



Minutes of a meeting of the Community Services Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Tuesday 26 February 2019, commencing at 9.03a.m.

Present: Councillor G Noonan (Chairperson), Her Worship the Mayor R Reese, Councillors M Courtney (Deputy Chairperson), K Fulton, M Lawrey, B McGurk and M Rutledge

In Attendance: Councillors I Barker, T Skinner, S Walker, Chief Executive (P Dougherty), Group Manager Infrastructure (A Louverdis), Acting Group Manager Community Services (R Bartlett), Group Manager Community Services (R Ball), Group Manager Corporate Services (N Harrison), Group Manager Strategy and Communications (N McDonald), Governance Adviser (J Brandt) and Youth Councillors C Hagan and Z Jurgeleit.

Apology: Her Worship the Mayor for lateness

Leave of Absence: Councillor P Matheson

1. Apologies

Resolved CS/2019/001

That the Community Services Committee

Receives and accepts an apology for lateness from Her Worship the Mayor.

Lawrey/Courtney

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

4.1 Steve Cross - the review of pet cremation operations

Mr Cross spoke against the provision of pet cremation services by Council. He did not consider pet cremations a core Council activity and preferred Council to focus on core activities in order to keep rates low. Mr Cross noted that he considered offering pet cremation unfair competition to the private sector which was not subsidised.

5. Confirmation of Minutes

5.1 27 November 2018

Document number M3949, agenda pages 9 - 17 refer.

Resolved CS/2019/002

That the Community Services Committee

Confirms the minutes of the meeting of the Community Services Committee, held on 27 November 2018, as a true and correct record.

Courtney/McGurk

Carried

6. Chairperson's Report

Document number R10014, agenda pages 18 - 19 refer.

Attendance: Councillor Rutledge left the meeting from 9.20a.m. until 9.23a.m.

The Chairperson presented her report and answered questions about the Tahunanui Community Centre.

Recommendation CS/2019/003

That the Community Services Committee

Receives the Chairperson's Report (R10014).

Noonan/Lawrey

Carried

7 Youth Council Update

Youth Councillor Hagan tabled the Youth Council's Key Performance Indicator (KPIs) document (A1901298) and presented its 2018 achievements, including the submission to the Long Term Plan and work undertaken with the ageing population.

Youth Councillor Jurgeleit gave an update on 2019 developments and noted that the 2019 Youth Council, which had 16 new members, was getting involved with the coastal workshops and Waimea Road speed changes.

Attachments

1 A1901298 - Handout - Youth Council KPIs

8. Community Services Committee Quarterly Report to 31 December 2018

Document number R9929, agenda pages 20 - 44 refer.

Team Leader Arts and Heritage, Mark Preston-Thomas and Manager Community Partnerships, Shanine Raggett and Parks Property and Facility Asset Manager, Andrew Petheram answered questions regarding the following:

- Consultation and engagement processes with iwi
- The stakeholder meeting held in February 2019 regarding the Tahunanui Lions Toilet upgrade
- Bay Dreams costs, noting that a review was under way and would come to Council
- The Heritage Strategy, noting that the deferment was to ensure a quality document. Care would be taken to include work previously undertaken. Councillor Fulton offered her input as an original member of the working group in 2010/11.

Attendance: Councillor Skinner left the meeting from 10.00a.m. to 10.01a.m.

- Taurapa sculpture, noting that signage would fall to the Arts Selection Panel.

The Art Works Programme (agenda page 32) colour rating was queried and the Chief Executive noted that orange was more appropriate than red, as it was the major project that was over budget, not the overall art works portfolio.

Resolved CS/2019/004

That the Community Services Committee

Receives the report Community Services Committee Quarterly Report to 31 December 2018 (R9929) and its attachments (A2125593 and A2134396).

Noonan/Courtney

Carried

The meeting was adjourned from 10.41a.m. to 11.02a.m.

