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## Minutes of a meeting of the Joint Shareholders Committee

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Tuesday 16 April 2019, commencing at 1.32p.m.**

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Present: His Worship the Mayor of Tasman R Kempthorne (Chairperson), Nelson City Councillors I Barker, M Courtney, P Matheson, G Noonan, and T Skinner; Tasman District Councillors, S Bryant, P Canton, D Ogilvie and T Tuffnell

In Attendance: Chief Executive (P Dougherty), Tasman District Council Chief Executive (J Dowding) and Corporate Services Manager, Mike Drummond, Group Manager Community Services (R Ball), Group Manager Corporate Services (N Harrison) and Governance Adviser (E Stephenson)

Apologies: Her Worship the Mayor R Reese, Councillors T King and D Ogilvie

### 1. Apologies

Resolved JSC/2019/001

***That the Joint Shareholders Committee***

- 1. Receives and accepts the apologies from Her Worship the Mayor R Reese and Councillors T King and D Ogilvie.***

Bryant/Barker

Carried

### 2. Confirmation of Order of Business

There was no change to the order of business.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

There was no public forum.

### 5. Confirmation of Minutes

5.1 20 November 2018

Document number M3917, agenda pages 6 - 10 refer.

Resolved JSC/2019/002

***That the Joint Shareholders Committee***

- 1. Confirms the minutes of the meeting of the Joint Shareholders Committee, held on 20 November 2018, as a true and correct record.***

Tuffnell/Courtney

Carried

### 6. Port Nelson Limited half yearly report to 31 December 2018

Document number R9955, agenda pages 11 - 16 refer.

Group Manager Corporate Services, Nikki Harrison, spoke to the report and answered questions regarding the company's retained earnings.

Resolved JSC/2019/003

***That the Joint Shareholders Committee***

- 1. Receives the report Port Nelson Limited half yearly report to 31 December 2018 (R9955) and its attachment (A2143970).***

Noonan/Barker

Carried

### 7. Tasman Bays Heritage Trust Half Yearly Report to 31 December 2018 and draft Statement of Intent 2019/22

Document number R9965, agenda pages 17 - 68 refer.

Olivia Hall and Emma Thompson of Tasman Bays Heritage Trust were available to answer questions. Group Manager Community Services,

Roger Ball, spoke to the report and Group Manager Corporate Services, Nikki Harrison, answered questions regarding outstanding loan balances.

It was noted that the matter would come back to both councils regarding the capital works project, including a funding budget, and that the decision today was to endorse continued progress.

Resolved JSC/2019/004

***That the Joint Shareholders Committee***

- 1. Receives the report Tasman Bays Heritage Trust Half Yearly Report to 31 December 2018 and draft Statement of Intent 2019/22 (R9965) and its attachments (A2149588, A2149585, A2089336 and A2149583); and***
- 2. Notes the delivery of the Tasman Bays Heritage Trust draft Statement of Intent 2019/2022 (A2149585) as required under the Local Government Act 2002; and***
- 3. Provides the following feedback to the Tasman Bays Heritage Trust Board on its draft Statement of Intent:***
  - Endorses the Tasman Bays Heritage Trust plan to continue to progress a capital works project that will safely and appropriately house and care for the Nelson Tasman Regional Heritage Collection; and***
  - Requests the Tasman Bays Heritage Trust to revise its visitation forecasts.***

Tuffnell/Courtney

Carried

**8. Nelson Airport Limited half yearly report to 31 December 2018**

Document number R9954, agenda pages 69 - 93 refer.

Robert Evans, Chief Executive and Simon Orr, Corporate Services Manager, Nelson Airport Ltd, and Tasman District Council Corporate Services Manager, Mike Drummond were available to answer questions.

Mr Evans answered questions regarding the progress of the second stage of the Airport terminal build.

Resolved JSC/2019/005

***That the Joint Shareholders Committee***

- 1. Receives the report Nelson Airport Limited half yearly report to 31 December 2018 (R9954) and its attachment (A2153339).**

Barker/Bryant

Carried

## **9. Exclusion of the Public**

Robert Evans, Chief Executive and Simon Orr, Corporate Services Manager, Nelson Airport Ltd, were in attendance for Item 1 of the Public Excluded agenda to answer questions and, accordingly, the following resolution was required to be passed:

Resolved JSC/2019/006

### ***That the Joint Shareholders Committee***

- 1. Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Robert Evans, Chief Executive and Simon Orr, Corporate Services Manager, Nelson Airport Ltd, remain after the public has been excluded, for Item 1 of the Public Excluded agenda (Nelson Airport Limited - Draft Statement of Intent 2018-2019), as they have knowledge relating to Nelson Airport Ltd that will assist the meeting.**

Bryant/Barker

Carried

Resolved JSC/2019/007

### ***That the Joint Shareholders Committee***

- 1. Excludes the public from the following parts of the proceedings of this meeting.**
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Bryant/Barker

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Nelson Airport Limited - Draft Statement of Intent 2018-2019</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>

The meeting went into public excluded session at 1.55p.m. and resumed in public session at 2.10p.m.

There being no further business the meeting ended at 2.10p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date