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## Minutes of a meeting of the Community Services Committee

**Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson**

**On Tuesday 27 November 2018, commencing at 9.01a.m.**

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Present: Councillor G Noonan (Chairperson), Councillors M Courtney (Deputy Chairperson), K Fulton, M Lawrey, B McGurk, P Matheson and M Rutledge

In Attendance: Councillors L Acland, I Barker and S Walker, Chief Executive (P Dougherty), Group Manager Infrastructure (A Louverdis), Group Manager Community Services (R Ball), Group Manager Corporate Services (N Harrison), Group Manager Strategy and Communications (N McDonald), Governance Adviser (E Stephenson) and Youth Councillors Campbell Rollo and Jaid VandenBerg-Kaire

Apology: Her Worship the Mayor Reese

### 1. Apologies

Resolved CS/2018/053

***That the Community Services Committee***

***Receives and accepts an apology from Her Worship the Mayor Reese.***

Rutledge/Courtney

Carried

### 2. Confirmation of Order of Business

The Chair advised that if necessary, the meeting would be adjourned for an extraordinary Council meeting to be convened at 11.00a.m.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

- 4.1 Brent Thawley and Sarah Yarrow - Nelson Festivals Trust. An update on the Trust's strategy/visioning process.

Attendance: Councillor Matheson left the meeting from 9.05a.m. until 9.09a.m.

Brent Thawley, inaugural Chair of the Nelson Festivals Trust, updated the Committee on the Trust's strategy/visioning process. A PowerPoint presentation was provided. Mr Thawley highlighted the Trust's progress to date, its strategic planning process, community engagement and partnership. He spoke about the Festival's vision, priorities and profile, its relationship with Nelson City Council and establishing partnerships with Tasman and Marlborough District Councils.

Mr Thawley answered questions regarding festival criteria and consultation. It was noted that the Trust's feedback on the Residents' survey results would be appreciated for the upcoming Governance Committee meeting.

#### Attachments

- 1 A2100320 - Brent Thawley and Sarah Yarrow PowerPoint presentation

### 5. Confirmation of Minutes

- 5.1 4 October 2018

Document number M3806, agenda pages 7 - 14 refer.

Resolved CS/2018/054

***That the Community Services Committee***

***Confirms the minutes of the meeting of the Community Services Committee, held on 4 October 2018, as a true and correct record.***

Courtney/Fulton

Carried

## 6 Chairperson's Report

The Chair highlighted items in her report and tabled a document - *Histrionic Times 1918 Armistice Centennial Edition November 2018*. She noted concerns regarding the MenzShed lease, and confirmed that the committee agreed to request that officers investigate options for a potential location for a MenzShed at the Founders Park area and report back to the committee. The Chair noted that there was nothing in the Long Term Plan regarding this. It was pointed out that MenzShed required certainty regarding a site in order to fundraise, but that this was only the start of a process.

Resolved CS/2018/055

***That the Community Services Committee***

***Receives the Chairperson's Report.***

Noonan/Rutledge

Carried

### **Attachments**

- 1 Histrionic Times 1918 Armistice Centennial Edition November 2018

## 7. Youth Council Update

Youth Councillor Jaid Vandenberg-Kaire updated the committee on Youth Councillors' attendance at a Top of the South youth hui, where the focus was youth council inductions and day-to-day operations; mental health, drugs, alcohol, youth-friendly spaces and jobs. She advised that another meeting was planned to discuss how to put solutions in place. Jaid said that the Masked Parade had gone well, with no Police debrief required as youth behaviour had been outstanding.

Youth Councillor Campbell Rollo noted that this was the end of the Youth Council year, that applications for 2019 had been completed and Youth Council was happy with that process, with over 40 applications. He noted that new youth councillor introductions would be taking place in two weeks' time. He said that Youth Council had enjoyed the year, it had made a few submissions and been involved in events. He said that youth councillors were happy with how the year had gone and enjoyed attending Council and Committee meetings.

Attendance: Councillor Rutledge left the meeting from 9.34a.m. until 9.38a.m.

**8. Community Partnerships Activity Management Plan 2018 - 2028**

Document number R9680, agenda pages 18 - 43 refer.

