



AGENDA

Ordinary meeting of the

Community Investment Funding Panel

**Wednesday 3 July 2019
Commencing at 2.30p.m.
Council Chamber
Civic House
110 Trafalgar Street, Nelson**

**Pat Dougherty
Chief Executive**

Membership (subject to acceptance): Jessica Ettridge, Rosalie Grant, Hannah Johnson, Christopher Tews, Graeme Thomas, and Group Manager Community Services (Roger Ball)

Quorum: 3

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

- 1. Apologies**
- 2. Confirmation of Order of Business**
- 3. Interests**
 - 3.1 Updates to the Interests Register
 - 3.2 Identify any conflicts of interest in the agenda
- 4. Confirmation of Minutes**
 - 4.1 5 October 2018 **4 - 10**
Document number M3812
Recommendation

That the Community Investment Funding Panel

 1. ***Confirms the minutes of the meeting of the Community Investment Funding Panel, held on 5 October 2018, as a true and correct record.***
- 5. 2019/20 Community Investment Fund Agreement Allocation Meeting - Whanake Youth Application** **11 - 19**
Document number R10297
Recommendation

That the Community Investment Funding Panel

 1. ***Receives the report 2019/20 Community Investment Fund Agreement Allocation Meeting - Whanake Youth Application (R10297) and its attachments (A2201087; A2209888); and***
 2. ***Approves the allocation of up to \$20,000 p.a. to Whanake Youth, for up to two years.***



Minutes of a meeting of the Community Investment Funding Panel

Held in the Ruma Marama, Civic House, 110 Trafalgar Street,
Nelson

On Friday 5 October 2018, commencing at 9.30a.m.

- Present: Member R Ball (Chairperson), G Thomas, S Hawthorne and K Steele
- In Attendance: Manager Community Partnerships (M Preston-Thomas), Community Contracts Adviser (N Gausel) and Governance Support (K McLean)
- Apologies: Rachel Saunders (Member), Hannah Johnson and Anna Fay (Co-opted Members)

1. Apologies

Resolved CIF/2018/011

That the Community Investment Funding Panel

Receives and accepts the apologies from Rachel Saunders, Hannah Johnson and Anna Fay for attendance.

Ball/Hawthorne

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interest Register. The following interests with items on the agenda were declared and the members took no part in the discussion or decision for the relevant items:

- Katy Steele - 6.11 - Neighbourhood Support, 6.36 - Volunteer Nelson and 6.1 - Adult Learning Support

- Susan Hawthorne - 6.13 - Nelson Enterprise Loans Trust

4. Confirmation of Minutes

4.1 29 June 2018

Document number M3592, agenda pages 5 - 14 refer.

Resolved CIF/2018/012

That the Community Investment Funding Panel

Confirms the minutes of the meeting of the Community Investment Funding Panel, held on 29 June 2018, as a true and correct record.

Steele/Thomas

Carried

5. 2018/19 Community Investment Fund Grant Allocation Additional Information

Document number R9730, agenda pages 15 - 23 refer.

Community Contracts Adviser, Nicola Gausel, presented an overview of applications and noted the total fund for disbursement was \$50,000.

Resolved CIF/2018/013

That the Community Investment Funding Panel

Receives the report 2018/19 Community Investment Fund Grant Allocation Additional Information (R9730) and its attachments (A2059246, A1901972).

Hawthorne/Steele

Carried

6. 2018/19 Community Investment Funding Grant Allocation

Document number R9719, agenda pages 24 - 25 refer.

6.1 Adult Learning Support Nelson Incorporated – request \$2,500

Katy Steele had declared an interest in item 6.1 and sat back from the table.

Community Contracts Adviser, Nicola Gausel, tabled feedback from co-opted member Hannah Johnson A2073159.

Attachments

1 A2073159 - Completed Funding Recommendations 2018

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.2 Age Concern Nelson Tasman Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

5.3 All Saints Anglican Church, Nelson – request \$2,000

The Panel agreed to provide a grant of **\$1,000**, noting that demand for funding exceeded the available budget.

6.4 Alzheimer’s Society Nelson Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.5 Beneficiaries and Unwaged Workers Trust – request \$2,500

It was agreed that the application be **declined** on the basis that the project does not align closely with the priorities and funding criteria.

6.6 Collaborate – request \$2,500

It was agreed that the application be **declined** on the basis that the application does not align closely with the priorities and funding criteria.

6.7 Empowerment Trust – request \$2,250

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.8 Epilepsy Association of New Zealand – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.9 Health Action Trust (Nelson) – request \$2,200

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.10 Life Linc Nelson Incorporated – request \$2,040

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.11 Neighbourhood Support Nelson – request \$1,500

Katy Steele had declared an interest in item 6.11 and sat back from the table abstaining from discussion on this item.

