



# AGENDA

**Ordinary meeting of the**

**Nelson City Council**

**Thursday 3 May 2018  
Commencing at 9.00am  
Council Chamber  
Civic House  
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese (Chairperson), Councillors Luke Acland, Ian Barker, Mel Courtney, Bill Dahlberg, Kate Fulton, Matt Lawrey, Paul Matheson, Brian McGurk, Gaile Noonan, Mike Rutledge, Tim Skinner and Stuart Walker

**Opening Prayer**

**1. Apologies**

- 1.1 An apology has been received from Councillor Matheson

**2. Confirmation of Order of Business**

**3. Interests**

- 3.1 Updates to the Interests Register  
3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

**5. Confirmation of Minutes**

- 5.1 20 March 2018 11 - 31

Document number M3353

Recommendation

***That the Council***

***Confirms the minutes of the meeting of the Council, held on 20 March 2018, as a true and correct record.***

- 5.2 Extraordinary Meeting - 17 April 2018 32 - 34

Document number M3436

Recommendation

***That the Council***

***Confirms the minutes of the extraordinary meeting of the Council, held on 17 April 2018, as a true and correct record.***

## **RECOMMENDATIONS FROM COMMITTEES**

**Reports relating to these recommendations are in the relevant Agenda and Minutes which are available on Council's website.**

### **6. Joint Committee – 27 March 2018**

#### **6.1 Appointment of Independent Director to NRSBU**

Recommendation to Council

***That the Council***

***Approves the process to appoint an Iwi representative as a priority; and***

***Confirms that an independent member be appointed to the Nelson Regional Sewerage Business Unit Committee; and then***

***Go through a recruitment and remuneration process to appoint an independent member to (and potentially Chair) the NRSBU in accordance with the Joint Councils Policy for the Appointment of Directors/Trustees of CCO's and CCTO's (A537882).***

### **7. Works and Infrastructure Committee - 29 March 2018**

#### **7.1 Nelson Tasman Regional Landfill Business Unit - Draft Business Plan 2018/19**

Recommendation to Council

***That the Council***

***Receives the report Nelson Tasman Regional Landfill Business Unit - Draft Business Plan 2018/19 (R9130) and its attachments (A1928700 and A1928697) and provides feedback that can be forwarded to the General Manager of the Nelson Tasman Regional Landfill Business Unit; and***

***Approves the Nelson Tasman Regional Landfill Business Unit Deed of Agreement being amended to allow for the retention of up to \$300,000 of***

***surpluses to be held in the Business Unit's closed account for the purpose of managing year-by-year income fluctuations, subject to an equivalent resolution being passed by the Tasman District Council.***

7.2 Nelson Regional Sewerage Business Unit Annual Report 2016/17

Recommendation to Council

***That the Council***

***Receives the Nelson Regional Sewerage Business Unit Annual Report 2016/17 (A1918255) attached to report R9132.***

**8. Sports and Recreation Committee - 03 April 2018**

8.1 Review of Natureland Funding and Business Plan 2018

Recommendation to Council

***That the Council***

***Considers Natureland funding as part of the Long Term Plan 2018-28 deliberations.***

**9. Planning and Regulatory Committee - 5 April 2018**

9.1 Changes to the Nelson Resource Management Plan to Give Effect to the National Environmental Standard for Plantation Forestry

Recommendation to Council

***That the Council***

***Approves that changes be made to the Nelson Resource Management Plan in accordance with A1923819 of Report R9128 in order to implement the National Environmental Standard for Plantation Forestry.***

**10. Community Services Committee – 12 April 2018**

10.1 Community Lease – Melrose House

Recommendation to Council

***That the Council***

***Approves the granting of a Community Lease for the Colonel Noel Percy Adams Trust (Melrose)***



***Society at Melrose House as shaded in red on attachment one (A1893139) for a term of five years with one right of renewal of five years at an annual rent of \$200 + GST and a rent review at five years.***

The report to Community Services Committee is attached for information on page 41.

## **11. Governance Committee - 19 April 2018**

- 11.1 Bishop Suter Trust Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19

Recommendation to Council

***That the Council***

***Agrees that the Bishop Suter Trust Statement of Intent 2018/19 (A1923167) meets Council's expectations and is approved as the final Statement of Intent for 2018/19, subject to confirmation of funding for the Trust in the Long Term Plan 2018-28.***

- 11.2 Nelson Regional Development Agency Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19

Recommendation to Council

***That the Council:***

***Agrees that the Nelson Regional Development Agency's draft Statement of Intent 2018/19 (A1943599) meets Council's expectations and is approved as the final Statement of Intent for 2018/19.***

## **12. Regional Transport Committee - 26 April 2018**

- 12.1 Submission on the Draft Government Policy Statement 2018 on Land Transport

This submission was not available when the agenda went to print and will be distributed separately.

***That the Council***

***Considers whether it wishes to either endorse the submission on the Draft Government Policy Statement 2018 on Land Transport from the Regional Transport Committee or to submit a***

***separate submission directly to the Ministry of Transport; and***

***Delegates authority to sign Council's endorsement of the Regional Transport Committee's submission on the Draft Government Policy Statement 2018 on Land Transport submission (attached as A1950026 to report R9239), or Council's separate submission, based on feedback from this meeting, to Her Worship the Mayor.***

### **13. Mayor's Report**

**35 - 40**

Document number R9252

Recommendation

***That the Council***

***Receives the report Mayor's Report (R9252); and***

***Amends the membership of the following Committees on a permanent basis, effective immediately, as follows:***

***• Works and Infrastructure Committee***

| <b>Chair</b>                 | <b>Deputy Chair</b>            | <b>Membership</b> |
|------------------------------|--------------------------------|-------------------|
| Stuart Walker<br>(no change) | Paul Matheson<br>Mike Rutledge | No change         |

***• Regional Transport Committee***

| <b>Chair</b>                   | <b>Deputy Chair</b>         | <b>Membership</b> |
|--------------------------------|-----------------------------|-------------------|
| Paul Matheson<br>Mike Rutledge | Gaile Noonan<br>(no change) | No change         |

***• Governance Committee***

| <b>Chair</b>              | <b>Deputy Chair</b>          | <b>Membership</b>              |
|---------------------------|------------------------------|--------------------------------|
| Ian Barker<br>(no change) | Bill Dahlberg<br>(no change) | Paul Matheson<br>Stuart Walker |

***• Chief Executive Employment Committee***

| <b>Chair</b>             | <b>Deputy Chair</b> | <b>Membership</b>             |
|--------------------------|---------------------|-------------------------------|
| Her Worship<br>the Mayor | Not Applicable      | Paul Matheson<br>Gaile Noonan |

• ***Sports and Recreation Committee***

| Chair       | Deputy Chair                   | Membership    |
|-------------|--------------------------------|---------------|
| Tim Skinner | Mike Rutledge<br>Bill Dahlberg | Mike Rutledge |

• ***Saxton Field Committee***

| Membership   |
|--|
| Chair of Community Services Committee<br>Chair of Sports & Recreation Committee (no change)<br>Deputy Chair of Sports & Recreation Committee |

***and***

***Updates the Delegations Register accordingly following the outcome of this report.***

**14. Status Report - 3 May 2018 47 - 56**

Document number R9257

Recommendation

***That the Council***

***Receives the report Status Report - 3 May 2018 (R9257) and its attachment (1168168).***

**15. Adoption of the Nelson City Events Strategy 57 - 106**

Document number R8625

Recommendation

***That the Council***

***Receives the report Adoption of the Nelson City Events Strategy (R8625) and its attachments (A1827196, A1948529, A1938616, A1948251, A1938761); and***

***Adopts the Nelson City Events Strategy (A1827196).***

## 16. Climate Change

**107** - Error! Bookmark not defined.

Document number R9121

Recommendation

***That the Council***

***Receives the report Climate Change (R9121); and***

***Agrees in principle to the actions and work streams identified in section 2.2 of Report R9121 with any actions requiring additional budget being subject to separate Council approval, when those costs are known.***

## PUBLIC EXCLUDED BUSINESS

### 17. Exclusion of the Public

Recommendation

***That the Council***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

| Item | General subject of each matter to be considered           | Reason for passing this resolution in relation to each matter  | Particular interests protected (where applicable)   |
|------|---|--|---|
| 1.1  | Council Meeting - Public Excluded Minutes - 20 March 2018 | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7. | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>• Section 7(2)(h)<br/>To enable the local authority to carry out, without prejudice or</li> </ul> |

| Item | General subject of each matter to be considered   | Reason for passing this resolution in relation to each matter   | Particular interests protected (where applicable)   |
|------|---|---|---|
|      |   |   | <p>disadvantage, commercial activities</p> <ul style="list-style-type: none"> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>              |
| 1.2  | <p><b>Extraordinary Council Meeting - Public Excluded Minutes - 17 April 2018</b></p>   | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| 2    | <p><b>Recommendation from Sports and Recreation Committee Meeting - Public Excluded - 3 April 2018</b></p> <p>Recommendation to Council regarding:</p> <p>Interim options – Tahuna Beach Holiday Park</p> | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| 3    | <p><b>Recommendation from Works and Infrastructure Committee Meeting - Public Excluded - 29 March 2018</b></p> <p>Recommendation to Council regarding:</p> <p>48 Pascoe Commercial Lease</p>              | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |

| Item | General subject of each matter to be considered   | Reason for passing this resolution in relation to each matter   | Particular interests protected (where applicable)   |
|------|---|---|---|
| 4    | <p><b>Recommendation from Governance Committee Meeting - Public Excluded - 19 April 2018</b></p> <p>Recommendation to Council regarding:</p> <p>Nelmac Director appointment ;</p> <p>Nelmac Ltd Draft Statement of Intent 2018/19</p> | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(h)<br/>To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>  |
| 5    | <p><b>Council - Public Excluded - Status Report</b></p>   | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>  | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(h)<br/>To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| 6    | <p><b>Update - Statement of Understanding</b></p>   | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>  | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or</li> </ul>   |

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter   | Particular interests protected (where applicable)   |
|------|---|---|---|
|      |   |   | disadvantage, negotiations (including commercial and industrial negotiations)   |
| 7    | <b>Request for Leave of Absence</b>             | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul> |

## 18. Re-admittance of the public

Recommendation

***That the Council***

***Re-admits the public to the meeting.***

### Note:

- This meeting is expected to continue beyond lunchtime.
- Lunch will be provided.
- Youth Councillors Campbell Rollo and Nathanael Rais will be in attendance at this meeting.




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## Minutes of a meeting of the Nelson City Council

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Tuesday 20 March 2018, commencing at 9.07am**

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland, I Barker, M Courtney, B Dahlberg, K Fulton, M Lawrey, B McGurk, G Noonan, M Rutledge, T Skinner and S Walker

In Attendance: Chief Executive (P Dougherty), Group Manager Infrastructure (A Louverdis), Group Manager Environmental Management (C Barton), Group Manager Community Services (C Ward), Group Manager Corporate Services (N Harrison), Acting Group Manager Strategy and Communications (N McDonald), Team Leader Governance (R Byrne) and Governance Adviser (E Stephenson) and Youth Councillors R Panting and M Schneider

Apologies : Councillor P Matheson

## Opening Prayer

Councillor Skinner gave the opening prayer.

### 1. Apologies

Resolved CL/2018/018

***That the Council***

***Receives and accepts the apologies from Councillor P Matheson for attendance***

Walker/Noonan

Carried

### 2. Confirmation of Order of Business

Her Worship the Mayor noted that some items in the Agenda would be dealt with out of order to allow officers and public forum speakers to be in attendance.

### 3. Interests

Her Worship the Mayor asked that if an elected member had a conflict of interest in relations to items included in the Long Term Plan consultation document, that they could signal this if the item was discussed.

There were no further updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

- 4.1 Paul McIntyre, Fundraising and Marketing Manager, and Frans Dellebeke, Chief Executive, of Nelson Tasman Hospice gave a presentation, tabled a report and spoke about the waiver/reduction of development fees for the new Hospice facility being built in Suffolk Road.



Her Worship the Mayor Rachel Reese acknowledged the contribution of the Pearly Queen, Shirley Miles and asked for Council's condolences to be passed to her family.

Mr McIntyre and Mr Dellebeke answered questions on alternative funding sources and the timeline for building the new Hospice.

**Attachments**

- 1 Nelson Tasman Hospice Powerpoint Public Forum Council 20Mar2018 (A1933998)
- 2 Nelson Tasman Hospice Tabled Document Public Forum Council 20Mar2018 (A1934006).

4.2 Mark Lile, Landmark Lile Ltd

Mark Lile gave a presentation and spoke to the following Special Housing Area applications on the agenda.

4.2.1 3D Hill Street North. Accompanied by shareholder and director, Russel Campbell

**Attachments**

- 1 3D Hill Street Powerpoint Public Forum Council 20Mar2018 (A1933142)

4.2.2 2 City Heights, accompanied by Justin Fletcher.

**Attachments**

- 1 2 City Heights Powerpoint Public Forum Council 20Mar2018 (A1933146)

4.2.3 31 Tipahi Street, accompanied by Nick Fisher

**Attachments**

- 1 31 Tipahi Street Powerpoint Public Forum Council 20Mar2018 (A1933149)

4.2.4 397 Suffolk Road, accompanied by Mr Fitzgerald and Mr Whiting

It was noted that that the developer also had an unconditional purchase agreement to purchase 395 Suffolk Road which would make a better development site.

**Attachments**

- 1 395 & 397 Suffolk Road Powerpoint Public Forum Council 20Mar2018 (A1933153)

Mr Lile and Mr Whiting answered questions on the legal Right of Way, the additional site and future development.

## **5 Special Housing Area Requests January 2018 (Item 13 of the Agenda)**

Document number R9066, agenda pages 50 - 73 refer.

Team Leader, City Development Lisa Gibellini and Senior City Development Planner Alistair Upton presented the report. Ms Gibellini noted that there was a correction to page 55 of the Agenda – the SHA application for 3D Hill Street should refer to 14 additional dwellings in the advantage table.

An amendment to the SHA application for 397 Suffolk Road had been received upon an unconditional offer being accepted for 395 Suffolk Road. The total units would now be 31. An updated report was tabled and replaced pages 71-73 of the Agenda.

The officers answered questions on the involvement of the Urban Design Panel, costs to applicants and the process timelines. Ms Gibellini noted that some applications required redesign work, however this saved time during the consenting process.

Resolved CL/2018/019

***That the Council:***

***Receives the report Special Housing Areas Requests January 2018 (R9066) and its attachments; and***

***Approves 3D Hill Street North (A1923031), subject to the developer entering into a legal Deed with the Council which requires, amongst other matters, that the developer, at its sole cost, shall:***

- (i) design, obtain all necessary consents for, and construct any additional infrastructure, or upgrades to the Council's infrastructure, required to support the development of the SHA; and;***
- (ii) submit the approval of the urban design panel with any application for resource consent; and***
- (iii) satisfy the Group Manager Infrastructure that a wastewater system will be available to Hill Street North to service the SHA. The works and their timing shall be identified in the Deed and/or a Private Developers Agreement prior to the SHA being recommended to the Associate Minister.***

**Approves 2 City Heights (A1922971), subject to the developer entering into a legal Deed with the Council which requires, amongst other matters, approval by the Urban Design Panel, and that the developer, at its sole cost, shall design, obtain all necessary consents for, and construct any additional infrastructure, or upgrades to the Council's infrastructure, required to support the development of the SHA; and**

**Approves 31 Tipahi Street (A1923200), subject to the developer entering into a legal Deed with the Council which requires, amongst other matters, approval by the Urban Design Panel, and that the developer, at its sole cost, shall design, obtain all necessary consents for, and construct any additional infrastructure, or upgrades to the Council's infrastructure, required to support the development of the SHA; and**

**Approves 397 Suffolk Road, including 395 Suffolk Road (updated A1923185), with, subject to the developer entering into a legal Deed with the Council which requires, amongst other matters, approval by the Urban Design Panel, and that the developer, at its sole cost, shall design, obtain all necessary consents for, and construct any additional infrastructure, or upgrades to the Council's infrastructure, required to support the development of the SHA.**

**Approves that Her Worship the Mayor recommend those potential areas 3D Hill Street North, 2 City Heights, 31 Tipahi Street, and 397 Suffolk Road to the Associate Minister of Housing and Urban Development for consideration as Special Housing Areas under the Housing Accord and Special Housing Areas Act 2013 as amended by the Housing Legislation Amendment Act 2016.**

Noonan/Dahlberg

Carried

**Attachments**

- 1 SHA 397 Suffolk Road Summary form for MBIE (A1923185)

**6. Recommendations from Planning and Regulatory Committee  
- 22 February 2018**

6.1 Nelson Tasman Hospice - Authority to Consider Development Contributions

Resolved CL/2018/020

***That the Council***

***Considers the matter of the Nelson Tasman Hospice Development Contributions.***

McGurk/Fulton

Carried

6.2 Authority to Review the Development and Financial Contributions Policy 2015

Resolved CL/2018/021

***That the Council***

***Undertakes the review of the Development and Financial Contributions Policy 2015.***

McGurk/Barker

Carried

6.3 Resource Management and Special Housing Areas charges

Resolved CL/2018/022

***That the Council:***

***Approves the charges as under the Resource Management Act 1991 and Housing Accord and Special Housing Areas Act 2013 (A1822386) to commence from 21 March 2018.***

McGurk/Her Worship the Mayor

Carried

6.4 Dog Control Policy and Bylaw Review

Resolved CL/2018/023

***That the Council:***

***Undertakes the review of the Dog Control Policy and Bylaw.***

McGurk/Fulton

Carried

**7 Nelson Tasman Hospice - Development Contributions (Item 12 of the Agenda)**

Document number R8896, agenda pages 45 - 49 refer.

Group Manager Environmental Management Clare Barton and Team Leader, City Development Lisa Gibellini presented the report. Ms Barton clarified that in the 2015 Development Contributions Policy there was a specific list for exemptions and the Hospice was not included and that considering the request in the Long Term Plan was the appropriate pathway.

Resolved CL/2018/024

***That the Council:***

***Receives the report Nelson Tasman Hospice - Development Contributions (R8896); and***

***Declines the request from the Nelson Tasman Hospice for waiving or reducing of development contributions for the new hospice; and***

***Encourages that the Nelson Tasman Hospice make a submission to both the Nelson City Council and Tasman District Council for funding for the project***

***during their respective Long Term Plan consultations.***

Noonan/Barker

Carried

The meeting adjourned at 10.45a.m. and reconvened at 11.10a.m.

**8 Review of the Development and Financial Contributions Policy 2015 (Item 16 of the Agenda)**

Document number R8921, agenda pages 81 - 154 refer.

Team Leader, City Development Lisa Gibellini and Senior City Development Planner Alistair Upton presented the report, noting that in page 87 of the agenda, under Status Quo, reserves should read \$3.6m, not \$2.6m.

Ms Gibellini tabled a new paragraph for the Development Contributions policy as audit had asked for changes to growth projections. She answered questions on exemptions, development processes and flood protection.

Resolved CL/2018/025

***That the Council:***

***Receives the report Review of the Development and Financial Contributions Policy 2015 (R8921) and its attachments (A1918429 and A1928523, and tabled document A); and***

***Approves the adoption of the draft Development Contributions Policy 2018, including amendments to section 6.6.2 Growth Projections, and consultation document for concurrent consultation with the Long Term Plan 2018-2028.***

Fulton/Dahlberg

Carried

**Attachments**

- 1 Development Contributions Policy tabled document 20Mar2018 (A1941281)

## 9. Confirmation of Minutes

### 9.1 Council 22 February 2018

Document number M3286, agenda pages 16 - 22 refer.

