



**Minutes of a meeting of the Nelson Tasman Civil Defence
Emergency Management Group**

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,
Nelson**

On Tuesday 21 August 2018, commencing at 4.00p.m.

Present: His Worship the Mayor of Tasman R Kempthorne (Chair),
Nelson City Councillors I Barker and P Matheson, Tasman
District Councillor T King

In Attendance: Chief Executive (P Dougherty), Chief Executive Tasman District
Council (J Dowding); Group Manager Community Services (R
Ball), Group Manager Corporate Services (N Harrison),
Regional Welfare Adviser (R Pettersson) and Team Leader
Governance (R Byrne)

Leave of Absence: Her Worship the Mayor on Council business

1. Apologies

2. Interests

3. Confirmation of Minutes

3.1 17 April 2018

Document number M3426, agenda pages 4 - 8 refer.

Resolved CDEM/2018/007

***That the Civil Defence Emergency Management
Group***

***Confirms the minutes of the meeting of the Civil
Defence Emergency Management Group, held on
17 April 2018, as a true and correct record.***

His Worship the Mayor of Tasman/King

Carried

4. **Copy of the Report of the Nelson Tasman Emergency Management Office**

Document number R9609, agenda pages 9 - 27 refer.

Regional Welfare Adviser, Rylee Pettersson, presented the report and advised updated information had been received on declaring emergencies. The Ministry of Civil Defence and Emergency Management (MCDEM) confirmed today that formal signing for a declaration of emergency was still required to take place; confirmation could not be over the phone. They were yet to clarify if this could be a digital signature.

Resolved CDEM/2018/008

That the Civil Defence Emergency Management Group

Receives the Copy of the Report of the Nelson Tasman Emergency Management Office (R9609 and its attachments (A1903448, A1821244 and A2014885); and

Approves the carry-over of budgets totalling \$56,000 as detailed in Section 4 of this report into the 2018/19 financial year; and

Provides endorsement of the application to the Resilience Fund; and

Approves the drafting of a letter of acknowledgement to Sergeant Blair Hall.

Matheson/Barker

Carried

Ms Pettersson introduced Allan Grigg, newly appointed MCDEM Regional Emergency Management Advisor, working principally with Nelson Tasman, West Coast, and Marlborough. Mr Grigg advised he had been seconded to MCDEM for one year and was based in the Christchurch office. He noted that in the last financial year (July to June) there had been 14 different emergencies, most declared. All had involved significant response and almost all were still in recovery mode.

He advised that following the Ministerial Review a Technical Advisory Group (TAG) would be established to work with MCDEM. Recommendations from the Review were currently being put to Cabinet.

5. Civil Defence Emergency Management - Coordinating Executive Group Minutes (CEG) - 1 August 2018

Document number R9618, agenda pages 28 - 37 refer.

Resolved CDEM/2018/009

That the Civil Defence Emergency Management Group

Receives the unconfirmed minutes of a meeting of the Civil Defence Emergency Management - Coordinating Executive Group (CEG) - 1 August 2018 (R9618) and its attachment (A2028009).

Matheson/His Worship the Mayor of Tasman

Carried

There being no further business the meeting ended at 4.22pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date