The Panel agreed to provide a grant of **\$1,000**, noting that demand for funding exceeded the available budget.

6.12 Nelson Community Toy Library – request \$2,000

The Panel agreed to provide a grant of **\$1,000**, noting that demand for funding exceeded the available budget.

6.13 Nelson Enterprise Loan Trust – request \$2,500

Susan Hawthorne had declared an interest in item 6.13 and sat back from the table.

It was agreed that the application be **declined** on the basis that the application did not align closely with the priorities and funding criteria.

6.14 Nelson Community Foodbank Trust – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.15 Nelson Multicultural Council – request \$15,000

It was agreed that the application be **declined** on the basis that the application did not align closely with the priorities and funding criteria.

6.16 Nelson Tasman Filipino Community Incorporated – request \$2,000

The Panel agreed to provide a grant of **\$2,000**.

6.17 Nelson Tasman Pasifika Community Trust (umbrella 1) – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.18 Nelson Tasman Pasifika Community Trust (umbrella 2) – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.19 Nelson Tasman Youth Workers Collective – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.20 Nelson Women's Refuge – request \$2,000

The Panel agreed to provide a grant of **\$2,000**.

6.21 Nelson Women's Support Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

The meeting adjourned from 10.45 a.m. until 11 a.m.

6.22 Parent to Parent Nelson - request \$2,000

The Panel agreed to provide a grant of **\$2,000**.

6.23 People First New Zealand, Nga Tangata Tuatahi – request \$2,500

It was agreed that the application be **declined** on the basis that the application did not demonstrate the applicants ability to deliver the service.

6.24 Perinatal Support Nelson Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.25 Q-Youth Incorporated – request \$2,500

It was agreed that the application be **declined** on the basis of limited funds available and the fund was highly contested.

6.26 Safeguarding Children – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.27 Silas House Nelson – request \$2,000

It was agreed that the application be **declined** on the basis that the application did not demonstrate the applicants ability to deliver the service.

6.28 St John Area Committee Nelson – request \$1,000

Manager Community Partnerships, Mark Preston-Thomas, declared an interest in item 6.28 and sat back from the table.

The Panel agreed to provide a grant of **\$1,000**.

6.29 Stoke School – request \$2,500

It was agreed that the application be **declined** on the basis that the application did not align closely with the priorities and funding criteria.

6.30 Tahunanui Community Centre Incorporated – request \$2,500

It was agreed that the application be **declined** on the basis of limited funds available and the fund was highly contested.

6.31 The Brain Injury Association (Nelson) Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.32 The Nelson Ark - request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.33 The White House Incorporated – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.34 Victim Support in Nelson (NZ Council of Victim Support) – request \$2,500

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

6.35 Victory Community Centre – request \$2,100

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget and noting that funding was subject to a signed Memorandum of Understanding between Victory Primary School and Baby Focus, that was included as an attachment in their application.

6.36 Volunteer Nelson – request \$2,060

Katy Steele had declared an interest in item 6.36 and sat back from the table.

The Panel agreed to provide a grant of **\$2,000**, noting that demand for funding exceeded the available budget.

Resolved CIF/2018/014

That the Community Investment Funding Panel

Receives the report 2018/19 Community Investment Funding Grants Allocation (R9719) and its attachment (A1833444); and

Approves funding for the Community Investment Fund agreement applications as agreed at this meeting and subject to confirmation of the attachment A1833444.

Hawthorne/Thomas

Carried

There being no further business the meeting ended at 12.19 p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date

2019/20 Community Investment Fund Agreement Allocation Meeting - Whanake Youth Application

1. Purpose of Report

- 1.1 To decide on the funding allocation for the 2019/20 Whanake Youth Community Investment Fund (CIF) Agreement Application.

2. Recommendation

That the Community Investment Funding Panel

- 1. Receives the report 2019/20 Community Investment Fund Agreement Allocation Meeting - Whanake Youth Application (R10297) and its attachments (A2201087; A2209888); and***
- 2. Approves the allocation of up to \$20,000 p.a. to Whanake Youth, for up to two years.***

2. Background

- 2.1 At the 2018/19 CIF Agreement Allocation meeting the CIF Panel identified that Whanake Youth would be a strong contender for three year funding. As the organisation was newly established the Panel felt it was prudent to award \$20,000 for one year and requested that Whanake Youth reapply for a continuation of the agreement in 2019/20.
- 2.2 It was confirmed at the Community Services Committee Meeting on 26 February 2019 that there would be no CIF Agreement Funding Round in 2019/20, so the following resolution was agreed on in support of honouring the CIF Panel's request identified under 2.1:

That the Community Services Committee

Notes that the panel will consider rollover funding from the Community Investment Fund for Whanake Youth of \$20,000 p.a. for 2019/20 and 2020/21 on receipt of an acceptable application.