Resolved CL/2018/026

***That the Council***

***Confirms the minutes of the meeting of the Council, held on 22 February 2018, as a true and correct record.***

Courtney/Walker

Carried

### 9.2 Council 8 March 2018

Document number M3330, agenda pages 23 - 26 refer.

Resolved CL/2018/027

***That the Council***

***Confirms the minutes of the meeting of the Council, held on 8 March 2018, as a true and correct record.***

Her Worship the Mayor/Walker

Carried

## 10. Status Report - Council - 20 March 2018

Document number R9110, agenda pages 27 - 37 refer.

Resolved CL/2018/028

***That the Council***

***Receives the report Status Report - Council - 20 March 2018 (R9110) and its attachment (A1168168).***

Rutledge/Courtney

Carried

## 11. Mayor's Report

Document number R9097, agenda pages 38 - 43 refer.

The Remuneration Authority Amendment Determination 2018 was tabled.

Resolved CL/2018/029

***That the Council***

***Receives the report Mayor's Report (R9097) and its attachment (A1922838); and***

***Receives the Remuneration Authority Amendment Determination 2018; and***

***Updates the Nelson City Council Delegations Register to reflect that all powers of the Planning and Regulatory Committee relating to Development contributions associated with the Nelson Tasman Hospice; the review of the development and Financial Contributions Policy 2015 and the Dog Control Policy and Bylaw are referred to Council.***

Her Worship the Mayor/Rutledge

Carried

**Attachments**

- 1 180220 LG Members (2017-18) (Local Authorities) Amendment Determination 2018 - signed

Attendance: Councillor Lawrey left the meeting at 12.00p.m.

## **RECOMMENDATIONS FROM COMMITTEES**

### **12 Audit, Risk and Finance Subcommittee - 13 February 2018**

#### **12.1 Theatre Royal Loan**

Group Manager Community Services Chris Ward advised Council on the terms of the loan and the Trust's ability to repay and noted that the recommendation had been made in discussion with the Chair of the Trust.

Attendance: Councillor Lawrey returned to the meeting at 12.04p.m.

Resolved CL/2018/030

***That the Council***

***Agrees to take on the Nelson Historic Theatre Trust's loan of \$632,256 from the Nelson Building Society; and***

***Confirms that it expects the Nelson Historic Theatre Trust to repay the full loan amount (total \$2,132,256); and***



**Agrees to increase the mortgage over the building to \$2,132,256; and**

**Sets the loan repayment terms for the Nelson Historic Theatre Trust at \$60,000 per year, payable quarterly (commencing in September 2018), with payment terms subject to review every five years .**

The motion was put and a division was called:

| <u>For</u>                                   | <u>Against</u> | <u>Apologies</u> |
|--|----------------|------------------|
| Her Worship the Mayor Reese<br>(Chairperson) | Cr Acland      | Cr Matheson      |
| Cr Barker                                    | Cr Courtney    |                  |
| Cr Dahlberg                                  | Cr Lawrey      |                  |
| Cr Fulton                                    | Cr Skinner     |                  |
| Cr McGurk                                    |                |                  |
| Cr Noonan                                    |                |                  |
| Cr Rutledge                                  |                |                  |
| Cr Walker                                    |                |                  |

The motion was carried 8 - 4.

Barker/Dahlberg

Carried

### **13. Community Services Committee - 1 March 2018**

#### **13.1 Greenmeadows Centre - Referral of Delegation**

Resolved CL/2018/031

***That the Council***

***Considers, at its meeting of 20 March, matters relating to the Greenmeadows' Centre budget and program update because of time constraints.***

Noonan/Courtney

Carried

### **14. Governance Committee - 8 March 2018**

#### **14.1 Policy Review: Appointment of Directors/Trustees of CCOs and CCTOs**

Resolved CL/2018/032

***That the Council***

***Adopts the reviewed and amended Nelson City Council Policy for the Appointment of Directors/Trustees of Council Controlled***

***Organisations and Council Controlled Trading Organisations (A284857).***

Barker/Courtney

Carried

**17. Adoption of the Consultation Document for the Long Term Plan 2018 - 28 and Related Documents**

Document number R9061, agenda pages 74 - 80 refer.

Acting Group Manager Strategy and Communications Nicky McDonald and Group Manager Corporate Services Nikki Harrison presented their report and tabled amendments following Audit approval. They answered questions on Southern Link Investigation, financials, Council's vision and regional identity. It was noted that there was a communications plan in place to publicise the opportunity to submit on the Consultation Document.

The following documents were tabled:

- Amendments to the Consultation Document for the Long Term Plan 2018 (A1933722)
- LTP 2018-28 - Draft Long Term Plan - Accounting Policies - 19Mar2018 (A1933613)

The meeting adjourned at 1.00p.m. and reconvened at 1.35p.m. at which time Councillor Acland was not present.

Parks and Facilities Asset Manager Andrew Petheram joined the meeting and answered questions on Wakapuaka sandflats, Saxton Field training ground, a mountainbike hub and Newman's walkway.

Resolved CL/2018/033

***That the Council***

***Receives the report Adoption of the Consultation Document for the Long Term Plan 2018 - 28 and Related Documents (R9061) and its attachments:***

- ***Community Outcomes (A1901398);***
- ***Council Activity Summaries (A1889191 and A1895587);***
- ***Forecasting Assumptions (A1725210);***
- ***Financial Strategy (A1816122);***
- ***Infrastructure Strategy (A1816478);***

- ***Statement on Fostering Māori Participation in Council Decision Making (A1703725);***
- ***Revenue and Financing Policy (A1849376);***
- ***Funding Impact Statement (A1911642);***
- ***Rates Remission Policy (A1912191);***
- ***Financial Statements (Accounting Information) (A1928909);***
- ***Liability Management Policy (A1765543);***
- ***Investment Policy (A1261457);***
- ***Council Controlled Organisations (A1784915);***
- ***Consultation Document (A1927914) be received; and***

***Approves the draft Long Term Plan 2018-28 Consultation Document and related documents for public consultation as amended; and***

***Adopts, as amended, the Community Outcomes (A1901398), Council Activity Summaries (A1889191 and A1895587), Forecasting Assumptions (A1725210), Financial Strategy (A1816122), Infrastructure Strategy (A1816478), the Statement on fostering Māori participation in Council decision making (A1703725), Revenue and Financing Policy (A1849367); the Funding Impact Statement (rates) (A1911642); the Rates Remission Policy (A1912191); the Financial Statements (Accounting Information) (A1928909); the Liability Management Policy (A1765543); the Investment Policy (A1261457) and the Council Controlled Organisations (A1784915) as supporting information for the Consultation Document as required by section 93 G of the Local Government Act 2002; and***

***Adopts the Revenue and Financing Policy (A1849376) and Rates Remission Policy (A1912191) for concurrent consultation with the Consultation Document under the provisions of section 82 of Local Government Act 2002, having considered all the reasonably practicable options; and***

**Approves an extension to 23 April of the consultation period for the Statement of Proposal relating to the proposed contribution to the Waimea Dam project, in order to receive public feedback on the OPUS report, Drought Security – Maitai Dam and its supporting documents (A1928877); and**

**Adopts the Request for Further Submissions on the Proposed Contribution to the Waimea Dam Project; and**

**Adopts the Long Term Plan 2018-28 Consultation Document (A1927914) as amended for a public submission process to run from 23 March to 23 April 2018; and**

**Delegates the Mayor and Chief Executive to make any necessary minor editorial amendments prior to the documents being released for public consultation.**

Her Worship the Mayor/Barker

Carried

**Attachments**

- 1 LTP 2018-28 - Draft Long Term Plan - Accounting Policies - 19Mar2018 (A1933613)
- 2 Amendments to the Consultation Document for the Long Term Plan 2018 (A1933722).

Attendance: Councillor Acland returned to the meeting at 2.03p.m.

**18. Greenmeadows Centre Budget and Programme Update**

Document number R9140, supplementary agenda pages 4 - 11 refer.

Group Manager Infrastructure Alec Louverdis and Manager Capital Projects Shane Davies presented the report.

It was noted that the matter of the delay in work on Greenmeadows Centre was also discussed at the Community Services Committee meeting on 28 November 2017.

Mr Louverdis and Mr Davies answered questions on additional work required, its complexity and the cost of a transformer.

Attendance: Councillor Fulton left the meeting from 2.40p.m. to 2.43p.m.

The meeting moved into Public Excluded to consider the matter under item 6 on the Public Excluded Agenda.

Resolved CL/2018/034

***That the Council***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Noonan/Skinner

Carried

|           |  |  |   |
|-----------|--|--|---|
| <b>6.</b> | <b>Greenmeadows Centre Budget and Programme Update</b> | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(h)<br/>To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>• Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
|-----------|--|--|---|

The meeting went into public excluded session at 3.00p.m. and resumed in public session at 3.46p.m.

Attendance: Councillor Rutledge left the meeting from 3.46p.m. to 3.49p.m.

### **Extension of Meeting Time**

Resolved CL/2018/035

***That the Council***

***Extends the meeting time beyond six hours, pursuant to Standing Order 3.3.7.***

Her Worship the Mayor/Skinner

Carried

Resolved CL/2018/036

***That the Council***

***Receives the report Greenmeadows Centre Budget and Programme Update (R9140); and***

***Approves unbudgeted capital budget of up to \$590,000 to enable the successful completion of the Greenmeadows Centre project, noting that several additional funding items set out in paragraph 4.8 of the Report (R9140) may not be approved; and***

***Notes the expect completion date has been revised to end of June 2018.***

Her Worship the Mayor/Fulton

Carried

The meeting adjourned at 4.00p.m. and reconvened at 4.07p.m.

**20. Further Delegations to the Hearings Panel - Other**

Document number R8866, agenda pages 155 - 164 refer.

Group Manager Environmental Management Clare Barton presented the report.

Resolved CL/2018/037

***That the Council***

***Receives the report Further Delegations to the Hearings Panel - Other (R8866) and its attachment (A1912628); and***

***Delegates the decision making on changes to the schedules to the Parking and Vehicle Control Bylaw that do not require public consultation to the Hearings Panel - Other; and***

***Delegates the hearing of submissions and recommendation on proposed changes to the schedules to the Parking and Vehicle Control Bylaw requiring public consultation to the Hearings Panel - Other; and***

***Delegates the administering body functions under section 48 of the Reserves Act 1977 on proposed rights of way and other easements on reserves vested in Council to the Hearings Panel – Other.***

McGurk/Her Worship the Mayor

Carried

## 21. Nelson Mountain Biking Economic study

Document number R8960, agenda pages 165 - 201 refer.

Property and Facilities Asset Planner Paul Harrington and Consultant Mark Cox from BERL presented the report and answered questions on services at the Hub, future investment and Nelson's excellent reputation in the number and quality of its tracks.

Attendance: Councillor Lawrey left the meeting from 4.28p.m. to 4.35p.m.

Attendance: Councillor Noonan left the meeting from 4.33p.m. to 4.42pm

Resolved CL/2018/038

***That the Council***

***Receives the report Nelson Mountain Biking Economic study (R8960) and its attachment (A1905058).***

Her Worship the Mayor/Skinner

Carried

## 22. Exclusion of the Public

The Chief Executive Pat Dougherty was asked to advise why Item 7 of the Agenda needed to be considered with public excluded.

Mr Dougherty advised that the report was about a person and discussions should not be held in the public meeting. Members would also want to ask questions of himself and Council's legal adviser or other staff and this advice would be confidential. Additionally, Council was carrying on negotiations with the person and if this was in public it would reveal Council's negotiating position.

Resolved CL/2018/039

***That the Council***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Her Worship the Mayor/Dahlberg

Carried

| <b>Item</b> | <b>General subject of each matter to be considered</b>              | <b>Reason for passing this resolution in relation to each matter</b>   | <b>Particular interests protected (where applicable)</b>  |
|-------------|---|--|---|
| <b>1.1</b>  | <b>Council Meeting – Public Excluded Minutes - 22 February 2018</b> | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7. | The withholding of the information is necessary:<br><ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul>  |
| <b>1.2</b>  | <b>Council Meeting – Public Excluded Minutes - 8 March 2018</b>     | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7. | The withholding of the information is necessary:<br><ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>   |
| <b>2</b>    | <b>Status Report – Council – Public Excluded – 20 March 2018</b>    | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7  | The withholding of the information is necessary:<br><ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(h)<br/>To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| <b>3.</b>   | <b>Recommendations from Committees</b>                              | Section 48(1)(a)   | The withholding of the information is necessary:  |



| <b>Item</b> | <b>General subject of each matter to be considered</b>   | <b>Reason for passing this resolution in relation to each matter</b>  | <b>Particular interests protected (where applicable)</b>   |
|-------------|--|---|--|
|             | <b>Commercial Subcommittee 13 February 2018</b>  | The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7                         | <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul>   |
| <b>4.</b>   | <b>Recommendations from Committees</b><br><br><b>Chief Executive Employment Committee 27 February 2018</b> | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul>  |
| <b>5.</b>   | <b>Recommendations from Committees</b><br><br><b>Governance Committee 8 March 2018</b>                     | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul>  |
| <b>7.</b>   | <b>Update – Statement of Understanding and city amenity matters</b>  | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> <li>Section 7(2)(g)<br/>To maintain legal professional privilege</li> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| <b>8.</b>   | <b>Haven Road property – further information</b>   | Section 48(1)(a)  | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i)</li> </ul>   |

| Item | General subject of each matter to be considered     | Reason for passing this resolution in relation to each matter   | Particular interests protected (where applicable)  |
|------|---|---|--|
|      |   | The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7                         | To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)  |
| 9.   | <b>Request for Proposals – Major Sporting Event</b> | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |
| 10.  | <b>Request for Leave of Absence</b>                 | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a)<br/>To protect the privacy of natural persons, including that of a deceased person</li> </ul>  |

The meeting went into public excluded session at 4.42p.m. and resumed in public session at 6.15p.m.

## 23. Re-admittance of the Public

Resolved CL/2018/040

***That the Council***

***Re-admits the public to the meeting.***

Courtney/Walker

Carried

## 24. Notice of Motion from Councillor Lawrey- Impact of Blockages to the Wastewater Network

Document number R9086, agenda pages 202 - 204 refer.

Councillor Lawrey presented his Notice of Motion and advised he felt that, generally, the public was unaware that they should not put antibacterial wipes down the toilet and that this presented a risk to the environment and Council's infrastructure.

Resolved CL/2018/041

***That the Council***

***Receives the report Notice of Motion - Impact of Blockages to the Wastewater Network (R9086) and its attachment (A1920088); and***

***Writes to the manufacturers and distributors of antibacterial wipes sold in New Zealand requesting that they change their products' packaging so that it clearly states that the wipes should not be flushed down toilets; and***

***Writes to other councils to encourage them to write to the manufacturers and distributors of antibacterial wipes with the same request; and***

***Writes to supermarket operators Progressive Enterprises and Foodstuffs to request that they develop in-store signage alerting customers to the dangers of disposing of antibacterial wipes down the toilet.***

Lawrey/Fulton

Carried

There being no further business the meeting ended at 6.23p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date



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## Minutes of an extraordinary meeting of the Nelson City Council

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Tuesday 17 April 2018, commencing at 4.30p.m.**

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- Present: Her Worship the Mayor R Reese (Chairperson), I Barker, M Courtney, B Dahlberg, K Fulton, M Lawrey, B McGurk, G Noonan, M Rutledge, T Skinner and S Walker
- In Attendance: Chief Executive (P Dougherty), Group Manager Corporate Services (N Harrison) and Team Leader Governance (R Byrne)
- Apology: Councillors L Acland and P Matheson

### Opening Prayer

Councillor Noonan gave the opening prayer.

#### 1. Apologies

Resolved CL/2018/042

***That the Council***

***Receives and accepts an apology from Councillors L Acland and P Matheson.***

Barker/Courtney

Carried

#### 2. Confirmation of Order of Business

There was no change to the order of business.

#### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

#### 4. Public Forum

There was no public forum.

#### 5. Exclusion of the Public

Attendance: Councillor Fulton joined the meeting at 4.31p.m.

Resolved CL/2018/043

***That the Council***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Walker/Dahlberg

Carried

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter   | Particular interests protected (where applicable)  |
|------|---|---|--|
| 1    | Haven Road property - further information       | Section 48(1)(a)<br><br>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i)<br/>To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul> |

The meeting went into public excluded session at 4.31 and resumed in public session at 4.47.

**6. Re-admittance of the Public**

Resolved CL/2018/044

***That the Council***

***Re-admits the public to the meeting.***

Her Worship the Mayor/Noonan

Carried

There being no further business the meeting ended at 4.47p.m..

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

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## Mayor's Report

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### 1. Purpose of Report

- 1.1 To update Council on a number of current matters.

### 2. Recommendation

***That the Council***

***Receives the report Mayor's Report (R9252); and***

***Amends the membership of the following Committees on a permanent basis, effective immediately, as follows:***

• ***Works and Infrastructure Committee***

| <b>Chair</b>                 | <b>Deputy Chair</b>                       | <b>Membership</b> |
|------------------------------|---|-------------------|
| Stuart Walker<br>(no change) | <del>Paul Matheson</del><br>Mike Rutledge | No change         |

• ***Regional Transport Committee***

| <b>Chair</b>                              | <b>Deputy Chair</b>         | <b>Membership</b> |
|---|-----------------------------|-------------------|
| <del>Paul Matheson</del><br>Mike Rutledge | Gaile Noonan<br>(no change) | No change         |

• ***Governance Committee***

| <b>Chair</b>              | <b>Deputy Chair</b>          | <b>Membership</b>                         |
|---------------------------|------------------------------|---|
| Ian Barker<br>(no change) | Bill Dahlberg<br>(no change) | <del>Paul Matheson</del><br>Stuart Walker |

• ***Chief Executive Employment Committee***

| <b>Chair</b>             | <b>Deputy Chair</b> | <b>Membership</b>                        |
|--------------------------|---------------------|--|
| Her Worship<br>the Mayor | Not Applicable      | <del>Paul Matheson</del><br>Gaile Noonan |

## Item 6: Mayor's Report

### • ***Sports and Recreation Committee***

| <b>Chair</b> | <b>Deputy Chair</b>            | <b>Membership</b> |
|--------------|--------------------------------|-------------------|
| Tim Skinner  | Mike Rutledge<br>Bill Dahlberg | Mike Rutledge     |

### • ***Saxton Field Committee***

| <b>Membership</b>   |
|---|
| <del>Chair of Community Services Committee</del><br>Chair of Sports & Recreation Committee (no change)<br>Deputy Chair of Sports & Recreation Committee |

***and***

***Updates the Delegations Register accordingly following the outcome of this report.***

## **2. Discussion**

### **2.1 Mid-term review of Committee membership**

- 2.1.1 Following a mid-term review of Council's Committees and Subcommittees it is evident that workloads are not balanced and the efficiency and structure of some Committees should also be reviewed.
- 2.1.2 Section 41A of the Local Government Act 2002 provides the Mayor with a discretionary power to appoint the Deputy Mayor, establish Committees, and to appoint Committee chairpersons. This report sets out the recommendations which have been formed through a series of prior discussions with councillors.
- 2.1.3 Officers have been asked to explore remuneration options for the Chair of the Regional Transport Committee. The Remuneration Authority Determination will provide guidelines on setting remuneration.
- 2.1.4 A report reviewing the Commercial Subcommittee will be presented to a future Council meeting.

### **2.2 Donation**

- 2.2.1 The Mayor donated \$1,000.00 from the Mayoral Discretionary Fund to the Whakatū Marae Waka Ama Club. The Club are attending the International Va'a World Sprints and Club Championships in Tahiti from 18-26 July 2018. The Club was established in 2005. The Club offers after school programmes for rangatahi programmes for schools, exercise for single parents, team building for Iwi Trust, and a Corporate team challenge annual event.
- 2.2.2 This is the first time the Club has qualified for the Worlds event. The contribution will be put towards costs relating to the trip for the team of



## Item 6: Mayor's Report

17 which includes management staff of two administrators/coordinators and a Kaumatua to assist the team.