Manager Community Partnerships, Mark Preston-Thomas, answered questions regarding the community partnerships review process, Stoke youth and a review of the community investment funding process, noting that a future report would be provided on this issue.

Attendance: Councillor Matheson left the meeting at 9.41a.m.

Resolved CS/2018/056

***That the Community Services Committee***

***Receives the report Community Partnerships Activity Management Plan 2018 - 2028 and its attachment (A2012013).***

Courtney/Fulton

Carried

Recommendation to Council CS/2018/057

***That the Council***

***Adopts the Community Partnerships Activity Management Plan 2018 - 2028 (A2012013) to reflect the approved Long Term Plan 2018 - 2028.***

Courtney/Fulton

Carried

**9. Community Services Committee Quarterly Report 1 July - 30 September 2018**

Document number R9769, agenda pages 44 - 64 refer.

Attendance: Councillor Matheson returned to the meeting at 9.44a.m.

Manager Community Partnerships, Mark Preston-Thomas, answered questions regarding the relocation of the Welcome Cloak, Quarterly Report terminology, Founders Heritage Park occupancy, library usage and review of the membership process.

It was clarified that Greenmeadows related costs were for a full time clerk of works - a consultant to liaise with tenants, the variation for the resource consent, and an independent building consultant.

Resolved CS/2018/058

***That the Community Services Committee***

***Receives the report Community Services Committee Quarterly Report 1 July - 30 September 2018 (R9769) and its attachments (A2080638 and A2083117).***

Lawrey/McGurk

Carried

**10. Greenmeadows Centre - Progress Update (number four)**

Document number R9770, agenda pages 65 - 68 refer.

Group Manager Infrastructure Alec Louverdis, answered questions regarding progress and noted that official completion would not be until the new year. He reiterated that quality remained the most important criteria in terms of project delivery and agreed that it was likely that because of the extra attention, Council would get a better built centre than originally expected. He answered further questions regarding recycling of removed material, café fit-out progress, the minor defects (snag) list and the opening date.

Resolved CS/2018/059

***That the Community Services Committee***

***Receives the report Greenmeadows Centre - Progress Update (number four) (R9770).***

Courtney/Matheson

Carried

**11. Community Housing**

Document number R9815, agenda pages 69 - 72 refer.

Resolved CS/2018/060

***That the Community Services Committee***

***Receives the report Community Housing (R9815); and***

***Refers to Council all powers of the Community Services Committee relating to the future of Nelson City Council's community housing.***

Rutledge/McGurk

Carried

Recommendation to Council

***That the Council***

***Considers all matters relating to the future of Nelson City Council's community housing with a view to developing a proposal for community consultation in 2019.***

**12. Exclusion of the Public**

Resolved CS/2018/061

***That the Community Services Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Matheson/Fulton

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Community Services Committee Meeting - Public Excluded Minutes - 4 October 2018</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(g) To maintain legal professional privilege</li> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>
<b>2</b>	<b>Greenmeadows Centre - Progress Update</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(g) To maintain legal professional privilege</li> <li>• Section 7(2)(h)</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		good reason exists under section 7	To enable the local authority to carry out, without prejudice or disadvantage, commercial activities
3	<b>Queens Gardens Toilets Update</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>

The meeting went into public excluded session at 10.37a.m. and resumed in public session at 10.55a.m.

### Adjournment of Meeting

Resolved CS/2018/062

***That the Community Services Committee***

***Adjourns the meeting until the conclusion of the Extraordinary Council meeting.***

Courtney/McGurk

Carried

The meeting was reconvened at 1.30p.m.

**Exclusion of the Public**

Resolved CS/2018/063

***That the Community Services Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

McGurk/Rutledge

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Community Services Committee Meeting - Public Excluded Minutes - 4 October 2018</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(g) To maintain legal professional privilege</li> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>
2	<b>Greenmeadows Centre - Progress Update</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(g) To maintain legal professional privilege</li> <li>• Section 7(2)(h) To enable the local authority to carry out, without</li> </ul>



<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
			prejudice or disadvantage, commercial activities
<b>3</b>	<b>Queens Gardens Toilets Update</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>

The meeting went into public excluded session at 1.30p.m. and resumed in public session at 2.41p.m.

There being no further business the meeting ended at 2.41p.m.

Confirmed as a correct record of proceedings:

Unconfirmed

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date