Item 6: 2019/20 Community Investment Fund Agreement Allocation Meeting -
Whanake Youth Application

- 2.4 Whanake Youth was asked to reapply for a CIF agreement in May 2019, they submitted the attached application (attachment one A2201087). This application has been assessed by Council officers (A220988) and it is now up to the CIF Panel to decide whether they wish to fund the application and if so to what amount.

3. Conclusion

- 3.1 Whanake Youth has been invited to apply for a CIF agreement for 2019/20. Their application has been assessed by officers and the recommendation is to fund the organisation \$20,000 p.a. for two years.

Author: Nicola Gausel, Community Contracts Adviser

Attachments

- Attachment 1: A2201087 - 2019/20 Community Investment Fund Agreement Application - Whanake Youth - May2019 [↓](#)
- Attachment 2: A2209888 - 2019/20 Community Investment Fund Agreement - Officer Assessment - Whanake youth [↓](#)

Title

Organisation Details

Name of Organisation

Whanake Youth

Legal name if different

Legal Status

Youth Health and Wellbeing Trust
Charity

Legal status (other)

Charities Commission Number

cc55467

Briefly tell us about your organisation. (100 words)

Whanake Youths vision is to ensure all youth aged 13-25 years in the Nelson, Tasman and Marlborough region have timely and youth appropriate access to health and wellbeing services. Our mission is to empower youth to participate and lead their journey from adolescence to adulthood with the support of community, whanau and health. Whanake Youth principles focus on the following six dimensions of quality care:

Youth Centred: youth and their whanau remain central and empowered to participate in all aspects of health and wellbeing.

Culturally Safe: cultural safety is accepted and maintained as an essential component of all care.

Efficient: learning and adopting existing best practice examples of youth development health care and management while avoiding duplicated services.

Effective: establishing appropriate, measurable indicators that will provide useful feedback about achieved health and wellbeing improvements.

Equitable: focussed on reducing health disparities in the community.

Enabling: health sector professionals will be enabled to maximise their delivery of their quality care across community and relevant services.

Project Title

Stoke Youth Space

One sentence description of project

To empower and enable young people living in Stoke.

Full project / activity description (500 words maximum)

Whanake Youth, Te Piki Oranga and YMCA Nelson have a vision to work together utilising the strengths and connections we each have to ensure the project is sustainable and multi-faceted. Our underlying principles are to work alongside young people and to empower young people's voice in our community. We are seeking funding for three years with the project activities are described below.

1. To work alongside young people to develop a safe space in Stoke to meet.

We are currently working with the Stoke Youth Team and other young people in the community to develop a youth space in Stoke. We currently have two options that we are exploring, and anticipate availability in July. The youth space would be a place young people would develop, call their own and offer a wide range of activities and services.

2. Offer youth services to connect and empower young people.

Through collaboration of YMCA, Te Piki Oranga and Whanake Youth, we envisage offering activities within a kaupapa framework that develop life skills, educational attainment and access to health and wellbeing services.

Services offered:

1. Free health care: nurse led clinics, sexual health, physiotherapy, counselling, AOD and social services

2. Education/life skills

Gaining Level 1 and Level 2 credits in literacy and numeracy, experiencing outdoor education, problem solving skills, budgeting skills, cultural understanding, carving, art and media, leadership skills, employment skills, CV and interview skills, accessing financial support for independent living, and supporting whanau.

3. Connecting with the community: Stoke has an older population with a growing number of young people. We would envisage young people volunteering in the community. Some examples: learning how to cook a meal and sharing the meal with whanau and neighbours; supporting elderly with gardening and reading together; family sports days. All of which will be under the guidance of a governance group consisting of at least 50% young people. In the first 6-12 months of the project the team will work on establishing the youth space. Including; rules and responsibilities, code of conduct, ensuring it is safe and accessible space for all young people, establishment of programs and services, training for young people and fundraising. Health, social services and pro-social activities will be offered at least monthly in the initial stages.

2019: Further development of programs and services available and accessible to young people, as directed by the governance body. Continual building of positive connections within the Stoke community.

2020: Stoke Youth Space is an integral part of the Stoke community, with services and programs established. Young people are thriving in Stoke and are active participants in their own wellbeing and education and are giving back to the community.

Duration of funding applied for

2 years

Is this a new project?

No

Has Nelson City Council funded this project / activity previously?

Yes

Which areas does your project contribute towards? Primary

2A Children / Youth / Families - Increase participation of young people in communities.

