being able to offer an "inclusive"/package experience alongside the major event; and being able to generate legacy effects from the award of hosting rights.

Nelson is well-positioned as a host city due to its wider tourism offerings and Council's supportive policies and aspirations. There is potential to increase Saxton Oval's attractiveness as an international cricket venue through the provision of permanent broadcasting facilities along with the already scheduled upgrade to the wicket block. With regard to Trafalgar Park, due to the number of venues competing for fixtures and some of the venue's current shortcomings, it is unlikely that it will be selected to host international rugby on a regular basis.

Additional use of Trafalgar Park could be achieved by seeking to attract other sporting or non-sporting events. A priority in such cases would be the protection of the playing surface and a coordinated approach to securing and managing large scale events in the future.

The recommended priorities for Trafalgar Park and Saxton Oval are:

Trafalgar Park Recommendations
Continue to invest in temporary overlay, rather than permanent solutions to meet NZR requirements for international fixtures in the short to medium term
Ensure protection of the grass surface through the hire/purchase of additional matting product, enough to cover the entire playing surface, and associated storage, or extend the requirement of event organisers
Bring forward the LTP 2021/22 budget for investigation into demolition of Eastern Stand and the 2023/24 investigation into the Cycle track to 2020/21 to ensure any developments take a "whole of park" approach
Depending on the results of the investigation - demolish the Eastern Stand
Pending the results of the investigation into the fate of the cycle track, erect appropriate signage identifying the health and safety issues and possibly some temporary coverage at specified entry points to level the pitch of the track
Undertake maintenance of Lighting Towers as recommended in the Lighting Report (December 2018)
Ensure any future bidding of major events is a coordinated city-wide approach with roles and responsibilities clearly identified and appropriately resourced

Revisit investment in permanent seating solutions closer to the end of life of the current temporary seating
Saxton Oval Recommendations
Upgrade the cricket block under the guidance of suitably qualified professionals
Support Nelson Cricket as they establish permanent facilities for broadcasters (media towers)
Re-align sight screens as part of broadcasting facilities development.
Re-purpose some space within existing pavilion for separate drug testing and medical areas
Investigate a separate, secure access point from the playing Oval to the Pavilion for match officials
Do not increase the size of the embankment, as it is not an NZC requirement for current fixtures, unless a decision is made to increase the overall capacity of the ground

1.0 Purpose

Nelson City Council (NCC) has identified the need to consider its long-term strategy for the development and utilisation of two strategic community assets. Council has sought:

- 1) An assessment of Saxton Oval and its ability to continue to host international cricket fixtures across all formats of the game (tests, one-day internationals (ODIs) and T20 matches).
- 2) An assessment of Trafalgar Park and its ability to host further international rugby and Super Rugby matches, as well as other potential sporting uses of Trafalgar Park.

NCC seeks to understand future requirements for these assets in order to make informed decisions on its future strategic approach and levels of ratepayer investment over the life of its Long-Term Plan 2018-28.

1.1 Scope

Specific matters that this report addresses are:

- Current sport and community use of Saxton Oval and Trafalgar Park.
- Current limitations or constraints on the venues' ability to host top tier sporting events.
- Any development requirements to bring the facilities up to an international standard, including preliminary cost estimates (capital and operating).
- Economic impact results from the existing venues, including a comparison with other facilities hosting similar events.
- An assessment of the likelihood of hosting international fixtures in the future, taking into consideration the pool of alternative venues in New Zealand.

This report focuses specifically on the extent to which the facilities currently, or could in the future, meet the requirements to host international sporting events. It is not intended to provide a Master Plan or complete development plan for either park.

The management and development of both facilities are subject to relevant Council documents such as Reserve Management Plans. The Saxton Park Reserve Management Plan is currently under review in conjunction with Tasman District Council (who jointly owns the facility). Any future development will be informed by and aligned with the results of that review and other relevant Council decision-making, planning, and budgeting processes.

1.2 Methodology

This report has been produced using the following methodology:

- Interviews with key stakeholders from a range of organisations with an interest in, or association with, one or both identified venues (a list of interviewees can be found in Appendix One).
- Site visits to both Saxton Oval and Trafalgar Park, accompanied by relevant Facility Managers and key sport stakeholders.

- A literature review. Documents relevant to this project are either described in the secondary data review or are contained in a separate document that has been made available to Council staff (relating to the code specific requirements for recognition as international facilities). A full list of reference documents is set out in Appendix Two.
- Analysis of relevant economic impact reports or data from events held in Nelson and similar events held elsewhere.

2.0 Introduction

NCC has requested a review of both Saxton Oval and Trafalgar Park to understand what is required for these facilities to be able to host more international sporting fixtures in the future.

In recent years both Trafalgar Park and Saxton Oval have hosted major events. In September 2018, Trafalgar Park hosted an All Blacks vs Argentina test match and, in January 2019, the *Bay Dreams* concert. Each event was attended by approximately 20,000 people. Since January 2014, Saxton Oval has hosted one T20 and 11 one day international (ODI) cricket matches. It has also hosted Opera in the Park in 2018 (when the event was temporarily relocated from Trafalgar Park while it was being re-turfed). The next Opera in the Park will be at Trafalgar Park in 2020.

As the value of hosting high-level events has become more evident, competition from venues to secure hosting rights has intensified, especially for top tier sporting events. Cities and towns in New Zealand are increasingly looking for a competitive advantage in securing the significant economic returns associated with hosting events. At the same time, event owners are expecting venues to have a higher level of service provision that has historically been the case. Often this is driven by financial yield and broadcasting requirements. This is placing increasing pressure on venues to continually improve what is on offer for event managers¹.

To date, Trafalgar Park and Saxton Oval have relied on a significant number of temporary facilities to meet the requirements of the cricket and rugby governing bodies and media partners.

There is an inherent trade-off that needs to be considered between incurring increased event operating costs, related to the hireage of temporary equipment, versus the capital cost of investing in permanent infrastructure. An example of this is the provision of temporary seating for larger spectator audiences than what would normally be catered for at a ground.

To an extent, specifications set by governing bodies or event owners are fluid, flexible and negotiable, as well as changing over time as international bodies update and amend their rules and regulations.

Specifications can also arise from the involvement of other event stakeholders, such as central Government, sponsors or funders. An example of this is where matches for major international tournaments (e.g. cricket or Rugby World Cup games) are allocated to venues that don't fully meet the specification in order to engage as much of the country as possible in a tournament.

¹ The Forsyth-Barr Stadium in Dunedin provides an interesting case study in enhanced service levels. The roof has added to spectator comfort and reduced risks for event owners (either sporting or others such as music promoters). Inclement weather does not detract from the spectacle and the expected financial yield is not as volatile. There are now a number of venues in New Zealand that have discussed roofing stadia.

3.0 Why host major events?

3.1 The economic case

Despite televised broadcasts of international/high-level sports games, there is still a committed fan base that prefers the experience of being there to watch the event in person. For example, the Balmy Army sees them travel the world to follow the English Cricket team play. There was a similar level of commitment for the 2017 Lions Series in New Zealand when an entourage of camper vans travelled the country to attend each match. With that commitment, from both domestic and international fans, comes a level of investment for the host city/town, and throughout the country as they travel to each match. Depending on the timing of the matches, they can bring a much-needed injection of cash into a community in what could otherwise be seen as their 'off season'. This was the case with the All Blacks v Argentina game hosted in Nelson in September 2018. Whereas cricket internationals are generally held in Nelson's peak summer season.

The table below shows the level of economic impact of several events hosted outside the main city centres throughout New Zealand.

Table 3.1 Examples of Economic Impact at Sporting Events in New Zealand from 2013 to 2017

Event	Location	Total Attendees	Out of town attendees	Number of nights stayed	Impact on GDP
All Blacks v Argentina Sept 2014 ²	Hawkes Bay	22,290	7,840	1.77	\$3m
Melbourne Storm v St George Illawarra July 2015 ³	Hawkes Bay	13,500	4,330	1.6	\$2.5m
Lions Series 2017 ⁴	Whangarei	19,700	7,868 (1208 internationals)	7.6 (internationals) 1 (domestics)	\$6.2m

² Economic Solutions Limited

³ Economic Solutions limited

⁴ Price Waterhouse Cooper Evaluation Report for 2017 Lions Series

Event	Location	Total Attendees	Out of town attendees	Number of nights stayed	Impact on GDP
Lions Series 2017 ⁵	Rotorua	28,000	23,344 (3141 internationals)	11.3 (internationals) 1.2 (domestics)	\$11.1m

The general 'rule of thumb' when estimating economic impact is to assume domestic tourists stay one to two nights at \$170 - \$220 per night, while international tourists generally stay longer and spend more⁶.

In a 2018 study undertaken by MI Associates regarding the value of Basketball New Zealand events, reference was made to the exponential relationship between the host fee paid for an event and the economic value it generated. While that report referred to findings from an Australian study that suggested that a return of \$10 to \$15 for every \$1 invested by Council for small scale mass participation events, MI Associates took the view that, as New Zealand is a smaller market with smaller host destination budgets, a return of between \$15 to \$20 for every \$1 invested is more realistic in New Zealand.

Economic impact assessments (as shown in table 3.2) undertaken by the Nelson Regional Development Agency (NRDA) for 2018 show a ratio range of between 12:1 and 26:1 for four events that were all funded from the NRDA Events Fund. The averaged total shows a \$23.50 return for every \$1 of Events Fund monies invested.

Table 3.2 Economic impact of events held in Nelson in 2018⁷

Event	Events Fund Investment	Economic Impact Assessment	Return Against Investment	Attendee numbers	Out of region attendees
Super Club Netball	\$90,000	\$1,092,000	12:1	4,000	unknown
Art Expo Nelson	\$11,000	\$257,000	23:1	4,000	400 ⁸
All Blacks v Argentina	\$380,000	\$9,900,000	26:1	21,404	9,018 ⁹

⁵ Price Waterhouse Cooper Evaluation Report for 2017 Lions Series

⁶ John Dawson, Principal Advisor, Events, Sport NZ

⁷ Data provided by NRDA

⁸ 72 of the 115 artists were from outside the region

⁹ Ticketek data showed 56% sales to Nelson/Marlborough. No figure for Nelson alone

ew Zealand Cider Festival	\$20,000	\$512,000	26:1	3,000	990 ¹⁰
---------------------------	----------	-----------	------	-------	-------------------

Additional costs for staffing and/or administration matters, for the Council or its subsidiaries, should also be factored in, in the future.

3.2 Other Event Benefits

Events (particularly sports events) bring other benefits to host cities and can leave positive legacies. While these are well documented they are not always easily measured. These benefits can include:

- Improved, knowledge, capability and capacity within the local events sector
- Increased capability within the local sports sector
- Increased participation in sport and recreation
- Improvements in facility and/or public infrastructure provision
- Investment, engagement and relationship improvements with commercial providers and sponsors.
- Civic pride
- Positive social impacts
- Media coverage
- City profile
- New tourism generated following an event due to the coverage provided by the event

Refer to Appendix Three for other considerations when attracting events.

¹⁰ Ticketec data showed almost 67% of sales to Nelson/Marlborough. No figure for Nelson alone

4.0 The venues

4.1 Trafalgar Park

4.1.1 Facilities

There is a full-size grassed sports field and smaller grassed area used for training.

The Pavilion, purpose built in 1996, has a main room (able to host 140 people - theatre style), a commercial kitchen and bar, some small break-out spaces, and changing rooms beneath the Pavilion.

The western permanent stand built in 2008 abuts the Pavilion and provides for 800 VIP and 3200 general admission seats.

Temporary seating on the eastern side of the Park, installed to meet the need of the Rugby World Cup 2011 (RWC2011), provides an additional 4000-4200 seats.



Image 3.2 Trafalgar Park Pavilion and Main Stand

An older stand on the eastern side of the park is currently closed due to health and safety issues.

There is room at the south end of the Park for concert stages to be erected on a non-playing, hard surface.

There is a sloped cycle track around the main field and a Petanque ground behind the Pavilion.

There are some parking spaces on site.

The Park also has:

- A scoreboard (owned by TRU)
- A sound system
- Wi-Fi
- Broadcast quality lighting (1500 lux-upgraded for RWC2011)
- 600m² (owned by Council) of protective matting that can be laid out to protect the ground during events.

4.1.2 Park Use

a. Major Events

The Park is a multi-use venue for large scale events and currently has consent to hold up to seven sports and six non-sports events/concerts each year.

In the last year the Park has played host to the All Blacks vs Argentina test match in September 2018 and the Bay Dreams concert in January 2019. Each event was attended by some 20,000 people. Previously it has hosted a number of major events including Opera in the Park (returning in 2020), Nitro Circus, Bryan Adams, UB40, The Warriors, a Cycle Festival and Cancer Society Relay for Life and the National Pipe Bands Championships.

The Tasman Mako play four or five home games a year, with two or three of these usually hosted at the Park. The balance of games are held at Lansdowne Park in Marlborough. Tasman Rugby Union (TRU) determines which venue hosts the game and the number of games at each venue. The Park is also used by the Tasman Rugby Union for club rugby fixtures from May to August each year.

Currently, the minimum hire for a ticketed event is \$5,500.

b. Community

When not in use for major events, Trafalgar Park is open for community use. The minimum community hire is \$472 (which increases depending on technical requirements) for use/events with free admission.

The Pavilion is promoted as a multi-use facility and is a popular wedding/social function venue.

Other community users include the Petanque Club, Tasman United National League Football for televised games and Tasman Rugby League for finals games. These games are regarded as community use, as there is no admission fee for spectators.

While no longer used for competitive cycling, the cycle track is used occasionally by inline skaters/rollerbladers, children learning to ride, and by road riders looking to keep up their fitness in a safe environment.

There is adequate room at the Park for the band stage for concerts, such as Bay Dreams or Opera in the Park, to be erected

4.1.3 Summary Assessment of Trafalgar Park

a. Positive Attributes

The spectator experience is enhanced by being within short walking distance of the central business district, accommodation providers, hotels, restaurants and bars and ready access to good public transport links¹¹.

Proximity to Trafalgar Events Centre for corporate hosting and other grounds for training addresses some of the Park's limitations.

While parking on site is limited, there is easily accessible parking around the neighbourhood and town.

¹¹ Additional buses were arranged for the All Blacks game and were reported to be well patronised.

The turf, looked after by Nelmac, meets the size and shape standards for New Zealand Rugby (NZR), New Zealand Rugby League (NZRL), and New Zealand Football (NZF) international events¹² and is considered to be well maintained¹³.

The ability to erect concert stages on a non-playing surface ensures the playing surface is protected from the weight of the stage and supporting equipment. It also means the stage can remain erected for a longer period of time without disrupting activities on the playing surface, giving concert organisers more time for set up, run sound checks and pack up.

The New Zealand Sports Turf Institute (NZSTI) who assess the playing surface and develop its annual maintenance plan regard the cycling track as an asset for the protection of the playing field, as it limits the movement of vehicles on to the field while providing access for vehicles around the perimeter of the ground¹⁴.

b. Limitations

Because of the location of the Park, traffic flow can be an issue at large events.

Use of the facilities for international sporting/ major events can negatively impact on the availability of facilities for other community uses, largely in the lead up to and pack down of events. This can relate to maintenance/recovery requirements for the playing surface, security of equipment and health and safety concerns around the construction of temporary facilities like stages and additional sound/lighting rigs.

Use of the Park for concerts or other non-sporting events can, if not managed well, damage the playing surface. Current Council owned protective matting is only big enough to cover an area the size of the bar erected for Bay Dreams. For more detail on Protecting the Playing Surface refer to Appendix Four.

Depending on its maintenance regime, temporary seating, like the eastern stand, has a lifespan of approximately 15 years, on this basis there could be as little as seven years of life left in this stand.

The semi-permanent nature of the temporary stand impacts on the number of potential concert attendees. The organisers for Bay Dreams advised Council staff that if a temporary

¹² NZSTI has observed that the Park is the only internationally recognised ground in the country that allows use of the number one ground for training. Tasman Rugby Union (TRU) has indicated they would prefer to see the ground preserved for high level national/international matches only, although they do use the main field for some training.

¹³ NZSTI undertakes an annual performance assessment in early autumn and did a pre/post Bay Dreams assessment. Some irrigation issues (unrelated to Bay Dreams) were identified in the pre event assessment. These are being monitored and will be reviewed in the 2019 performance assessment.

¹⁴ Chris Gribben, Agronomist, NZSTI

stand wasn't on site, they could have fitted up to 30,000¹⁵, rather than the 20,000 that attended.

The slope of the cycling track poses some health and safety issues around entry points to the Park.

From NZR's perspective the principle limitations at the Park relate to:

- Restricted space for media (provided by temporary overlay) which can present health and safety issues through discomfort and exposed cables
- Lack of a separate drug testing room. While not an issue at the All Blacks v Argentina game because no drug tests were undertaken, NZR has a contractual obligation with Drug Free New Zealand to provide a separate drug testing room, with a nearby toilet that is not part of the general changing or public toilet facilities
- Insufficient changing rooms to cater for match officials/ball boys
- Sightline issues for media
- Excessive queueing caused by an inadequate supply of public toilets and hospitality outlets (food and beverage)
- Lack of permanent seating (addressed by permanent overlay)
- Lack of space for on-site hospitality (addressed by proximity to Trafalgar Events Centre)
- Limited on-site parking spaces for support entourage

Many of these limitations are also relevant for the hosting of major non-sporting events.