### **2.3 Remit Process for 2018 LGNZ Annual General Meeting**

- 2.3.1 The Local Government New Zealand Annual General Meeting is to be held on Sunday 15 July 2018 in Christchurch. LGNZ invites member authorities to submit proposed remits for consideration to do so no later than 5.00pm on Monday 21 May 2018. Remits must be relevant to local government as a whole and have support from at least one zone or sector group meeting, or five councils prior to being submitted.
- 2.3.2 Further information is available in the attached memorandum (A1950866) and remit form (A1950868).

### **2.4 Climate Change**

- 2.4.1 I am pleased to see the Climate Change report included in today's agenda.
- 2.4.2 Climate change presents an array of challenges that governments and councils, both nationally and internationally, are trying to address. This report signals an important step for us. We need to understand our current situation, and what we as a Council, and a community, can do as we strive for a zero carbon future.
- 2.4.3 It is vital to assess where we are now, in terms of our carbon emissions, so we can map out a programme for reducing them which is measurable, responsible and achievable. This report sets out a framework for us to do just that.
- 2.4.4 Nelson has led on many environmental issues, and as a Council I'm sure we have an aspiration to be net carbon neutral.
- 2.4.5 I signed a commitment last year as part of the Local Government Leaders' Climate Change Declaration, and we will continue the good work to honour those commitments. This is a huge topic to grapple with and I thank the Council officers who have put considerable time and effort into getting us to this stage.

Rachel Reese  
**Mayor of Nelson**

### **Attachments**

Attachment 1: A1950866 - LGNZ Remit Process Memo 2018 [↓](#)

Attachment 2: A1950868 - LGNZ Remit application form 2018 [↓](#)

**MEMORANDUM**

**We are.  
LGNZ.**

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**Date:** 6 March 2018  
**To:** Mayors, Chairs and Chief Executives  
**From:** Malcolm Alexander, Chief Executive, Local Government New Zealand  
**Subject:** 2018 Annual General Meeting Remit Process

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We invite member authorities wishing to submit proposed remits for consideration at the Local Government New Zealand Annual General Meeting (AGM) to be held on **Sunday 15 July 2018** in Christchurch, to do so no later than **5pm, Monday 21 May 2018**. Notice is being provided now to allow members of zones and sectors to gain the required support necessary for their remit (see point 3 below). The supporting councils do not have to come from the proposing council's zone or sector.

Proposed remits should be sent with the attached form. The full remit policy can be downloaded from the [LGNZ website](#).

**Remit policy**

Proposed remits, other than those relating to the internal governance and constitution of Local Government New Zealand, should address only major strategic "issues of the moment". They should have a national focus articulating a major interest or concern at the national political level.

The criteria for considering remits were reviewed in March 1999 and National Council adopted the following Remits Screening Policy:

1. Remits must be relevant to local government as a whole rather than exclusively relevant to a single zone or sector group or an individual council;
2. Remits should be of a major policy nature (constitutional and substantive policy) rather than matters that can be dealt with by administrative action;
3. Remits must have formal support from at least one zone or sector group meeting, or five councils, prior to their being submitted, in order for the proposer to assess support and clarity of the proposal;
4. Remits defeated at the AGM in two successive years will not be permitted to go forward;
5. Remits will be assessed to determine whether the matters raised can be actioned by alternative, and equally valid, means to achieve the desired outcome;
6. Remits that deal with issues or matters currently being actioned by Local Government New Zealand may also be declined on the grounds that the matters raised are "in-hand". This does not include remits that deal with the same issue but from a different point of view; and
7. Remits must be accompanied by background information and research to show that the matter warrants consideration by delegates. Such background should demonstrate the:
  - nature of the issue;
  - background to it being raised;

## Item 6: Mayor's Report: Attachment 1

### MEMORANDUM

**We are.  
LGNZ.**

- issue's relationship, if any, to the current Local Government New Zealand Business Plan and its objectives;
- level of work, if any, already undertaken on the issue by the proposer, and outcomes to date;
- resolution, outcome and comments of any zone or sector meetings which have discussed the issue; and
- suggested actions that could be taken by Local Government New Zealand should the remit be adopted.

### Remit process

Local Government New Zealand will take the following steps to finalise remits for the 2017 AGM:

- all proposed remits and accompanying information must be forwarded to Local Government New Zealand no later than **5pm, Monday 21 May 2018**, to allow time for the remits committee to properly assess remits;
- a remit screening committee (comprising the President, Vice President and Chief Executive) will review and assess proposed remits against the criteria described in the above policy;
- prior to their assessment meeting, the remit screening committee will receive analysis from the Local Government New Zealand staff on each remit assessing each remit against the criteria outlined in the above policy;
- proposed remits that fail to meet specified criteria will be informed as soon as practicable of the committee's decision, alternative actions available, and the reasons behind the decision;
- proposers whose remits meet the criteria will be contacted as soon as practicable to arrange the logistics of presenting the remit to the AGM; and
- all accepted remits will be posted to the Local Government New Zealand website at least one month prior to the AGM.

To ensure quality preparation for members' consideration at the AGM, the committee will not consider or take forward proposed remits that do not meet this policy, or are received after **5pm, Monday 21 May 2018**.

### General

Remits discussed at the AGM will be presented in the AGM Business Papers that will be distributed to delegates not later than two weeks before the AGM, as required by the Rules.

Should you require further clarification of the requirements regarding the remit process please contact Leanne Brockelbank on 04 924 1212 or [leanne.brockelbank@lgnz.co.nz](mailto:leanne.brockelbank@lgnz.co.nz).

**Annual General Meeting 2018**

**Remit application**

|  |  |
|--|--|
| <b>Council Proposing Remit:</b>  |  |
| <b>Contact Name:</b>   |  |
| <b>Phone:</b>  |  |
| <b>Email:</b>  |  |
| <b>Fax:</b>  |  |
| <b>Remit passed by:</b><br>(Zone/Sector meeting<br>and/or list five councils as<br>per policy) |  |
| <b>Remit:</b>  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Background information and research:**

Please attach separately and include:

- nature of the issue;
- background to its being raised;
- new or confirming existing policy;
- how the issue relates to objectives in the current Work Programme;
- what work or action on the issue has been done on it, and the outcome;
- any existing relevant legislation, policy or practice;
- outcome of any prior discussion at a Zone or Sector meeting;
- evidence of support from Zone/Sector meeting or five councils; and
- suggested course of action envisaged.

**Please forward to:** Local Government New Zealand  
 Leanne Brockelbank, Deputy Chief Executive Operations  
 PO Box 1214, Wellington 6140  
[leanne.brockelbank@lgnz.co.nz](mailto:leanne.brockelbank@lgnz.co.nz)

**No later than 5pm, Monday 21 May 2018.**

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**REPORT R9255**

## **Recommendations from Committees**

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**The recommendations have been included in the Agenda table of contents. Any additional information for recommendations is attached.**

Robyn Byrne  
**Team Leader Governance**

### **Attachments**

Attachment 1: Report to Community Services Committee - Melrose House  
Lease [↓](#)

Item 9: Community Lease - Melrose House



Community Services Committee

12 April 2018

REPORT R8859

## Community Lease - Melrose House

### 1. Purpose of Report

- 1.1 To approve a Community Lease for the Colonel Noel Percy Adams Trust (Melrose) Society at Melrose House.

### 2. Recommendation

*That the Community Services Committee*

*Receives the report Community Lease - Melrose House (R8859) and its attachment (A1893139).*

Recommendation to Council

*That the Council*

*Approves the granting of a Community Lease for the Colonel Noel Percy Adams Trust (Melrose) Society at Melrose House as shaded in red on attachment one (A1893139) for a term of five years with one right of renewal of five years at an annual rent of \$200 + GST and a rent review at five years.*

### 3. Background

- 3.1 Melrose House and Gardens were gifted to Council in 1973. The Gardens and House exterior and structure are maintained by the Council. The Colonel Noel Percy Adams Trust (Melrose Society) was formed in 1974 and has worked to preserve and refurbish the house.
- 3.2 The Board and Committee are comprised of six members and are supported by the Friends of Melrose which has a membership base of approximately 80 people. The Trust has leased the land and buildings for the past ten years at an annual rental of \$200 + GST. The lease area is shown in Attachment 1.

#### **4. Discussion**

- 4.1 The Trust has confirmed that it wishes to continue leasing the House, remaining responsible for maintaining the interior of the House and promoting its use to the Community.
- 4.2 The Trust's Strategic Plan aims to create greater financial independence through the use of the House for commercial activities (Attachment 3).
- 4.3 The Trust currently subleases part of the House as a Café and rents the upstairs apartment to the Café owners. The intention is to extend this sublease and rental if the Lease to the Trust is approved, thus continuing to provide a source of revenue for the Trust. The Café has confirmed that it will renew its sublease if the Lease to the Trust is approved by Committee and Council.
- 4.4 It is the intention of the Trust to appoint a permanent Marketing/Events Manager so better use can be made of the House and gardens than at present.
- 4.5 Council currently manages and maintains the grounds, exterior and structure of the House. It is proposed that Council retains this responsibility with the Trust retaining responsibility for outgoings, internal fit out and, with Council staff approval, modifications and improvements.
- 4.6 The lease will not be able to be assigned to any other party but in order to maximise the use of the House the Trust will be given authority to sublet spaces within the house subject to Council staff approval. This is in line with the previous lease.
- 4.7 The annual rent for this lease has been set outside the current Community Assistance Policy. This is due to the property being a Heritage House and the cost implications of maintaining and enhancing it being higher than those associated with other Council owned buildings leased to community groups.
- 4.8 The 2016 financial statements show gross revenue generated for the Trust by the Café lease and apartment rental was \$26,794.
- 4.9 The annual rent charged in accordance with the current Community Assistance Policy would be in excess of \$5,000 + GST. The terms of the lease state that in each year the Lessee shall apply any surplus income to the development and promotion of the property and the grounds around the property. Charging a discounted rent allows for the Trust to invest more funds in the property.
- 4.10 Over the previous ten year lease period the Trust has fulfilled its role in restoring the interior of the property to a high standard. This has included a full renovation of the downstairs toilets and washbasins, upgrading the heating to the house and the upstairs apartment and installing a new chiller to the kitchen area.

## Item 7: Recommendations from Committees: Attachment 1

### Item 9: Community Lease - Melrose House

- 4.11 In the previous ten years Council has provided grants totalling \$60,500 to the Trust as follows: community assistance grant of \$1,500, toilet refurbishment grant of \$57,000 and a marketing grant of \$2,000.
- 4.12 All the Lease terms have been discussed and agreed with the Trust, subject to Committee and Council approval.

### 5. Options

- 5.1 The Committee can either approve or decline to recommend approval of a lease to the Colonel Noel Percy Adams (Melrose) Society.

| Option 1: Approve the lease       |  |
|-----------------------------------|--|
| Advantages                        | <ul style="list-style-type: none"><li>Generates income for the next ten years</li><li>The interior of the House is maintained at the Trusts expense rather than Councils.</li></ul>  |
| Risks and Disadvantages           | <ul style="list-style-type: none"><li>House is not available to any other prospective tenant for the term.</li></ul>   |
| Option 2: Not approve a new lease |  |
| Advantages                        | <ul style="list-style-type: none"><li>House is available for other users.</li></ul>  |
| Risks and Disadvantages           | <ul style="list-style-type: none"><li>Council has responsibility for the maintenance of the interior and exterior of the House.</li><li>Council responsible for management of the house and marketing it to the community.</li></ul> |

Jules Read  
**Leases Officer**

### Attachments

Attachment 1: A1833139 - Colonel Noel Percy Adams Trust (Melrose) Society - Lease Plan



| <b>Important considerations for decision making</b>              |   |
|--|---|
| <b>1. Fit with Purpose of Local Government</b>                   | <p>The activities will benefit visitors and locals alike.</p> <p>The recommendation has been made in line with the objectives of Local Government towards the provision of recreational activities and community amenities.</p>   |
| <b>2. Consistency with Community Outcomes and Council Policy</b> | <p>The recommendation in this report is consistent with Council's objectives in the Long Term Plan 2015-2025 and the Heritage Activity Management Plan 2015-2025. The recommendation supports the Community Outcome 'Our communities have opportunities to celebrate and explore their heritage, identity and creativity' and 'Our communities have access to a range of social, educational and recreational facilities and activities'.</p> |
| <b>3. Risk</b>   | <p>The building will not be available to Council for the duration of the lease should it wish to use it for other purposes, or should another business seek an opportunity. The Trust could fail to meet its obligations; however it has a strong governance group, is financially stable and has successfully met its commitments over the last lease period.</p>  |
| <b>4. Financial impact</b>                                       | <p>The rental income is budgeted in the Annual Plan and the Long Term Plan. The decision on this matter will have an immaterial financial impact.</p>   |
| <b>5. Degree of significance and level of engagement</b>         | <p>Renewing of the lease at Melrose House is considered of low significance to residents, therefore there was no engagement required.</p>   |
| <b>6. Inclusion of Māori in the decision making process</b>      | <p>Māori have not been consulted in the preparation of this report.</p>   |
| <b>7. Delegations</b>  | <p>The Community Services Committee has the responsibility for Melrose House. The Community Services Committee has the power to recommend property transactions to Council.</p>   |

## Item 7: Recommendations from Committees: Attachment 1

### Item 9: Community Lease - Melrose House: Attachment 1



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**REPORT R9257**

## **Status Report - 3 May 2018**

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### **1. Purpose of Report**

- 1.1 To update Council on the status of actions.

### **2. Recommendation**

***That the Council***

***Receives the report Status Report - 3 May 2018  
(R9257) and its attachment (1168168).***

Robyn Byrne  
**Team Leader Governance**

### **Attachments**

Attachment 1: A1168168 - Status Report - Council [↓](#)

| Status Report – Council – 3 May 2018 |  |   |   |
|--------------------------------------|--|---|---|
| MEETING DATE                         | SUBJECT  | MOTION  | RESPONSIBLE OFFICER   |
| 15 October 2015                      | Adoption of the Brook Recreation Reserve Management Plan | <p>Resolved CL/2015/082</p> <p><u>THAT</u> the report Adoption of the Brook Recreation Reserve Management Plan (R4142) and its attachments (A1436078 and A1438749) be received;</p> <p><u>AND THAT</u> the Brook Recreation Reserve Management Plan, as amended by the Hearing Panel following consideration of submissions, be adopted in principle;</p> <p><u>AND THAT</u> the vision be amended to 'The Brook Recreation Reserve serves as a centre for environmental education and conservation and as a destination for camping and outdoor recreation, including appropriately-scaled and complementary commercial recreation and tourism development';</p> <p><u>AND THAT</u> the Chief Executive be delegated authority to proceed to stop the following two sections of formed legal road as shown on plan (A1438749);</p> <p><u>AND THAT</u> the Chief Executive be delegated authority to Gazette the entire area covered by the Brook Recreation Reserve Management Plan, as shown on plan (A1438749), as a Local Purpose Reserve (Recreation); and the road reserve which extends into the Sanctuary lease area as Local Purpose Reserve (Wildlife Sanctuary), noting this will be subject to separate statutory processes under the Reserves Act 1977;</p> <p><u>AND THAT</u>, once the Gazettal process is complete, a report be brought back to Council to enable the Brook Recreation Reserve Management Plan to take effect;</p> <p><u>AND THAT</u> Officers prepare a Comprehensive Development Plan for the area covered by the Brook Recreation Reserve Management Plan.</p> | <p>Clause one-three.</p> <p><b>Complete</b></p> <p>Clause four: A decision has been received from the Environment Court that the road can be stopped provided that the stopped road is included in the Reserve. The Court has agreed a condition to this effect. Officers will now bring a report to Council to include the stopped road into the Reserve</p> <p><b>Ongoing</b></p> <p>Clause five: Council resolved on 23 March 2017 to re-classify existing land as Local Purpose Reserve (recreation) and freehold land to Local Purpose Reserve (recreation). Gazette notices have been published and registration of notices have been completed.</p> <p><b>Ongoing</b></p> <p>Road reserve extending into Sanctuary lease area has been gazetted Local Purpose Reserve (Wildlife Sanctuary).</p> <p><b>Complete</b></p> |

| Status Report – Council – 3 May 2018 |  |  |                     |   |
|--------------------------------------|--|--|---------------------|---|
| MEETING DATE                         | SUBJECT  | MOTION   | RESPONSIBLE OFFICER | COMMENTS  |
| 28 July 2016                         | Haven Precinct Project Progress Report             | <p>Resolved CL/2016/236</p> <p><u>Approve</u> the visions and goals detailed in report R6077 for the concept design;</p> <p><u>Approve</u> using a traditional procurement process to appoint a lead consultant, to produce the concept design plans based on the visions and goals advised;</p> <p><u>Approve</u> the preliminary project timeline included in report R6077;</p> <p><u>Approve</u> the Haven Precinct Strategic Business Case (A1550230).</p>                                       | Shane Davies        | <p>The Council has previously approved the proposal to test the open market for developer and investor interest on the Haven. Following a verbal update to the most recent Commercial subcommittee officers are seeking further legal advice with the aim of reporting any implications to the May Commercial subcommittee.</p> <p><b>Ongoing</b></p> |
| 23 March 2017                        | Nelson City Council Governance Statement 2016-2019 | <p>Resolved CL/2017/048</p> <p>That the Council</p> <p><u>Receives</u> the report Nelson City Council Governance Statement 2016-2019 (R7137) and its attachment (A1708727); and</p> <p><u>Adopts</u> the Nelson City Council Governance Statement 2016-2019 (A1708727), noting that any amendments made through the Mayor's Report of 23 March 2017 will be incorporated; and</p> <p><u>Agrees</u> to a further review of the Governance Statement 2016-2019 being undertaken by September 2017.</p> | Robyn Byrne         | <p>Governance Statement Update is deferred until after the adoption of the Long Term Plan to ensure Council has confirmed the Vision to inform the workshop.</p> <p><b>Ongoing</b></p>  |

| Status Report – Council – 3 May 2018 |                         |  |   |
|--------------------------------------|-------------------------|--|---|
| MEETING DATE                         | SUBJECT                 | MOTION   | RESPONSIBLE OFFICER   |
| 10 August 2017                       | Tahunanui Cycle Network | <p>Resolved CL/2017/291</p> <p>That the Council</p> <p><u>Receives</u> the report Tahunanui Cycle Network (R8007) and its attachment (A1795358); and</p> <p><u>Approves</u> the alternate delivery model as detailed in report R8007 as a mechanism that could successfully deliver the Tahunanui Cycle Network project; and</p> <p><u>Approves</u> the composition of an Advisory Group to include the Chair of the Works and Infrastructure Committee, Councillor Lawrey, a representative of Bicycle Nelson Bays, a representative of NZTA and officers, to move this project forward; and</p> <p><u>Approves</u> the Draft Terms of Reference for the Tahunanui Cycling Advisory Group (Attachment one, A1795358); and</p> <p><u>Approves</u> the allocation of \$80,000 in the current financial year (2017/18) to allow work to proceed to enable a preferred option to be presented to the Works and Infrastructure Committee; and</p> <p><u>Agrees</u> that a final option for implementation will be presented to a future Works and Infrastructure Committee for approval in March 2018.</p> | <p>Alec Louverdis</p> <p>Consultation with the Tahunanui Community has been completed and officers are working towards providing a report to the June 2018 W&amp;I Committee.</p> <p><b>Ongoing</b></p> |

