

OPEN

MINUTE ITEM

ATTACHMENTS

**Ordinary meeting of the
Community Services Committee**

**Thursday 30 August 2018
Commencing at 9.00a.m.
Council Chamber**

Civic House

110 Trafalgar Street, Nelson

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Nelson Arts Festival

Governance transition update

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Overview

In 2017 Nelson City Council decided to move the Nelson Arts festival management out of council and into an Independent Charitable Trust with responsibility for the governance and operations for the festival

A Board chair and trustees were sought through an open public process to shadow the 2018 festival, transitioning to operate the festival in full from 2019

Governance structure

- Board chair, Brent Thawley appointed in late 2017
- Six trustees appointed – Sarah Yarrow (NCC appointed), Sarah Sharp, Caroline Marshall, Ali Boswijk (NCC appointed), Pic Picot and Debbie Hannan were appointed in early 2018
- Together they bring a mix of governance, business and strategic management, local and central government management, arts promotion, management and communications and stakeholder engagement

Progress to date

- Legal advice engaged to develop a Deed of Trust (due for completion by October)
- Indemnity Insurance being secured
- Transition Plan being developed and implemented with Council staff
- External advice sought to assist with the development of a Strategic Plan – this to include the participation of community and key stakeholders (Councillors and NCC staff will be invited to participate)
- Strategic Plan rolled out from the 2020 festival (programming for 2019 is already underway)
- Creative NZ funding (\$7,500) has been secured for developing the strategic plan – other funding sources being sought
- Creative NZ funding applications for 2019 and beyond in development

Next steps

- Finalise the Deed of Trust and Indemnity Insurance
- Finalise and complete implementation of Transition Plan
- Begin engagement progress for Strategic Plan
- Publicly announce the formation of the Trust (early November)
- Employment process for staff following the formal transition
- Confirm terms of NCC investment (reporting and delivery expectations)
- Secure additional funding streams (Creative NZ, Rata, etc.)