For a detailed assessment of the current provision at Trafalgar Park against NZR requirements refer to Table 7.1 in Appendix Five.

4.1.4 Recommended areas for development at Trafalgar Park

Should Council decide to invest further, we recommend the following areas of development at Trafalgar Park. It should be noted that this is a preliminary view and any significant asset development should only commence after the relevant feasibility analysis and business case has been completed.

Table 4.1 Trafalgar Park development

Option	Description	Preliminary Estimated Cost ¹⁶	Priority (high, medium, low)
Protective Matting for	Protection of turf surfaces in relation to the provision of other	Cost to purchase: One off cost of approximately	High priority

¹⁵ Concert organisers calculate the potential number of attendees based on 4 people per m2 as most of them will be standing, whereas spectator events tend to work based on 1 person per m2 as many like to sit down and therefore take up more space.

¹⁶ Approximate cost based on similar projects and available estimates. Any costs should be further tested at feasibility stage.

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Option	Description	Preliminary Estimated Cost ¹⁶	Priority (high, medium, low)
Playing Surface	<p>events such as concerts.</p> <p>Options available:</p> <p>Council continue to hire matting but increase amount to cover the whole playing surface.</p> <p>Council require event organisers to provide sufficient matting to cover the whole playing surface.</p> <p>Council purchase sufficient matting to cover the whole playing surface and hire to event organisers.</p>	<p>\$300,000(@ \$40m²). However</p> <p>potential income generation from hireage over time</p>	
Undertake an audit of sound system quality and investigate the cost of an upgrade	<p>Reports from facility manager, NZR, TRU and Council staff is that the current system is inconsistent. NZR is seeking a quality spectator experience which they don't get with an inconsistent sound system.</p>	<p>Approximately \$5000</p>	<p>Medium priority</p>
Drug testing room	<p>Currently none on site and no space that could be repurposed.</p>	<p>If retrofitting is an option, then costs are estimated at \$30,000 -\$60,000. It would be far cheaper to provide temporary overlay via a portacom</p>	<p>Medium priority</p>

Option	Description	Preliminary Estimated Cost ¹⁶	Priority (high, medium, low)
Demolish Eastern Stand	Demolish and remove east stand.	\$10,000 budgeted for investigations in the LTP for 2021/22 ¹⁷	Medium priority
Develop New Eastern Stand	Investigate the development of a new multi-use Eastern stand (potential for other uses and corporate hosting). It is likely that this could supersede the existing temporary eastern stand which has a minimum life span of another seven years and the western stand (built 2008) as the premium stand given the age of the Pavilion by the time any development occurs.	Cost will vary significantly - \$60m – \$100m minimum (dependent upon the outcome of the investigation) ¹⁸	Low priority

Council could consider the costs of investing in permanent infrastructure against the costs of providing temporary infrastructure on a case by case basis. The costs of the recent All Blacks v Argentina test (outlined in table 4,2) provides an indication of the costs of temporary infrastructure to meet NZR requirements.

¹⁷ 2018-2028 NCC Parks and Reserves Asset Management Plan

¹⁸ To demonstrate the scale of investment required for a new grandstand, upgrade proposals for Yarrow Stadium (due to EQ issues) range from a repair of the existing two stands, costing \$55m, to a fully covered, new venue costing \$271m. The Christchurch Multi-Use Arena is still in the planning phase and the preferred option of a covered 25,000 seat stadium is estimated to cost \$465m (Pre-feasibility Study – 2017)

Table 4.2 Temporary Infrastructure Costs for the All Blacks v Argentina Game 2018

Temporary Overlay	Cost (GST incl.)
Temporary seating costs ¹⁹	\$552,000
Big Screen Hire	\$16,750
Additional Sound System	\$14,000
Media Centre / IT	\$16,650
Total Temporary Facility Related Costs	\$599,400

This total does not include some costs for services that were provided in-kind or costs that would generally be associated with hosting an event of this scale. Including the additional costs for advertising, security, ticketing, signage and transportation, brings the total to around \$1.2m. This provides a guideline as to the level of investment required for large-scale sporting events requiring a significant temporary overlay.

4.2 Saxton Oval

4.2.1 Facilities

Saxton Oval is a purpose-built cricket ground offering the region its only first-class cricket venue.

The cricket block is currently laid using Waikari clay, although there is a plan to relay it with Kakanui clay. The outfield has been recently upgraded with improved drainage and was re-sown in 2018.

Current spectator capacity is approximately 6,000. This is mainly made up of a grass embankment but is complemented with some temporary seating and limited permanent seating at the front of the Pavilion.

The facilities include a picket fence surrounding the oval, and permanent sightscreens that can be changed to cater for red ball or white ball cricket. There are some trees on the embankment that will serve some shading purpose in the future.

Council currently maintains the facility, contracts Sport Tasman to manage the bookings for the Pavilion and Nelmac to maintain the ground. Direction for ground maintenance is given by NZSTI who undertake annual checks of the ground and pre/post event assessments.

Tasman District Council shares the maintenance and capital costs.

¹⁹ This is for temporary seating at the northern and southern ends of the Park and excludes the existing temporary seating for the East Stand area which has been in place since RWC2011. Hosting costs will continue to be high unless there is a rectangular stadium.

The Nelmac grounds maintenance building is also used as an overflow facility, particularly by media.

Location of Saxton Oval means there is minimal impact on traffic flow for wider Nelson.

The Pavilion was completed in 2011 and has been specifically designed to be multi-use. Its design, uniquely shaped, provides a point of difference and the Pavilion can often be seen as an attractive backdrop in the broadcasts of live cricket games at Saxton Oval.

Saxon Oval has indoor and outdoor training facilities adjacent to the Pavilion. The indoor training venue was developed by Nelson Cricket and is used by a range of cricket players from junior and club players through to touring international teams.

The majority of other ancillary facilities for major matches and events need to be provided on a temporary basis, including:

- A scoreboard
- Ticket stations
- Wi-Fi
- Media facilities for outside broadcasting
- Lighting
- Additional spectator seating
- Parking on Alliance fields (adjacent to Saxton Oval)



Image 4.1 Saxton Pavilion

4.2.2 Oval Use

a. Major Events

Over the last five years Saxton Oval has hosted one T20 and 11 one day international (ODI) cricket matches. It has a further T20 confirmed for November 2019.

Currently, international cricket matches are held during Nelson's peak visitor/tourist season, despite this, the crowd numbers of up to 4000, are relatively low by international standards.

When not being used for internationals, it has also hosted 10 domestic 1st Class cricket matches and 13 A-List matches.

Saxton Oval was also used for Opera in the Park in 2018 when the event was relocated from Trafalgar Park and has been used as an overflow ground for soccer on occasion.

b. Community Use

Positioned between the Saxton Oval and the Athletics Track the Pavilion serves as the event venue for both codes.

The Pavilion is promoted as a multi-use facility. Its function rooms provide a popular venue and are often hired out for other events, such as community meetings or weddings.

Community use has also included junior football on the Oval surface in the winter, which does not interfere with major cricket use. There has even been a wedding on the oval.

4.2.3 Summary Assessment of Saxton Oval

a. Positive attributes

Many New Zealanders holiday in Nelson over the summer, making Saxton Oval a good holiday period venue that consistently attracts 3000-4000 spectators.

The Oval is also considered a good venue for hosting international cricket from a televised perspective, as due to the nature of the ground and surrounding environment, it appears intimate and well attended, with a smaller number of attendees.

Feedback from NZC on the ground is generally positive²⁰.

Climatic conditions in Nelson are generally more favourable for the hosting of outdoor sports events when compared to many other parts of New Zealand.

The boundary size is comfortably within NZC and ICC (International Cricket Council) requirements for all international cricket matches²¹.

The outdoor training wicket block is located nearby and meets NZC requirements.

Community use of the ground does little to no damage to the turf/surface²².

b. Limitations

Current seating capacity of 6,000 is only achieved through the addition of temporary overlay.

There is limited provision for media which is addressed through use of the Nelmac maintenance shed and some additional temporary overlay.

Spectator revenue is key to securing high-level international matches²³. To date, Saxton Oval has secured lower tier international teams like Sri Lanka and Pakistan. While the capacity and spectator services meet NZC requirements, for the venue to be consistently competitive in presenting bids to host higher ranked nations, such as India, Australia and England, it would need to increase its seating capacity to 8,000-9,000.

Lack of lighting at the Oval, along with a low spectator capacity, means the venue won't be able to consistently secure higher profile teams like India, where game times are scheduled to meet the needs of their high television spectator base in India. Day/night T20 matches will also

²⁰ Ian McKendry, Head of Turf Management, NZC

²¹ Many grounds in New Zealand have smaller than required boundaries, but can still host games as they have existing rights (e.g. Eden Park & McLean Park)

²² Chris Gribben, Agronomist, NZSTI

²³ Review of NZC website confirms no high-level international matches played at venues with spectator capacity less than 6000 people

be unavailable. Saxton Oval will host a daytime T20 game in November between New Zealand and England.

Given the extensive temporary overlay currently required to host games, Saxton Oval is an expensive venue to operate/host. Nelson Cricket report it is estimated to have cost them \$250,000 (on average \$50,000 per event which includes an annual fee of \$25,000 for Sky) over the last five years to provide temporary facilities for media.

While NZC has no requirements regarding embankment width or angle of slope, they are concerned about the spectator experience. Feedback to Nelson Cricket and Council staff from spectators is that the slope of the embankment is too steep for spectator comfort. In addition to this, the current width (approx. 3m) inhibits the ability to place large marquees or other temporary infrastructure on the top, therefore limiting revenue generation opportunities and limiting seating capacity. Remediating this would involve re-shaping of a large portion of the embankment around the ground.

NZC has reported issues with power fluctuations at the site caused by the high power demand of food trucks at the site which can interfere with televised broadcasts of matches.

As with Trafalgar Park, there is no dedicated drug testing room. A shared first aid and medical room is the current solution. NZC has the same contractual obligations to Drug Free NZ as NZR.

Currently, match officials have to walk through the spectators to enter and exit the Pavilion. A separate access for them would be desirable.

For a detailed assessment of the current provision at Saxton Oval against NZC requirements refer to the Table in Appendix Six.

There is limited accommodation and hospitality outlets within walking distance and limited public transport.

Many events/concerts/weddings like to book venues well in advance of the event. If the timing of these events coincides with the international cricket season bookings can't be guaranteed as international cricket matches are given priority and dates are not usually notified with enough advance notice.

Social function bookings are also limited around international cricket fixtures, as the facility and its surrounding area is needed for the setup and pack down of temporary overlay that is required to host international fixtures. How often this would happen is dependent on the number of internationals Saxton Oval can secure but there have been 12 matches over the last five years that this would have been an issue for. Any associated revenue loss from social bookings could be offset by the terms of any rental agreement for major events. This includes charging for any required close down period associated with *pack in* and *pack out* timeframes.

4.2.4 Recommended areas for development at Saxton Oval

The following table outlines recommended areas for development to increase the Oval's ability to host internationals, in order of priority.

It should be noted that this is a preliminary view and any significant asset development should only commence after the relevant feasibility analysis and business case has been completed.

Table 4.2 Saxton Oval - Development Options

Recommendation	Description	Preliminary Estimated Cost	Priority
Support Nelson Cricket's intention to fund the installation of Media Towers ²⁴	Installation of Media Towers at each end (to remove the need for temporary facilities for each international).	\$600,000 (funded by Nelson Cricket)	High
Re-align sight screens as part of Media Towers	Sight screens at the base and in front of media towers will increase capacity by up to 500 people, without impacting on playing conditions ²⁵ .	As part of above cost estimate	High
Separate drug testing and medical areas	Provide separate, secure areas for both medical and drug testing services relating to fixtures. This space could be from within the existing footprint of the Pavilion.	Internal reconfiguration cost ²⁶ - \$30,000-\$50,000	Medium
Investigate a separate, secure access point from the Oval to the	Currently officials exit the Oval via public spectator area. This access way needs to be	This will depend on what	Medium

²⁴ Nelson Cricket are already investigating options to fund and develop these media towers

²⁵ This would lead to the ability to easily change sight screen colours when required, removing ongoing costs of approximately \$900 per change.

²⁶ Based on retrofitting approximately 30m² of existing space @ \$1,000-\$2,000/m² (excluding fees, any structural changes)

Recommendation	Description	Preliminary Estimated Cost	Priority
Pavilion for Match Officials	separate from general admission and there is a potential opportunity to do this within the existing footprint of the Pavilion.	solution is decided upon	
Investigate options for the provision of lights for night games	Floodlights would enable Saxton Oval to host international T20s and larger scale ODIs, although this is somewhat dependent upon ground capacity.	<p>\$3m-\$4m</p> <p>Note: Mt Maunganui LED lights cost \$3.2m in 2018</p>	Low to Medium

5.0 Nelson Venues v Other Venues

5.1 Competitive Market

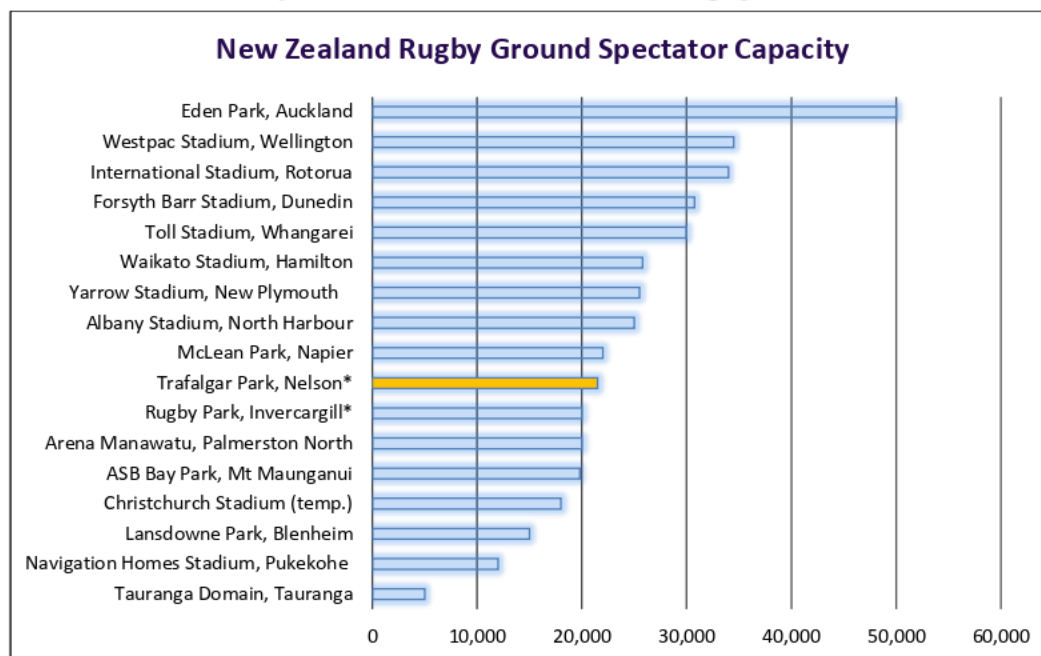
When considering the likelihood of Trafalgar Park and Saxton Oval being able to secure future international sporting fixtures it is important to understand the competitive facility hosting market that operates within New Zealand. Most, if not all, provinces within New Zealand are actively striving to gain international sporting fixtures.

The size and quality of playing surfaces at both venues meet national sport code requirements to host international events. As set out in Sections 4.1.3 and 4.2.3 there are both positive attributes and limitations at each venue, many relating to the quality of the spectator experience. Most of the limitations relate to the need to introduce temporary overlay to meet code requirements, but once in place the venues do satisfy at least minimum code requirements.

Nelson's venues are not the only venues in the country that require temporary overlay to meet requirements, but as more venues overcome the need for temporary overlay and can produce a high financial return for the national sporting bodies, they will become more attractive as potential host venues.

5.1.1 Rugby Fixture Use

The following outlines the various facilities in New Zealand that are capable of hosting semi-professional, professional and international Rugby and provides an assessment of the likelihood of future opportunities for Nelson.

Table 5.1 Mitre 10 Cup/International New Zealand Rugby Venues 2013-2018²⁷

* denotes capacity with temporary stands

Note: Table 5.1 outlines stadia that have hosted men's rugby fixtures only. The Women's National Rugby Championship (the Farrah Palmer Cup) was expanded last year to include 12 teams, including Tasman. These games are often played as curtain raisers to Mitre 10 matches. The New Zealand Women's Team (the Black Ferns) has played 10 games in New Zealand in the last five years, across eight venues. In 2019 they are scheduled to play one game, at Eden Park, in New Zealand. Recent announcements from NZR is that they expect more women's internationals to come.

Each province that has a team in New Zealand's National Provincial Championship for men (currently known as the Mitre 10 Cup) has at least one home venue. Only two provinces currently have multiple venues (Bay of Plenty and Tasman (Nelson and Marlborough)).