| Status Report – Council – 3 May 2018 |  |   |   |
|--------------------------------------|--|---|---|
| MEETING DATE                         | SUBJECT  | MOTION  | RESPONSIBLE OFFICER COMMENTS  |
| 10 August 2017                       | Reserve Management Plan for Sportsground Reserves - Classification of Land | <p>Resolved CL/2017/308</p> <p>That the Council</p> <p><u>Classifies</u> Ngawhatu Sportsfield (being titles NL13A/170, 24172 and 24173) under s16(2A)(g) of the Reserves Act 1977 as Recreation Reserve under s17 of that Act; and</p> <p><u>Classifies</u> Victory Square (being title NL2D/352) under s16(1) of the Reserves Act 1977 as Recreation Reserve under s17 of that Act by notice in the Gazette; and</p> <p><u>Classifies</u> part of Botanicals Sportsfield (being title NL127/106) under s16(1) of the Reserves Act 1977 as Recreation Reserve under s17 of that Act by notice in the Gazette; and</p> <p><u>Determines</u> that, under s16(5) of the Reserves Act 1977, public notice seeking feedback on the proposed classifications of Victory Square, Botanicals Sportsfield and Greenmeadows is not necessary as the classifications proposed are substantially the same as the purpose for which the reserves were held and administered immediately before the commencement of the Reserves Act 1977; and</p> <p><u>Delegates</u> the Chair of the Sports and Recreation Committee to approve the survey plan for the proposed classification for Greenmeadows; and</p> <p><u>Delegates</u> the Chief Executive to take the steps necessary to prepare and place notices in the Gazette in order to classify Botanicals Sportsfield (being title NL127/106), Victory Square (being title NL2D/352) and Greenmeadows (being title NL114/188) and to give notice of the resolution to classify Ngawhatu Sportsfield (being titles NL13A/170, 24172 and 24173) to the Commissioner at the Department of Conservation.</p> | <p>Gazettal completed as per Council resolutions. Report on next steps coming to future meeting.</p> <p><b>Ongoing</b></p> <p>Jane Loughnan</p> |

| Status Report – Council – 3 May 2018 |                                 |   |  |
|--------------------------------------|---------------------------------|---|--|
| MEETING DATE                         | SUBJECT                         | MOTION  | RESPONSIBLE OFFICER  |
| 18 October 2017                      | Brook Waimarama Sanctuary Trust | <p>Resolved CL/2017/429</p> <p>That the Council</p> <p><u>Receives</u> the report Brook Waimarama Sanctuary Trust (R8209) and its attachments (A1826815; A1826781); and</p> <p>Approves the revised Brook Waimarama Sanctuary Trust's Business Plan and agrees to release the remaining \$150,000 for 2017/18 to the Trust contingent on:</p> <p>The Trust supplying Council annually, by August each year, with respect to their Business Plan and six-monthly updates on cash flows in July and January of each year;</p> <p>A Memorandum of Understanding be developed and agreed by full Council prior to any future funding commitments being made.</p> <p>Agrees that the Dun Mountain walkway damaged as a result of the major slip needs to be reinstated to a minimum width of 1.5m to maintain a route for cyclists and pedestrians, noting that the Brook Waimarama Sanctuary Trust has agreed to reinstate this track to that standard at their cost.</p> | <p>Funding has now been released to the BWST. Officers have received and are evaluating the BWST's first cash flow update.</p> <p><b>Ongoing.</b></p> <p>Nicky McDonald</p> <p>Work on preparing the MoU with the BWST is underway..</p> <p><b>Ongoing</b></p> |



| Status Report – Council – 3 May 2018 |  |   |   |
|--------------------------------------|--|---|---|
| MEETING DATE                         | SUBJECT  | MOTION  | RESPONSIBLE OFFICER   |
| 18 October 2017                      | Waimea Dam: Community Consultation on a Possible Nelson Contribution | <p>Resolved CL/2017/431</p> <p>That the Council</p> <p><u>Agrees</u> that a contribution to the Waimea Dam project of \$5 million (in addition to the \$413,000 contribution to date) is Council's preferred proposal on which to consult the community; and</p> <p><u>Agrees</u> that any contribution from Nelson City Council to the Dam project will be as a grant rather than a purchase of equity in the Dam; and</p> <p><u>Notes</u> that any Nelson City Council contribution will be made on the basis of the proposed Terms of the new draft Engineering Services Agreement (A1847401), as detailed in an exchange of letters between the chief executives of both councils; and</p> <p><u>Approves</u> a Statement of Proposal (A1846450), with any necessary amendments, for the possible contribution by Nelson City Council to the Waimea Dam project; and</p> <p><u>Authorises</u> the Mayor and Chief Executive to make minor changes to the Statement of Proposal.</p> | <p>Nicky McDonald</p> <p>Submissions closed 27 November 2017 with hearings held on 7 December. Deliberations have been deferred until further consultation has been held in conjunction with the Long Term Plan consultation.</p> <p><b>Ongoing</b></p> |

| Status Report – Council – 3 May 2018 |   |  |                     |   |
|--------------------------------------|---|--|---------------------|---|
| MEETING DATE                         | SUBJECT   | MOTION   | RESPONSIBLE OFFICER | COMMENTS  |
| 09 November 2017                     | Events Strategy: Approval of Draft for Community Engagement | <p>Resolved CL/2017/499</p> <p>That the Council</p> <p>Receives the report Events Strategy: Approval of Draft for Community Engagement (R8506) and its attachment (A1853698); and</p> <p>Approves the draft Events Strategy for community engagement as outlined in R8506; and</p> <p>Approves \$35,000 to be added to the Events Fund for the 2017/18 year to fund community events; and</p> <p>Delegates Councillors Fulton and Rutledge to work with officers to amend the draft Strategy and the timeline for consultation, as necessary, for further consideration in the following areas:</p> <ul style="list-style-type: none"> <li>• community wellbeing outcomes</li> <li>• existing Council policies</li> <li>• use of Council facilities and integration with the Regional Identity and</li> <li>• Clarity on peak and off peak</li> <li>• Return on investment for economic events.</li> </ul> | Gabrielle Thorpe    | <p>Consultation complete and draft Strategy ready for Council consideration, included in 3 May Council Agenda.</p> <p><b>Complete</b></p> |
| 09 November 2017                     | Cricket - Target Shooting Facility - Progress Update        | <p>Resolved CL/2017/498</p> <p>That the Council</p> <p>Receives the report Cricket - Target Shooting Facility - Progress Update (R8479); and</p> <p>Approves the reallocation of \$70,000 from the construction of the veranda/paths scheduled for completion in 2017/18, which was allocated in the 2016/17 Annual Plan, to the construction of a car park area adjacent to the cricket and target shooting facility.</p>   | Andrew Petheram     | <p>The carpark has been prepared and will be sealed once ground moisture has improved in spring.</p> <p><b>Ongoing</b></p>                |

| <b>Status Report – Council – 3 May 2018</b> |  |   |  |
|---|--|---|--|
| MEETING DATE                                | SUBJECT  | MOTION  | RESPONSIBLE OFFICER  |
| 20/03/2018                                  | Dog Control Policy and Bylaw Review                              | Resolved CL/2018/023<br>That the Council Undertakes the review of the Dog Control Policy and Bylaw.   | Matt Heale   |
|   |  |   | As outlined in the 22 February Planning and Regulatory Committee report this matter will be reported to Council in late 2018 for further action.<br><b>Ongoing</b> |
| 20/03/2018                                  | Notice of Motion - Impact of Blockages to the Wastewater Network | Resolved CL/2018/041<br>That the Council<br>Receives the report Notice of Motion - Impact of Blockages to the Wastewater Network (R9086) and its attachment (A1920088); and<br>Writes to the manufacturers and distributors of antibacterial wipes sold in New Zealand requesting that they change their products' packaging so that it clearly states that the wipes should not be flushed down toilets; and<br>Writes to other councils to encourage them to write to the manufacturers and distributors of antibacterial wipes with the same request; and<br>Writes to supermarket operators Progressive Enterprises and Foodstuffs to request that they develop in-store signage alerting customers to the dangers of disposing of antibacterial wipes down the toilet. | Alec Louverdis   |
|   |  |   | Letters have been drafted but not sent.<br><b>Ongoing</b>  |

## Status Report – Council – 3 May 2018

| MEETING DATE | SUBJECT   | MOTION  | RESPONSIBLE OFFICER | COMMENTS   |
|--------------|---|---|---------------------|--|
| 20/03/2018   | Greenmeadows Centre Budget and Programme Update | <p>Resolved CL/2018/036</p> <p>That the Council</p> <p>Receives the report Greenmeadows Centre Budget and Programme Update (R9140); and</p> <p>Approves unbudgeted capital budget of up to \$590,000 to enable the successful completion of the Greenmeadows Centre project, noting that several additional funding items set out in paragraph 4.8 of the Report (R9140) may not be approved; and</p> <p>Notes the expect completion date has been revised to end of June 2018.</p> | Shane Davies        | <p>The Council resolved at its 20 March 2018 meeting that regular updates be provided to the Community Services Committee on the Greenmeadows Centre Budget and Programme. At this stage work is progressing well and the project is tracking in line with the revised budget and programme. A 'Certificate of Public Use' has been granted for the changing rooms enabling compliant access for the Stoke Rugby Club in time for the start of their season. Future updates will be reported to the Community Services Committee.</p> <p><b>Complete</b></p> |

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## **Adoption of the Nelson City Events Strategy**

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### **1. Purpose of Report**

- 1.1 To consider submissions to the draft Nelson City Events Strategy (the Strategy), agree to amendments to the Strategy and adopt the final Strategy.

### **2. Recommendation**

***That the Council***

***Receives the report Adoption of the Nelson City Events Strategy (R8625) and its attachments (A1827196, A1948529, A1938616, A1948251, A1938761); and***

***Adopts the Nelson City Events Strategy (A1827196).***

### **3. Background**

- 3.1 Although Council has supported events for many years it has never had an approved Events Strategy. After calls from the community to undertake this work and provide greater clarity, Council approved work on a strategy in 2015. Progress was timed to fit with development of the Regional Identity framework.

### **4. Discussion**

- 4.1 The purpose of the Strategy is to guide Council's future support of events funding. Work on the Strategy has been a joint project with the Nelson Regional Development Agency (NRDA). Early feedback was sought from a range of stakeholders in 2017.
- 4.2 At its meeting of 9 November 2017 the Council approved the draft Strategy for public consultation. Councillors Fulton and Rutledge were delegated to work with officers to amend the draft Strategy and timeline to enable further consideration of:
- *community wellbeing outcomes*

## Item 9: Adoption of the Nelson City Events Strategy

- *existing Council policies*
- *use of Council facilities and integration of the draft Strategy with the Regional Identity*
- *clarity on peak and off peak*
- *Return on investment for economic events*

- 4.3 The Strategy was subsequently amended in agreement with Councillors Fulton and Rutledge to accommodate the points noted above.

### **Funding**

- 4.4 At the same meeting Council approved a budget of \$35,000 for the 2017/18 year for community events. This was in response to changes to Council's Community Investment Fund which meant that community events no longer fitted the funds criteria and therefore were ineligible for funding support. Introduction of the Community Events Fund provides community events with a designated option for Council support.
- 4.5 Subsequently, a proposal of funding for community events for \$50,000 in 2018/19 and \$75,000 (plus inflation) for following years has been included in the Long Term Plan 2018-28 Consultation Document for public feedback.
- 4.6 The Economic Events component of the fund has a budget of \$408,000 for 2018/19 and \$355,000 for the year after. The budgeted amount alternates from year to year and includes an allocation for inflation. The reason for alternating amounts relates to when Light Nelson funding was transferred out of the fund. As a biennial event Light Nelson received funding of \$150,000 over a two year period (\$100,000 in the year the event was held and \$50,000 in the year prior for planning).

### **Feedback on the draft Strategy**

- 4.7 Council, at its meeting of 9 November 2017, approved the community engagement process and that formal hearings would not be held. Submitters who have asked to speak have been notified of the option to speak at public forum.
- 4.8 Public feedback on the amended Strategy was sought over a four week period from 26 February 2018 to 25 March 2018. The community was informed of the opportunity to provide feedback on the Strategy through the Council website, a media release, Our Nelson, social media, and material provided at the Customer Service Centre and Nelson Public Libraries.
- 4.9 A total of 16 submissions were received from across the region. In general, feedback has been supportive of the Council's development of the Strategy and its objectives. A copy of all submissions has been attached. (Attachment 2: A1938616).

## Item 9: Adoption of the Nelson City Events Strategy

- 4.10 Event managers and key stakeholders were also invited to attend a meeting to ask questions and provide feedback. 14 people attended from a variety of organisations and interests. A number of those who attended this meeting also made written submissions. A list of meeting attendees has been attached (Attachment 3: A1948529).
- 4.11 Feedback (both written and verbal from meeting attendees) identified a range of views, from those who did not support the Strategy (mainly because of concerns about cost and accountability), to those seeking a greater emphasis on community wellbeing and community involvement in decision making.
- 4.12 A number expressed support for the continuation of events such as the Masked Parade, Light Nelson, Multicultural Day, Kai Fest, Centre of New Zealand Lantern Walk, summer movies, Opera in the Park, Adam Chamber Music Festival and the Heritage Festival.
- 4.13 One suggestion was to co-opt an experienced representative from the local events community on the Events Development Committee to help make decisions on the allocation of council funding. There was also a suggestion from Youth Council that youth and community representatives be appointed to the Community Events Advisory Group to provide a community voice and for the Strategy to make youth an identified target market. For clarity, the Events Development Committee makes decisions on funding and the Community Events Advisory Group provides input on Council work programmes and community views. A diagram of the proposed structure has been attached (Attachment 4: A1948251).
- 4.14 In respect to the request for an experienced representative from the local events community to be included on the Events Development Committee, this is not supported by officers. While community input would add value it would be difficult in the small Nelson events community to find representatives with no, real or perceived, affiliation to event organisers. This is an important issue given the potential private benefit that can accrue from events.
- 4.15 Furthermore a core function of the NRDA is to bring experience and economic expertise to the marketing and assessment of events.
- 4.16 It is therefore suggested that the Chairs of the Community Services and Sport and Recreation Committees are mandated to co-opt community representatives as they deem necessary, such as from the events and/or youth sector, to participate in the Community Events Advisory Group.
- 4.17 There was also a suggestion that the Strategy should ensure that events minimise their impact on the environment. An Environmental Management Plan is a requirement of the Events Fund application process. The Strategy also has a guiding principle requiring strategic alignment of events with relevant Council policy which allows environmental, sugar-free and other policy to be taken into account.

## Item 9: Adoption of the Nelson City Events Strategy

- 4.18 Two submitters disagreed that events had a lifecycle which means ratepayer funding needs to transfer to other emerging events. In response officers propose amending that to "events may reach a point where interest and relevance diminish" on page 4. Two other submitters disagreed with seasonality requirements in the third guiding principle. The seasonality requirement has been included because one of the objectives of the fund has been to support the sustainability of the local commercial sector during the shoulder or low season.
- 4.19 Three submitters asked for a greater emphasis on community wellbeing. In response officers propose amending three of the Guiding Principles to provide a better balance for community and economic applications to the fund.
- 4.20 A draft copy of the Strategy, with amendments in response to submissions, can be found in Attachment 1: A1827196. More detailed information summarising officers' responses can be found in Attachment 5: A1938761 – Proposed responses to community feedback.
- 4.21 Staff from the NRDA will also be in attendance at the meeting to answer any questions.

## 5. Options

- 5.1 The Council could;

| <b>Option 1: Approve the amended Strategy<br/>(this is the recommended option)</b> |   |
|--|---|
| Advantages   | <ul style="list-style-type: none"> <li>Allows the Strategy to immediately provide guidance to the Events Development Community for the two funding strands and to Council as a whole</li> <li>Requires no further staff or Councillor resourcing</li> </ul> |
| Risks and Disadvantages  | <ul style="list-style-type: none"> <li>No obvious disadvantage</li> </ul>   |
| <b>Option 2: Make further amendments to the Strategy</b>                           |   |
| Advantages   | <ul style="list-style-type: none"> <li>Provides opportunity for Council to make more significant changes if necessary</li> </ul>  |
| Risks and Disadvantages  | <ul style="list-style-type: none"> <li>May require further consultation and delay adoption of the Strategy</li> </ul>   |
| <b>Option 3: Choose not to approve the Strategy</b>                                |   |
| Advantages   | <ul style="list-style-type: none"> <li>None identified</li> </ul>   |



## Item 9: Adoption of the Nelson City Events Strategy

|                         |   |
|-------------------------|---|
| Risks and Disadvantages | <ul style="list-style-type: none"><li>• This option would provide for the NRDA to continue to use existing mechanisms to administrate events funding</li><li>• Members of the public might be disappointed that clearer objectives and guidelines for funding of events are not available</li><li>• No clear guidelines would be available for the administering of community event funding</li></ul> |
|-------------------------|---|

### 6. Conclusion

- 6.1 Officers recommend that the Council adopt the amended draft Nelson City Events Strategy.

Gabrielle Thorpe  
**Policy Adviser**

### Attachments

- Attachment 1: A1827196 - Draft Strategy [↓](#)
- Attachment 2: A1938616 - Community feedback [↓](#)
- Attachment 3: A1948529 - Meeting attendees [↓](#)
- Attachment 4: A1948251 - Proposed structure [↓](#)
- Attachment 5: A1938761 - Proposed responses to community feedback [↓](#)

|  |
|--|
| <b>Important considerations for decision making</b>  |
| <b>1. Fit with Purpose of Local Government</b><br><br>Council has decided to develop an Events Strategy to provide clear objectives and criteria for publicly funded support to ensure that Council's desired outcomes are achieved in a cost effective manner.  |
| <b>2. Consistency with Community Outcomes and Council Policy</b><br><br>Adopting the Strategy supports the following community outcomes: <ul style="list-style-type: none"><li>- Our communities have opportunities to celebrate and explore their heritage, identity and creativity</li><li>- Our communities have access to a range of social, educational and recreational facilities and activities</li><li>- Our region is supported by an innovative and sustainable economy</li></ul>   |
| <b>3. Risk</b><br><br>Risk has been reduced through the opportunity for the community to provide feedback on the Strategy. All written feedback has been attached to this report for Council to consider.  |
| <b>4. Financial impact</b><br><br>At the meeting 9 November 2017 Council approved a budget of \$35,000 for community event funding for the 2017/18 year. Funding for community events of \$50,000 in 2018/19 and \$75,000 (plus inflation) for every year after has been proposed in the draft Long Term Plan 2018-28. The Events Fund for economic events had a budget of \$408,000 for 2018/19 and \$355,000 for the year after. The budgeted amount alternates from year to year due to removal of funding for Light Nelson and includes an allocation for inflation. |
| <b>5. Degree of significance and level of engagement</b><br><br>This matter is of medium significance because the Strategy will guide future event investment and activity by Council. The community has had opportunity to provide feedback on the Strategy. The community currently has the opportunity to provide feedback on the proposed increase to the Community Events Fund through the Long Term Plan 2018-28 consultation process.   |
| <b>6. Inclusion of Māori in the decision making process</b><br><br>No specific consultation has been undertaken with Māori.  |

## **7. Delegations**

Development of an Events Strategy is a cross-committee issue as it relates to community festivals and events (Community Services) and business, economic development and tourism (Governance), therefore this matter is being presented to Council.

# Nelson City Events Strategy

## Introduction

Nelson has a long history of nurturing unique creative endeavours that have grown into iconic events loved by many, such as the Masked Parade, World of Wearable Arts **WearableArts**, and Adam Chamber Music Festival.

Events are important for community wellbeing, as they build feelings of belonging, identity and a sense of pride in our city as well as helping to grow awareness of our diverse community.

They are also an increasingly important economic contributor, growing the visitor market and helping make Nelson an attractive destination for new residents. They provide a valuable opportunity to showcase the unique and compelling identity of the region and the extraordinary city experience that Nelson is.