9. Pet Cremations Review

Document number R9575, agenda pages 45 - 61 refer.

Team Leader Facilities, Gary Alsop and Manager Parks and Facilities, Rosie Bartlett presented the report.

It was clarified that data collected was for cremations as one activity, which made it difficult to distinguish between human and pet cremations. The Chief Executive noted that options to improve data collection would be explored to assist with future decision-making.

Attendance: Her Worship the Mayor joined the meeting at 11.13a.m.

It was noted that any changes to levels of service provided by the crematorium, such as ceasing pet cremation services altogether, could be discussed as part of the next Activity Management Plan review.

It was noted that once new data from the crematorium had been collected and analysed, an adjustment to cremation fees could be made if needed, to ensure fees for pet cremations were not subsidised. It was clarified that such a decision would be within the Chief Executive's delegations. An amendment to the recommendation to Council was made to reflect this.

Resolved CS/2019/005

That the Community Services Committee

Receives the report Pet Cremations Review (R9575) and its attachments (A1484302, A1881839, A2136225 and A2123279)

McGurk/Courtney

Carried

Recommendation to Council CS/2019/006

That the Council

Approves the continuation of pet cremation services at the Wakapuaka Crematorium, noting that if the pet cremation is not fully user pays, then an adjustment to fees will be made to the fee schedule to achieve this outcome.

Her Worship the Mayor/Fulton

Carried

10. Stoke Community Youth Facility

Document number R9913, agenda pages 62 - 98 refer.

Andrew Petheram, Property Parks and Facilities Asset Manager presented the report and answered questions with Consultants Chris Ward of Policy Works and Amy Shattock of Autonomy NZ.

Attendance: Councillor Lawrey left the meeting from 12.21p.m. to 12.24p.m.

A point of order was raised regarding language used, in particular the tone of questioning. This was upheld by the Chairperson and the member apologised to the consultant.

Resolved CS/2019/007

That the Community Services Committee

Receives the report Stoke Community Youth Facility (R9913) and its attachment (A2120557); and

Agrees that Option 4 – go out with targeted options, (from report A2120557), is the preferred option; and

Agrees to hold a Community Services workshop to enable staff to prepare targeted options to take out for pre-consultation, to be followed by wider community consultation.

Fulton/Courtney

Carried

The meeting was adjourned from 12.54p.m. to 1.23 p.m.

11. Heritage Activity Management Plan 2018 - 28

Document number R9688, agenda pages 99 - 102 refer.

Team Leader Arts and Heritage, Mark Preston Thomas and Manager Community Partnerships, Shanine Raggett, presented the report.

Resolved CS/2019/008

That the Community Services Committee

Receives the report Heritage Activity Management Plan 2018 - 28 (R9688) and its attachment (A1826798).

Rutledge/Courtney

Carried

Recommendation to Council CS/2019/009

That the Council

Adopts the Heritage Activity Management Plan 2018 - 2028 (A1826798) to reflect the approved Long Term Plan 2018 - 2028.

Rutledge/Courtney

Carried

12. Arts Activity Management Plan 2018 - 2028

Document number R9687, agenda pages 103 - 106 refer.

Team Leader Arts and Heritage, Mark Preston Thomas and Manager Community Partnerships, Shanine Raggett, presented the report.

Resolved CS/2019/010

That the Community Services Committee

Receives the report Arts Activity Management Plan 2018 - 2028 (R9687) and its attachment (A1766400).

Courtney/Fulton

Carried

Recommendation to Council CS/2019/011

That the Council

Adopts the Arts Activity Management Plan 2018 - 2028 (A1766400) to reflect the approved Long Term Plan 2018 - 2028.

Courtney/Fulton

Carried

13. Options for 2019/20 Community Investment Fund and Updated Panel Terms of Reference

Document number R9853, agenda pages 107 - 120 refer.