There is a competitive bidding process to gain the right to host rugby test matches in New Zealand. Provincial Rugby Unions are notified of the fixtures and NZR receives and assesses bids before allocating games. Eleven venues from Whangarei to Dunedin have hosted Rugby test matches over the last six years²⁸.

Super Rugby Game venue allocation is undertaken by each of the five New Zealand franchise holders (e.g. the Crusaders franchise allocate venues for each of their games). Arena Manawatu

²⁷ Dan Tatham, Head of Rugby Operations, NZR

²⁸ Dan Tatham, Head of Rugby Operations, NZR

is the only provincial venue to host a game in 2019. All other games are being played in Auckland, Hamilton, Wellington, Christchurch or Dunedin.

Mitre 10 Cup venue allocation is undertaken by the relevant provincial union. The venue for the five Tasman home games for 2019 has not yet been confirmed. All other venues across NZ for Mitre 10 Cup have been confirmed. In 2018 two out of four home games for the Tasman Mako were held at Trafalgar Park (the other two were held at Lansdowne Park in Blenheim).

Game allocation to venues is closely linked to financial yield.

There are also stadia currently either being planned or investigated that will have the ability to host matches. Tauranga City Council recently commissioned a needs analysis for a new stadium while a multi-use covered arena is being planned in Christchurch. While these stadia may only serve to replace existing facilities in those provinces, it is likely that capacity and spectator experience levels will be enhanced, making these sites more attractive to NZR and other event organisers.

The NZR has indicated that 12 New Zealand based tests will be played over the next two years (2019-2021).

5.1.2 Cricket Fixture Use

Table 5.2 New Zealand Cricket Grounds that Hosted International Cricket matches 2014/15 to 2018/19

Location / Ground / Seating capacity	Capacity	Test	ODI	T20	Women ODI	Women Domestic	Youth ODI
Whangarei Cobham Oval**	6,000		1			6	6
Auckland Eden Park ***	41,000	2	10	9			
Hamilton Seddon Park*	10,000	4	15	3	1	2	
Mt Maunganui Bay Oval*	10,000		9	6	9		7
Napier McLean Park***	10,500		9	1	1		
Wellington Basin Reserve	6,500	6	3			8	
Wellington Westpac Stadium***	30,500		10	4			
Nelson – Saxton Oval**	6,000		11	1			
Christchurch Burt Sutcliffe Oval	3,000		2		14	7	10
Christchurch Hagley Oval	10,000	6	14		2	11	3

Location / Ground / Seating capacity	Capacity	Test	ODI	T20	Women ODI	Women Domestic	Youth ODI
Queenstown – John Davies Oval**	6,000						9
Dunedin University Oval	5,000	2	8			7	

*denotes venues with night game capability

**denotes those facilities with no permanent media and broadcast solutions

***denotes venues with night game capability, dual code and drop-in pitch

There are 12 venues in New Zealand that have hosted one or more international cricket fixtures since the 2014/15 season (with John Davies Oval in Queenstown being the exception²⁹). In the past five years there have been 119 men's and women's ODIs, 24 men's T20 and 20 men's test matches held in New Zealand.

The number of ODIs is arguably larger than an average five-year period due to the hosting of the men's Cricket World Cup in 2015, where 23 internationals were played across seven New Zealand venues (including Saxton Oval which hosted three fixtures).

The capacity of a venue, particularly when hosting higher profile international teams is an important factor for NZC to consider when allocating future internationals as this is closely linked to potential financial yield for the national sporting body. However, NZC has also signalled an intent to continue to host lower tier games, which historically attract smaller crowds regardless of venue capacity, at "boutique" grounds as these are an attractive broadcasting option compared to larger stadia that require a more significant number of spectators so as to provide the desired atmosphere.

When considering the wider network of cricket venues that are available there are only two large scale stadia used for cricket matches (Eden Park and Westpac Stadium). The other ten venues have a capacity range of 3,000 – 10,500. Saxton Oval has the third lowest capacity of any ground at 6,000 spectators and there are six venues that have greater capacity being able to seat approximately 10,000-10,500.

Of note, Saxton Oval is the only venue that has hosted more than one international (in the five-year period) that does not have permanent media and broadcast infrastructure³⁰.

All one-day internationals held at Saxton Oval (apart from the Cricket World Cup 2015 fixtures) have been held in either late December or early January reflecting NZC's desire to locate games in popular holiday destinations over the peak summer months (Bay Oval in Mount Maunganui being another popular peak season venue).

²⁹ It is understood this venue will be actively pursuing future internationals.

³⁰ Details of what each key venue's broadcast and media provision provided by NZC

5.1.3 Other Sporting Fixtures

NCC could seek to attract other high-level sporting events at Trafalgar Park as it currently meets the general requirements to host high-level matches in a number of other codes including Sevens Rugby, Football, Rugby League, and Touch Rugby.

Because high level franchise sports, such as Rugby League and football, are often locked into stadium deals it can be difficult for alternative venues to attract events of this nature (for example, the Phoenix are contracted to Westpac Stadium and the Warriors to Mount Smart Stadium). However, there are examples of other franchise teams playing a home game in New Zealand, for example, this year the Manly Sea Eagles played a home game in Christchurch against the New Zealand Warriors and the Melbourne Storm v St George Illawarra game played at McLean Park in 2015 was on the same basis.

Pre-season or exhibition games are another option, although their appeal to a wider audience is usually less than for in-competition games.

There are increasing opportunities in hosting women's sport. There is a rise in popularity both from an attendance and televised perspective, so greater consideration could be given to host women's internationals in Nelson, particularly in Rugby, Sevens and Football.

A well-co-ordinated bidding approach involving all potential partnerships is essential to ensure any hope of success to secure high level sporting events. At the very least this needs to include the Council, regional code, NRDA and venue manager (if there is one). In most but not all cases, the regional code will be made aware of potential bidding opportunities as they arise. Council, either directly or through NRDA could consider a direct approach to the national codes expressing an interest in hosting high profile events with an outline of what Nelson has to offer both in terms of a quality spectator experience and potential financial yield. Again, this needs to be developed in consultation with NRDA, the regional codes and venue manager if there is one.

6.0 Conclusions and Recommendations

The purpose of this report was to investigate the standards for holding international fixtures and provide an analysis of these standards against ratepayer investment and returns.

6.1 Trafalgar Park

Trafalgar Park competes in a highly competitive market with a number of venues across New Zealand for a limited number of international fixtures on an annual basis.

Although Trafalgar Park has an excellent playing surface, some improvements are needed for player and spectator comfort as well as for increased capacity i.e. seating, that are currently provided at other centres. The ability to provide a streamlined service for broadcasters is also an increasingly important element for all large-scale fixtures.

Due to the number of venues and cities competing for fixtures throughout New Zealand, along with the resources required to host a major international fixture, the authors consider that it is unlikely that Trafalgar Park will be selected to regularly host international rugby. Accordingly, the high level of financial investment required to develop permanent spectator seating, for the level of spectators that were at the All Blacks v Argentina game in 2018, would be an unwise investment in the short to medium term while the current temporary seating still has a number of year's life left in them.

We believe that further use of Trafalgar Park is more likely to occur through the attraction of other non-franchise sporting and/or non-sporting events like international football, women's rugby, rugby sevens (men's and women's), off-shore rugby league teams (such as the Melbourne Storm v St George Illawarra game that McLean Park secured in 2015) and touch. Given its multi-use nature, the protection of the grass surface should be seen as a high investment priority. There should also be an emphasis placed on implementing a coordinated approach to securing and managing large scale events in the future.

6.1.1 Recommendations for Trafalgar Park

In light of the above, the recommended priority for additional investment at Trafalgar Park is:

1. Continue to invest in temporary overlay, rather than permanent solutions to meet NZR requirements for international fixtures in the short to medium term
2. Ensure protection of the grass surface through the hire/purchase of additional matting product, enough to cover the entire playing surface, and associated storage, or extend the requirement of event organisers
3. Bring forward the LTP 2021/22 budget for investigation into demolition of Eastern Stand and the 2023/24 investigation into the Cycle track to 2020/21 to ensure any developments take a "whole of park" approach
4. Depending on the results of the investigation - demolish the Eastern Stand
5. Pending the results of the investigation into the fate of the cycle track, erect appropriate signage identifying the health and safety issues and possibly some temporary coverage at specified entry points to level the pitch of the track

6. Undertake maintenance of Lighting Towers as recommended in the Lighting Report (December 2018)
7. Ensure any future bidding of major events is a coordinated city-wide approach with roles and responsibilities clearly identified and appropriately resourced
8. Revisit investment in permanent seating solutions closer to the end of life of the current temporary seating

6.2 Saxton Oval

Saxton Oval is well suited to hosting international cricket. The Oval's position in the national context could be further cemented by the provision of permanent broadcasting facilities, which Nelson Cricket are proposing to develop, along with the already scheduled upgrade to the wicket block. There are also some relatively minor modifications to meet additional requirements around drug testing, medical space and officials' security.

Nelson Cricket also aspires to increase the capacity of the ground to a similar level as many of the competing grounds (i.e. 9,000-10,000 spectators). This would allow Nelson to bid for games involving some of the more popular teams (e.g. India and England). However, this capacity increase would most likely need to be complemented by the installation of floodlighting to suit broadcasting schedules, both in New Zealand and overseas. Regardless of the additional capacity, Saxton Oval would still be competing with several venues for these high-profile games.

As visitor numbers to Nelson are high during the peak summer months and already generate high economic impact for the region, the additional economic benefit of holding larger scale cricket events is uncertain. As spectator numbers have historically been below ground capacity, it is also uncertain as to whether Nelson would be able to attract the larger spectator crowds expected to successfully host higher ranked nations. Further investigation, before the capacity is increased or floodlighting is installed, is recommended.

While installing lights and increasing the embankment size may see some higher profile games being secured at Nelson, due to the additional cost of approximately \$3-\$4m, these are not recommended as a priority investment.

6.2.1 Recommendations for Saxton Oval

The priority for additional investment at Saxton Oval should be:

1. Upgrade the cricket block under the guidance of suitably qualified professionals
2. Support Nelson Cricket as they establish permanent facilities for broadcasters (media towers)
3. Re-align sight screens as part of broadcasting facilities development.
4. Re-purpose some space within existing pavilion for separate drug testing and medical areas
5. Investigate a separate, secure access point from the playing Oval to the Pavilion for match officials
6. Do not increase the size of the embankment, as it is not an NZC requirement for current fixtures, unless a decision is made to increase the overall capacity of the ground

7.0 Appendices

Appendix One - Stakeholder Input

Input has been received from the following:

- Mitch Pownall, Andrew Petheram, Rosie Bartlett, Gabrielle Thorpe, Jock Edmondson, Gary Alsop, Lynette Hack – Nelson City Council staff
- Mark Mekalick, CLM - Trafalgar Park Venue Manager
- Hayden Bryant – Sport Tasman, Saxton Pavilion Booking Manager
- Mark Rawson – Nelson Regional Development Agency
- Chris Gribben – New Zealand Sports Turf Institute
- Tony Lewis – Tasman Rugby Union
- Dan Tatham – New Zealand Rugby
- Kevin Bailey – New Zealand Rugby League
- Nic Foster - Nelson Bays Football
- Jamie Milne – New Zealand Football
- Ian McKendry - New Zealand Cricket
- David Leonard – Nelson Cricket
- Glenn McGovern – Sport New Zealand
- John Dawson – Sport New Zealand
- Kevin Murphy – Napier City Council
- Gavin Wallis – Tauranga City Council

Appendix Two – Reference List

- KPI assessment post IRC Test v Argentina played at Trafalgar Park September 2018 - NZR
- 2018-2028 Parks and Reserves Asset Management Plan - NCC
- 2018-2028 Property and Facility Asset Management Plan - NCC
- 2018 Supply and Demand – (Nelson) Winter Sports Field Report – GLG
- Nelson Events Strategy 2018
- Sportsground Lighting Assets Condition Report – Dec 2018 – Xyst
- Saxton Oval Sportsfield Maintenance Management Plan – NZSTI 2018
- Trafalgar Park Sportsfield Maintenance management Plan - NZSTI 2018
- Rutherford and Trafalgar Parks Development Plan 2013 – Minutes and directions of Council meeting held 18 July 2013
- Reserves Management Plan 2010 – Rutherford and Trafalgar Parks - NCC
- Excerpts from Trafalgar Park Facilities Management Contract relating to CLM - 2018
- Saxton Field Facilities Management Contract – signed July 2018
- Pre and Post Bay Dreams Assessment of Trafalgar Park – NZSTI 2019
- Profloor Portable Flooring pricing and supporting documentation
- NZC WOF – Venue Minimum Requirements
- ICC Pitch Monitoring Process – Jan 2018
- ICC Playing Handbook 2018
- Steinlager Series 2018 – Section 4 Facilities and Minimum Standards
- World Rugby Ground Laws
- NZF Club Licensing Regulations 2018-19
- NZF Club Infrastructure Form
- NZF Club Licensing Support Manual
- FIFA Stadium Safety and Security Regulations Feasibility Brief INF Netball World Cup 2023
- 2019 Super Rugby Fixtures – www.superrugby.co.nz
- 2018 Mitre 10 Cup Draw – www.nzrugby.co.nz
- 2014-2018 Cricket grounds data - www.nzc.nz
- Economic Benefits of Mountain Biking in Nelson – Berl Feb 2018
- DHL NZ Lions Series 2017 – Evaluation Report – PWC
- Melbourne Storm v St George Illawarra NFL Match – Napier 2015 – Economic Impact Assessment – ESL
- All Blacks b Argentine Rugby Test – Napier 2014 – Economic Impact Assessment – ESL
- Basketball NZ – Economic Value of Events – 2018 – MI Associates

Appendix Three - Other considerations when attracting events

The degree of alignment to relevant local strategies will play a part in the likely level of local support in attracting future events. For example, the Nelson City Events Strategy has some clear areas it is targeting, including:

- A rich events calendar: A rich events calendar which maximises opportunities throughout the year
- Economic value: Measurable economic outcomes for Nelson city
- Sense of identity: An events programme that attracts visitors to Nelson and gives the local community a sense of pride in being 'Nelsonian'
- Community wellbeing: Promotion of the wellbeing and cohesion of the local community
- Partnership: A healthy partnership between the events sector, the community and Nelson City Council

The type of event that is being proposed will impact a venue's attractiveness. Currently, there is a trend for event owners to provide their events in areas of New Zealand that can draw on a large population base for ticket sales, whilst also limiting travel and associated costs, generated by moving players, officials and administrators around the country.³¹

When determining a district's suitability for hosting an event, and particularly for major sports events, there are a number of factors the event owner will consider to ensure the event can be successfully delivered and to minimise risk. Some of these factors are considered more critical than others. An indicative list is below:

7.3.1 Quality of the Venue: including playing surfaces, lighting, player areas, spectator facilities, media, VIP, corporate hosting, access, parking, broadcasting capability, catering and backup/redundancy considerations.

This is often the number one consideration when determining the ability of a city or region to host an event. Without an adequate venue there is no event. This is not to say that venues must have permanent infrastructure in place to accommodate the level of event sought, as temporary overlay is a common and accepted practice.

Minimum standards for hosting fixtures may also change over time, as they have previously. However, it is unlikely that there will be significant changes to the playing surface requirements of the venues considered in this report. Any increase in requirements is likely to come in the areas of player, media, hosting and spectator capacity, safety and comfort.

7.3.2 Operational delivery

Most major events require a coordinated effort from a number of agencies including Councils, Regional Sports Organisations, Police, Transport and many others. Preference is given where there is a single event contact, resourced to support events, and in districts where groups of local representatives can work together to deliver the operational aspect of the event itself.

³¹ The Women's Rugby World Cup 2021 will be held in Auckland and Whangarei.

This role often falls to the local Council to coordinate as the 'host city', generally referred to as a Local Organising Committee.

7.3.3 Financial

Major sports events are often a key income stream for event owners and may subsidise other aspects of that code's annual operations. Therefore, a whole-of-event cost-benefit approach is considered that includes the cost of venue hire and temporary overlay, traffic management as well as other expenses against income such as ticket yield. Any support a host can provide in any of these areas is likely to make their region more attractive to the event owner.

7.3.4 Risk management

A successful event is a desirable outcome for all parties. Key to achieving this is the management of risk. This includes the management of risks related to the financial, reputational, safety, customer satisfaction and operational delivery of the event.

7.3.5 City Hosting

Event-goers are increasingly looking for a total inclusive 'experience' when attending an event and event owners are looking to hosts to assist in providing this when hosting an event. Many cities now include event support outside the venue or event itself as part of a package when bidding for events to create a festival or event atmosphere for locals and visitors alike, whether they are attending the actual event or not.

7.3.6 Legacy

The intrinsic one-off temporary nature of events can often be criticised as a waste of investment in a facility that may become an unused/underused white elephant for the community. As such, there is a strong focus now on legacy aspects of events. This can take many forms such as infrastructure development through to sector capacity and capability building to increase in participation levels.