This Strategy is an expression of Council's commitment to developing the city's events offering and sets out a vision, objectives and criteria for publicly funded support.

## Our Vision is....

Events that strengthen the region and its identity, stimulate a prosperous, vibrant and engaged community and deliver value at the right time.

## Objectives

### Rich events calendar

A rich events calendar which maximises opportunities throughout the year

### Community wellbeing

Promotion of the wellbeing and cohesion of the local community

### Economic value

Measurable economic outcomes for Nelson City

### Sense of identity

An events programme that attracts visitors to Nelson and gives the local community a sense of pride in being 'Nelsonian'

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 1

### Partnership

A healthy partnership between the events sector, the community and Nelson City Council

### Nelson Regional Identity Framework



### Benefits

Community wellbeing is strengthened through an inclusive and diverse events offering that brings people together to enjoy a shared experience. The affirmation of Nelson's distinct creative, cultural and recreational identity strengthens social bonds as feelings of connection and belonging are fostered and the region's uniqueness is reinforced.

Community focused events are important because they celebrate our diverse local community and can help our residents discover new experiences and ideas and also support broader objectives such as healthy lifestyles and positive wellbeing. Residents also benefit from an improved level of facilities that use by events helps to fund.

Events can attract visitors to stay, eat, drink and shop in our city, boost the local economy and increase employment opportunities. But they also have a role in showcasing Nelson through media coverage and positive word of mouth recommendations, as well as encouraging return visits. They are part of promoting an interesting and vibrant lifestyle which benefits residents and makes Nelson an appealing place to settle.

Council funding and promotion helps make events accessible to the community.

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## **Partnership**

Ensuring Nelson continues to develop a diverse and successful events calendar is a partnership between event organisers from business, sporting and non-profit realms; the Council; the Nelson Regional Development Agency; and the wider community.

### **Council**

Nelson City Council supports events through a mixture of direct delivery, funding, provision of venues, and a range of associated services e.g. resource and noise consents, publicity and traffic management plans.

### **Nelson Regional Development Agency**

The Nelson Regional Development Agency is the first point of contact for event organisers and the administrative body for the Nelson Events Fund. It coordinates and manages communication around the Nelson events calendar (including Its On).

The agency also provides events marketing tools and assistance on a cost recovery basis to events. Where appropriate it will integrate events support with its consumer marketing programmes and seek opportunities for events to leverage Nelson Regional Development Agency's industry partnerships.

### **Local Event Industry**

Nelson has a well-established community of events organisers and technicians who work in both professional and voluntary capacities to deliver events for Nelson. A clear strategy for events and the ability to collaborate closely with Council and the Nelson Regional Development Agency will support their essential contribution to the Nelson events calendar.

## **Events Framework**

An Events Development Committee, comprising two officers from Nelson City Council and two from the Nelson Regional Development Agency will oversee the implementation of this Strategy and manage the Nelson Events Fund. Delegated authority for allocating events funding by the Committee will be set by Council. Guidelines for the assessment of applications to the Nelson Events Fund will also be set by Council.

A Community Events Advisory Group ~~comprising the Chairs of the Community Services and Sports and Recreation Committees (with their Deputies as alternates)~~ will meet as necessary to provide input to the Events Development Committee and ensure the wider Council work programme and knowledge about community views are understood and taken into account in funding decisions on community events. **The Community Events Advisory Group will comprise of the Chairs of the Community Services and Sports and Recreation Committees (with their Deputies as alternates). The Chairs of the Community Services and Sports and Recreation Committees are mandated to approve the co-opting of**

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 1

additional members to the Community Events Advisory Group as deemed necessary.

The Events Development Committee will report to Council twice a year on implementation of the Strategy including event funding and event evaluation, as well as opportunities to improve the clarity and value of Council services to events.

The Nelson Regional Development Agency will establish a customer facing regional event coordination and development role which will provide a single contact point responsible for all economic and community event enquiries, applications, event coordination, development and marketing.

The Nelson Regional Development Agency will work closely with event organisers to leverage public sector assets, relationships and tools to improve regional events marketing. The Events Development Committee may direct that portions of Council funding for a particular event be allocated to or guided by the Nelson Regional Development Agency to achieve a more integrated marketing outcome.

### **Nelson Events Fund**

Council will resource a Nelson Events Fund with two components, one to support events that foster community wellbeing and social outcomes, the other to support events that grow Nelson's economy.

While there are separate funding streams for each it is recognised that most events bring benefits in both these areas and many of our most valuable economic events began and continue to be successful because they connect with our local residents through building community pride, learning and relationships.

The Nelson Events Fund aims to support and develop events that contribute economic and community wellbeing benefits to Nelson, build social capital and cohesion, increase visitors during shoulder and off peak seasons and enhance the city and regional profile nationally and internationally. The Fund aims to support the Nelson Events Strategy by optimising the use of public sector resources to stimulate a rich and coordinated Nelson City events programme.

The Nelson Events Fund recognises that events have a lifecycle and that the support required during the early stages of development may be different to that required for a mature event. It also recognises that even highly successful events will **may** reach a point where interest and relevance diminish and ratepayer funding needs to transfer to other emerging events.

### **Guiding Principles**

The following are the principles against which events will be assessed for funding from the Nelson Events Fund.

#### **1. Strategic Alignment**

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## Item 9: Adoption of the Nelson City Events Strategy: Attachment 1

Events should align with the regional identity framework and, where aiming to deliver economic value, should have relevance for our identified target markets (see Appendix 1).

Events should also align with relevant Council policy.

### **2. ~~Return on investment~~ Delivery against Strategy Objectives**

~~Return on investment~~ Delivery of the strategy's objectives needs to be clearly demonstrated in economic and/or community wellbeing terms. For economic benefit a desirable return on investment will be assessed on a case by case basis.

*Note: Council has a return on investment target for the Economic Events component of the Fund in line with a national approach and which also recognises the scale of the Nelson district. This is set at 10:1.*

### **3. Seasonality**

Events primarily delivering economic benefit should increase the number of visitors attracted to Nelson during the 'off season' period from 1 March to 30 November. Community events can receive support during any period but preference will be given to those that add vitality and interest to the city during the 'off season'. It is expected that community events timed during Nelson's high season will have larger audiences available and more opportunities to be self-sufficient, thus ratepayer support is less necessary.

### **4. ~~Business case~~ Capacity to deliver outcomes**

The strength of the event organiser's ~~business case~~ application will be assessed, including evidence of relevant skills, capability to deliver and other sources of public funding. The ~~business case~~ application should include a multi-year strategy which shows an understanding of the stages of event development and set these against relevant Key Performance Indicators for each stage. The ~~business case~~ application should show a pathway to sustainability and an exit point at which Nelson Events Fund support will no longer be required.

### **5. ~~Funding impact~~ Context for support**

There is a limited pool of public funding to support events and the Events Development Committee must be mindful of the impact of funding decisions on other potentially significant event applications and the need to retain sufficient flexibility to respond to emerging events. Thus it may not always be possible to support event applications, even if they are a good fit with these principles.

Applications for the Nelson Events Fund should be submitted to the Nelson Regional Development Agency using the template available at [www.nrda.co.nz](http://www.nrda.co.nz).



### **Business Events Sales and Marketing Programme**

Business events are a highly valued and high yielding contributor to the Nelson events calendar which provide an important range of shoulder season activity. The Business Events sales and marketing programme exists to support and grow the value of the region's business events and assist in securing events for the region.

The programme is focused on raising awareness, targeted lead generation and facilitating lead conversion with our partners and on generating outcomes in the following key activity areas:

- Business to business events including conventions and conferences from the domestic association and corporate sector with a secondary focus on Australian associations and corporates.
- Events that fit within the regional identity platforms and Nelson's sectoral areas of regional business events competitive advantage.
- Event size, timing and fit with Nelson's venues including availability; utilisation of council venues.
- Work with local partners to build their capability and capacity to compete for business event markets.

## Appendix 1

### Nelson's Target Markets

The Nelson Regional Development Agency's Domestic Consumer marketing programme is targeted at the higher impact end of the market and has the primary aim of stimulating repeat visitation over the shoulder seasons and creating an awareness to support companies in the attraction of key talent to the destination.

The programme is focussed on working with our partners to generate outcomes in the following key activity areas:

- Targets:
  - Visitor - Short break event based; Short break visit family and friends; Explorers new to New Zealand and New Zealand residents;
  - Talent – looking to relocate to a job to enable our businesses to reach their full potential or to create their new business;
  - Locals - Looking for ways to invest in their own region and share their pride in Nelson Tasman.
- Targeted at the markets of Auckland, Wellington and Christchurch.
- Sharing our story through our partners, visitors' experience, events experience and locals including new talent as opposed to telling the story to others in a broadcast manner.
- Targeting spring and autumn visitation.
- Influencing winter visitation through support and leverage of targeted major events.
- Creating local ambassadors.
- Supporting talent attraction.
- Digital content and activation focus at the heart of the programme and the tools developed.

The primary outcome from this work stream is the economic impact coming from the raised domestic profile of the Nelson Tasman region as a place to visit and for talent to reside by assisting to tell our Regional Identity story within New Zealand.

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## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #17680

Mr Dan McGuire

dan.sullivan@kinect.co.nz

45 Domett St.  
Nelson 7010

0272466155  
0272466155

Speaker? False

| Department                     | Subject          | Opinion | Summary   |
|--------------------------------|------------------|---------|---|
| NCC -<br>Community<br>Services | 2. Miscellaneous |         | <p>I oppose council funding events unless it is done through a targeted rate. As a person on a pension, I have seen my rates rise 150% since Rachel Reese came to council in 2006. That rise is 7 times the rise in the CPI.</p> <p>At the same time, the services I use have deteriorated. For example, I still have the same substandard footpath that I had when I bought my home. More frequently now, I cannot use Tahuna beach due to sewage overflows, thanks to council spending most of ratepayer funds on entertainment, art and spending that has nothing to do with essential services.</p> <p>Council's plans are not sustainable for people on a pension or a limited income, as Local Government NZ has pointed out recently. The elitist view of the mayor and many councillors has no regard for us. Our rates are being used to buy political patronage. Ratepayers are being used as pawns in the interest of personal political ambitions.</p> <p>I wish to speak to my submission.</p> |

A1938616

Printed: 08/08/2016 10:00

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #17707

**Mrs Jane Fisher**

janefishr258@gmail.com

7 Braemar Place Nelson South  
Nelson 7010

547 3320  
547 3320

Speaker? False

| Department  | Subject       | Opinion | Summary   |
|-------------|---------------|---------|---|
| TDC - Other | Miscellaneous | Agree   | <p>A good strategy. Are you asking for submissions about the strategy itself or about the sorts of events we wish to see continued? Miscellaneous. So, all of the above?</p> <p>I like that the strategy has two strands, allowing it to place equal importance on community wellbeing and commercial success.</p> <p>THE MASK PARADE has huge potential for boosting community wellbeing. The therapeutic qualities of creativity, the boost to the confidence from performing behind the safety of a mask, the applause from the crowd. This is a boost of positivity that many of our city's struggling children would not experience in any other setting.</p> <p>The parade needs to continue and to grow. Money for schools workshops on simple mask making techniques, costuming and parading. A guest artist to create a feature for the parade. Professional musician to co-ordinate community bands throughout the parade. OR speakers in the streets, piping music from a live performance on the main stage. More money for professional street performers to join the parade and add a sensational element. It could be as big and important to our city as WOW. The WOW that didnt leave town.</p> <p>I am in favour of growing LIGHT NELSON. It is wonderful to have an event to bring us all out of our houses during the miserable winter.</p> |

Printed: 05/02/2019 04:00

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  | <p>Multicultural day is very important. And the Waitangi day kai fest. I hope NCC supports these.</p> <p>Please continue to fund the magical lantern walk up the Centre of NZ at Christmas time. And support the summer movies al fresco.</p> <p>Opera in The park was wonderful. Filled the city with joy.</p> <p>The Chamber music festival is a spectacular jewel for the well-heeled.</p> <p>Manned rubbish stations at the kai fest were very impressive. Punters dont sort their own rubbish correctly. What about plastic free events?</p> <p>Liam and Hannah, the waste free couple who stopped in Nelson on their NZ tour said that Nelson is the best city in NZ to shop waste free. Can we celebrate this? A carbon free, plastic free, waste free celebration.</p> |
|--|--|--|--|--|

Printed: 22/09/2016 01:00

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy – Submission #17711

**Miss Ariana Walker**

Arianawalker@yahoo.co.nz

46 Fairrose Drive Richmond  
Tasman 7020

Speaker? False

| Department  | Subject       | Opinion | Summary  |
|-------------|---------------|---------|--|
| TDC - Other | Miscellaneous | N/A     | Would be amazing to see more family friendly concerts/events run in Richmond or at Saxton Stadium that have a community feel. Music and food bring people together. Having a safe environment that people can get together now is so important and events that can do that even if it's once a month will be appreciated by the community. |

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy – Submission #17910

**Mrs Karen Driver**

ks\_driver@outlook.com

55 Beachville Crescent  
Nelson 7010

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | The events strategy looks good but it makes no mention of ensuring that all events minimise their impact on the environment. A lot of work is being done to reduce waste at events but I believe that needs greater support to ensure products aren't sold/given away that generate waste and that all other environmental impacts are considered. A process needs to be established where by the environmental impact of events is assessed before an event and reviewed after the event, and event organisers need to be accountable. Some of this has started to happen but it doesn't go far enough and I think it's an omission that I can find no mention of taking care of the environment in this strategy. |

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #17924

**Mrs Sylvia Wesney**

sylviawesney@xtra.co.nz

362 Trafalgar Square Nelson Central  
Nelson 7010

03 5487784  
03 5487784

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | <p>Council is to be commended for producing a draft Events Strategy which makes good reading. At present Nelson has an annual successful Heritage Festival co-ordinated within Council which is enjoyed by locals, but in order to attract non locals to Nelson, this annual Festival needs a bigger budget and more staff hours to expand.</p> <p>Alternatively future Heritage Festivals could be contracted out to an event organiser with funding provided from Events Fund. Such a Festival meets the criteria re funding ie contributes economic and wellbeing benefits to Nelson and its citizens, increases number of visitors during April and promotes the city locally, nationally and, potentially, internationally.</p> <p>Most Nelson/Tasman websites researched by intending visitors concentrate on outdoor activities. This does fulfill a need for those seeking eco and outdoor activities but there are as many, and older people, looking for enjoyment in other fields. These are the visitors who enjoy the Adams Chamber Music Festival, WOW and the wineries. There is an appalling publicity gap re the rich heritage and culture Nelson has to offer. Napier and Oamaru have taken advantage of their heritage and host annual Festivals drawing visitors from outside the area. A similar Heritage Festival could be held in Nelson. Nelson has under utilised heritage assets, both Maori and Pakeha - it is well worth taking advantage of these.</p> |



## Submission Summary

Draft Nelson City Events Strategy - Submission #17930

**Ms Sarah Wilson**  
Sarah Wilson Communications

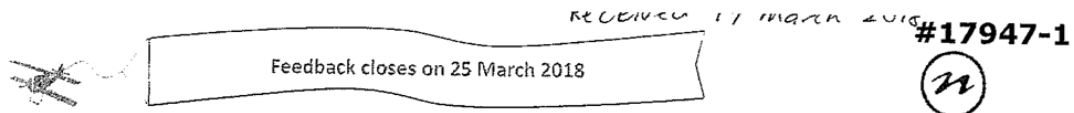
sarah@sarahwilson.nz

5 Florence Street  
Richmond 7020

Speaker? False

| Department                     | Subject                                   | Opinion | Summary  |
|--------------------------------|---|---------|--|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | <p>Hello</p> <p>Just a couple of points:</p> <p>Re p2, if you are to reference World of WearableArt - can you use its correct title please - WearableArt is one word, singular.</p> <p>Re p8, you make reference to events that "will reach a point where interest and relevance diminish..." I think this is a dangerous assumption to make that any event has a lifespan (unless it is specifically planned that way). It infers that the council will give preferential funding to a new event, rather than continuing an established relationship with a current event. Every event has peaks and troughs in terms of its success indicators, and to withdraw funding because an event has, for example, suffered a drop in audience attendance through irregular weather patterns, is very shortsighted. While it should be encouraged to look at funding new events, this should not be at the expense of established events. If an event is on the wane in terms of its success indicators, there should be due consultation in how this could be addressed, well prior to removing funding.</p> <p>Many thanks<br/>sarah</p> |

Item 9: Adoption of the Nelson City Events Strategy: Attachment 2



## Draft EVENTS STRATEGY - FEEDBACK FORM

Name Katie Arden Organisation represented (if applicable) Sport Tairāwhiti

Address \_\_\_\_\_

Phone 021 026 55481 Email Katie.a@sporttairāwhiti.org.nz

**Public Information:** All submissions (including the names and contact details of submitters) are public information and will be available to the public and media in various reports and formats including on the Nelson City Council website. Personal information will also be used for administration relating to the subject matter of submissions. Submitters have the right to access and correct any personal information included in any reports, information or submissions.

**Feedback comments:**

Thankfully agree with the direction the Strategy has taken. As  
a newcomer to the region it is wonderful to hear that the ethos  
is to drive sustainability of events which effectively opens the  
door for new events, initiatives and programmes that will attract  
people to the region.

Looking forward to seeing the new framework for RSE data  
and integrating it with all of my events - despite them all being  
community events - I don't see why community events cannot  
attract attention from its neighbours!

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach additional sheets if needed.



Feedback can be  
provided:  
Online at  
[nelson.govt.nz](http://nelson.govt.nz)



By post to:  
PO Box 645  
Nelson 7040



By dropping off to:  
Civic House  
110 Trafalgar  
Street Nelson

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #17950

**Mr Bevan Mckenzie**  
Butcher

bevan.mck@hotmail.com

232 umukuri rd Brooklyn  
Motueka 7198

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | I think you should incorporate the nelson farmers<br>market there on Wednesdays it would make for a<br>great atmosphere |

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

#### Draft Nelson City Events Strategy - Submission #17989

**Ms Jacquetta Bell**  
Nelson Media Agency

jacq@nelsonmedia.co.nz

11 Harper St Nelson  
Nelson 7010

035469661  
035469661

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | <p>I commend the council on finally getting an events strategy into place, and providing clarity to the sector on council's vision and objectives.</p> <p>It concerns me that the committee will comprise two officers from Nelson City Council and two from the Nelson Regional Development Agency; with no mention of co.opting, consulting with, or seeking members from the events sector.</p> <p>I can't imagine council spending \$350,000 on a new building or a road and relying entirely on the input of staff officers who have no qualification or experience in the area.</p> <p>There are people in Nelson with vast events' experience (and without current vested interests) who could be asked to join the committee, to ensure we don't have a repeat of Wild &amp; Wacky Art or other unsuccessful events that have been approved for funding by council.</p> <p>The committee needs some members who know more about staging events, local venues, production costs, promotion in and out of Nelson, artist appeal the many other factors that make an event successful and sustainable.</p> |

18006-1



**Submission on Nelson City Council's  
Draft Events Strategy**

**25 March 2018**

For more information please contact:  
Jane Murray  
NMDHB Public Health Service  
Email: [jane.murray@nmdhb.govt.nz](mailto:jane.murray@nmdhb.govt.nz)  
Phone: (03) 543 7805

### **Introduction**

1. Nelson Marlborough Health (Nelson Marlborough District Health Board) (NMH) is a key organisation involved in the health and wellbeing of the people within Te Tau Ihu. NMH appreciates the opportunity to comment from a public health perspective on the Nelson City Council's (NCC) Draft Events Strategy.
2. NMH makes this submission in recognition of its responsibilities to improve, promote and protect the health of people and communities under the New Zealand Public Health and Disability Act 2000 and the Health Act 1956.
3. This submission sets out particular matters of interest and concern to NMH, particularly in relation to the need for a specific criteria to enhance community wellbeing. The submission discusses areas that NMH supports and also provides recommendations where NMH believes changes to the draft Strategy will better meet the Strategy's objectives to foster community wellbeing and a sense of identity.

