



Minutes of a meeting of the Community Investment Funding Panel

Held in the Ruma Marama, Civic House, 110 Trafalgar Street,
Nelson

On Friday 2 August 2019, commencing at 9.04a.m.

Present: R Ball, J Ettridge, R Grant, H Johnson and C Tews

In Attendance: Community Partnerships Manager (S Raggett), Community Partnerships Adviser (S Stiles), Community Contracts Adviser (N Gausel), Whanake Youth Chairperson (L O'Brien) and Governance Support (K McLean)

Apology: Graeme Thomas

1. Apologies

Community Contracts Adviser, Nicola Gausel, presented an overview of applications and noted the reason behind combining all funding for this round.

Resolved CIF/2019/018

That the Community Investment Funding Panel

- 1. Receives and accepts an apology from Graeme Thomas.***

Ball/Ettridge

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register. The following interests with items on the agenda were declared and the members took no part in discussion or decision, leaving the room for the relevant items.

4. Confirmation of Minutes

4.1 3 July 2019

Document number M4343, agenda pages 5 - 7 refer.

Resolved CIF/2019/019

That the Community Investment Funding Panel

1. ***Confirms the minutes of the meeting of the Community Investment Funding Panel, held on 3 July 2019, as a true and correct record.***

Ball/Grant

Carried

5. Whanake Youth application - additional information

Document number R10363, agenda pages 8 - 45 refer.

Community Partnerships Adviser, Steve Stiles, presented the report and answered questions about Whanake Youth's performance in the first funding year. Mr Stiles noted that their application would be based on the Stoke Centre, advising that this was a strong application.

Discussion took place regarding Whanake Youth's accountability and financial health (an unanswered question from the 03 July 2019 meeting). Mr Stiles advised the panel that Whanake Youth appeared to be well managed and that they had eight months of financial reserves without funding.

Discussion was held around the appointment of a Social Worker and Ms O'Brien advised that they had interviews scheduled for Friday 09 August 2019, noting that they did not have someone internally at Whanake Youth to fill the position.

Discussion was held around receiving feedback from young people and Ms O'Brien noted that they had feedback boxes, survey monkey and annually undertook formal surveys.

Attendance: Leanne O'Brien left the room at 9.34a.m.

Resolved CIF/2019/020

That the Community Investment Funding Panel

1. ***Receives the report Whanake Youth application - additional information (R10363) and its attachments (A2227260, A2020870, A2227404, A2227409, A2227411); and***
2. ***Approves the allocation of funding of \$20,000 p.a. to Whanake Youth for up to two years.***

Ettridge/Tews

Carried

6. 2019/20 Community Investment Fund Grant Allocation

Document number R10346, agenda pages 46 - 248 refer.

1. 24/7 Youth Work – requested \$5,000

It was **agreed in principle** that the panel would allocate **\$5,000**, noting further consideration at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

2. Age concern – requested \$5,000

The Panel **agreed in principle** to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

3. All Saints, Loaves and Fishes Project – requested \$820

The Panel **agreed in principle** to provide a grant of **\$820**.

4. Arthritis New Zealand (Kaiponapona Aotearoa) – requested \$2,000

It was **agreed in principle** that the application be **declined** on the basis that:

- Other funding sources may be more appropriate
- Does not demonstrate local benefit

5. Barnardos New Zealand – requested \$5,000

The Panel **agreed in principle** to provide a grant of **\$2,500**, noting that demand for funding exceeded the available budget.

6. Beneficiaries and Unwaged Workers Trust – requested \$5,000

It was **agreed in principle** that the panel would allocate **\$5,000**, subject to further consideration at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

7. Bhutanese Society of Nelson New Zealand Incorporated – requested \$5,000

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not demonstrate wide community benefit

8. Big Brothers Big Sisters of Nelson Tasman – requested \$5,000

Attendance: C Tews declared an interest in item 8 and left the room at 10.11 a.m.