7.3.7 Demand

There also needs to be a strong level of local demand for events to be hosted within Nelson. Many live sporting fixtures are experiencing a decline in live audiences. Rigorous testing of expected spectator numbers needs to be factored into any event bid

Appendix Four - Protection of the Playing Surface

Image 7.1 Photo of Trafalgar Park surface illustrating effects of Protective Matting



Photo Source: CLM

7.4.1 Trafalgar Park

Pre and post assessment of the sand carpet turf following the Bay Dreams concert in January 2019 (which saw over 20,000 concert goers occupy the main field) raised no major concerns.

The turf assessments were undertaken by NZSTI which has a good understanding of the turf due to also preparing the annual maintenance plans for the Park.

The pre-assessment provided advice to the event organisers/Council on ground protection, for example, application of fungicide before laying temporary flooring, watering schedules and making sure the flooring was lifted within 72 hours of installation.

Additional matting (the same product) was hired by the event organisers at a cost of \$50,000 (incl GST), with an additional \$50,000 to lay it. This ensured that half of the ground (approx. 3,000m²) was covered.

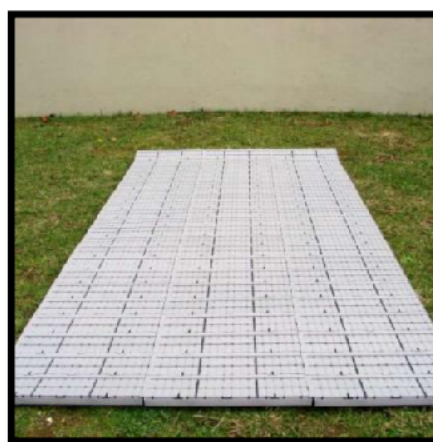
Post-assessment did not raise any major concerns for NZSTI however, they noted the odd minor burn from liquid spillage and heat stress on the unprotected half of the field. NZSTI was confident the turf would bounce back as moisture levels increase and new growth is produced. Further anecdotal damage was reported concerning a 50mm compression in the area where alcohol queues were located.

We recommend that NCC consider more temporary flooring for events, particularly for events with more than 12,000 attendees such as Bay Dreams, to cover the whole ground. This should

enable maintenance of the turf at the required international standard for sporting events. NZSTI agrees this would be beneficial for the ground, especially when accompanied by adherence to the necessary pre and post-event maintenance regimes.³²

Temporary flooring to protect the whole ground is estimated to cost \$300,000 (approximately \$40 per m2)³³. This is currently a cost to the event organiser rather than Council. However, if Council decided to purchase temporary flooring it could also be used at Saxton Oval and some costs recouped through hiring it out to event organisers. For example, if charged out at \$50,000 per event, it would take six events to recoup the initial outlay and as Council was charged this amount to only cover half the ground for the one event, it would not be unreasonable to consider increasing this rate.

Temporary flooring similar to that shown in the adjacent Photo is considered the best way to protect a playing surface.



Care must be taken applying temporary flooring as that is potentially when damage can be done.

Temporary flooring also needs to be lifted within 72 hours of application.

The extent of any damage will depend on the state of the ground when and how the temporary flooring is laid (wet/dry - how wet), disease from the grass being wet or the volume of people and what they may be doing on the temporary flooring (sitting/dancing).

The grass is diseased, largely from those installing it, but the risk of damage will depend on how wet it is prior to flooring going down. Damage can also arise from disease if the grass under the flooring has been wet, and when dry conditions return, but this risk can be preventively managed³⁴.

If the ground is wet, temporary flooring will still protect the surface better than if there was no flooring. If minimal rain, then any damage would be marginal. If intensive rain prior to and/or during an event, then more damage would be expected as the ground becomes saturated. Additionally, the movement of people on the flooring can cause tearing of the grass as the floor moves.

Events that are known to create more significant damage, such as motor cross, drifting and the like, are best timed to coincide with planned major renovations. This is because material,

³² Chris Gribben, Agronomist, NZSTI

³³ Profloor Portable Flooring PTY Ltd

³⁴ Chris Gribben, Agronomist, NZSTI

like ramps and tracks, tends to need to be in place for a longer period, sometimes more than a week. This can kill the grass resulting in the turf requiring re-surfacing or re-grassing.

If Council decided to purchase more ground protection, special storage racks would need to be costed and installed to enable the temporary flooring to be rolled out and back on to these. Costs to lay and lift the flooring each time it is used would need to be factored in.

7.4.2 Saxton Oval

While pre/post event ground assessments were not undertaken by NZSTI for the Opera in the Park event held in February 2018, Nelmac reported to NZSTI that the wicket block area was roped off and kept clear. Apart from small areas of burning from alcohol, there were no issues with the outfield. The setup of the stage and operational area meant Nelmac couldn't access the ground with machinery, which would affect pitch preparation and outfield maintenance for any cricket fixtures.

The annual performance check of the Oval by NZSTI some six weeks later did not identify any damage to the ground as a result of the event. Council staff noted that the stage covered the block and there was good airflow under it. The only damage was small patches from the stage feet, but the ground had bounced back from this.

Appendix Five - Summary Assessment of Trafalgar Park

Of all the major sporting codes, NZR sets the highest bar for recognition as an international match venue. Meeting their requirements will also ensure recognition by NZRL³⁵ and NZF.³⁶ The NZR's specifications and requirements have therefore been used as the baseline for conducting this assessment.

Table 7.1 Assessment of Current Provision at Trafalgar Park³⁷

Trafalgar Park	NZR reqs	Status	Considerations
The ground	Met	Meets all NZR requirements with respect to: Dimensions Perimeter spaces Goal posts / markings Turf specifications Warm up area	Annual maintenance plan meets standard (developed by NZSTI and adhered to by Nelmac).
Training Areas	Met	Meets all NZR Requirements	(Limited provision on site, but proximity to other grounds is an acceptable solution) Ability for closed practice sessions

³⁵ Kevin Bailey, Football Operations, NZRL

³⁶ Jamie Milne, Community Development Officer, NZF

³⁷ Dan Tatham, Head of Rugby Operations, NZR against NZR requirements for international venue recognition

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Trafalgar Park	NZR reqs	Status	Considerations
Technology - Scoreboard / Official Clock/ PA System/ WIFI/ Ground Announce ments	Met	Meets NZR requirements with Temporary overlay	Scoreboard is owned and provided by TRU and meets requirements, so as long as they continue to provide it this requirement will be met. Council may need to consider purchasing their own in the future. The permanent sound system at the Park does not provide consistent sound quality around the grounds and therefore does not meet NZR requirements. However, temporary overlay organised by TRU for the All Blacks match, at a cost of \$14,000, did meet requirements. An additional \$10,000 per annum is incurred to ensure consistent sound quality for Mako games. This cost is met by TRU.
Event Control Room	Partially Met	NZR was comfortable with the temporary provision that was provided in 2018 ³⁸	Other facilities are available to fulfil this function, such as the Petanque club room Current facilities do not meet NZR requirements for a Venue Operations Centre that has control over cameras, sound system and emergency management systems, however,

³⁸ Dan Tatham, Head of Rugby Operations, NZR

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Trafalgar Park	NZR reqs	Status	Considerations
Match Officials Office, Television Match Official (TMO) and Assistant Timekeeper room	Met	Meets NZR requirements	All located on the mezzanine floor of the Pavilion While a tight fit and didn't meet NZR requirements for separate rooms for each, they were satisfied with the provision
Lighting	Met	Meets NZR requirements	The current lighting has 1500 lux which is stated by NZR as a minimum requirement. 2000 lux for High Definition coverage of large-scale internationals is preferred Issues identified in a lighting review in December 2018 noted ³⁹ : No easy access to masts Suffering water ingress and early deterioration Control gear cabinets have flat roofs and are beginning to corrode
Media accommodation	Partially Met	Meets NZR requirements with Temporary overlay	While NZR was prepared to accommodate media in temporary infrastructure for a one-off test it is not desirable from both a comfort and health and safety perspective due to risk of tripping over wires that are better concealed in permanent accommodation and media discomfort

³⁹ Sportsground Lighting Asset Condition Report – Xyst. Additional issues relate to high levels of light pollution, excessive glare to neighbours, likely to exceed District Plan lighting standards and resource consent

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Trafalgar Park	NZR reqs	Status	Considerations
Spectator accommodation/ comfort	Partially Met	Meets NZR requirements with Temporary overlay	Additional overlay required for seating (adding to existing semi-permanent east stand, at north and south end of the ground and also along the west side), public toilets and food/beverage outlets Temporary stands, Port-a-loo's and food and beverage offerings are acceptable NZR was concerned with the long queues for the All Black Test match, for toilets and food and beverage, although out of towners were not aware that there were more on-site permanent toilets available to them Adequate space on the training ground behind the Pavilion to accommodate NZR requirements of one four-lane cashier bar per 1500-person seating capacity and one four-lane cashier food outlet per 1500-person seating capacity Accommodates a temporary big screen that can be used for match information and replays
Pavilion	Met	Meets NZR requirements	Space is restricted in the Pavilion but still met the requirements of NZR in 2018
Changing Rooms	Partially Met	Technically doesn't meet NZR requirements but they were prepared to waive this requirement for the 2018 All Blacks match	Provision of two changing rooms per team met NZR requirements Leaves only one changing room available for referee/other match officials/ball boys and anthem singer

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Trafalgar Park	NZR reqs	Status	Considerations
Drug Testing Room	Not Met	Does not meet requirements given all changing rooms are already required for other services	No separate room currently available for drug testing and no available space to accommodate one if all changing rooms are in use If provision for a separate drug testing room was required, this could be accommodated by portacom with room and separate toilet and hand basin facilities located in close proximity to the Pavilion/changing rooms
Medical Room	Met	Meets NZR requirements	Area for player medical assessments downstairs by the changing rooms No on-site equipment so hirers need to be advised to bring all necessary equipment themselves
Coaches Seating	Met	Meets NZR Requirements	
Car Parking/traffic flow	Met	Meets NZR requirements	There is some on-site parking that meets the needs of the teams and officials (minimum of 40 required). There is easily accessible parking around the neighbourhood and town within a short walk to the ground.
Public Transport	Met		Close to public transport. Additional buses well patronised.
Wider hosting needs outside the grounds - accommodation / food & beverage	Met		Close proximity to the city centre and associated accommodation and wider hospitality is seen by NZR to enhance the spectator experience

Trafalgar Park	NZR reqs	Status	Considerations
Management ⁴⁰	Partially Met		<p>NCC have a contractor in place to manage the facility. The Facility Manager is not located on site but based close by at the Trafalgar Event Centre.</p> <p>NCC maintain the venue and contract Nelmac to maintain the playing surface.</p> <p>NZR has indicated, for any future event the size of the All Blacks game, that a venue manager be resourced for the 12 months prior to lead the organisation of such an event. The absence of a venue manager was a key issue for NZR⁴¹.</p>

⁴⁰ While not technically an NZR requirement for international status, it was raised by NZR as an issue that they would not deal with in the future

⁴¹ Refer to KPI assessment for IRC test v Argentina provided by Dan Tatham, Head of Rugby Operations, NZR to TRU.

Appendix Six - Summary Assessment of Saxton Oval

The following table provides a summary of the assessment of Saxton Oval provided by NZC and Nelson Cricket against NZC requirements. The requirements are grouped under common headings. The considerations column is direct feedback from NZC and Nelson Cricket.

Table 7.2 -Assessment of Current Provision at Saxton Oval⁴²

Saxton Oval	NZC reqs	Status	Considerations
Wicket block	Met	Meets NZC requirements.	Current depth of the block is too deep. Sits lower than the outfield. Clay type needs to be changed.
Outfield Requirements	Met	Meets all NZC requirements.	Irrigation has recently been upgraded. Outfield re-sown over the 2018 winter.
Boundary Size	Met	Comfortably within NZC and ICC requirements for all forms of international cricket.	Meets minimum requirement of 137.16 metres from boundary to boundary square of pitch and 64m for straight boundaries. Meets minimum requirement of 3 metres between boundary rope and any signage inside perimeter fencing.
Sight Screens	Met	Meets NZC Requirements.	New sightscreens still require sign off by NZC.

⁴² NZC Warrant of Fitness requirements for International venue recognition

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Saxton Oval	NZC reqs	Status	Considerations
Technology - Scoreboard / Official Clock/ PA System/ WIFI / power system	Met	Meets NZC requirements with some temporary overlay. Wi-Fi is good and meets the NZC requirements	Temporary scoreboard and ticket stations required for big events. NZC requires sufficient and uninterrupted power to meet the needs of the media, particularly when matches are televised. Temporary food facilities caused an overload and power tripping at a recent ODI, this meant that requirement was not met. This appears to be a one-off incident but needs to be investigated to ensure it doesn't happen again. .
Covers	Met	Meets NZC requirements.	
Signage	Met	Meets NZC requirements.	
Lighting	Not Met	No lighting for matches	No lighting available for night games, which is a requirement of most T20 and ODIs matches in order to consistently secure higher profile teams.
Media accommodation	Partially Met	Meets NZC requirements with temporary overlay.	Inadequate for larger events/internationals. No ability for Sky (or other broadcasters) to "arrive, plug in and play."

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Saxton Oval	NZC reqs	Status	Considerations
Spectator accommodation/ comfort	Met	Capacity meets NZC requirements. Some temporary seating provided. Embankment used by majority of spectators. Food and Beverage operators successfully brought in for previous events.	Limited permanent seating. Little shelter from the sun. Toilet facilities on site in good condition but some temporary overlay still required for large events.
Practice Facilities	Met	Meet NZC requirements. Indoor training venue excellent from a location and layout perspective. Outdoor training wicket block is located nearby.	Trees to the North of outdoor training block may limit some growth / maintenance
Pavilion	Met	Generally, meets NZC requirements	May need separate access for match officials to enter/exit the Pavilion from the Cricket Oval.
Changing Rooms	Met	Meets NZC requirements for Changing Areas	Two of excellent quality.
Medical Room	Partially Met	Currently the Medical and Drug Testing functions operate out of one space.	It is a contractual requirement between NZC and Drug Free Sport New Zealand that there is a separate Drug testing room with a toilet isolated from the main changing room and accompanying hand basin
Drug Testing Room	Partially Met	As above	Refer above

Item 8: Key Facilities Review - Trafalgar Park: Attachment 1

Saxton Oval	NZC reqs	Status	Considerations
Umpires, Third Umpire and Scorer Spaces	Met	Meets NZC requirements. Utilises a mix of Pavilion and Nelmac building to cater for all areas.	
Car Parking/traffic flow	Met	Currently more than adequate car parking around the Saxton Field complex close by the Oval.	If future development of Alliance area occurs then parking close by may become an issue
Public Transport	Met	Additional services put on for major events.	Limited regular Public Transport.
Wider hosting needs outside the grounds - accommodation / food & beverage	Met	Nine hotels and motels and a number of restaurants/bars are nearby.	Only one motel is within walking distance.



Location for proposed dog park

1. Purpose of Report

- 1.1 To confirm a location for the development of a dog park.

2. Summary

- 2.1 Provision for the development of a dog park was included in the Long Term Plan 2018-28, with construction included during the 2020/21 year.
- 2.2 An area of Poorman Valley Stream Esplanade Reserve opposite the Marsden Valley Cemetery is recommended for the location of the facility.

3. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Location for proposed dog park (R13714) and its attachments (A2345917 and A2345916); and***
- 2. Approves part of Poorman Valley Stream Esplanade with legal description Lot 3 DP 358276 as the location for the development of a dog park.***

4. Background

- 4.1 Following a number of submissions to Annual Plans and Long Term Plans, funding for a dedicated dog park was included in the Long Term Plan 2018-28, with construction planned for the 2020/21 financial year. This will be in addition to a number of existing areas across the city where dog exercising is permitted either on or off lead.
- 4.2 In May and June 2019 Council ran a survey on a proposed dog park which received 1,456 responses including responses from seven organisations.

Item 9: Location for proposed dog park

- 4.3 86% of respondents were dog owners and 88% of respondents said they would use a dog park either frequently (57%) or occasionally (31%), and 75% said they would use a dog agility area (with constructed obstacles for a dog to navigate).
- 4.4 This report recommends a location for the dog park to be confirmed so that the development can commence.

5. Discussion

Requirements for a dog park

- 5.1 A successful dog park needs a significant amount of preferably underutilised land. The site should be close to vehicle access with a nearby water supply.
- 5.2 The proposed dog park will have provision for car parking, perimeter fencing, internal fencing to create a separate area for small dogs, agility equipment, a double gate system at each end, mower access gates, water fountain, rubbish bin, doggy doo bag dispensers and a dog wash down area.
- 5.3 Officers have investigated a range of other dog parks around New Zealand and have spoken to other councils regarding the operation of their dog parks. Generally dog parks are larger than the sites available in Nelson, with the exception of the one at Renwick, Marlborough, which is around 8,000m². A strong theme has been that the parks have exceeded expectations in terms of social opportunity for people as well as dogs. Both the staff spoken to from the Christchurch City Council and the Marlborough District Council have reported their parks to be very popular. The Renwick Dog Park was opened in September 2019 and at the time of writing no complaints or issues had been reported.