### **General Comments**

4. NMH endorses the overall intention and the objectives of the draft Strategy. It is pleasing to see that a sense of identity and community wellbeing are amongst the cornerstones for the Strategy.
5. However the guiding principles for the Nelson Events Fund do not explicitly reflect the aforementioned objectives. This is the key area of the Strategy that could be strengthened. An additional principle could be added entitled Community wellbeing which assesses the level of social, economic, environmental and cultural wellbeing that an event would foster. The inclusion of such a principle would allow the Council to mitigate any potential negative consequences of a particular event e.g. waste management, levels of accessibility or harm from alcohol.
6. This new principle would also provide a measure for how well applications match the objective of an event that creates a sense of identity. Social, economic, environmental and cultural wellbeing are important considerations for families and working age people who are considering migrating to the region.

The principle would also align with the Community outcomes in the 2015-2025 Long Term Plan that "*Our communities are healthy, safe, inclusive and resilient.*"

### **Recommendation**

That a new guiding principle is added entitled Community wellbeing.

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

7. NMH notes that on page 8 that "Council will resource a Nelson Events Fund with two components, one to support events that foster community wellbeing and social outcomes, the other to support events that grow Nelson's economy". In order for each event to meet all the objectives of the strategy, these components should be inseparable when allocating public funds. NMH submit that all applications to this fund are considered in relation to their ability to foster community wellbeing and social outcomes.

### **Recommendation**

That wording is amended to "Council will resource a Nelson Events Fund with two interrelated components..."

8. Furthermore, NMH recommends that the wording in Guiding Principle 2: Return on Investment is altered to further emphasise that community wellbeing and social outcomes are intertwined with supporting events that grow the local economy. This would then help to align this important events strategy with the vision under pinning the Nelson City Council 2015 – 2025 Long Term Plan which aims to, have an approach to living that is "...socially balanced and economically prosperous".

### **Recommendation**

That the Return on Investment is changed to Return on investment needs to be clearly demonstrated in economic and for community wellbeing terms.

### **Conclusion**

9. NMH is strongly supportive of NCC's Draft Events Strategy. However, the draft strategy currently does not strongly integrate community wellbeing into the Nelson Events fund criteria. NMH believes that the addition of a specific wellbeing principle would align the funding section closely with the objectives of the Strategy.
10. NMH thanks NCC for the opportunity to comment on the Draft Events Strategy.

Yours sincerely



Lexie O'Shea  
**Acting Chief Executive**  
lexie.oshea@nmdhb.govt.nz

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #18028

**Mr Bob Bickerton**

Manager Adam Chamber Music Festival

manager@music.org.nz

P O Box 1001  
Nelson 7010

Speaker? False

| Department                     | Subject                                   | Opinion | Summary                   |
|--------------------------------|---|---------|---------------------------|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | We attach our submission. |



## Draft Events Strategy - Submission

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We applaud Council for developing an Events Strategy and largely agree with the content of the draft document but have specific concerns about the emphasis placed on shoulder and off-season events as well as the somewhat naive view that events should become self-funding.

Looking at the Adam Chamber Music Festival as an example, which after 25 years continues to be vibrant and is considered to be one of the most successful international music festivals in New Zealand, we see that it makes a significant economic contribution but still requires assistance to operate.

The Festival generated GDP of over \$7 million for the 2017 Festival (NRDA Analysis) and this contribution was made 'in-season'.

It's interesting to note though that ticket sales represented only 36% of revenue, a very reasonable result for a professional arts event of this nature. The Festival, like every other arts/music festival in New Zealand, is not likely to become self-sufficient any time soon.

We submit that the draft strategy's position regarding seasonal funding is misdirected and its requirement for self-sufficiency of all events unrealistic.

Our comments below discuss these issues in more detail.

### Community versus Economic Benefits

We appreciate that whilst community and economic benefits may often be mutually inclusive, achieving a balance between these objectives may prove challenging. Direct economic impact of events may be measurable but the impact of significant events on the perception of visitors and residents external to the Nelson region is much harder to quantify.

In our opinion in-season events are likely to have a greater impact on forging visitor perspectives of the region, simply because more visitors are present and able to be influenced directly by experiencing locally produced events.

Community benefits are season agnostic. In fact most of the objectives cited in the document are not season dependent.

### Events Framework

We support the outline of the Events Framework.

Nelson Music Festival Trust | P: (+64) 0274 384 048 E: [manager@music.org.nz](mailto:manager@music.org.nz) | W: [www.music.org.nz](http://www.music.org.nz)

Adam  
Chamber Music  
Festival

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Nelson Events Fund - Guiding Principles

Incompatibilities between the intention to prioritise events for 'off season' and the defined objectives as outlined in the document, are apparent under the guiding principals.

Such incompatibilities give unclear direction to the Events Development Committee and we suggest clearer targets are established in this respect.

It would be unfortunate if a high profile event which greatly enhanced Nelson's sense of identity or provided substantial community wellbeing outcomes was not supported simply because it was 'in-season'.

### Event Production - Reality Check

It is true that many events have a life cycle and that start-up funding and support is appropriate at the beginning and may become less necessary over time, or that the event reaches the end of its cycle and no longer warrants support.

However, many events continue to grow and are successful over many decades and, more importantly, continue to support the objectives of the events strategy. It should not be assumed that these events will become self-sufficient and only need start-up funding.

It is every much dependent on the nature of the event.

A similar naivety applies to the statement under 'the 'Seasonality' Guiding Principal. It is erroneous to suggest that high season events will have large audiences and thus be more self-sufficient. It is again very much dependant on the nature of the event.

The business case requirement to show a pathway to sustainability and an exit point at which Nelson Events Fund support will no longer be required is unfortunate.

Excellent high-profile events that deliver huge outcomes to serve the Events Strategy objectives, could be precluded by this policy alone.

Bob Bickerton  
Manager  
22nd March 2018

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #18037

**Ms Annabel Norman**  
Arts Advisor

acnorman11@gmail.com

25 Stanley Crescent, Beachville  
Nelson 7010

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | <p>It is great to see an Events Strategy being put in place for this important sector. It appears tourism is now one of New Zealand's largest income earners and a key factor in today's tourism is "Event Driven" tourism.</p> <p>A few key concerns in the draft are:<br/>Events Development Committee - I have concerns that this committee has NO independent advisers outside the two organisations who are overseeing the committee and NO professional Events Management representation on this committee. This is an extraordinary oversight in the planning of this strategy.</p> <p>As quoted under Local Event Industry you say: "Nelson has a well established community of events organisers and technicians who work in both professional and voluntary capacities". Surely it is prudent to have at least two or more representatives who have experience in events organising.</p> <p>Seasonality: Although I agree in principle with your focus on "off-season" funding support the word "maintain" comes to mind. To rest on the success of our summer season and not support summer events that assist in creating the atmosphere and vibrancy that attracted people to visit in the first instance would be short sighted.</p> <p>Lifecycle: To assume events have a life cycle is also of concern. Certainly the level and type of funding can change over the time from early development until maturity, however to suggest:</p> |

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

"highly successful events will reach a point where interest and relevance diminish". This may be the case in some instances but to suggest this may mean the death of long established successful events that simply require a fresh approach or change of direction. Our iconic events as you mention, Masked Parade, WOW and Adam Chamber Music Festival are all good examples of longevity. Further a field Edinburgh Fringe was established 1947 and maintains its momentum; Rio Carnival was established as early as the 1920's. So let's tread carefully with the idea of "lifecycle". This brings me back to my first point on ensuring experienced Event Managers are represented on the committee as that provides the expertise to "know" the difference between a poorly devised event and a poorly managed event.

## Submission Summary

Draft Nelson City Events Strategy - Submission #18071

**Mr Steve Cross**

stevecross@xtra.co.nz

8 Bisley Ave Moana  
Nelson 7011

5486356  
5486356

Speaker? False

| Department | Subject | Opinion | Summary |
|------------|---------|---------|---------|
|------------|---------|---------|---------|

## Submission on Events Strategy

### Summary

Preparation of an Events Strategy has been on Council's workplan for at least 6 years so it is disappointing after all that time to see something produced which has about as much substance as candyfloss. The use of fun-filled graphics can only be seen as an attempt to "sex up" a feeble document.

The strategy, such as it is, shows a continuation of the scattergun "anything goes" approach to events. There are no clear objectives or concrete measurables. The criteria for funding are vague and wide open. The events fund is little more than a slush fund.

There is no "big picture". There isn't even any definition of what constitutes an "event", since the strategy appears to exclude "festivals" even though one of the graphics used within the strategy document relates to the Arts Festival. This confusion shows a complete lack of clarity.

The governance structure of running events through the EDA is yet another example of the confused approach. There is a lack of transparency on funding. The strategy is nothing more than a continuation of the status quo which isn't delivering value for ratepayers.

NCC needs to learn from the cities that "do" events well - Queenstown being one. Nelson needs a **disciplined** approach to events funding, not a continuation of the ad hoc approach it has taken up to now.

### Poor Value

Nelson gets poor value for its spend on events. All sorts of outrageous and unsubstantiated claims have been made in respect to past events (eg Cricket World Cup) but these claims do not stand up to any rigorous scrutiny.

There is hardly an event funded by NCC that receives less than \$50,000 funding. This is extraordinarily generous. As an example, the Havelock Mussel Festival received \$10,000 in funding this year from the Marlborough District Council. The Motueka Kai Festival received \$20,000 from TDC, with most of that funding to be put towards building capability for future years.

There are many examples of other cities achieving far more than Nelson does for its spend.

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

Nelson spends an inordinate amount per head of population on events and festivals. A starting point for any strategy should be benchmarking against other cities.

It seems almost impossible to get an accurate figure on what NCC spends, and has spent, on events and festivals. When it comes to events and festivals funding, there are "pots of money all over the place". So there is a fund of \$408,000 which is supposedly "contestable". Then a further \$160,000 every two years is set aside for "Light Nelson"; \$15,000 for ODI cricket; \$50,000 every second year for China Week etc. Festivals look to be costing a further \$1,000,000 plus each year. Events like the All Blacks test match appear to be funded from a separate pot of money.

No attempt appears to have been made to identify who attends these vents and festivals or where they come from. No attempt has been made to identify who gains the economic benefit from these events so accordingly no effort at all is being made to target rate those who benefit to pay for the events. The long-suffering general ratepayer pays.

### **NRDA Money Laundering Service**

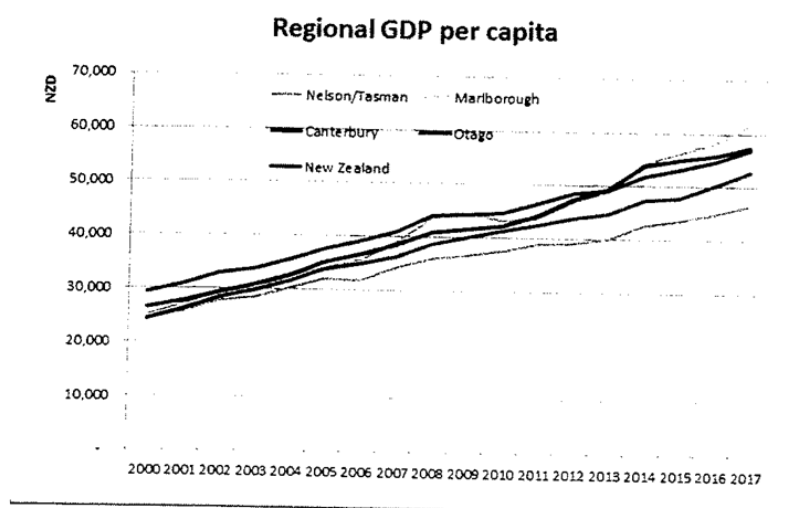
The NRDA is an expensive and ineffective organisation. TDC realised this some time ago and has heavily curtailed its financial support. The primary reason for the NRDA's existence now appears to be to act as a very costly events funding laundering service, to create another layer of opacity around event funding.

To quote a previous, very experienced NRDA Board Member, Mr Ifor Ffowcs-Williams, "Events on the whole are nice to have but they do not make a strong economy."

This bumbling, confused approach to procurement and provision of services is typical of NCC which seems to relish in complexity, bureaucracy and lack of transparency or accountability.

The failure of the NRDA to generate benefit for Nelson is apparent in the following diagram, which shows a huge gap in economic performance opening up between Nelson and Marlborough over the past 15 years.

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2



### Lack of Strategic Approach

Cities that have a good events strategy have very clear objectives about what they are trying to achieve and take a very strategic approach to events. Some of the common themes from cities that have taken a strategic approach are:

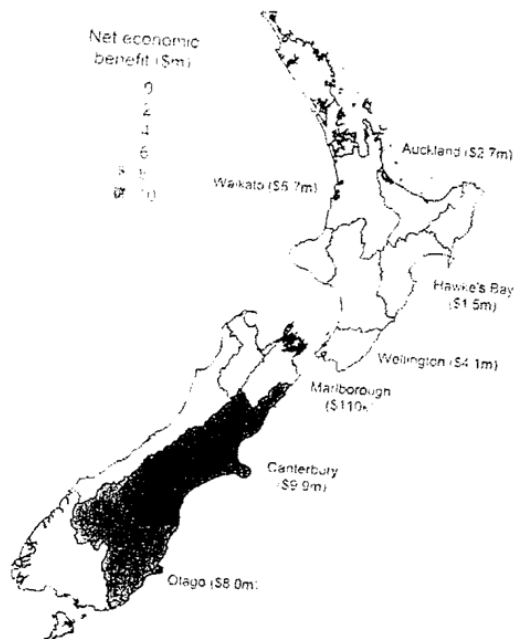
- A focus on events that are **unique** to the region, that **showcase** or leverage regional strengths or icons. Events become associated with the region and are **non replicable** elsewhere. They enhance "brand Nelson". Events become a **tradition** over time.
- Events that are **recurrent** and can become **self-sustaining** over time. Not "one-off".
- Events that allow for private sector involvement.
- Events that have local ownership and will be developed locally.
- Events that generate economic impact/value-add. Benefit:Cost ratio of 20 or more targeted.
- Events that link into **positive community outcomes** (together, vibrant, secure and healthy, sustainable ....) and are **highly inclusive** rather than catering to elitist interests.
- Events that don't compete with other events already planned.



## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Poor Record of External Funding

Nelson appears to make no effort to obtain external funding. Many other regions manage to attract events that are government funded, but it is hard to think of an example for Nelson other than the Rugby World Cup. Nelson has a poor record of lobbying for, and securing, central government funding.



MEDF Meta Evaluation Report May 2013

### Conclusion

NCC needs to conduct a full end-to-end review of its events and festival funding activities. This so called "events strategy" document is nothing more than a documentation of the muddled, confused, ineffective practices that exist today. We need change.

S E Cross  
March 2018

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

#18073-1



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23/03/2018

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Nelson City Council  
P O Box 645  
Nelson

To The Mayor and Councillors

### **NELSON CITY DRAFT EVENTS STRATEGY**

Dear Mayor and Councillors

The Nelson Youth Council would like to submit in overall favour of the Events Strategy, with the exception of the following amendments and suggestions. We will be speaking to this submission at the public consultation.

The Nelson Youth Council believes that the strategy needs to make the most of the opportunity to maximise outcomes for our young people. Youth are not one of the identified target markets in appendix 1. However, goal Two of the Nelson Youth Strategy states it aims to 'Foster a healthy and inclusive youth culture and youth identity through the provision of a range of youth friendly recreational, cultural and community events.' While the main focus of this strategy is around the economic benefits of events, the Nelson Youth Council believes that greater alignment with the Youth Strategy will deliver benefits to the community in terms of identity and belonging. This is why we recommend that youth should be an identified target market in appendix 1.

The Nelson Youth Council believes that given the emphasis 'Community Wellbeing' is given in the objectives of the strategy, there needs to be more input to the Nelson Events Fund by members of the community. If these events are supported by ratepayer money and will benefit the community, there needs to be a mechanism for community voice. We acknowledge that the chairs of the Community Services and Sports and Recreation Committees will provide community voice through the Community Events Advisory Group, but would recommend that a member of the Nelson Community and a young person be on this group as well. Community voice from outside of Councillors and Council staff is needed in this process, to ensure our community and our young people are well represented. This aligns with goals 1,

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

2 and 4 of the Nelson Youth Strategy, and with the partnership objective of the Draft Events Strategy. A model similar to the Creative Communities Panel could be used.

The Nelson Youth Council was concerned by the lack of cohesion between the objectives and principles of the strategy. The objectives clearly display 'Community Wellbeing' and 'Nelson Identity', as having a high-quality events calendar and partnerships as the top priorities (there was only one objective regarding economic benefits). However, the principles by which events will be assessed for funding are focused largely on the economic return and there is only one mention of the regional identity framework. We felt that the principles didn't reflect the goals set out in the objectives, and would recommend that they be altered to greater reflect the importance of community and identity in the guidelines for assessing events.

Regards,

### **Nelson Youth Councillors**

*Jenna Stallard, Alex Hunter, Nathanael Rais, Cassie Hagan, Campbell Rollo, Rebekah Fell, Christiane Leaper, Max Schneider, Hayden Rose, Reuben Panting, Uk Hlei Cinzah, Estella Grant, Latai Funaki, Samantha Cronin, Nico Frizzell, Robbie Anderson, Emma Edwards, Ella Smith, and Jacob Mason .*

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #18099

**Mr Giles Burton**  
Director three bridges

[gilesburton@me.com](mailto:gilesburton@me.com)

223 Champion Road  
Nelson 7020

Speaker? False

| Department | Subject | Opinion | Summary |
|------------|---------|---------|---------|
|------------|---------|---------|---------|

**#18099-1**

As an event organiser working primarily in community events, Buskers, ANZAC Day, Summer Shakespeare, etc. the Draft Events Strategy Document makes depressing reading.

The headlines are all in place, “community wellbeing”, “Events that strengthen the region” and so forth, but as you drill down into the document, and as I listen to the team from the NRDA speak, I worry that the events strategy will be driven not by these goals, but mainly by economic factors aimed at bringing in visitors to spend money at Nelson businesses.

Of course the economic impact of events should be a factor, but it should not be the overriding drive. Cultural capital is a crucial part of any events strategy and it is interesting to note that WREDA are actively taking this on-board in their new policy. It is also something that the Government is positively looking at.

Of the five guiding principles used for assessing whether or not an event is funded, four are basically economic factors and the fifth essentially “we can’t fund everything”. None of the guiding principles tackle the first paragraph in the introduction “Events are important for community wellbeing, as they build feelings of belonging, identity and a sense of pride in our city as well as helping to grow awareness of our diverse community”. It is hard to measure an events success on a non-economic metric but that does not mean we should judge only on economic terms.

The policy introduction lists three events, the Masked Parade, WOW and Adam Chamber Music Festival. My understanding is that all of these events were originally created by passionate individuals who wanted to start an event within and for the community, rather than for economic development, and it is hard to see any of them being originally funded under this Draft Policy. Instead it looks to more MarchFests and sporting events, which are all fine, but not the “unique creative endeavours” that this policy suggests it will encourage.

By all means bring NRDA into the process but also bring onto the Events Development Committee someone who can advise on the creative development of events, someone who will argue for the contribution that events make to the whole of the Nelson community, a stakeholder that seems to be largely ignored by this policy.