Which areas does your project contribute towards? Secondary

4B Social Cohesion - Strengthen local neighbourhood, increase sense of belonging.

How much will your organisation do?

1. A governance body will be formed with a least 50% of the group being young people and will meet at least monthly.
2. Education/lifeskills program will be offered weekly
3. Health and social services will be offered weekly
4. Volunteering and community participation will occur at least once a quarter

How well will your organisation do it?

Evaluation tools will be used-likely survey monkey from young people in the community, those participating in the youth space, businesses in Stoke and other Stoke residents. pre and post survey. Would expect to see 80% business units reporting less antisocial behaviours in the community within the first quarter. Would expect 80% young people to know about the Stoke Youth Space. Would expect 50% of young people to access Stoke Youth Space in the first year. Would expect 80% of the community to think positively about the Stoke youth space. Would expect 80% of the community to have a positive view of young people.

Who / what will be better off?

Would expect 80% of young people who participate in the Stoke Youth Space to be better off culturally, connectedness, sense of belonging and value, knowledge and application of learnt life skills and health and well-being. And 80% of the community having a positive attitude about young people in their community.

How many volunteer hours will your project include

40 hours per week initially, likely to increase as the project becomes established in the community.

Please tell us about any partnerships and / or collaborative activities that exist already or will exist for successful delivery of your project / activity.

This project is in partnership with Te Piki Oranga, YMCA Nelson and Whanake Youth. We believe these partnerships will be strengthen and developed further.

Total number of people who will benefit from your project or activity

Young people in the Stoke area and the community of Stoke.

What percentage of people benefitting will be Nelson residents?

100%

Total Project Cost (incl. GST)

\$20,000

Amount requested from Nelson City Council

\$20,000

**Other funders applied to for this project, amount applied for and whether funding has been confirmed or not.
Project or activity budget**

NCC-Stoke-Youth-Space-2019.docx

Set of accounts

Youth-Health-and-Wellbeing-Trust-Profit-and-Loss-5.pdf - Download File

Your Name

Lee-ann O'Brien

Role

Co-Director Whanake Youth

Email Address

leeann@whanakeyouth.org.nz

Phone

0211542369

Postal Address

PO Box 2004 Stoke

Organisation's website

Whanake Youth

Organisation's email

leeann@whanakeyouth.org.nz

**I have read the conditions of the CIF agreement template
(above).**

Yes.

2019/20 Community Investment Fund Agreement Application – Officer Assessment

Project Title: Stoke Youth Space

Organisation:	Legal name if different:	Amount Requested:	Total Project Cost:	
Whanake Youth	Youth Health and Wellbeing Trust	\$20,000		\$20,000
Full Assessment Officer Comment:		New Project: No	CIF Funding in last 2 years: Yes.	Duration of Funding: 2 years
Project Description: To empower and enable young people living in Stoke.				
Full Assessment Officer Comment				
Whanake Youth is a youth-focussed organisation that aims to work across the Top of the South in the areas of health and wellbeing. The focus of this application however is very much based in and around Stoke. This is a partnership application which includes Te Piki Oranga, and YMCA Nelson. This application is a continuation of the work funded in the 2018/19 year. The applicant organisation applied for 3 years of funding in 2018/19 but the organisation was funded for only one year because, as a new organisation, it did not have a sufficient track record of delivery. The funding panel recommended that this organisation should re-apply after its first year of funding, thus this application has been received.				
Whanake Youth has been delivering on the contracted services in their 2019/20 agreement. Further detail on some of the outcomes is currently being sourced and any relevant updates will be provided at the CIF Agreement Allocation Meeting.				
This application continues the work of their current contract. During the last 12 months, Whanake Youth have continued to develop their services and their presence in Stoke. Over the course of the last year they have opened their offices in the Stoke Mall with the official blessing taking place in February. This space serves as the office space but also has rooms for clinical work and limited space for group activities. Whanake Youth shows a strong youth-led approach in its work and this flows through into the current application.				
This application constitutes a continuation of important work and as such the assessing officer recommends the funding of this bid. There are two main aspects to the bid, the first being to develop a safe space in Stoke and the second to provide a suite of services. If funded there would need to be some work to further develop a clear delivery plan and to ensure that Council funding does not fund the free health care aspect outlined in the bid as this is an area that should be funded by Health. Further, as per the previous year's funding, outcomes should be developed that are deliverable regardless of whether a new space is secured.				
As a new organisation Whanake Youth is still to complete its first full set of accounts and thus it is not possible to make a full assessment of their financial health. A balance sheet that was submitted with their application shows they had \$103K of current assets and total liabilities of \$35K in June 2019. It is recommended that if this organisation is awarded funding they submit their full set of accounts as soon as they are available.				