Marsden Valley site

- 5.4 The recommended site for the development of the dog park is an area of underutilised Poorman Valley Stream Esplanade Reserve land (approximately 10,000m²) opposite the Marsden Valley Cemetery, as shown in Attachments 1 and 2.
- 5.5 This area of reserve is well removed from residential areas, minimising nuisance issues such as noise. It receives some limited informal use, often from dog walkers, and the dog park would be designed in a way to allow ample room for access around the fenced area. Access would also be available through the fenced area as there will be gates at each end.
- 5.6 A location near to Stoke aligns with the results of the 2019 survey, where more than half of respondents (57%) indicated they lived in the Tahuna or Stoke areas, compared to 43% from Central Nelson or Atawhai.
- 5.7 The reserve land has 33kV transmission lines running along its length, on twin poles. Discussions with Network Tasman have identified appropriate

Item 9: Location for proposed dog park

buffer distances from the poles, and this dialogue would continue through the design and construction process.

- 5.8 It is not considered that a dog park in this would generate any environmental issues, e.g. Poorman Valley Stream would be outside of the fenced area and a dog washdown would only be installed if it could be designed in a way to avoid runoff into waterways.

Land status and Reserve Management Plan

- 5.9 The reserve is subject to the Reserves Act 1977 with a purpose of Local Purpose Esplanade Reserve.
- 5.10 Section 23 of the Reserves Act requires that no development should "impede the right of the public freely to pass and repass over the reserve on foot". It is not considered that fencing part of this reserve will impede such access. The reserve is wide and there will be opportunity to walk around the fenced area, as well as through the middle given there will be gates at each end. A number of reserves have existing fencing structures e.g. for stock management.
- 5.11 Reserve management plans identify the appropriate uses of reserves. The Esplanade and Foreshore Reserve Management Plan 2008 contains no specific policies for this site (listed as "Marsden Valley Reserve"), and refers users to the general objectives and policies.
- 5.12 The relevant general policies in the Esplanade and Foreshore Reserves Management Plan 2008 are discussed in the table below.

Issue	Policies	Dog park implications
3.14 Public access	3.14.1 Provide public access and recreational use opportunities in reserves where the activity is compatible with the conservation value of the site.	The conservation value of the subject space is relatively low, being an open grassed area. A dog park is therefore considered an appropriate recreational use.
3.15 Dogs	3.15.1 Provide designated areas within the esplanade reserve network for dogs to be exercised. Using signs, clearly state if dogs should be on a leash.	The dog park will be a designated area and will be well signposted, including interpretation about responsible management.
3.25 Buildings/ Structures	3.25.1 Consider proposals for new buildings/structures in reserves only when it: <ul style="list-style-type: none">• Is in a high use or demand area• Is required for operational purposes and could not be sited elsewhere• Is compatible with the overall purposes of esplanade reserves	Given the submissions received to the Long Term Plan and Annual Plans, and the large response from the 2019 survey, it is expected that there will be reasonably high demand for the dog park once developed (officers consider that there are no other suitable options available for a dog park). The stated vision for these reserves focuses on connectivity and environmental benefits for waterways, and enabling access and compatible

Item 9: Location for proposed dog park

	<ul style="list-style-type: none"> The building style and appearance would not detract from the reserve values. 	<p>recreation, which aligns with section 229 of the Resource Management Act 1991. In many ways this reserve is uncharacteristic of a typical riparian esplanade. The proposed dog park location is in an area of reserve 100m wide (esplanade reserves are usually a maximum of around 20m) and is upstream of where Poorman Valley Stream actually enters the reserve. The vision provides for recreational opportunities appropriate, which in this case a dog park is considered to be.</p> <p>The fence structure should not detract from the reserve values, as it would be largely screened from the road by the existing cottonwood and conifer trees. In addition the site is already compromised by the presence of the 33kV electricity transmission lines.</p>
3.28 Vehicles/ Carparks	3.28.1 Prohibit vehicle use in reserves except ... in designated roadways or parking areas.	A designated parking area will be created as part of the development.

- 5.13 A dog park in this location is therefore not in conflict with the Esplanade and Foreshore Reserve Management Plan.

Other site options considered

- 5.14 Around a hectare of land is required for the establishment of a dog park. A number of other options have been considered through the investigation process, however officers consider the Marsden Valley site to be the most suitable location. Other sites considered through the investigation of a preferred location are described below.

Rutherford Park

- 5.15 Rutherford Park has sufficient land area however is not considered appropriate for a range of reasons. Pressure on car parking is already an issue and additional activities would likely breach resource consent conditions. The reserve is frequently used for events, sometimes with camping, which require a significant proportion of the available area. The reserve is close to the city centre and fencing off an area would not be supported by the Reserve Management Plan which seeks a barrier free space and includes the vision *"Rutherford Park will provide space for cultural and other events as well as open space for recreation. It will attract use because of its facilities for events, its high quality landscape, its links with the Maitai River and its active transport connections"*.

Branford Park

- 5.16 The flat land either side of Maitai Valley Road has high local recreation use, including for walking, cycling, running and disc golf. Fencing the area would create a considerable visual impact in a high traffic area. In addition considerable future development is forecast in the vicinity which

Item 9: Location for proposed dog park

will increase the demand for this space to function as a neighbourhood park. Branford Park has also been used for overflow parking for events which would no longer be an option if developed for a dog park.

Almond Tree Flat (Maitai River)

- 5.17 This site has ample land area and has been considered in the past however direct vehicle access is no longer available due to the removal of the ford. Proximity to the Maitai River and the impact on Maitai Valley Road in terms of increased vehicle movements were also disincentives for using this site.

Saxton Field

- 5.18 Land at Saxton Field is a shared resource for both Nelson and Tasman Councils and is under high demand from a range of sporting codes. A dog park is not considered appropriate and is not included in the development plan.

Fairfield Park

- 5.19 In the past, Fairfield Park was considered as it was regularly used as a dog training area, but establishing a fenced dog park within a high use neighbourhood park in a residential area is not considered appropriate.

6. Funding

- 6.1 A total of \$83,334 was included in the Long Term Plan 2018/28, with construction planned for 2020/21. An additional \$75,000 capital funding is being sought through the Annual Plan for the project and, if approved in the Annual Plan, the total available budget would be \$150,000.
- 6.2 Exact costings are unable to be calculated until a location is decided upon and detailed design undertaken. For reference however the Marlborough dog park cost \$120,000.

7. Engagement with stakeholders

- 7.1 The survey undertaken in May and June 2019 received 1,456 responses and indicated strong support for a dog park among respondents (88% would use frequently or occasionally). As noted in paragraph 5.6 the geographic location of respondents would suggest a location in Stoke could be considered reasonably convenient for many users.
- 7.2 Officers have engaged with representatives from the Nelson Dog Owners Group (a Facebook group with around 1,000 members) who have indicated initial support for the Marsden Valley location and have agreed to provide guidance on detailed design. In addition a dog behavioural expert has been contacted to provide advice on design elements. These conversations are ongoing.

8. Options

Option 1: Progress Dog Park in Poorman Valley Stream Esplanade	
Advantages	<ul style="list-style-type: none"> • Underutilised area of reserve • Sufficient available space • Not a typical esplanade reserve, subject area not in proximity to Poorman Valley Stream • Location in Stoke convenient for majority of survey respondents
Risks and Disadvantages	<ul style="list-style-type: none"> • Loss of an informal recreation area • Transmission lines will require consideration during design
Option 2: Status quo (no other location deemed suitable)	
Advantages	<ul style="list-style-type: none"> • Reserve area left as open space • Savings
Risks and Disadvantages	<ul style="list-style-type: none"> • Community expectation that dog park will be developed • Lost opportunity to develop facility as proposed in Long Term Plan

9. Next Steps

- 9.1 Once a location is decided officers will arrange for a detailed design to be developed in conjunction with representatives from the Nelson Dog Owners Group, together with a dog behavioural expert.
- 9.2 Once finalised, construction of the dog park will be undertaken in the 2020/21 financial year.

Author: Paul Harrington, Team Leader Parks and Facilities Assets

Attachments

Attachment 1: A2345917 Map of proposed dog park location in Marsden Valley
[↓](#)

Attachment 2: A2345916 View westward along proposed dog park area [↓](#)

Important considerations for decision making
1. Fit with Purpose of Local Government A decision on the location for a dog park is an example of local decision making.
2. Consistency with Community Outcomes and Council Policy A dog park is included in the Long Term Plan 2018/28 and is consistent with the following community outcome: <i>Our communities have access to a range of social, educational and recreational facilities and activities.</i>
3. Risk The recommendation to locate the dog park in this area is considered low risk because there would still be access past (and through) the fenced area, and the area receives relatively low use. The recommended location may not be most convenient for all dog owners however there are many opportunities throughout the city for dog exercise.
4. Financial impact A dog park was included in the 2018-28 Long Term Plan, with additional funding sought through the Annual Plan. The present decision relates only to the location, therefore there are no financial impacts.
5. Degree of significance and level of engagement The proposed site is not a strategic asset and this matter is of low significance. This matter is of some significance to those in support of the development of a dog park because the location will affect their travel distance. A survey has been undertaken in May/June 2019 which indicated more than half of respondents lived in the Tahuna or Stoke areas, which aligns well with the recommended location in Stoke.
6. Climate Impact The recommended location is in proximity to the majority of survey respondents, therefore could result in fewer vehicle trips than if it were located elsewhere. The area is not within any hazards overlay (e.g. flooding) in the Nelson Resource Management Plan. More recent modelling shows that the north eastern section of the reserve may be susceptible to flooding during a Q100 event, however the proposed assets do not present significant risk (gravel car parking, fencing).

7. Inclusion of Māori in the decision making process

No engagement with Māori has been undertaken in preparing this report.

8. Delegations

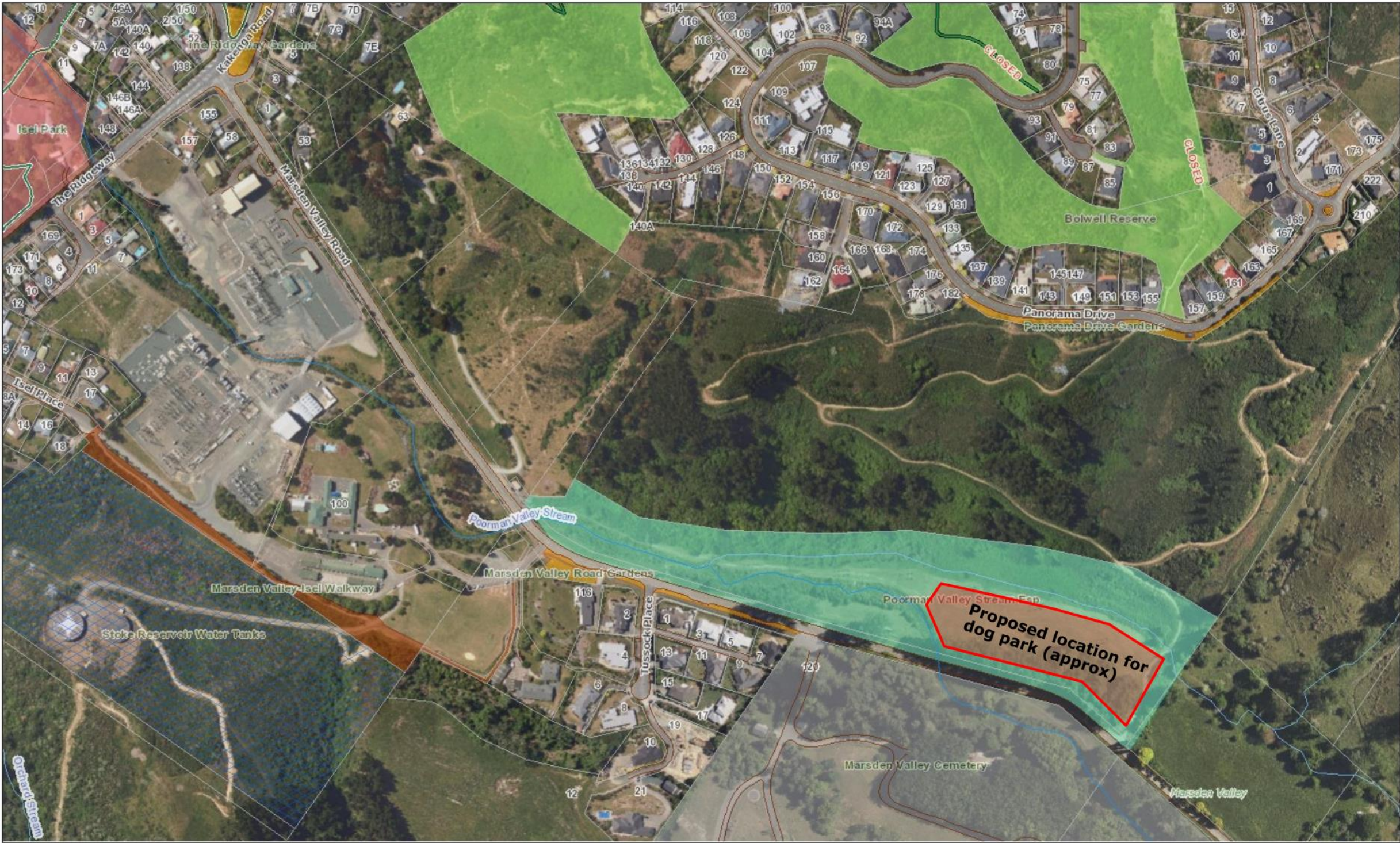
The Sport and Recreation Committee has the following delegations to consider a location for a dog park.

Areas of Responsibility:

- *Parks and Reserves (aside from Saxton Field, Greenmeadows Community Centre, Stoke Memorial Hall, Tahunanui Community Centre and Heritage Houses and their grounds)*
- *Recreation and Leisure Facilities and Services*

Delegations:

- *The committee has all of the responsibilities, powers, functions and duties of Council in relation to governance matters within its areas of responsibility, except where they have been retained by Council, or have been referred to other committees, subcommittees or subordinate decision-making bodies.*
- *The exercise of Council's responsibilities, powers, functions and duties in relation to governance matters includes (but is not limited to):*
 - *Monitoring Council's performance for the committee's areas of responsibility, including legislative responsibilities and compliance requirements*
 - *Developing, approving, monitoring and reviewing policies and plans, including activity management plans and reserve management plans*
 - *Reviewing and determining whether a bylaw or amendment, revocation or replacement of a bylaw is appropriate*
 - *Undertaking community engagement, including all steps relating to Special Consultative Procedures or other formal consultation processes*
 - *Approving submissions to external bodies or organisations, and on legislation and regulatory proposals.*

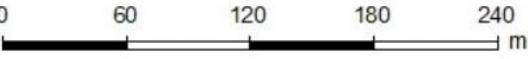


The map is an approximate representation only and must not be used to determine the location or size of items shown, or to identify legal boundaries. To the extent permitted by law Nelson City Council, their employees, agents and contractors will not be liable for any costs, damages or loss suffered as a result of the data or plan, and no warranty of any kind is given as to the accuracy or completeness of the information represented. Nelson City Council information is licensed under a Creative Commons Attribution-NonCommercial 3.0 New Zealand License. Nelson City Council data must not be sold without prior written consent. For more information please contact us. Cadastral information derived from the Land Information New Zealand. CROWN COPYRIGHT RESERVED.

Map of proposed dog park location in Marsden Valley



PO Box 645 Nelson 7040 New Zealand
PH 03 5460200
www.nelson.govt.nz



Scale 1:3,000



Date: 19/02/2020



Sports and Recreation Quarterly Report to 31 December 2019

1. Purpose of Report

- 1.1 To inform the Committee of the financial and non-financial results for the second quarter for the activities under its delegated authority.

2. Recommendation

That the Sports and Recreation Committee

- 1. Receives the report Sports and Recreation Quarterly Report to 31 December 2019 (R13622) and its attachments (A2336045 and A2335657).***

3. Background

- 3.1 Quarterly reports on performance are being provided to each Committee on the performance and delivery of projects and activities within their areas of responsibility.
- 3.2 The financial reporting focuses on the year to date performance (1 July 2019 to 31 December 2019) compared with the year-to-date (YTD) approved capital and operating budgets.
- 3.3 Unless otherwise indicated, all information is against approved operating budget, which is the 2019/20 annual budget plus any carry forwards, plus or minus any other additions or changes as approved by the Committee or Council.
- 3.4 More detailed project sheets are included (Attachment 1) for the 15 projects that fall under the Sports and Recreation Committee. These have been selected if their budget is at least \$250,000 for 2019/20, are multi-year projects with a budget over \$1 million, or have been assessed to be of particular interest to the Committee.
- 3.5 There are no contracts that have gone through the tender process during Quarter Two to be included as part of the quarterly reporting. These

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

would have been selected if their budget was at least \$300,000 per annum and/or \$2,500,000 over the life of the contract.

