



AGENDA

**Ordinary meeting of the
Chief Executive Employment Committee**

**Wednesday 21 November 2018
Commencing at 2.00p.m.
Ruma Ana
Civic House
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese (Chairperson), Councillors Luke Acland, Bill Dahlberg and Gaile Noonan

Quorum: 2

Nelson City Council Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

1. Apologies

1.1 An apology has been received from Councillor Dahlberg

2. Confirmation of Order of Business

3. Interests

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

4. Public Forum

5. Confirmation of Minutes

5.1 4 September 2018

6 - 8

Document number M3737

Recommendation

That the Chief Executive Employment Committee

Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 4 September 2018, as a true and correct record.

PUBLIC EXCLUDED BUSINESS

6. Exclusion of the Public

Recommendation

That the Chief Executive Employment Committee

Confirms, in accordance with sections 48(5) and 48(6) of the Local Government Official Information and Meetings Act 1987, that Mr Paul Bell remain after the public has been excluded, for the Public Excluded agenda as he has knowledge relating to

Chief Executive's employment that will assist the meeting.

Recommendation

That the Chief Executive Employment Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Meeting - Public Excluded Minutes - 4 September 2018	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
2	People Metrics Report for the quarter ending 30 September 2018	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			should continue to be supplied
3	Overview of Wellbeing programme and initiatives 2016 to 2018	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
4	AskYourTeam - Overview of 2018 Staff Survey Results	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied
5	Chief Executive's six monthly report on Key Performance Indicators 2018/19	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person



Minutes of a meeting of the Chief Executive Employment Committee

Held in the Ruma Ana, Civic House, 110 Trafalgar Street, Nelson

On Tuesday 4 September 2018, commencing at 2.00p.m.

Present: Councillor B Dahlberg (Acting Chairperson), Her Worship the Mayor R Reese (via teleconference) and Councillor G Noonan

In Attendance: Councillors M Rutledge and S Walker, Chief Executive (P Dougherty), Manager People and Capability (S Vincent) and Team Leader Governance (R Byrne).

Apology: Councillor Acland

1. Apologies

Resolved CEE/2018/033

That the Chief Executive Employment Committee

Receives and accepts an apology from Councillor Acland.

Noonan/Dahlberg

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 10 July 2018

Document number M3619, agenda pages 6 - 9 refer.

Resolved CEE/2018/034

That the Chief Executive Employment Committee

Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 10 July 2018, as a true and correct record.

Dahlberg/Her Worship the Mayor

Carried

6. Exclusion of the Public

Resolved CEE/2018/035

That the Chief Executive Employment Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Dahlberg/Noonan

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Meeting - Public Excluded Minutes - 10 July 2018	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person
2	People Metrics for quarter ending 30 June 2018	Section 48(1)(a) The public conduct of this matter would be	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(c)(i)

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		likely to result in disclosure of information for which good reason exists under section 7	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied
3	Verbal Update from Chief Executive - Staff Structure and Staff Wellbeing	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person

The meeting went into public excluded session at 2.07p.m. and resumed in public session at 3.36p.m.

There being no further business the meeting ended at 3.36p.m.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date