It was **agreed in principle** that the application be **declined** on the basis that:

- Other funding sources may be more appropriate

9. Blind Citizens New Zealand – requested \$500

Attendance: Chris Tews joined the meeting at 10.14 a.m.

The Panel **agreed in principle** to provide a grant of **\$500**.

10. Cancer Society Nelson – requested \$4,916

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not align closely with priorities and funding criteria

11. CCS Disability Action Nelson Marlborough Incorporated – requested \$4,500

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not demonstrate a high enough need
- Other funding sources may be more appropriate

12. Christians Against Poverty New Zealand – requested \$2,000

Discussion was held around Rosalie Grant having a conflict of interest and all agreed she did not have a conflict of interest in item 12.

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not demonstrate a wide enough community benefit

13. Citizens Advice Bureau Nelson Tasman – requested \$1,240

Attendance: R Grant declared an interest in item 13 and left the room at 10.25 a.m.

It was **agreed in principle** that further consideration be given at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

14. City of Nelson highland pipe band – requested \$3,000

Attendance: R Grant joined the meeting at 10.28 a.m.

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not align closely with priorities and funding criteria

15. Community Action Nelson (CAN) – requested \$3,400

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not align closely with priorities and funding criteria
- Other funding sources may be more appropriate.

16. Community Work Training and Support Trust (under CAN)

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not demonstrate wide community benefit
- Other funding sources may be more appropriate.

The meeting adjourned from 10.36 a.m. until 10.48 a.m.

17. Compost Club Nelson – requested \$5,000

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not demonstrate wide community benefit
- Does not align closely with priorities and funding criteria.

18. Diabetes New Zealand Nelson Youth Branch – requested \$1,000

It was **agreed in principle** that further consideration be given at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

19. Empowerment Trust – requested \$4,960

The Panel **agreed in principle** to provide a grant of **\$4,960**.

20. Epilepsy Association of New Zealand Incorporated – requested \$2,500

It was **agreed in principle** that the application be **declined** on the basis that:

- Other funding sources may be more appropriate

21. Health Action Trust (Nelson) COMPASS Peer Support Advocacy Services – requested \$1,700

The Panel **agreed in principle** to provide a grant of **\$1,000**, noting that demand for funding exceeded the available budget.

22. Hearing Association Nelson Incorporated – requested \$2,875

The Panel **agreed in principle** to provide a grant of **\$1,500**, noting that demand for funding exceeded the available budget.

Discussion was held around further consideration of funding be allocated at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

23. Inclusive Sport Trust - requested \$5,000

It was **agreed in principle** that further consideration be given at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

24. InsideOUT Koaro – requested \$1,500

The Panel **agreed in principle** to provide a grant of **\$1,000**, noting that demand for funding exceeded the available budget.

25. Iron Dukes Sea Scouts Nelson – requested \$5,000

It was **agreed in principle** that the application be **declined** on the basis that:

- Does not align closely with priorities and funding criteria

26. KidsCan Charitable Trust – requested \$5,000

The Panel **agreed in principle** to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

27. Life Linc Nelson Incorporated – requested \$5,000

The Panel **agreed in principle** to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

Discussion was held around further consideration of funding be allocated at the reconvened 13 August 2019 Community Investment Funding Panel meeting.

28. Magenta Creative Space Charitable Trust – requested \$4,140

The Panel **agreed in principle** to provide a grant of **\$3,000**, noting that demand for funding exceeded the available budget.

29. Male Room Incorporated – requested \$2,500

The Panel **agreed in principle** to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

The meeting was adjourned at 11.32 a.m. to be continued in order to finish the business on the agenda.

Adjournment of Meeting

Resolved CIF/2019/021

That the Community Investment Funding Panel

- 1. Adjourns the meeting to be continued on Tuesday 13 August 2019.***

Ball/Ettridge

Carried

Unconfirmed



Minutes of a meeting of the Community Investment Funding Panel

Held in the Ruma Marama, Civic House, 110 Trafalgar Street, Nelson

Reconvened on Tuesday 13 August 2019, at 12.18p.m.