4. Financial results

Profit and Loss by Activity

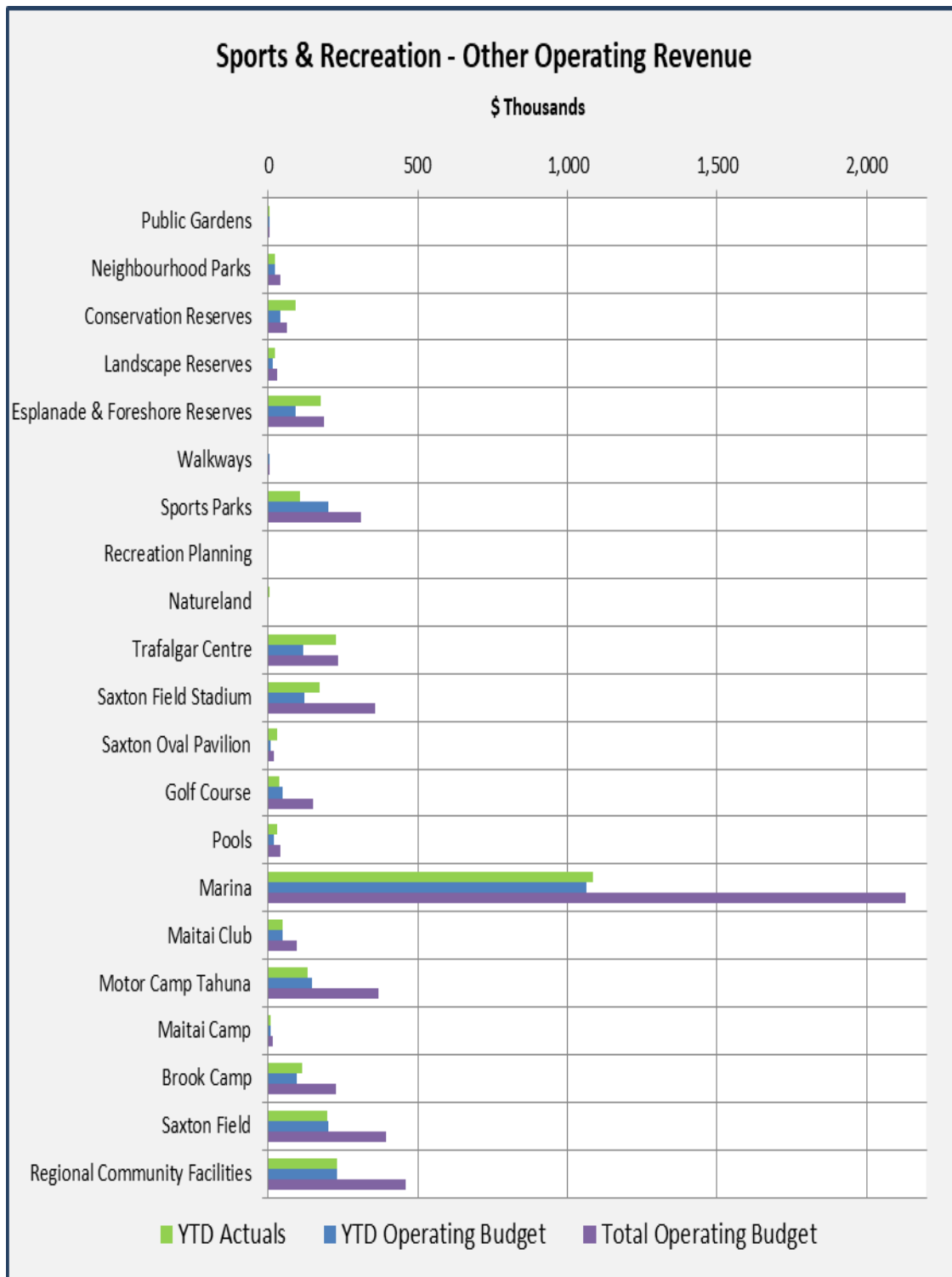
Social	YTD Actuals	YTD Operating Budget 2019/20	YTD Variance	Total Operating Budget 2019/20	Total Annual Plan Budget 2019/20	Latest forecast
Income						
Rates Income	(7,003)	(7,003)	0	(14,005)	(14,005)	(14,005)
Other Income	(1,293)	(1,264)	(29)	(2,391)	(2,391)	(2,462)
Total Income	(8,296)	(8,267)	(29)	(16,396)	(16,396)	(16,467)
Expenses						
Staff Operating Expenditure	2,595	2,498	97	5,018	5,117	5,117
Base Expenditure	3,308	2,951	357	5,310	5,077	5,418
Unprogrammed Expenses	173	255	(82)	460	460	500
Programmed Expenses	1,724	2,026	(302)	3,502	3,494	3,515
Finance Expenses	568	564	4	1,128	1,128	1,128
Depreciation	617	671	(54)	1,250	1,250	1,250
Total Expenses	8,985	8,965	20	16,668	16,526	16,928
(Surplus)/Deficit	689	698	(9)	272	130	461

Parks and Active Recreation	YTD Actuals	YTD Operating Budget 2019/20	YTD Variance	Total Operating Budget 2019/20	Total Annual Plan Budget 2019/20	Latest forecast
Income						
Rates Income	(6,603)	(6,603)	0	(13,206)	(13,206)	(13,206)
Other Income	(2,436)	(2,190)	(246)	(4,429)	(4,287)	(4,330)
Total Income	(9,039)	(8,793)	(246)	(17,635)	(17,493)	(17,536)
Expenses						
Staff Operating Expenditure	662	781	(119)	1,597	1,561	1,561
Base Expenditure	3,410	3,447	(37)	6,327	5,801	6,299
Unprogrammed Expenses	742	413	329	777	702	1,159
Programmed Expenses	1,255	1,598	(343)	2,909	3,227	3,095
Finance Expenses	1,275	1,302	(27)	2,605	2,605	2,605
Depreciation	1,761	1,744	17	3,488	3,488	3,488
Total Expenses	9,105	9,285	(180)	17,703	17,384	18,207
(Surplus)/Deficit	66	492	(426)	68	(109)	671

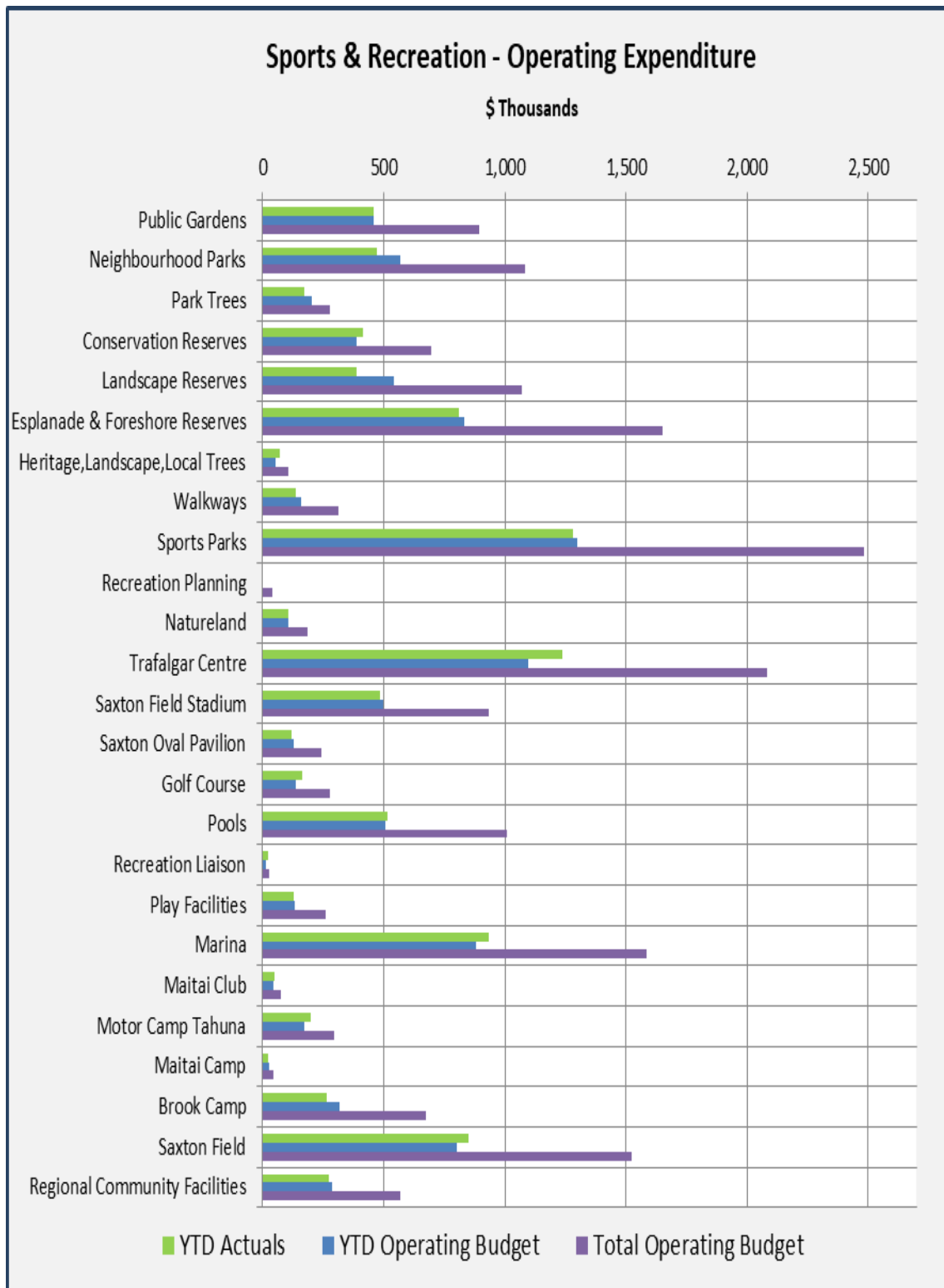
Notes

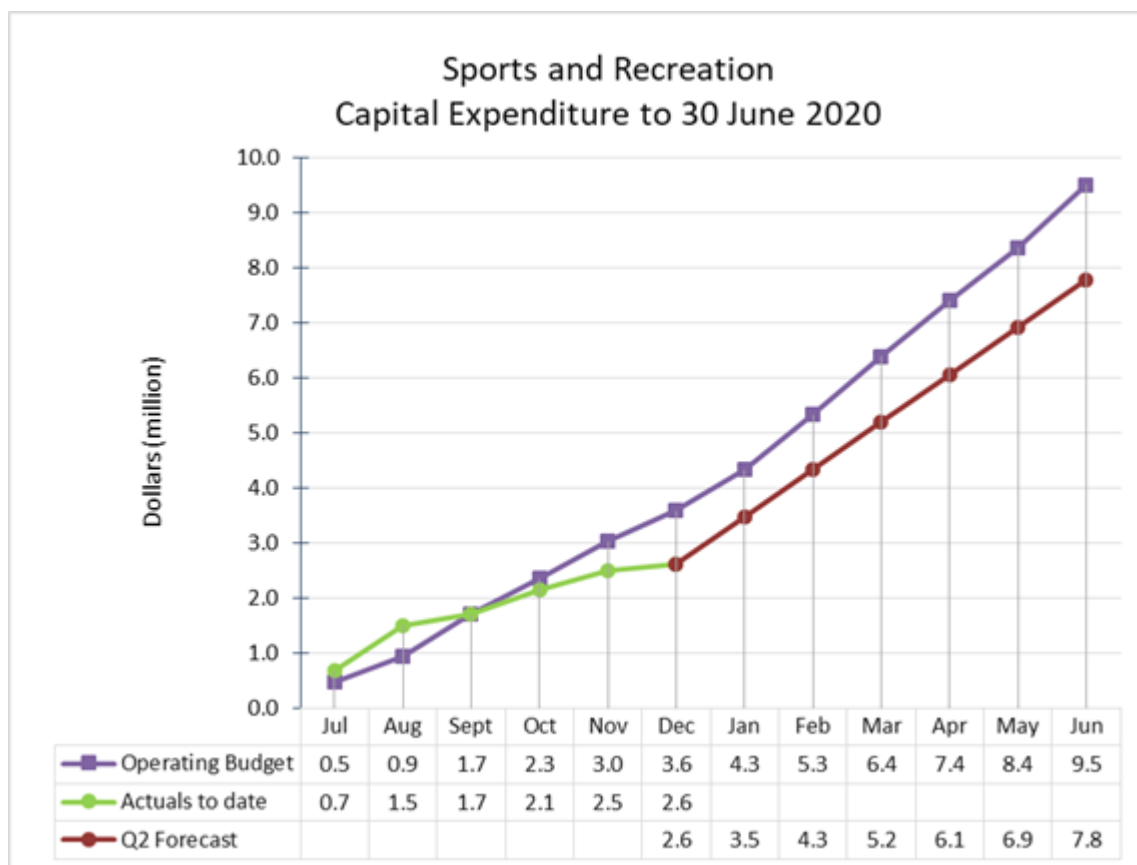
- The “Total Operating Budget” differs from the “Total Annual Plan Budget” in that it includes carry forwards and reallocations made after the final approval of the Annual Plan.
 - Base Expenditure is expenditure that happens year after year, for example yearly contracts or operating expenses.
 - Programmed Expenditure is planned, or there is a specific programme of works. For example, painting a building.
 - Unprogrammed Expenditure is reactive or unplanned in nature, for example responding to a weather event. Budgets are included as provisions for these expenses which are unknown.
 - The Profit and Loss reports presented above are shown by activity. These activities include some cost centres that are reported to other committees.
- 4.1 These profit and loss reports show a forecasted net deficit by the end of the financial year. Staff will be working, over the next quarter, to identify areas where overspent unprogrammed maintenance can be off-set by reducing base expenditure and programmed maintenance and therefore reduce the forecasted deficit. Additionally, a more thorough review of income forecasts will be made for the next quarter as it is expected that there may be some areas where income will be higher than was forecasted for quarter two. This will be updated and reported in the next quarterly report.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019



Item 10: Sports and Recreation Quarterly Report to 31 December 2019





5. STAFF COSTS

- 5.1 Staff costs are overall ahead of budget by \$95,000, across Sports and Recreation, including operating staff expenditure behind budget by \$36,000 and capital staff expenditure ahead by \$123,000. Staff costs include all expenditure relating directly to the employment of staff, as well as some overheads which are allocated to cost centres on the same basis as staff time.
- 5.2 Individual variances in the cost centres are noted below where significant. In each case, these variances may be the result of actuals occurring in a different cost centre than budgeted, timing, or cost variances (overspends or underspends).

6. YEAR TO DATE VARIANCES BY COST CENTRE

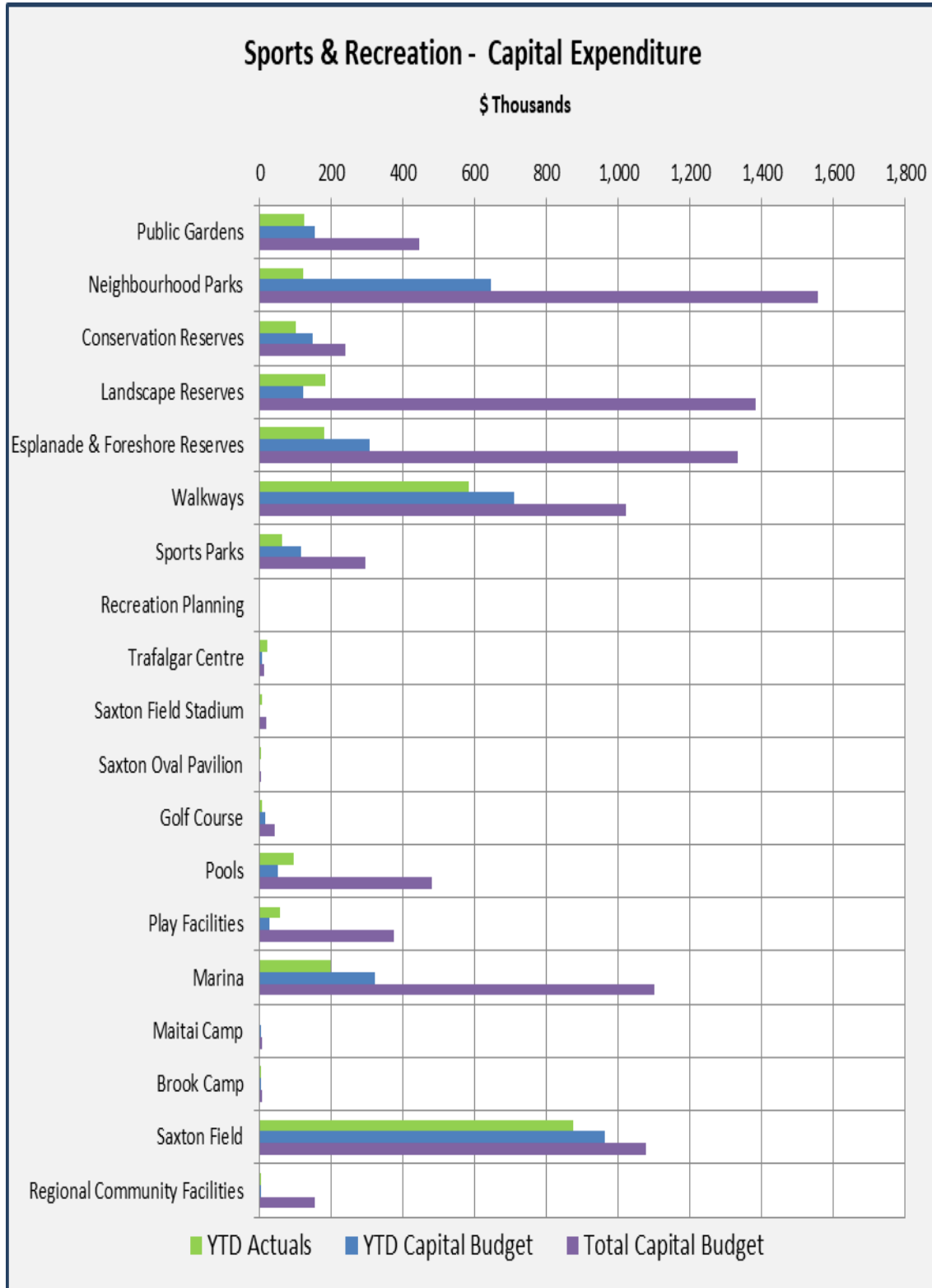
- 6.1 **Conservation Reserves income is greater than budget by \$51,000.** Funds from the Ministry of Business, Innovation and Employment (MBIE) for the Great Taste Trail reinstatement is \$33,000 ahead of budget and \$24,000 over full year budget. **Conservation Reserves expenditure is greater than budget by \$26,000.** Brook Sanctuary payments are ahead of budget by \$46,000, and Great Taste Trail reinstatement expenditure is ahead of budget \$44,000 – both due to timing. Programmed maintenance costs are behind budget by \$70,000 due to timing.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