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

### Submission Summary

Draft Nelson City Events Strategy - Submission #18101

**Mrs Veronica Christie**

Parihaka Network: Ngā Manu Korihi mai Whakatū in conjunction with Nelson Quakers

parihaka.day.nelson@gmail.com

204 Appleby Highway Richmond  
Nelson 7081

03 544 5366  
03 544 5366

Speaker? False

| Department                     | Subject                                   | Opinion | Summary   |
|--------------------------------|---|---------|---|
| NCC -<br>Community<br>Services | 1. Draft Events<br>Strategy -<br>feedback |         | Please see attachment regarding the recognition<br>and commemoration of Parihaka Day in Nelson.<br>Thank you. |

Printed: 26/03/2018 09:25

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 2

**#18101-1**

Ngā mihi mahana ki a koutou

Parihaka Network: Ngā Manu Korihi mai Whakatū and Nelson Quakers invite the Nelson City Council to consider supporting the inclusion of Parihaka Peace Day, November 5<sup>th</sup> as an annual event on the Nelson City Council Cultural Events calendar.

Observing the events of non-violent resistance at Parihaka, which resulted in a peaceful outcome, upholds the core values on which Parihaka was established, with commitment to establish and strengthen healthy community relationships. Honouring these events supports our commitment to the core principals of Te Tiriti o Waitangi.

Nelson City Council was the first to declare themselves nuclear free 35 years ago, and have always stood strong in asserting Whakatū as a place of peace. Other councils and iwi around New Zealand are recognising the importance of, and acknowledging the 5<sup>th</sup> of November as Parihaka Peace Day. Some councils have shifted traditional Guy Fawkes fireworks to Matariki, further demonstrating a commitment to Aotearoa's unique bicultural heritage.

Following the Crown reconciliation at Parihaka in June last year, the Parihaka Reconciliation Bill is now being read at Parliament, and Marama Davidson put forward a members bill to commemorate Parihaka Day last year.

This proposal aligns with the national commitment and historical significance of standing in peaceful resistance against violence and oppression. The message of passive resistance at Parihaka 137 years ago has global recognition and relevance for today.

Parihaka Day has a unique place in both New Zealand and Whakatū's history because the leaders Te Whiti o Rongomai and Tohu Kākahi spent eight months in Nelson under house arrest, and 200 members of the Nelson community volunteered as riflemen and were part of the Government force against Parihaka on 5<sup>th</sup> November 1881. The connection affirms our identity, knowledge of belonging, and a sense of pride in our diverse community.

The strong community foundations of  
maunga a-rongoa (peace)  
ririkore (non-violence)  
rangatiratanga (autonomy)  
whakaruru (sanctuary)  
whakaaro-pai (equality and respect)  
ringa raupā (innovation and hard work)  
motuhake (self-sufficiency)  
manawa-nui, manawa-roa (resilience)  
tōpūtanga (unity)  
oranga-tonutanga (future)

that the Parihaka legacy supports, takes us forward as a population committed to building bicultural partnership and consolidating reconciliation.

Kia tau te rangimārie ki runga i a koe (let peace settle upon you)

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 3

Draft Nelson City Events Strategy

Stakeholder meeting: Feedback on the draft Strategy

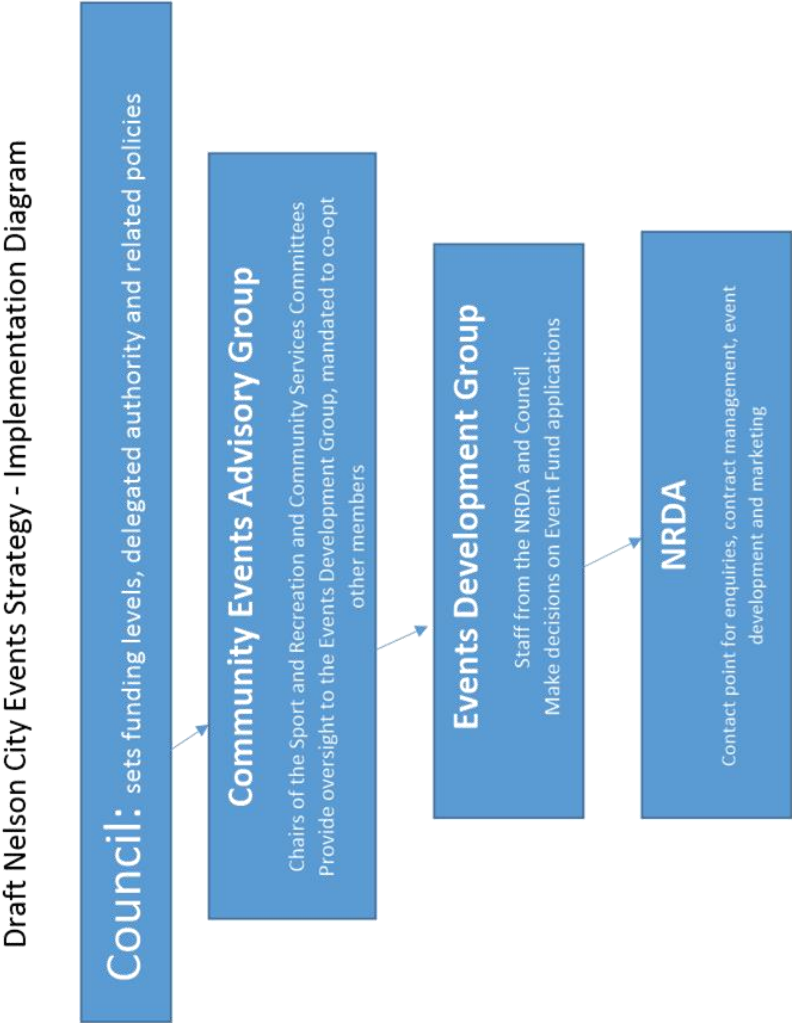
19 March 2018

Attendees:

- Jacquetta Bell
- Stu Allen
- Carol McIntosh – Public health
- Ange Leonard – Morrison Square
- Paul McConachie – youth and Community Works
- Katie Arden – Sport Tasman
- Tracy Young – On Cue Conferences / Marchfest
- Craig Boodee - On Cue Conferences / Marchfest
- Miriam Clark – Nelson Famers Market
- Joann Firestone – Couch Stories
- Amiejo Traves – Boathouse Society
- David Leonard – Nelson Cricket
- Ali Howard – The Boathouse
- Sarah Wilson

A1948529





A1948251

## Item 9: Adoption of the Nelson City Events Strategy: Attachment 5

| Proposed responses to feedback on the draft Nelson City Events Strategy |                    |   |  |
|---|--------------------|---|--|
| ID  | Submitter          | Feedback Summary  | Officer comments   |
| 17680   | Mr Dan McGuire     | Opposed to Council funding for events unless provided through a targeted rate. Concern for rates rise for people on a pension or limited income.  | Events provide economic and wellbeing benefits to the city and similar to other activities, not all residents and ratepayers use every service offered although they share payment for them.   |
| 17707   | Mrs Jane Fisher    | Supports the two strands and placing of equal importance on community wellbeing and commercial success. Support for continuation of range of community events<br><br>Suggests consideration of plastic free events to help with rubbish disposal and the potential to hold a carbon free, plastic free, waste free celebration. | Support for the Strategy<br><br>The intent of this suggestion can be accommodated under Guiding Principle 1 of the draft Strategy which refers to the need for events to align with relevant Council policy. This includes Council's Community Outcome (Our unique natural environment is healthy and protected) and the objectives of Nelson 2060 such as found in Goal 10: reduce all types of waste; encourage people to see waste as a resource. The Nelson Regional Development Agency (NRDA) will continue to request applicants to provide an environmental management plan as part of the application process and the follow up reporting requirements. To reflect Council's investment the Strategy covers the Nelson district, including Saxton Field. |
| 17711   | Miss Ariana Walker | Support for more family friendly events at Richmond or Saxton   |  |
| 17910   | Mrs Karen Driver   | Proposes a process needs to be established to ensure events minimise their impact on the environment, with the impact of the event assessed before and then reviewed after the event.   | The intent of this suggestion can be accommodated under Guiding Principle 1 of the draft Strategy which refers to the need for events to align with relevant Council policy. This includes Council's Community Outcome (Our unique natural environment is healthy and protected) and the objectives of Nelson 2060 such as found in Goal 10: reduce all types of waste; encourage people to see waste as a resource. The Nelson Regional Development Agency (NRDA) will continue to request applicants to provide an environmental management plan as part of the application process and the follow up reporting requirements.  |

# Item 9: Adoption of the Nelson City Events Strategy: Attachment 5

|       |  |  |   |
|-------|--|--|---|
| 17924 | Mrs Sylvia Wesney                        | Support for the Heritage Festival to be expanded to include a bigger budget and more staff hours or, if contracted out, eligible for Events Funding. Concern for the publicity gap surrounding the rich heritage and culture Nelson has to offer. Notes that Napier and Oamaru host annual Festivals drawing visitors from outside the area and suggests that a similar Heritage Festival could be held in Nelson. Suggests that Nelson has underutilised heritage assets, both Maori and Pakeha which are well worth taking advantage of. | Consideration of individual events is outside of the Strategy's development process. The submitter's feedback has been passed onto the Community Partnership team.  |
| 17930 | Ms Sarah Wilson                          | Correction to reference - World of WearableArt.  | Correction made.  |
|       | Sarah Wilson Communications              | Disagrees with a lifecycle approach suggesting that events have peaks and troughs. Puts forward a view for the need for conversations prior to any removal of funding.   | The submitter raises an alternative view to the draft Strategy in relation to accepting that events have a lifecycle, suggesting that events can be rejuvenated to remain relevant. Staff recommend that wording is amended to better reflect the possibility of events rejuvenating themselves.<br><i>"It also recognises that even highly successful events will may reach a point where interest and relevance diminish and ratepayer funding needs to transfer to other emerging events."</i> |
| 17947 | Ms Katie Arden<br>Sport Tasman           | Agrees with the direction of the Strategy. Support for the ethos to drive sustainability of events to open the door for new events, initiatives and programmes that will attract people to the region. Looks forward to seeing the new framework for the ROI data and integrating it with all of their community events.   | Support for the Strategy.   |
| 17950 | Mr Bevan McKenzie                        | Support for the Nelson Farmers Market.   | Consideration of individual events is outside of the Strategy's development process however the submitter will be informed of the process by which to make an application to the fund.  |
| 17989 | Ms Jacquetta Bell<br>Nelson Media Agency | Concern with the makeup of the Events Development Committee and would like to see an event experienced member from the events sector co-opted, consulted with or sought.   | See report – paragraph 4.16.  |

A1938761

# Item 9: Adoption of the Nelson City Events Strategy: Attachment 5

|       |   |   |  |
|-------|---|---|--|
| 18006 | Ms Jane Murray<br>Nelson<br>Marlborough<br>Health | <p>Concern that that guiding principles for the Events Fund do not reflect the focus on the sense of identity and community wellbeing principles of the Strategy. Suggests that the Strategy could be strengthened through an additional principle entitled 'Community wellbeing' to assess the level of social, economic, environmental and cultural wellbeing that an event would foster.</p> <p>Notes the intention for the Events Fund to have two strands, community and economic. Suggests that these components should be inseparable when allocating public funds and that all applications to the fund are considered in relation to their ability to foster community wellbeing and social outcomes. Recommends that wording is amended to <i>"Council will resource a Nelson Events Fund with two interrelated components..."</i></p> <p>Recommends that the wording in Guiding Principle 2: Return on Investment is altered to further emphasise that community wellbeing and social outcomes are intertwined with supporting events that grow the local economy. Recommendation: That the Return on investment (Guiding Principle 2) is changed to: <i>Return on investment needs to be clearly demonstrated in economic and/or community wellbeing terms.</i></p> | <p>Guiding Principle 2 already provides for community wellbeing outcomes however officers are proposing some improvements to Guiding Principles 2, 4 and 5 to better reflect community event applications to the fund.</p> <p>It is appropriate for Council to choose to fund events for the economic benefit they provide. Furthermore the suggested change could also be interpreted in the opposite way, to require community events to demonstrate an economic return.</p> <p>Maintaining the status quo would enable the Events Development Committee to support an event solely on the basis of its economic return whereas removing the word "or" would require all events to have a defined community wellbeing outcome. Economic returns also provide positive community wellbeing outcomes such as community participation, employment and local business support.</p> |
| 18028 | Mr Bob Bickerton<br>Nelson Music Festival Trust   | <p>Concern for the Strategy's position on seasonal funding, that the requirement for self-sufficiency of all events is unrealistic and does not recognise the value of high season events for promotion of Nelson to visitors. Suggests that there are incompatibilities between priorities for 'off season' and the defined objectives under the guiding principles and proposes the need for clearer targets in this area.</p> <p>Does not support a lifecycle approach.</p>  | <p>The Strategy does not negate the very positive outcomes that high season events generate however one of the objectives of the fund has been to support Nelson's commercial sector concerns for sustainability during the shoulder and low seasons. For this reason staff are not recommending any change to the seasonality guiding principle (Principle 3).</p> <p>The submitter raises an alternative view to the draft Strategy in relation to accepting that events have a lifecycle. Staff recommend that wording is amended to better reflect the possibility of events continuing to grow:</p>   |

# Item 9: Adoption of the Nelson City Events Strategy: Attachment 5

|       |                                   |   |  |
|-------|-----------------------------------|---|--|
| 18037 | Ms Annabel Norman<br>Arts Adviser | <p>Concern that the Events Development Committee has no independent advisers. Would like to see professional Events Management representation on the committee.</p> <p>Agrees in principle with the focus on "off-season" funding however considers it short sighted to not support summer events that assist in creating the atmosphere and vibrancy that attracted people to visit in the first instance.</p> <p>Concern that a lifecycle approach may mean the ending of long established successful events that may simply require a fresh approach or change of direction.</p> | <p><i>"It also recognises that even highly successful events will may reach a point where interest and relevance diminish and ratepayer funding needs to transfer to other emerging events."</i></p> <p>See report – paragraph 4.16.</p> <p>The Strategy does not negate the very positive outcomes that high season events generate however one of the objectives of the fund has been to support Nelson's commercial sector concerns for sustainability during the shoulder and low seasons. Additionally the high season attracts 4:1 (4x the number of people) during the high season and therefore should not require the same support. For these reasons staff are not recommending any change to the seasonality guiding principle (Principle 3).</p> <p>The submitter raises an alternative view to the draft Strategy in relation to accepting that events have a lifecycle. Staff recommend that wording is amended to better reflect the possibility of events continuing to grow:</p> <p><i>"It also recognises that even highly successful events will may reach a point where interest and relevance diminish and ratepayer funding needs to transfer to other emerging events."</i></p> |
| 18071 | Mr Steve Gross                    | <p>Concern with scattergun approach to events and suggests the strategy lacks clear objectives, measurable, criteria and the 'big picture'. Concern with the value for Nelson's spend on events; the dollar amount per capita; different funding streams; economic benefits. Suggests that other cities approaches are used as a benchmark and lobbying for and securing of central government funding support for events.</p> <p>Suggests the NRDA to be ineffective</p>   | <p>The Strategy is not an operational document but high level strategic policy which provides of accountability through regular reporting to Council and involvement of the Community Events Advisory Board. Events which are funded are required to report back on the achievement of their success measures. A review of the criteria of the Events Fund by Carte Blanche (2014) determined the criteria to be effective in delivering economic benefits to Nelson comparable to those achieved by regional events sponsored by the governments Major Events Development Fund. Tendering /applications for central government funding are pursued as considered appropriate.</p> <p>Council has a Statement of Intent agreed with the NRDA and receives regular reports on the organisation's performance.</p>   |

4

A1938761

# Item 9: Adoption of the Nelson City Events Strategy: Attachment 5

|       |                                  |   |  |
|-------|----------------------------------|---|--|
| 18073 | Nelson Youth Council             | Support inclusion of youth in identified target markets (Appendix 1) in alignment with the goals of the Youth Strategy.   | The target markets are referenced from the NRDA domestic consumer marketing programme and not able to be amended through this process. The Youth Strategy and Youth Action Plan provide the focus for Council's support of better outcomes for young people.   |
|       |                                  | Support for a community voice to the Community Events Advisory Group and recommend that a member of the community and a young person be co-opted to this.<br>Concern that the principles do not reflect the goals of the objectives and recommend these are amended to reflect the importance of community and identity in the guidelines for assessing events. | See report – paragraph 4.16.   |
| 18099 | Mr Giles Burton<br>Three Bridges | Suggests greater emphasis on community wellbeing and cultural capital is needed rather than that of only economic benefit and visitor numbers. Proposes that many successful events are derived from community roots and grow into successful economic activities and that these types of events would not be eligible for funding under the draft Strategy.    | The submitters' suggestion is covered in the preamble to the Guiding Principles, however officers are also proposing some improvements to Guiding Principles 2, 4 and 5 to better reflect community event applications to the fund.<br>Officers are proposing some improvements to Guiding Principles 2, 4 and 5 to better reflect community event applications to the fund.<br>The community events fund provides an avenue for community events to be incubated and supported to grow. |
|       |                                  | Support for community event stakeholder inclusion on the Nelson Development Committee:  | See report – paragraph 4.16.   |
| 18101 | Mrs Veronica Christie            | Support for the recognition and commemoration of Parihaka Day in Nelson.  | Consideration of individual events is outside of the Strategy's development process however the submitter will be informed of the process by which to make an application to the fund.   |

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**REPORT R9121**

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## **Climate Change**

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### **1. Purpose of the Report**

1.1 The purpose of the report is twofold:

- (a) To inform the Council of issues associated with climate change;  
and
- (b) To confirm the initial actions Council will undertake relating to climate change issues.

### **2. Summary**

2.1 There are three main aspects to climate change covered in this report being:

- (a) Actions to reduce emissions (mitigation);
- (b) Adaptation and response to the effects of climate change; and
- (c) Limiting or removing pressure on natural eco-systems affected by climate change.

2.2 This report traverses these three aspects and in summary recommends:

#### **Emissions (Mitigation)**

- (a) The Waste Minimisation Officer's role includes a focus on an emission reduction strategy for Council and work alongside others in local government to determine a base line for data on emissions and actions for implementation;
- (b) Commitment to a baseline assessment of Council's greenhouse gas emissions through an appropriate certification process such as CEMARS;
- (c) Exploring the international framework *Global Protocol for Community Scale Greenhouse Gas Emissions* and/or Cities CDP programme to show how Nelson city is tracking improvement over time;
- (d) Assess the Emissions Trading Scheme and opportunities for Council;

- (e) Report, over the next 12 to 24 months, on actions as they arise that fall out of the work being undertaken by Government on emissions and what implications there may be;

### **Adaptation and Response**

- (f) Step up engagement with the community on coastal hazard risk commencing in the 2018/19 year;
- (g) Complete the technical work on coastal erosion and inundation to assess current and future coastal hazard risk in the 2018/19 year;
- (h) Continue to include flood risk and management in the Nelson Plan and broad policy content on sea level rise risk and coastal hazard risk;
- (i) De-couple the coastal erosion and inundation work streams from the main Nelson Plan work, but include interim provisions in the draft Nelson Plan so that exposure to risk will be a consideration for activities requiring resource consent in the intervening period. Obtain Council approval (by way of a separate report) to undertake extensive community consultation using the Ministry for the Environment's pathways guidance approach on coastal hazards and initiate a variation/Plan change on completion of that work;
- (j) Continue to work with Government on options for adaptation and response including understanding of insurance implications. Report, over the next 12 to 24 months, on actions as they arise that fall out of the work being undertaken by Government on adaptation and response and what implications there may be;
- (k) Prepare a report that assesses the climate change response for all of Council's infrastructure (2018/19). Use this report to update activity and asset management plans to signal what the focus areas for climate change are for the following three years;
- (l) Support Council's Eco-Adviser to investigate responses to building design to deal with increased temperatures and sunshine hours and develop external communications around this issue;

### **Natural eco-systems**

- (m) The Parks and Nelson Nature teams work jointly to establish what the options are for eco-systems along the coast including reserve areas. This work needs to occur in consultation with the Department of Conservation and Tasman District Council. Nelson Nature has a work stream assessing coastal eco-systems and the potential managed retreat of habitat areas, e.g. habitat for the back beach beetle.