Present: R Ball, J Ettridge, R Grant, H Johnson and C Tews

In Attendance: Community Partnerships Manager (S Raggett), Community Partnerships Adviser (S Stiles), Community Contracts Adviser (N Gausel), and Governance Support (J Brandt)

7. 2019/20 Community Investment Fund Grant Allocation

Nicola Gausel, Community Contracts Coordinator, noted that since the meeting was adjourned on 2 August, it had come to light that no Safe City Grants could be allocated by the Panel at this time due to procedural matters. Firstly, it was necessary to seek approval from the Community Services Committee to accept the funds gifted to Nelson City Council by the Nelson Safer Community Council, and secondly, delegation would need to be granted to the Community Investment Funding Panel to allocate the funding.

Due to this development it was decided to revisit discussions held on 2 August regarding organisations whose applications had a safe city component.

3. All Saints Loaves and Fishes – requested \$820

It was **agreed in principle** to fully fund the training and provide a grant of **\$820**.

19. Empowerment Trust – requested \$4,960

Partial funding of **\$2,500** was **agreed in principle**.

29. Male Room – requested \$2,500

It was **agreed in principle** to fund **\$1,500**. The limitation of funding available was noted, along with the organisation's ability to apply for research-specific funding opportunities. It was noted that the amount would be considered further once all applications had been considered.

30. Men's Shed Waimea Incorporated – requested \$5,000

It was noted that while the organisation was not based in Nelson City, Nelsonians made up a third of all users. It was **agreed in principle** to fund **\$1,500**, and that this amount would be considered further once all applications had been assessed.

31. Multicultural Nelson Tasman – requested \$5,000

It was **agreed in principle** to fund **\$2,000**. It was noted that future funding could be applied for through the Community Events Fund.

32. Neighbourhood Support Nelson (partnership application with AGE) – requested \$5,000

Attendance: H Johnson declared an interest, appointed R Grant to chair the meeting in her absence, and left the meeting at 12.43p.m. R Grant assumed the chairing of the meeting.

It was **agreed in principle** to fund **\$2,000**. It was noted favourably that this was one of only two applications that would benefit older adults.

33. Neighbourhood Support Nelson – requested \$5,000

Mr Ball advised the Panel of his involvement with the Nelson Tasman Emergency Management team.

It was **decided in principle** to **decline** the application. Reasons noted were the fact that the organisation was already being funded by Nelson City Council, that the application did not demonstrate wide community benefit, that other funding sources could be more appropriate, as well as the fact that the fund was highly oversubscribed,

Attendance: H Johnson returned to the meeting at 12.48p.m. and resumed chairing of the meeting.

34. Nelson Bays Tennis Association Incorporated – requested \$3,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

35. Nelson Bays Youth Teams Racing Association – requested \$2,700

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and because the fund was highly oversubscribed.

36. Nelson Community Christian Night Shelter Trust – requested \$5,000

It was noted that the service provided by the organisation was to be highly commended. It was **agreed in principle** to fully fund **\$5,000**.

37. Nelson Community Foodbank Trust Incorporated – requested \$6,000

It was noted that there had been issues with timeliness for accountability reports for a previous funding grant and that there were concerns regarding their governance structure. Partial funding of **\$2,500** was agreed **in principle**.

38. Nelson Community Toy Library – requested \$2,000

Membership of the toy library was discussed. It was noted that there was an annual membership fee and usage costs. Accessibility for disadvantaged families was questioned. It was **agreed in principle to decline** the application. Reasons noted were that the fund was highly oversubscribed, and the application did not demonstrate a high enough need.

39. Nelson Contract Bridge Club Incorporated – requested \$2,000

It was **agreed in principle to decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

40. Nelson Enterprise Loan Trust – requested \$2,869.26

It was **agreed in principle to decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

41. Nelson Environment Centre – requested \$1,600

Attendance: J Ettridge declared an interest and left the meeting from 1.07p.m. to 1.13p.m.