- 6.2 **Landscape Reserves expenditure is less than budget by \$153,000.** Several items are different from budget due to timing, including Maitai Area mountain bike trail grade 2-3 (\$187,000 behind), the grant will be paid on the completion of outcomes. Unprogrammed maintenance (\$18,000 ahead), and Sir Stanley Whitehead Fire & Reserve closures (\$15,000 over budget, work relates to on-going plant establishment after the 2019 fire).
- 6.3 **Golf Course expenditure is greater than budget by \$26,000.** Commissions are over budget by \$25,000. This is due to additional invoices received from the club which were not expected and which relate to 2018/19. Discussions have been held with the Golf Club management to improve the process and avoid this happening again.
- 6.4 **Marina income is greater than budget by \$21,000.** This relates to increased mooring fee income. **Marina expenditure is greater than budget by \$53,000.** Staff operating expenditure is ahead of budget by \$16,000. Costs across the marina are over budget including the Hardstand Management Fee (\$8,000), and unprogrammed maintenance (\$17,000). These cost overruns may exacerbate as the year continues. Programmed maintenance is ahead of budget by \$7,000 due to timing.
- 6.5 **Brook Camp income is greater than budget by \$20,000.** Camp fees are over budget across the camp site types. **Brook Camp expenditure is less than budget by \$54,000.** Due to seasonal demand service delivery costs are behind budget due to timing (\$48,000).

Terms used
Ahead/behind – this indicates that the variance is due to timing, or that it is not yet known whether the variance will continue for the full year. This should be clarified in the commentary.
Over/under – this indicates that a budget has been overspent or underspent, and that it is likely there is an actual cost saving or overrun. This should be made clear by the commentary.
Less/greater – these header terms are used to describe the total variance to budget for a cost centre and account type.

Capital Expenditure (including capital staff time, excluding vested



7. Commentary on Capital Projects

- 7.1 There are 14 capital projects within the Sports and Recreation Committee delegations, that are included as part of the quarterly reporting. Six of these are over \$250,000 for 2019/20 and seven are included as they are over \$1,000,000 over three years.
- 7.2 Modellers Pond Solution has been selected for quarterly reporting as it has a high profile in Council's work programme. A separate report on this project is coming to the Committee in April 2020.
- 7.3 Project status is analysed based on three factors; quality, time and budget. Based on consideration of these three factors the project is summarised as being on track (green), some issues/risks (yellow), or major issues/risks (red). Projects that are within 5% of their budget are considered to be on track in regards to the budget factor. These projects are reported on in Attachment 1 (A2336045).
- 7.4 The variances shown between the YTD Actuals and YTD Capital Budget within the above graph are explained in the project sheets in relation to the most significant variances above.

8. Commentary on operational projects

- 8.1 There is one operational project in 2019/20 (Artificial Playing Surface Study) within the Sports and Recreation Committee delegations which is included as part of the quarterly reporting. The project sheet is also appended in Attachment 1 (A2336045).

9. Key Changes to the 2020/21 Annual Plan

- 9.1 Since the approval of the 2018 Long Term Plan, several project budgets are projecting a change in 2020/21. The key projects that will be requesting additional money via the 2020/21 Annual Plan process are summarised below.

Project	2020/21 LTP Budget	Proposed Annual Plan Budget 2020/21	Comments
1379. Modellers Pond Solution	47,002 (opex)	100,000 (capex) 47,002 (opex)	As discussed Annual Plan workshop, February. See project sheet, attached.
1488. Renewals: Structures	15,667	125,667	As discussed Annual Plan workshop, December. See section 10.6 of the report for details.
1769. Marina Hardstand improvements	20,890	951,000	As discussed Annual Plan workshop, February. See project sheet, attached.
2142. Water sports building at Marina	0	365,000	As discussed Annual Plan workshop, February. See project sheet, attached.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

2894. Poormans walkway (Main Rd - Neale Ave)	313,344	850,000	As discussed Annual Plan workshop, February. See project sheet, attached.
2899. Tahuna Beach to Great Taste Trail (Airport link)	0	238,500	As discussed Annual Plan workshop, February. See project sheet, attached.
2980. Saltwater Cr bridge (Haven Rd - Traf Centre)	0	105,000	As discussed Annual Plan workshop, December. See section 10.6 of the report for details.
3152. Maitai MTB Hub	182,784	500,000	As discussed Annual Plan workshop, February. See project sheet, attached.

10. Other notable achievements, issues or matters of interest

General land purchase

- 10.1 The Havik land purchase in Brook Valley adjoining the Grampians Reserve has been completed. There are no immediate plans for development. Planning for the development of this area will be addressed in the Parks and Reserves Activity Management Plan.

Freedom Camping Project

- 10.2 Council has received funding from the Ministry of Business, Innovation and Employment (MBIE) for a range of measures to assist with managing issues related to freedom campers. These measures include increased monitoring and enforcement, increased waste and recycling collection, a visitor survey to better understand issues and needs, and a daytime hub facility. The fully staffed daytime 'Responsible Camping Hub' has been established at 20/22 Halifax St (the old Z Petrol Station site) and is open from 8 am to 6 pm. The hub provides toilets, showers, a small kitchen area, a waste station and information on responsible camping and where to stay in the city. Hub user numbers have increased steadily to around 150-170 people per day. The hub will operate until the end of March.

Nelson Marina

- 10.3 The boat ramp trailer car parking was completed in October 2019, allowing the area to be used for the busy snapper season. A full seal and landscaping will be carried out in 2020/21, in a low-use period.
- 10.4 The Marina Hardstand development is ongoing. Design for the area is underway and requires iwi review of the resource consent application before the resource consent is submitted.
- 10.5 The marina electrical condition assessment was completed in December 2019.

Condition assessment of parks bridges and structures

- 10.6 The condition assessment of park bridges and structures was completed in October 2019, and has informed the maintenance and renewals

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

programme of work on bridges in parks for 2019/20 and 2020/21. Work in 2019/20 has included work on Paddy's knob viewing platform, which is underway. Additional funding has been requested through the Annual Plan 2020/21 for renewal of Basin Reserve Stairs and Marsden Road Bridge. In addition, budget has also been requested for design of the bridge between Haven Road and the Trafalgar Centre.

Bay Dreams

- 10.7 Preparations leading up to the event have gone to plan, e.g. instalment of permanent water stations, water excess points, and vegetation works. However, there was an issue with the irrigation on the main field prior to Bay Dreams setup (unrelated to the water equipment instalments). This resulted in some brown patches within the main turf. A maintenance programme commenced immediately after Bay Dreams in time for the Crusaders match on 1 February 2020 and Opera in the Park on 16 February 2020.

Venue Hire Fund

- 10.8 The Venue Hire Fund was established in the last Annual Plan 2019/20 to assist eligible community groups in paying the venue hire fees at Nelson City Council venues. The fund has a pool in the current financial year of \$30,000. The fund is administered by Nelson Regional Development Agency on behalf of Council. The total allocated budget as at end of December 2019 is \$22,088 and the total remaining budget as at end of December 2019 is \$7,912. The following events have been approved for funding in the second quarter:

- Mako v Wellington Final/ Tasman Rugby Union - \$6,216 (Council decision) Cancer Society Ball/the Cancer Society - \$1,552
- Christmas for the City by Annesbrook Church - \$2,964
- Dancing for a Cause by Hospice - \$3,000
- Tactix Games - Netball Mainland - \$1,686 – Three-year agreement reached with Netball Mainland committing to bring at least one premiership game per year.

- 10.9 There have been two declined funding applications – one had been funded already through another fund and the other did not meet the Venue Hire Fund criteria.

Others

- 10.10 Pepper Tree Park on 2 Cambria St – reserve development has been completed with positive feedback coming from the Community.
- 10.11 As in previous years, there is an ongoing risk regarding the Reserve Development Programme which is reliant on external factors such as time that subdivisions are released and the Reserve ownership passed to Council, therefore this budget is difficult to determine.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

- 10.12 The key risk for the Parks and Facilities team relates to achieving delivery of capital programme. The market for construction projects is proving to be very challenging with budgets not always meeting the market price for jobs. This uncertainty leads to either delays while additional budget is sought or the projects being deferred to subsequent years.
- 10.13 Projects which rely on Iwi consultation may require additional time while the process of consultation is worked through. This is relevant to the Modellers Pond Solution and Marina Hardstand, for example.

Parks and Reserves Fire Risk Procedure

- 10.14 Council has established a Parks and Reserves Fire Risk Staff Operating Procedure in collaboration with Fire and Emergency New Zealand (FENZ) and Forestry companies in order to ensure emergency preparedness for fire risk.
- 10.15 Communication arrangements are now well established with relevant Council stakeholders regarding the seasonal fire risk. All contractors, concessionaires and event organisers seeking to operate on reserve land during times of increased fire risk must adhere to safety requirements prescribed by FENZ or as required by Council as landowner.
- 10.16 Parks staff continue to monitor fire risk daily and attend weekly FENZ stakeholder preparedness meetings.

11. Status Report

- 11.1 Tahunanui Modellers Pond – the way forward. A separate report will outline progress with these actions to the Sport and Recreation Committee on 30 April 2020.

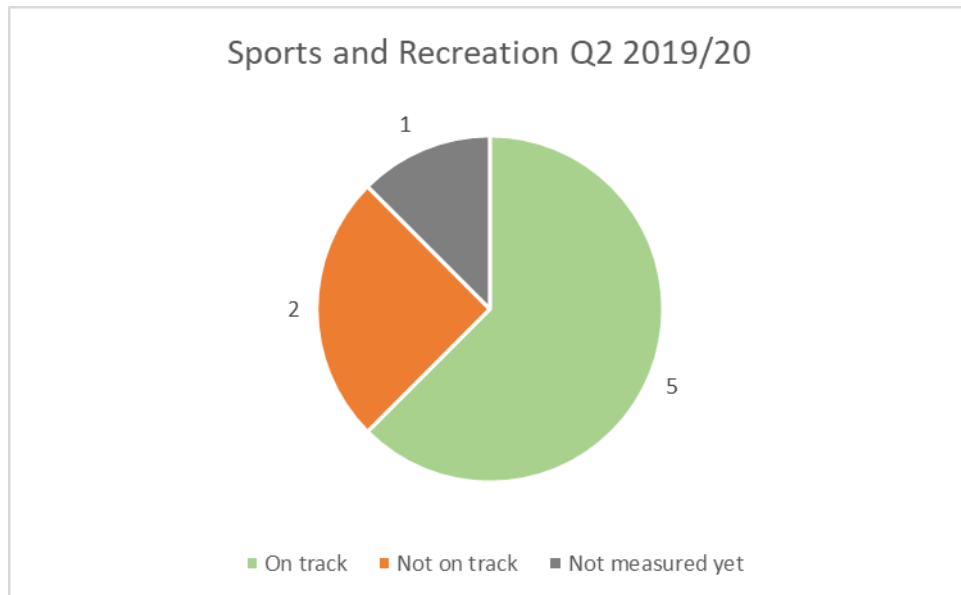
12. Key Performance Measures

- 12.1 As part of the development of the Long Term Plan 2018-28 Council approved levels of service, performance measures and targets for each activity. There are eight performance measures that are within the Sports and Recreation Committee's delegations.
- 12.2 Final results for each measure will be reported on through the Annual Report 2019/20, however this report includes an indication of progress for those measures where an assessment of current performance is available at this stage.
- 12.3 A number of performance measures cannot be reported on until the end of the financial year, accordingly the scale to report on the performance measures is as follows:
- Achieved
 - On track

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

- Not achieved
- Not on track
- Not measured yet

13. Quarterly Review of Key Performance Indicators



- 13.1 Five of the eight measures are on track, two are noted as not on track which are the area in hectares of Neighbourhood Parks per 1,000 residents and the patronage at the Trafalgar Centre. The target for the Trafalgar Centre per annum is 70,000 visitors with 25,187 being achieved for the first and second quarter combined. To make target would have required a patronage of 35,000. The KPI for the Trafalgar Centre was set through the LTP 2018 – 28 when the Trafalgar Centre was still closed for earthquake strengthening requirements. Therefore there was no current baseline to set the patronage figures on. This will be reviewed through the Property and Facilities Activity Management Plan 2021-31. The result for the area in hectares of Neighbourhood Parks per 1,000 residents fluctuates depending on developers and the timing of releasing any new reserves.
- 13.2 One measure, the resident satisfaction with parks and recreation is not measured yet as the resident survey is undertaken in Quarter Four.
- 13.3 Attachment 2 (A2335657) lists all performance measures, their status and commentary.

14. Conclusion

- 14.1 The review of performance for the second quarter of 2019/20 for the Sports and Recreation Committee is included in this report, with project reports and performance measure updates attached.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019

Author: Rosie Bartlett, Manager Parks and Facilities

Attachments

Attachment 1: A2336045 - Project Sheets - Sports and Recreation - Quarter Two 2019-20 [↓](#)

Attachment 2: A2335657 - Performance Measures - Sports and Recreation - Quarter Two 2019-20 [↓](#)

Riverside Pool water heating system renewal				3185
Renew part of water heating system at Riverside, required to meet level of service, provide redundancy and increase efficiency				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Initial design of the water heating system renewal for the pool has been completed by the consultant and the design is being reviewed.				
Project Risks				
Heating equipment is imported from overseas with long lead times required which could delay implementation.				
Project Issues				
<p>Construction is planned for 2020/21 to allow for lead times for overseas equipment.</p> <p>The budget has also been re-phased to reflect construction timing of 2020/21.</p> <p>The pool will require a shut-down while the system is installed over January to early February 2021. The timing of the shut-down is being arranged with the contractor and users will be kept informed of dates when they are confirmed.</p> <p>Budget re-phasing is being requested through the draft Annual Plan 2020/21 process.</p>				

Riverside Pool water heating system renewal					3185
2013/14 to 2017/18 Actuals					77,543
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	70,000	-	-	-	70,000
Carry-forwards / Amendments	8,702 *	316,394	-	-	325,096
Total Budget	78,702 *	316,394	-	-	395,096
Actual Spend to Date	78,702 *	34,363			
Full Year Forecast	78,702 *	47,000	268,000	-	393,702

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Athletic Track renewal					2252
Renewal of Saxton Field Athletics Track					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Project completed. Defects liability period ends late January 2020. IAAF certification passed.					
Project Risks					
IAAF certification fail.					
Project Issues					
No recent issues to report.					

Athletic Track renewal					2252
2013/14 to 2017/18 Actuals					-
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	11,360	899,360	-	-	910,720
Carry-forwards / Amendments	8,640 *	10,640	-	-	19,280
Total Budget	20,000 *	910,000	-	-	930,000
Actual Spend to Date	19,852 *	854,520			
Full Year Forecast	19,852 *	910,800	-	-	930,652

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Artificial Playing Surface Study [OPEX]				3201
Investigate need and location for artificial turf				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled & budget change info)				
A consultant has been engaged and is expected to start work early in 2020.				
Project Risks				
User expectations may differ from Council's in that the project is determining need and location. Final decision on capital investment is yet to be decided through the Long Term Plan 2021-31.				
Project Issues				
No concerning issues at this stage.				

Artificial Playing Surface					3201
2013/14 to 2017/18 Actuals					-
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	-	-	-	-	-
Carry-forwards / Amendments	-	50,000	-	-	50,000
Total Budget	-	50,000	-	-	50,000
Actual Spend to Date	-	-			
Full Year Forecast	-	50,000	-	-	50,000

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Maitai area MTB Trail grade 2-3					3295
Additional MTB track to fill an existing network gap, grant to club					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Grant to MTB Club. Funding carried forward from 2018/19. Resource consent has been granted and track building will commence in the new year.					
Project Risks					
Resource consent and timing of track building.					
Project Issues					
The club has had difficulty in designing grade 2-3 tracks due to local topography.					