2.3 This report is a means of establishing what initial actions Nelson City Council commits to and signals how the work programme will be progressed. The report proposes keeping pace with the work being



undertaken by the Government and others, and does not propose additional funding as part of this Long Term Plan process.

### 3. Recommendation

***That the Council***

***Receives the report Climate Change (R9121);  
and***

***Agrees in principle to the actions and work streams identified in section 2.2 of Report R9121 with any actions requiring additional budget being subject to separate Council approval, when those costs are known.***

### 4. Background

- 4.1 Nelson City Council is a signatory to the Local Government Leaders' Climate Change Declaration. The Declaration signals this Council's commitment, along with others, to the need for responsive leadership and a holistic approach to climate change.
- 4.2 Local Government New Zealand:
- (a) Acknowledged through the *Local Government Position Statement on Climate Change* and the *Local Government Leaders Climate Change Declaration* the important and urgent need to address climate change;
  - (b) Endorsed the Parliamentary Commissioner for the Environment's call for a cross-party response to climate change and the establishment of an independent Climate Change Commission;
  - (c) Contributed to the Productivity Commission's inquiry into New Zealand's transition to a low-emissions economy;
  - (d) Is part-way through a project whose outcomes are:
    - (i) An evidence base to support a comprehensive framework for risk reduction and/or retreat.
    - (ii) A local government view on emission reduction targets and how to achieve these for New Zealand.
    - (iii) A central government/local government working party on climate change adaptation.
- 4.3 The New Zealand Government has signalled or is undertaking the following with regards to climate change and particularly emission reductions:

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- (a) A reduction of emissions to net zero by 2050 which will be legislated through a Zero Carbon Act proposed to be introduced as a Bill in 2018 and enacted in 2019;
  - (b) The establishment of an Interim Climate Change Committee in early 2018 with a focus on key issues including agriculture and renewable electricity. This will be interim until the establishment of an independent Climate Change Commission;
  - (c) Building on the NZ Emissions Trading Scheme with consultation expected with the public in late 2018 to inform Government's final policy decisions;
  - (d) The Climate Change Forestry Reference Group will test evidence, analysis and policy options to increase carbon sequestration from forestry;
  - (e) The Biological Emissions Reference Group was established in 2016 to focus on reducing biological emissions from agriculture and the costs and opportunities of doing so. A final report is due in mid-2018;
  - (f) Dairy action for climate change is being led by DairyNZ, Fonterra, the Ministry for the Environment and the Ministry of Primary Industries;
  - (g) The International Carbon Markets Project was established in 2016 to explore options for New Zealand to supplement local action with international emission reduction units in the 2020s.
- 4.4 A report from the Climate Change Adaptation Technical Working Group is expected to be delivered to the NZ Government shortly. The Working Group is tasked with advising on how New Zealand can adapt to the impacts of climate change while sustainably growing the economy.
- 4.5 Internationally there is much work in the climate change space. For example; the United Kingdom (UK) Government released a paper in July 2013 entitled: *"The National Adaptation Programme Making the Country Resilient to a Changing Climate"*. The report includes the following key conclusions:
- (a) Long term planning is required to avoid development in high risk areas, where there are existing areas that may be susceptible to flooding then they are resilient and there are strategic flood risk assessments. Every £1 spent on adaptation represents four times its value in potential damage avoided;
  - (b) Improve flood management infrastructure;
  - (c) Increase public awareness;
  - (d) Promote adaptive capacity;

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- (e) Improve flood detection/warning. Domestic and commercial flood insurance claims could increase to between £700 million and £1 billion in the UK by the 2080s;
- (f) Greater water efficiency;
- (g) Better home design to deal with overheating in homes as temperatures rise.

- 4.6 Recent storm events in Nelson and Tasman highlight the vulnerabilities in some areas of both Regions. The cost of the damage caused by those storms will run into millions of dollars.



Rocks Road – ex-Cyclone Fehi on 1 February 2018 (<https://www.stuff.co.nz/nelson-mail/101119744/rocks-rd-wreckage-sees-coastal-path-closed-to-pedestrians>)

- 4.7 The information provided in this Background section merely touches the surface of the numerous strands of work being undertaken both in New Zealand and internationally in relation to climate change. The Background section also brings to the fore our recent experiences with events caused by a change in our climate.
- 4.8 Nelson City Council should place itself in a position to be able to demonstrate how it and the Nelson community are responding to the issues associated with climate change. This report aims to articulate what broad responses are being or can be undertaken.

## 5. Discussion

### What is Climate Change?

- 5.1 Climate change is a term used to refer to a change of climate that is attributed directly or indirectly to human activity (United Nations Framework Convention on Climate Change). Whilst an obvious impact of climate change is sea level rise, the impacts are far ranging. Examples include; extreme weather events with the associated damage from high winds, wave action, soil erosion, landslides and flooding; drought; and increased temperatures affecting agriculture and sea temperatures. Climate change not only impacts along coastlines but also includes; increased incidence of pest outbreaks; biosecurity risks for native flora and fauna; and more intense rainfall and flooding from rivers and streams affecting urban areas. As well as environmental impacts, there are socio-economic aspects such as pressure on food and water.
- 5.2 The Ministry for the Environment and Statistics NZ *Our Atmosphere and Climate 2017 Data to 2016* states (page 29): *"As the climate changes, the number of intense rainfall events is expected to increase over most of the country (except for Northland and Hawke's Bay) with up to a 20 percent increase of events possible in the south of the South Island."*
- 5.3 NIWA's Annual Climate Summary (issued 9 January 2018 page 3) finds: *"During November 2017, very dry weather across the country led to major decreases in soil moisture, especially across the South Island and Lower North Island.... The greater Nelson region experienced New Zealand's highest annual sunshine total during 2017 (2633 hours). (page 10): "The nation-wide average temperature for 2017 was 13.15°C (0.54°C above the 1981-2010 annual average)."*
- 5.4 In relation to sea level rise: *"The average relative sea level rise for the 100 years up to 2015 was around 1.8mm a year. (Note the MfE report states Nelson is 1.57mm a year.) This rise means that what was an extreme high tide level in 1900 is now reached about twice as often."* [Preparing for Coastal Change, Ministry for the Environment, 2017.]

### How Should Council Progress Work in the Climate Change Area?

- 5.5 Nelson City Council is not alone in having to address the hard questions around climate change. The hard questions include those raised by Dr Jim Salinger, a New Zealand climate change expert: *"We have to decide which areas we are going to protect, and which areas we're going to retreat from."* [Newshub, 9 February 2018.]
- 5.6 How then can Council progress the various strands of climate change work? The following sections discuss the issues of emissions, adaptation/response, and natural eco-systems and recommendations are made for work streams within each of these areas. In all of these areas though, the NZ Government and other national level work, will be used to inform and guide actions.

### **Emissions (Mitigation)**

- 5.7 Between 1990 and 2015 New Zealand's net carbon emissions have risen by 64%. Under the Paris Agreement, New Zealand has set a target to reduce greenhouse gas emissions by 11% below 1990 levels by 2030. While the drivers for emission reduction need to be set at a national level - what can Nelson do? The following are some initial thoughts for areas of potential focus:
- (a) How can emissions from waste be further reduced?
  - (b) What low emission land uses can be developed?
  - (c) How can Council participate in the forestry carbon sequestering programme?
  - (d) How does Council encourage the uptake of electric vehicles?
  - (e) What other opportunities are there to reduce emissions in transport?
  - (f) What policies could be developed to promote the design and use of buildings that produce low greenhouse gas emissions? How can green buildings and roof gardens be promoted in Nelson?
  - (g) What does the promotion of an increased uptake of solar electricity generation look like?
- 5.8 To investigate and support work streams to address these questions and others, Council has recently appointed a Waste Minimisation Officer. That role will also have a wider focus on emission reduction and will rely on a wider commitment from across the organisation. The officer will work on the base line for data on emissions and actions for implementation to reduce emissions.
- 5.9 It is considered appropriate for Council to address its own emissions, through joining an accredited certification process such as CEMARS. The programme requires managing and reducing emissions for the operational activities of the Council. For example, Kapiti Coast District Council committed to reducing emissions by 45% in 2014/15 with an ultimate long term goal of reducing emissions to zero. Developing an emissions management plan and setting reduction targets would be the first step.
- 5.10 Investigation of the international framework *Global Protocol for Community Scale Greenhouse Gas Emissions* would provide a base set of data to show how Nelson city (rather than just covering Council activities it would cover other sectors) would be tracking improvement over time. Dunedin, Christchurch and Tauranga Councils have all undertaken this work. This data collection work needs to be fit for purpose without being exorbitantly expensive and to that end officers are investigating support for the carbon footprint work to be undertaken for a number of councils at the same time.

### **Adaptation and Response**

- 5.11 Adaptation and response is an ongoing process and involves decisions about how infrastructure, buildings, biodiversity and communities deal with the effects of climate change.
- 5.12 The Ministry for the Environment has prepared a number of reports with a focus on climate change and local government including: *Climate Change Effects and Impacts Assessment – A Guidance Manual for Local Government in New Zealand* and *Preparing for Coastal Change – A Summary of Coastal Hazards and Climate Change Guidance for Local Government*.
- 5.13 The Ministry's *Preparing for Coastal Change Guidance* report sets out a 10 step decision cycle which is centred on five key questions:
- (a) What is happening?
  - (b) What matters most?
  - (c) What can we do about it?
  - (d) How can we implement the strategy?
  - (e) How is it working?

#### The Nelson Plan

- 5.14 Flooding impacts including climate change scenarios are progressing through the Nelson Plan including initial consultation with property owners. In relation to coastal hazard risk, officers are at the information gathering stage for coastal change scenarios, i.e. what is happening. This includes a region-wide assessment of susceptibility to coastal erosion, which is almost complete, and technical work to assess the spatial extent of coastal inundation risk which will commence shortly. Data collection for sea level rise along the coast is also commencing shortly.
- 5.15 The next key phase will be to engage in a comprehensive engagement process with the community to determine what matters most and what we can do about it. The programme of work for engagement will be separately reported to Council before it commences. Implementation will follow and will include a change to the Nelson Plan. The amount of work involved in engagement on this is significant and should be de-coupled from the main Nelson Plan work programme. Consultation will commence in the 2018/19 year and will follow the Ministry for the Environment's guidance.
- 5.16 The draft Nelson Plan will include interim risk management controls so that exposure to risk will be a consideration for activities requiring resource consent.

- 5.17 The Ministry for the Environment's *Preparing for Coastal Change Guidance* report recommends the following approach to account for sea level rise in resource management and other plans:
- (a) For major new infrastructure, coastal subdivision and greenfield development = avoid the hazard risk and use sea level rise projections for more than 100 years (at least 1.3 metres) as the base;
  - (b) For changes in land use and redevelopment of existing areas (intensification) = adapt to hazards by undertaking a risk assessment, using a range of scenarios for sea level rise and using the pathways approach. The pathways approach involves looking at the options (accommodate, protect, retreat and avoid) and being able to adjust or switch to other pathways whatever sea level rise scenario is experienced;
  - (c) For existing coastal development and assets planning = allow for a 1 metre sea level rise (until adaptive pathways planning is undertaken);
  - (d) Non-habitable short lived assets with a need to be at the coast = allow for a 0.65 metre sea level rise.
- 5.18 These scenarios will be discussed with the community either in 2018 as part of the Nelson Plan for flooding or in relation to a separate Plan change/variation process for coastal matters. While this work is being undertaken, the outcomes of any recommendations to the NZ Government, from the Climate Change Adaptation Technical Working Group, should be known.

The Building Act and Land Information Memoranda (LIM)

- 5.19 The Building Code sets freeboard requirements and these are currently set using the 2% Annual Exceedance Probability (AEP). These requirements are placed on new or altered buildings. A joint guidance note is being prepared with Tasman District Council on floor heights and alternative solutions such as floodable basements to provide a transparent and consistent approach.
- 5.20 Any flood information that Council currently holds, that has been peer reviewed, is included on LIMs. Council is legally required to disclose that information.
- 5.21 The Eco-Adviser already provides advice to households in Nelson about how to insulate their homes and keep moisture away. Potential increases in temperature and sunshine hours all impact on the liveability of homes. An investigation of how to manage these issues and communicating options to householders and the building community is suggested.

Council Infrastructure



Wakatu Square – ex-Cyclone Fehi on 1 February 2018 (<https://www.stuff.co.nz/nelson-mail/news/100356487/king-tide-has-ripple-effect-for-nelson-shoppers>)

- 5.22 Council's infrastructure has been and will be impacted by the effects of climate change. The climate events on February 1<sup>st</sup>, 11<sup>th</sup> and 20<sup>th</sup> have resulted in expenditure in excess of \$2 million (a mix of infrastructure costs to bring back the level of service and general clean up costs).
- 5.23 There are parts of the infrastructure networks that are more susceptible than others to the effects of climate change, e.g. the Atawhai rising main which carries wastewater from the Neale Park wastewater pump station to the Nelson North treatment facility. The main is adjacent to the Nelson Haven estuary and includes portions vulnerable to seawater inundation, storm surge or tsunami.
- 5.24 Council's draft 30 year infrastructure strategy (2018 to 2028) has an objective which identifies increased resilience to natural hazards including those that are exacerbated through climate change effects. The broad approach for each area of infrastructure, as set out in the strategy, is:
- (a) Increase level of transport renewals with a focus on increasing resilience to natural hazards;
  - (b) Investigate a primary clarifier at the water treatment plant to include resilience to droughts (amongst other things);
  - (c) Identify risks to the water supply and wastewater networks from significant flooding and carrying out protection works to reduce impacts as well as investing in insurance to assist with recovery;



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- (d) Contain more wet weather flows from the wastewater system;
  - (e) Increase inspections of the Nelson Haven wastewater pipeline to fix leaks and consider early replacement of the pipeline;
  - (f) Focus flood protection works on areas which have a high likelihood of being flooded and/or being seriously affected by flood events using a risk-based approach.
- 5.25 There are various investigation works planned for years 1 to 4 of the Long Term Plan including:
- (a) Structural inspections of the transport network to inform a future resilience works schedule;
  - (b) Investigation to identify and assess risks to the water supply network from significant flooding;
  - (c) Increase resources for pipeline inspections (wastewater pipes adjacent to Nelson Haven) and consider early renewal of the pipeline;
  - (d) Investigate long term options for managing natural hazard risks as part of the resource consent process for wastewater.
- 5.26 Professor Iain White, University of Waikato in *New Zealand's Water Systems Particularly Vulnerable to Climate Change* article (page 19, Planning Quarterly, March 2018) states: *"Given the uncertainty of climate extremes and the lag in upgrading infrastructure, the research emphasised a change from thinking in terms of "failsafe" to "safe to fail". The former focuses on achieving stability, whereas the latter is more appropriate in a system subject to such uncertainty. For example, it considers where excess water can be redirected once design parameters are exceeded. This is essentially moving towards the multi-functional use of space, which moves beyond a development site perspective and is instead a catchment approach to absorbing water."*
- 5.27 Thinking about infrastructure being "safe to fail" and to integrate climate change impacts across all infrastructure (including parks and reserves), it is recommended that a comprehensive climate change infrastructure report be prepared in the 2018/19 year in time for input to the activity and asset management plans, in the lead up to the 2021 Long Term Plan process.

The Community

- 5.28 Having met with residents of Monaco and Glenduan, the impact of climate change is immediate for those communities. The social impacts are ones not just for Nelson.
- 5.29 In the discussion in section 5.17 above the suggested approach is to undertake an extensive pathways approach with the community to traverse options around accommodating, protecting, retreat and avoidance. It is crucial the costs and impacts of all options are fully traversed with the community.

**Natural eco-systems**

- 5.30 Eco-systems in the coastal margins and river systems are susceptible to loss and change as a result of climate change impacts, e.g. habitat is lost; plantings washed away. The New Zealand Coastal Policy Statement requires councils to consider coastal hazard risks and the impact of climate change.
- 5.31 Nelson Nature is undertaking work this year looking at eco-systems along the coast and considering options for managing retreat of habitat areas for species that require it, e.g. the back beach beetle.
- 5.32 As many areas in the coastal margins and along rivers are park areas. it is appropriate the Parks and Nelson Nature teams work jointly to establish what the options are for eco-systems in these areas. This work needs to occur in consultation with the Department of Conservation and Tasman District Council.

**6. Options**

- 6.1 Overall each of the recommended actions above involve, as a minimum, commitment from across the organisation and staff time. Most actions can be accommodated within existing budgets, e.g. Nelson Plan (although this does not cover the pathways approach), CEMARS and some technical work. Where there is a need going forward for any additional budget, then separate approval will be sought from Council. In addition, further reports will be provided to Council on the issue of climate change as Government work programmes progress. The recommendations focus on the planning work necessary to determine what further work may be required.
- 6.2 There are two main options: to do nothing or to commence work streams. The recommendations contained in this report are considered to be the base requirements to get traction on climate change issues. The recommendations are made on the basis of keeping pace with Government work programmes, ensuring Nelson is responding and using existing budgets wisely.

## **7. Conclusion**

- 7.1 The report traverses three components of climate change: reducing emissions, adaptation/response to the effects of climate change and limiting pressure on natural eco-systems.
- 7.2 A range of recommended actions are contained in section 2.2 of the report. These actions are considered appropriate to position the Council and community in a place where it can respond to Government requirements, manage impacts on infrastructure, buildings, land uses and eco-systems and have wide community engagement on responses (including; accommodating, protecting, retreat and avoidance) for Nelson.
- 7.3 The recommendations recognise that responses require analysis, consultation, action and monitoring and take a significant amount of time to effect change.

Clare Barton

**Group Manager Environmental Management**

## **Attachments**

Nil

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|---|
| <p><b>Important considerations for decision making</b></p>  |
| <p><b>1. Fit with Purpose of Local Government</b></p> <p>The work proposed will enable Council and the wider community to manage infrastructure, land use and ecosystems by responding to the risks associated with climate change in a manner that accords with the Local Government Act 2002.</p>   |
| <p><b>2. Consistency with Community Outcomes and Council Policy</b></p> <p>Council's proposed Long Term Plan includes commentary around climate change. This report is consistent with the climate change focus area.</p>   |
| <p><b>3. Risk</b></p> <p>Climate change imposes a risk not only for Nelson but also the rest of New Zealand. The recommendations made in this report will enable Council to be ready to respond as required to the work Government is undertaking in relation to climate change. It also ensures prudent forward planning for the risk to Nelson's built and natural environment.</p> |
| <p><b>4. Financial impact</b></p> <p>There is no direct financial impact from the recommendations in the report at this point in time. If future work requires additional funding, this will only proceed if the budget has been approved by the Council.</p>   |
| <p><b>5. Degree of significance and level of engagement</b></p> <p>The content of this report is of low significance because it does not involve specific changes to level of service or assets, or any impact on rates. Any work on emission reduction and mitigation will involve consultation and communication with the wider public.</p>   |
| <p><b>6. Inclusion of Māori in the decision making process</b></p> <p>At this time no specific consultation, engagement or partnership work has been undertaken with Maori or Iwi. As part of the proposed pathways work, this will occur.</p>  |
| <p><b>7. Delegations</b></p> <p>The Council has the responsibility to consider and decide on this matter. As the issues traverse the environment and infrastructure, it was considered that all of Council should consider the matter.</p>  |