Team Leader Arts and Heritage, Mark Preston Thomas and Manager Community Partnerships, Shanine Raggett, presented the report and noted an addition to the officer recommendation to better reflect the part of option 2 in the report, which proposed to increase the existing small grant pool of \$50,000 with the residual community investment funding.

Questions were raised regarding the accuracy of information provided in item 4.4 of the report and officers undertook to check this and come back later in the meeting.

Attendance: Councillor Rutledge left the meeting at 1.43p.m.

Discussion took place regarding likely impacts and roll-on effects of different options presented in the report. The importance of giving equal opportunity to all community groups was noted, and that the three groups mentioned in the report must not be given an advantage over others.

The meeting was adjourned from 1.45p.m. to 1.57p.m.

Attendance: Councillor Mc Gurk left the meeting at 2.01p.m.

The item was left to lie until later in the meeting.

14. Greenmeadows Centre - Progress Update (Number Five)

Document number R9861, agenda pages 121 - 124 refer.

Group Manager Infrastructure, Alec Louverdis, presented the report.

Resolved CS/2019/012

That the Community Services Committee

Receives the report Greenmeadows Centre - Progress Update (Number Five) (R9861).

Fulton/Lawrey

Carried

15. Exclusion of the Public

Resolved CS/2019/013

That the Community Services Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Courtney/Fulton

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Community Services Committee Meeting - Public Excluded Minutes - 27 November 2018	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(g) To maintain legal professional privilege • Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities <p>Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>
2	Greenmeadows Centre - Progress Update	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(g) To maintain legal professional privilege • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session from 2.11p.m. and resumed in public session at 3.31p.m. at which time Councillors McGurk and Rutledge had returned to the meeting.

16 Options for 2019/20 Community Investment Fund and Updated Panel Terms of Reference (agenda item 13)

Document number R9853, agenda pages 107 - 120 refer.

Team Leader Arts and Heritage, Mark Preston Thomas and Manager Community Partnerships, Shanine Raggett, noted corrections to item 4.4 of the report, which should read:

'**Three** groups totalling **\$36,000** were awarded funding for one year (...). One of these Groups, Whanake Youth, applied for three years but was awarded funding for one year only and requested to reapply in 2019/20 as they were newly established. The other **two** groups, being Nelson Whakatū MenzShed (\$10,000) and Victim Support (\$6,000) were granted one year funding without any expectation of future support'.

It was noted that option 2 was still the officer recommendation. In light of the corrected information, members opted to progress with option 2 including the additional recommendation wording.

Resolved CS/2019/014

That the Community Services Committee

Receives the report Options for 2019/20 Community Investment Fund and Updated Panel Terms of Reference (R9853) and its attachments (A2093465 and A1960223); and

Agrees not to offer new Community Investment Fund applications for 2019/20; and

Notes that the panel will consider rollover funding from the Community Investment Fund for Whanake Youth of \$20,000 p.a. for 2019/20 and 2020/21 on receipt of an acceptable application; and

Agrees that the residual community investment funding 2019/20 (up to \$41,393) be combined with the existing small grant pool of \$50,000 for 2019/20.

Agrees that the Community Grant Fund approvals be increased from \$2,500 to \$5,000 maximum for 2019/20; and

Agrees to the updated Community Investment Fund Panel Terms of Reference (A2093465) and Code of Conduct (A1960223).

Fulton/Courtney

Carried

Resolved CS/2019/015

That the Council

Confirms that new Community Investment Fund applications will not be offered in 2019 /20; and

Agrees that the residual community investment funding 2019/20 (up to \$41,393) be combined with the existing small grant pool of \$50,000 for 2019/20.

Confirms that the Community Grant Fund approvals be increased from \$2,500 to \$5,000 maximum for 2019/20; and

Approves the updated Community Investment Fund Panel Terms of Reference (A2093465) and Code of Conduct (A1960223).

Fulton/Courtney

Carried

It was noted that the process for multiple-year funding should be reviewed and improved going forward.

There being no further business the meeting ended at 3.43p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date