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## Minutes of a meeting of the Governance Committee

**Held in the Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Thursday 19 April 2018, commencing at 9.03am**

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Present: Councillor I Barker (Chairperson), Councillors M Courtney, B Dahlberg (Deputy Chairperson), G Noonan, M Rutledge and T Skinner

In Attendance: Councillors B McGurk, Chief Executive (P Dougherty), Group Manager Infrastructure (A Louverdis), Group Manager Environmental Management (C Barton), Group Manager Community Services (C Ward), Group Manager Corporate Services (N Harrison), Acting Group Manager Strategy and Communications (N McDonald), Governance Adviser (E Stephenson) and Youth Councillors L Funaki and H Rose

Apologies: Councillor Matheson

### 1. Apologies

Resolved GOV/2018/011

***That the Governance Committee***

***Receives and accepts the apology from Councillor Matheson.***

Noonan/Rutledge

Carried

### 2. Confirmation of Order of Business

There was a change to the order of items in the Public Excluded section of the meeting.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

There was no public forum.

### 5. Confirmation of Minutes

#### 5.1 8 March 2018

Document number M3325, agenda pages 8 - 12 refer.

Resolved GOV/2018/012

***That the Governance Committee***

***Confirms the minutes of the meeting of the Governance Committee, held on 8 March 2018, as a true and correct record.***

Dahlberg/Courtney

Carried

### 6. Status Report - Governance - 19 April 2018

Document number R9242, agenda pages 13 - 14 refer.

Acting Group Manager Community Services, Roger Ball, said that a report on the Gondola would be provided for the 7 June Governance Committee meeting. The Chair noted that he and the Mayor had met with the group and the feeling was positive.

Resolved GOV/2018/013

***That the Governance Committee***

***Receives the Status Report Governance Committee 19 April 2018 (R9242) and its attachment (A1160658)***

Courtney/Rutledge

Carried

### 7. Chairperson's Report

There was no Chairperson's report

**8. Sister Cities Co-ordinator Report**

Document number R9231, agenda pages 15 - 17 refer.

Ms Gail Collingwood provided a summary of her report. Ms Collingwood said that Sister Cities Group would be inviting a representative of the Youth Council to sit on the Sister Cities group.

Resolved GOV/2018/014

***That the Governance Committee***

***Receives the report Sister Cities Co-ordinator Report (R9231).***

Dahlberg/Noonan

Carried

**9. Nelmac Limited Half yearly report to 31 December 2017**

Document number R8901, agenda pages 18 - 25 refer.

Group Manager Corporate Services, Nikki Harrison, spoke to the report, noting that the Board would present later and answered questions regarding tendering. In response to a question, Ms Harrison said that commercial aspects would be best discussed in the public excluded section of the meeting, for the reasons included in the exclusion of the public motion.

Resolved GOV/2018/015

***That the Governance Committee***

***Receives the report Nelmac Limited Half yearly report to 31 December 2017 (R8901) and its attachment (A1922538).***

Courtney/Skinner

Carried

**10. Bishop Suter Trust Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19**

Document number R9098, agenda pages 26 - 84 refer.

Acting Group Manager Community Services, Roger Ball, spoke to the report. He noted that the Draft Statement of Intent (SOI) assumed that additional funding would be confirmed in the LTP, and that if this was not the case, then the Draft SOI would need to be brought back to the Committee.

Craig Potton, Julie Catchpole, John Hambleton and Jane De Seu from the Bishop Suter Trust were present for this item and a PowerPoint presentation was provided. The Trust representatives answered questions and discussion took place regarding the Trust's strategic approach, stretch targets, policy of collecting seminal works, revenue, visitor numbers, NCC and TDC contributions, donations, volunteers, energy costs, reducing consumption, solar energy, building maintenance, the possibility of charging entry fees for visitors from outside the region and that the Museum was a community asset.

Attendance: Her Worship the Mayor R Reese left the meeting at 9.50a.m.

Resolved GOV/2018/016

***That the Governance Committee***

***Receives the report Bishop Suter Trust Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19 (R9098) and its attachments (A1923166, A1878583 and A1923167).***

Rutledge/Noonan

Carried

**Attachments**

1 A1953672 - Suter Trust PowerPoint presentation

Recommendation to Council GOV/2018/017

***That the Council***

***Agrees that the Bishop Suter Trust Statement of Intent 2018/19 (A1923167) meets Council's expectations and is approved as the final Statement of Intent for 2018/19, subject to confirmation of funding for the Trust in the Long Term Plan 2018-28.***

Courtney/Dahlberg

Carried

**11. Nelson Regional Development Agency Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19**

Document number R9099, agenda pages 85 - 113 refer.

Mark Rawson, CE and Martin Byrne, Director, Nelson Regional Development Agency (NRDA) were present for this item. Group Manager Corporate Services Nikki Harrison spoke briefly to the agenda report. Questions and discussion included NRDA's strategic development approach, technological change, key changes proposed, funding, the private sector, integration of the visitor attraction platform and the

talent attraction and retention platform, NRDA's partners and its role as a facilitator to bring groups together, seasonality, shared services - collaboration and co-location, sustainability and solar activities.

Resolved GOV/2018/018

***That the Governance Committee:***

***Receives the report Nelson Regional Development Agency Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2018/19 (R9099) and its attachments (A1923314, A1878584, and A1943599).***

Dahlberg/Rutledge

Carried

Recommendation to Council GOV/2018/019

***That the Council:***

***Agrees that the Nelson Regional Development Agency's draft Statement of Intent 2018/19 (A1943599) meets Council's expectations and is approved as the final Statement of Intent for 2018/19.***

Noonan/Dahlberg

Carried

## **12. Exclusion of the Public**

Rob Gunn, and Lee Babe, of Nelmac, were in attendance for Item 2 of the Public Excluded agenda to answer questions and, accordingly, the following resolution was required to be passed:

Resolved GOV/2018/020

***That the Governance Committee***

***Confirms in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Rob Gunn and Lee Babe from Nelmac remain after the public has been excluded, for Item 2 of the Public Excluded agenda (Nelmac Limited six monthly presentation), as they have knowledge that will assist the Council; and***

***Notes in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Rob Gunn***

**and Lee Babe possess relates to the Nelmac Limited six monthly presentation.**

Courtney/Dahlberg

Carried

Resolved GOV/2018/021

***That the Governance Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Courtney/Dahlberg

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Governance Committee Meeting - Public Excluded Minutes - 8 March 2018</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>2</b>	<b>Nelmac Limited six monthly strategic presentation from the Board (Rob Gunn/Lee Babe)</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>
<b>3</b>	<b>Nelmac director appointment</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		good reason exists under section 7	
4	<b>Nelmac Limited Draft Statement of Intent 2018/19</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

The meeting went into public excluded session at 11.08a.m. and resumed in public session at 12.33p.m.

**13. Re-admittance of the Public**

Resolved GOV/2018/027

***That the Governance Committee  
Re-admits the public to the meeting.***

Noonan/Dahlberg

Carried

There being no further business the meeting ended at 12.34p.m.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date