Maitai area MTB Trail grade 2-3					3295
2013/14 to 2017/18 Actuals					-
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	170,000	203,200	-	-	373,200
Carry-forwards / Amendments	(170,000)	170,000	-	-	-
Total Budget	-	373,200	-	-	373,200
Actual Spend to Date	-	-			
Full Year Forecast	-	373,200	-	-	373,200

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Modellers Pond Solution				1379
Investigate pond renewal options				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Iwi engagement has been completed with a preference for a modified option four (fill majority of the pond and landscape to provide a shared community space, not including a model boat pond), with potential to go to option three (fill majority of the pond and landscape to provide a shared community space, including a model boat pond) at some future time. Consultants have been engaged to produce concept designs for modified option four, understand the storm water treatment requirements and identify potential costs for this option - this may change the budget.				
Project Risks				
Potentially, any option will be expensive. Risk is that as further consultation occurs on the potential option, further issues and concerns are raised that will continue to delay a solution.				
Project Issues				
Finding a cost effective solution that is acceptable to Iwi and the community. A separate paper will be presented to this Committee to discuss preferred modified option four and progressing with detailed design which will give greater accuracy of budget figures. 2020/21 funding is requested through the draft Annual Plan 2020/21 process. Construction funding will be required for future years and is currently not allocated.				

Modellers Pond Solution					1379
2013/14 to 2017/18 Actuals					790,103
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	45,000	1,016,890	47,002	361,261	1,470,153
Carry-forwards / Amendments	235,000	(891,890)	-	891,890	235,000
Total Budget	280,000	125,000	47,002	1,253,151	1,705,153
Actual Spend to Date	228,106	33,141	-	-	-
Full Year Forecast	228,106	125,000	100,000	2,370,000	2,823,106
Excludes capital staff time We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.					

Poormans walkway (Main Rd to Neale Ave)				2894
Design and construct walkway/cycleway and plant riparian vegetation				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Negotiations are underway in relation to the acquisition of additional land which would reduce capital development costs and ongoing maintenance.				
A separate report will be provided to the Committee on this matter in March.				
Project Risks				
May be unable to reach an agreed price on potential land purchase which may affect the timing of the project.				
Project Issues				
Additional time will be required to amend the design if a land purchase goes ahead. Construction would be in the next financial year.				
The current design can now no longer be moved through to construction this financial year, if the decision is made not to purchase the land.				
The rephasing of the construction for this project is now taking place in the financial year 2020/21. Budgets have been ammended to reflect this rephasing via the annual plan process.				

Poormans walkway (Main Rd to Neale Ave)					2894
2013/14 to 2017/18 Actuals					32,272
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	60,000	204,400	313,344	-	577,744
Carry-forwards / Amendments	58,000 *	614,138	-	-	672,138
Total Budget	118,000 *	818,538	313,344	-	1,249,882
Actual Spend to Date	111,102	48,540			
Full Year Forecast	111,102 *	238,538	850,000	-	1,199,640

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Maitai MTB Hub					3152
Develop hub for recreation on site adjacent to Camping Ground					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
Project on hold pending outcome of Ngati Koata recreation management strategy. Concept proposed is a relocatable modular option that could be relocated in future. To be reported back to the Sports and Recreation Committee. Engagement with Koata Trust ongoing. Wider Iwi consultation to follow.					
Note that Council will receive \$500,000 from MBIE (Ministry of Business Innovation and Employment) in 2020/21. The total budget for the project in 2020/21 is \$1,000,000 which includes \$500,000 of NCC funding carried forward from 2019/20, plus the MBIE funding.					
Project Risks					
Reliance on goodwill of Koata Trust owned MTB track network and therefore Maitai Hub function. Scope review with resulting scope creep/reduction. Rejection of concept by Iwi.					
Project Issues					
Project on hold awaiting Ngati Koata Management Strategy and consultation.					
Note, MBIE has provided \$500,000 of funding for the project, so the total project cost is estimated to be more than what was included in the Long Term Plan 2018-28.					

Maitai MTB Hub					3152
2013/14 to 2017/18 Actuals					-
	Year 1	Year 2	Year 3	Years 4-10	Total
	2018/19	2019/20	2020/21	2021/28	2018/28
Long-term Plan Budget	20,000	715,400	182,784	-	918,184
Carry-forwards / Amendments	(12,000) *	(710,500)	317,216	-	(405,284)
Total Budget	8,000 *	4,900	1,000,000	-	1,012,900
Actual Spend to Date	34,400 *	4,334			
Full Year Forecast	34,400 *	5,000	1,000,000	-	1,039,400

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Marina Hardstand					1769
Seal the hardstand area as per the consent and extend the approved area, install a filtration system, install a wash bay at the entrance. Fence and gate to install plus safety cameras.					
Overall Health			Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)					
<p>Project initial design almost completed. Detail site investigation completed. Next steps will be iwi review of the resource consent and then consent application.</p> <p>Fencing of the site is underway in January.</p> <p>The original scope was for sealing of 8 bays (to result in 12 sealed bays).</p> <p>This scope has changed to also include washbay and filtration system improvements. This is required as the current filtration system is not operating as it should and improvements will be required for resource consent.</p> <p>Future work to seal to 22 bays is to be confirmed and will be done in future years.</p>					
Project Risks					
<p>Risk of resource consent process including consultation delaying project timing.</p> <p>Risk that sealing work needs to be done outside of the winter period.</p>					
Project Issues					
<p>Timeframe: The concept design was meant to be completed by end of November 2019 but there was a delay while wash bay location was confirmed. Achieving 12 bays this financial year will not be achievable but budget has been provided through the draft Annual Plan in 2020/21 to continue work.</p> <p>Construction estimate is over the 2019/20 budget however additional funding has been provided in the draft Annual Plan for additional budget to seal the 8 bays, and for work to seal the remainder of the existing hardstand area.</p> <p>Note that through the Annual Plan 2020/21, total budget will be increased to meet forecasted budget.</p>					
Marina Hardstand					1769
2013/14 to 2017/18 Actuals					1,865,885
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	230,000	91,980	20,890	37,853	380,723
Carry-forwards / Amendments	(7,000) *	476,142	-	-	469,142
Total Budget	223,000	* 568,122	20,890	37,853	849,865
Actual Spend to Date	216,552	* 109,183			
Full Year Forecast	216,552	* 568,122	951,000	TBC	1,735,674

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019: Attachment 1

Water sports building at Marina				2142
Devise options and implement preferred solution to mitigate lack of space/ facilities for community groups use - storage, changing rooms, and meeting space				
Overall Health		Quality	Time	Budget

Project Update (work completed, in progress, scheduled & budget change info)
<p>The Sea Sports Alliance Group originally preferred the option that resulted in a rebuild of the existing facility to meet needs of all users. This option was costed at approximately \$5.4M.</p> <p>Officers met with the Group and discussed this option and the Group decided that it wanted to consider other more affordable options.</p> <p>A separate report is being presented to Committee on this project.</p> <p>The design process will start this financial year and will continue onto 2020/21. Construction will need to be funded through the Long Term Plan.</p>
Project Risks
Planning for development of this building ahead of the Marina Spatial Plan.
Project Issues
<p>The preferred option will need to better meet the needs of the large number of Sea Sport members into the future and better align with the overall use of the site including access to the adjoining boat ramp and pontoons A and B.</p> <p>Funding is being requested through the draft Annual Plan 2020/21 process for design. Construction funding will be requested through the Long Term Plan and depends on the Council decision as to what option to proceed with.</p>

Water sports building at Marina					2142
2013/14 to 2017/18 Actuals					1,325,115
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	600,000	817,600	-	-	1,417,600
Carry-forwards / Amendments	(508,025) *	(644,026)	-	1,152,051	-
Total Budget	91,975	173,574	-	-	265,549
Actual Spend to Date	82,208	223			
Full Year Forecast	82,208	173,574	365,000	TBC	1,772,833

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Reserve Development Programme				1063
Funding line for new parks facilities - projects budgets allocated from this line. Funded from development contributions.				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled & budget change info)				
Reserve developments are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors meaning that the timing of developments can vary over several years. Over the course of a year, funding is moved from this account into specific growth projects (e.g. Project 2887, Montebello Reserve Walkway), therefore the total forecast for 2018/28 will show as lower than the original LTP budget.				
Project Risks				
No concerning risks to report.				
Project Issues				
No concerning issues to report.				

Reserve Development Programme					1063
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	120,000	316,820	52,224	1,515,813	2,004,857
Carry-forwards / Amendments	(100,658)	(316,820)	-		(417,478)
Total Budget	19,342	-	52,224	1,515,813	1,587,379
Actual Spend to Date	19,342	-			
Full Year Forecast	19,342	-	52,224	1,515,813	1,587,379

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Item 10: Sports and Recreation Quarterly Report to 31 December 2019: Attachment 1

Montebello Village Walkway				2887
Pedestrian connection from Stage 5 of the Montebello Village subdivision to Montebello Ave/Sunningdale Drive. This is funded from the Reserve Development Programme.				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Construction commenced during the week of 13 January 2020, and is expected to be completed by mid-March. Geotechnical issue has increased overall project cost.				
Project Risks				
Sloping site has meant some risk of changes to construction methodology once engineering machine work commenced.				
Project Issues				
<p>Project commencement date was behind that originally expected due to delays in construction contractor availability and procurement.</p> <p>Geotechnical monitoring during initial excavations has revealed sub-standard colluvial material beneath the topsoil in some places. This material is unsuitable for use as fill, therefore needed to be removed from site and disposed, and additional hardfill imported. This has incurred additional construction costs of \$75,000.</p> <p>This cost is partly due to the material having to be carted from the bottom of the site as access was not available from the top. The additional cost will be able to be covered from other capital growth budgets within the activity.</p>				

Montebello Village Walkway					2887
2013/14 to 2017/18 Actuals					-
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	-	247,480	-	-	247,480
Carry-forwards / Amendments	(247,480)	-	-	-	(247,480)
Total Budget	-	247,480	-	-	247,480
Actual Spend to Date		6,153			
Full Year Forecast	-	247,480	-	-	247,480

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Marina boat trailer car park improvements				3204	
Increase the amount of boat trailer car park (boat ramp users). Improve the traffic flow to reduce the traffic issues during the peak season. Two stages project.					
Overall Health	Quality	Time	Budget		
Project Update (work completed, in progress, scheduled & budget change info)					
Project has been completed to enable use for summer. Further work will occur in 2020/21 to seal the areas that were patched only and re-mark lines. Overall there will be a project saving compared to Long Term Plan budget.					
Project Risks					
No risks to report.					
Project Issues					
No issues to report. Budget is being requested through the draft Annual Plan 2020/21 process for a renewal of the existing carpark surface. Overall, there is a project saving.					
Marina boat trailer car park improvements				3204	
2013/14 to 2017/18 Actuals				-	
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	100,000	204,400	-	-	304,400
Carry-forwards / Amendments	(40,000) *	(41,466)	-	-	(81,466)
Total Budget	60,000 *	162,934	-	-	222,934
Actual Spend to Date	56,750 *	43,343			
Full Year Forecast	56,750 *	59,088	40,000	-	155,838

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Paddy's Knob reserve development				3275
Remove asphalt and create neighbourhood park space				
Overall Health	Quality	Time	Budget	

Project Update (work completed, in progress, scheduled & budget change info)
Paddy's Knob reserve development has been designed and consulted with the local community. Staff are working with contractors to programme the development. Pricing has been received and has come in under budget. Viewing platform repairs are occuring ahead of the reserve development. An order has been placed to purchase the playground equipment.
Project Risks
Project risk is potential for project delays due to other works, e.g. drainage requirements and structural strengthening needing to be completed or worked on at the same time as the reserve development.
Project Issues
The viewing platform repairs need to be completed prior to the reserve development. Work on the platforms is currently on schedule.

Paddy's Knob reserve development					3275
2013/14 to 2017/18 Actuals					-
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	20,000	-	-	-	20,000
Carry-forwards / Amendments	(15,000) *	232,881	-	-	217,881
Total Budget	5,000 *	232,881	-	-	237,881
Actual Spend to Date	72 *	229			
Full Year Forecast	72 *	232,881	-	-	232,953

* Includes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

General Reserves land purchase programme				1354
Purchase of land for Parks and Reserves. Spend difficult to predict, based on development				
Overall Health	Quality	Time	Budget	
Project Update (work completed, in progress, scheduled & budget change info)				
New reserves are predominantly funded from subdivision financial contributions, not rates. Completion of subdivision construction is dependent on a number of external factors including market demand meaning that the timing of reserve acquisitions can vary over several years. Subdivisions currently in progress and over the next few years include Montebello, Marsden Valley Marsden Park and Marsden Valley Homestead, Solitaire Quail Rise, Bishopdale Developments, Tasman Heights, Cable Bay Road (Kidson) Wakapuaka (Taylors), Exeter Street, Farley Street, Bayview Holdings and Toi Toi. The Harvik land purchase in the Brook Valley adjoining the Grampians Reserve has been completed.				
Project Risks				
Subdivision progress may be delayed resulting in subsequent delays in acquiring reserve land.				
Project Issues				
No concerning issues to report.				

General Reserves land purchase programme					1354
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28
Long-term Plan Budget	1,180,000	817,600	835,584	6,429,896	9,263,080
Carry-forwards / Amendments	(988,696)	280,611	-	708,085	-
Total Budget	191,304	1,098,211	835,584	6,429,896	8,554,995
Actual Spend to Date	191,304	62,800			
Full Year Forecast	191,304	1,098,211	835,584	6,429,896	8,554,995

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Great Taste Trail				2899
Connections to improve existing Great Taste Trail connections south of the Airport with Tahuna Beach via the Beach Camp and Golf Course				
Overall Health		Quality	Time	Budget
Project Update (work completed, in progress, scheduled & budget change info)				
Construction of the trail from the Tahuna Beach Reserve along Beach Road, around the Tahuna Beach Holiday Park to Parkers Road has been completed.				
Project Risks				
Access through Nelson Golf Club land has not been agreed which creates a risk of delay. An alternative route between Golf Road and the Airport is being explored.				
Project Issues				
A delayed start date has resulted in most of the costs lying within the 2019/20 financial year. An additional \$240,000 is being requested through the Annual Plan 2020/21.				

Great Taste Trail						2899
2013/14 to 2017/18 Actuals					1,257	
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Years 4-10 2021/28	Total 2018/28	
Long-term Plan Budget	406,488	304,998	-	-	711,486	
Carry-forwards / Amendments	(206,488)	453,714	-	-	247,226	
Total Budget	200,000	758,712	-	-	958,712	
Actual Spend to Date	51,290	573,506			624,797	
Full Year Forecast	51,290	758,712	240,000	-	1,050,002	

Excludes capital staff time

We are currently transitioning to a model in which capital staff time is budgeted at a project level. Projects managed by the Capital Projects team have been moved to this new model in 2019/20. For these projects, capital staff time is included in the 2019/20 year where indicated. The remaining projects will transition in 2020/21.

Quarterly reporting 2019/20

Activity	What Council will provide	Performance measures	Targets Year 2 2019/20	Result	Quarter 2 2019/20 result
				Quarter 2 2019/20 comment	
Sports and Recreation	Parks and recreation service that meets or exceeds residents' expectations	Resident satisfaction with parks and recreation, by survey	100%	Resident survey undertaken in the last quarter of the year	Not measured yet
Sports and Recreation	Iwi heritage recognised in parks and reserves	% new reserves and renewed signs with te reo Māori name where one exists	At least 1.7 ha per 1,000 residents	No new reserve entrance signs in 2019	On track
Sports and Recreation	Sufficient open space provided in the City	Area in hectares of Neighbourhood Parks per 1,000 residents	At least 99%	52,900 residents / 84 ha neighbourhood park area =1.6 ha neighbourhood parks per 1,000 residents	Not on track
Sports and Recreation	Conveniently located open space i.e. neighbourhood park, public garden or sportsground	% residential properties within 800 m of open space, approximately 10 min walk	At least 95%	99.34 % of residential houses are within 800 m of neighbourhood parks	On track
Sports and Recreation	Play facilities that are conveniently located	% of residential properties within 1 km of a playground, approximately 15 min walk	Saxton stadium use achieves target of at least 1,450 hours per annum	Houses within 1 km of schools or any playground equipment = 97.2 % Houses within 1 km of schools or ≥ 3 playground equipment = 95.9 %	On track
Sports and Recreation	Saxton Stadium well utilised	Use rate in hours per annum	At least 70,000	Hours in use for 6 month period = 1096. Above target for the halfway point.	On track
Sports and Recreation	Trafalgar Centre facilities well utilised	Trafalgar Centre annual number of users	Marina berth occupation of at least 85%	13,242 attendance for the second quarter which is, combined with the quarter one figures below halfway point target of 35,000 (25,187 attendance YTD).	Not on track
Sports and Recreation	Marina managed to meet demand	Marina berth occupation rates in relation to target		97 % occupation in Quarter 2 2019/20	On track

A2335657