It was **agreed in principle to decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

42. Nelson Golf Club – requested \$5,000

It was **agreed in principle to decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

43. Intermediate School Nelson – requested 5,000

It was **agreed in principle to decline** the application, as other funding sources may be more appropriate, and the fund was highly oversubscribed.

44. Nelson Multiple Sclerosis – requested \$2,000

It was **agreed in principle** to **decline** the application, as other funding sources may be more appropriate, and the fund was highly oversubscribed.

45. Railway Society – requested \$1,582

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

46. Nelson Surf Life Saving – requested \$5,000

Officers advised that correspondence had been received from the applicant to advise that, since submitting their original application, they had received funding from elsewhere, and that they would like support from Council for another project instead.

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

47. Nelson Tasman Justices of the Peace Association – requested \$1,932

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

48. Nelson Tasman Charitable Trust Limited (Angel in my Street) – requested \$5,000

It was **agreed in principle** to **decline** the application, as other organisations were already providing these services, no wide community benefit was being demonstrated, and the fund was highly oversubscribed.

49. Nelson Tasman Pasifika Community Trust – requested \$5,000

It was noted that there had been issues with timeliness for accountability reports for two previous funding grants. However, the application was commended for its focus on youth, family and cultural identity.

Partial funding of **\$1,500** was **agreed in principle**.

50. Nelson Tasman Youth Workers Collective – requested \$5,000

Attendance: H Johnson declared an interest and left the meeting at 1.25p.m. R Grant assumed chairing of the meeting.

Partial funding of **\$1,500** was **agreed in principle**. It was noted that the training would add value to the youth space in Nelson. It was

requested that the funding agreement specifies that the grant must be used to reduce participant fees.

Attendance: H Johnson returned to the meeting at 1.29p.m. and resumed chairing of the meeting.

51. Nelson Whakatu Menzshed – requested \$5,000

It was **agreed in principle** to fund **\$1,500**.

52. Nelson Whakatu Menzshed second application – requested \$1,000

It was noted that two applications had been received by different members of the Menzshed and that both were unaware of each other's application.

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, the fund was highly oversubscribed and other funding sources may be more appropriate, such as the heritage fund.

53. Nelson Women's and Children's Refuge Services – requested \$3,000

It was **agreed in principle** to fund **\$3,000**, as this service was regarded as high priority.

54. Nelson Women's Centre (Nelson Women's Support Inc) – requested \$5,000

It was **agreed in principle** to fund **\$3,000**. It was noted that the administrator role was expected to make a big difference for the organisation.

55. Nelson Underwater Hockey Club – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

56. No Child Left Inside Ltd – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

57. Perinatal Support Nelson Incorporated – requested \$3,960

It was **agreed in principle** to fund **\$2,000**, noting that there was no other group providing this type of service.

58. Project Jonah New Zealand – requested \$2,500

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

59. Richmond Creative Fibre – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

60. Richmond Group Riding for the Disabled – requested \$750

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

61. Royal Humane Society – requested \$500

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

62. Silas House – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not demonstrate the applicant's ability to deliver and, in addition, the fund was highly oversubscribed.

63. St John Area Committee Nelson – requested \$1,500

It was **agreed in principle** to fund **\$1,000**.

64. Stoke Community Centre Inc – requested \$4,000

It was **agreed in principle** to fund **\$1,000** and that this amount would be considered further once all applications had been assessed.

65. Tahunanui Community Centre Inc – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

66. Te Kura Kaupapa Māori o Tuia te Matangi – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

67. The Brain Injury Association - requested \$3,700

It was **agreed in principle** to fund **\$2,000**.

The meeting was adjourned from 1.50p.m. to 1.59p.m.

Attendance: R Ball left the meeting at 2.00p.m.

68. The Nelson ARK – requested \$3,500

It was **agreed in principle** to fund **\$2,000**. An existing funding agreement was noted.

69. The Open Home Foundation – requested \$5,000

It was **agreed in principle** to fund **\$2,000** and that this amount would be considered further once all applications had been assessed. It was noted that the organisation had other funding streams and that other funding agencies may be better suited. However, the Panel felt it was important to support the cause.

70. The Scout Association of New Zealand Nelson Zone - Gangshow – requested \$5,000

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

71. White House – requested \$5,000

It was **agreed in principle** to fully fund **\$5,000**.

72. Victim Support in Nelson – requested \$5,000

It was **agreed in principle** to **decline** the application due to the organisation already being funded by Nelson City Council and duplication of services.

73. Victory Boxing – requested \$5,000

It was **agreed in principle** to fund **\$3,000**, commending the organisation for its empowerment of girls.

74. Volunteer Nelson – requested \$2,000

Attendance: H Johnson declared an interest and left the meeting at 2.14p.m. R Grant assumed chairing of the meeting.

It was **agreed in principle** to **decline** the application, as it did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.

Attendance: H Johnson returned to the meeting at 2.16p.m. and resumed chairing of the meeting.

75. Whakatu Marae – requested \$5,000

It was **agreed in principle** to fund **\$2,000**, noting that a business case in support of the application would have been helpful.

76. Whanake Youth – requested \$5,000

It was **agreed in principle** to **decline** the application, as the fund was highly oversubscribed and other funding sources may be more appropriate.

77. Whenua Iti Outdoors – requested \$3,500

It was **agreed in principle** to fund **\$3,500** and that this amount would be considered further once all applications had been assessed.

At this stage, the Panel decided to revisit those applications where indication had been given to reconsider the amounts granted in principle once all applications had been assessed. The following amendments were made, with all other decisions in principle remaining unchanged:

- 24/7 Youth Work: It was **agreed** to reduce the amount previously discussed by \$1,000, leaving a total of **\$4,000** to be funded.
- Citizens Advice Bureau: It was **agreed to decline** the application, as it did not demonstrate wide community benefit nor high enough a need and that the fund was highly oversubscribed. It was further noted that other funding sources may be more appropriate, that the organisation may be able to find required resources at Ewaste.
- Diabetes NZ Nelson Youth Branch: It was **agreed to decline** the application, as it was health related and other funding sources may be more appropriate. Furthermore the application did not align closely with priorities and funding criteria, and the fund was highly oversubscribed.
- Hearing Association Nelson Incorporated: It was **agreed** that the amount funded would remain at **\$1,500**.
- Inclusive Sport Trust: It was **agreed to decline** the application, as it did not demonstrate wide community benefit and that the fund was highly oversubscribed. Other funding sources may be more appropriate.
- Life Linc: It was **agreed** to reduce the amount previously discussed by \$500, leaving a total of **\$1,500** to be funded.
- Male Room Inc: It was **agreed to decline** the application, as other funding resources may be more appropriate and the fund was highly oversubscribed.
- Men's Shed Waimea Inc: It was **agreed** to reduce the amount previously discussed by \$500, leaving a total of **\$1,000** to be funded.
- Stoke Community Centre Inc: It was **agreed to decline** the application, as it did not demonstrate a wide community benefit nor high enough need and the fund was highly oversubscribed. It

was also noted that other funding resources may be more appropriate.

- Whenua Iti: It was **agreed** to reduce the amount previously discussed by \$500, leaving a total of **\$3,000** to be funded.
- Beneficiaries and Unwaged Workers Trust: It was **agreed** to fund **\$4,073**.

Spreadsheet A2263304, was amended to reflect final amounts agreed as discussed above and the motion to approve the grant applications was put.

Resolved CIF/2019/018

That the Community Investment Funding Panel

- 1. Receives the report 2019/20 Community Investment Fund Grant Allocation (R10346) and its attachments (A2211450, A1833444, A2160499 and A2197848); and***
- 2. Approves funding for the Community Investment Fund Grant Applications as agreed at this meeting.***

Ettridge/Grant

Carried

Attachments

- 1 A2263304 - Spreadsheet - Summary of final grant allocations

There being no further business the meeting ended at 2.28p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date