



Minutes of a meeting of the Community Services Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Tuesday 28 November 2017, commencing at 9.02am

Present: Councillor G Noonan (Chairperson), Her Worship the Mayor R Reese, Councillors M Courtney (Deputy Chairperson), K Fulton, M Lawrey, B McGurk, P Matheson and M Rutledge

In Attendance: Councillor S Walker, Group Manager Community Services (C Ward), Acting Group Manager infrastructure (S Davies), Senior Strategic Adviser (N McDonald) and Governance Advisers (E Stephenson and R Terry)

Apology/ies : Nil

1. Apologies

2. Confirmation of Order of Business

There was no change to the order of items.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 19 October 2017

Document number M3022, agenda pages 9 - 18 refer.

Resolved CS/2017/096

That the Community Services Committee

Confirms the minutes of the meeting of the Community Services Committee, held on 19 October 2017, as a true and correct record.

McGurk/Courtney

Carried

6. Status Report - Community Services Committee - 28 November 2017

Document number R8743, agenda pages 19 - 20 refer.

Attendance: Councillor Fulton entered the meeting at 9.04am.

Resolved CS/2017/097

That the Community Services Committee

Receives the Status Report Community Services Committee 28 November 2017 (R8743) and its attachment (A1157454).

McGurk/Courtney

Carried

7. Chairperson's Report for Community Services 28 November 2017

Document number R8760, agenda pages 21 - 23 refer.

Attendance: Councillor Lawrey entered the meeting at 9.05am.

The Chairperson provided an additional verbal report updating the Committee on Greenmeadows Reserve, noting that:

- changes to the project scope were approved by the Community Services Committee on 31 August 2017 which adjusted the completion date from November 2017 to February 2018
- more recent delays relating to steel delivery and installation had moved the February 2018 timeframe to the end of March 2018
- the majority of the structural elements were now complete and the steel roofing was installed over most of the roof. This reduced the influence of weather on the project and had allowed services subcontractors to progress.

Attendance: Her Worship the Mayor R Reese entered the meeting at 9.11am.

Resolved CS/2017/098

That the Community Services Committee

Receives the Chairperson's Report for Community Services 28 November 2017 (R8760).

Noonan/Rutledge

Carried

8. Nelson Festivals Trust Deed

Document number R8605, agenda pages 24 - 38 refer.

Group Manager, Chris Ward spoke to the report and answered questions.

Clarification was provided regarding the criteria relating to the Trust being classified as a Council Controlled Organisation. Discussion took place regarding the casting vote provision in the Trust Deed and appointment of Trustees.

Resolved CS/2017/099

That the Community Services Committee

Receives the report Nelson Festivals Trust Deed (R8605) and its attachment (A1867010).

Rutledge/Courtney

Carried

Further questions were answered regarding Trustees' remuneration, protection of the Nelson brand, funding, financial stability, delivery of the Arts Festival, Council involvement and the appointment of Trustees. The meeting was in agreement that the Trust deed should align with Council's Standing Orders, which did not provide for a casting vote, and that Council should appoint more than one Trustee.

The meeting was adjourned at 9.46am and reconvened at 9.54am.

During debate, Her Worship the Mayor R Reese, raised a Point of Order, requesting that Councillor Lawrey withdraw the word 'interference' as she felt that it indicated impropriety. The Point of Order was upheld by the Chairperson and Councillor Lawrey subsequently withdrew the word.

The amended motion was put in parts.

Recommendation to Council CS/2017/100

That the Council

Approves the draft Nelson Festivals Trust Deed (A1867010), with the following amendment:

- ***no casting vote.***

Matheson/Rutledge

Carried

Resolved CS/2017/101

That the Council

Approves the draft Nelson Festivals Trust Deed (A1867010), with the following amendment:

- ***two of the trustees to be appointed by the Council, on an ongoing basis.***

Matheson/Rutledge

Carried

9. Community Investment Fund - Priorities and Review

Document number R8606, agenda pages 39 - 61 refer.

Community Partnerships Adviser, Matt Walters, spoke to the report and answered questions.

Resolved CS/2017/102

That the Community Services Committee

Receives the report Community Investment Fund - Priorities and Review (R8606) and its attachments (A1854528), (A1865025), (A1854597) and (A1833653).

Rutledge/Fulton

Carried

Recommendation to Council CS/2017/103

That the Council

Approves that the Community Assistance Policy be renamed the Community Investment Policy; and

Approves the amended Community Investment Policy (A1854528); and

Approves the amended Terms of Reference for the Community Investment Funding Panel (A1854597); and

Re-appoints the current Community Investment Funding panel community representatives (Graeme Thomas, Katy Steele, Rachel Saunders, Susan Hawthorne) for the 2018/19 funding allocations; and

Notes that all four community representative roles will be re-advertised prior to 2019/20 funding allocations; and

Approves the Community Investment Fund priorities (A1833653) for funding allocations to be made from the fund in 2018/19.

Rutledge/Fulton

Carried

10. Establishment of Nelson Whakatu Menzshed

Document number R8694, agenda pages 62 - 67 refer.

Leases Officer, Jules Read, and Community Partnerships Adviser, Matt Walters, answered questions. Ms Read noted an amendment to paragraphs 3.4 and 4.10 of the agenda report, in that approximate costs for the works would be around \$7,150, not \$5,000.

Attendance: Her Worship the Mayor R Reese left the meeting at 10.17am.

Attendance: The Chairperson, Councillor Noonan, left the meeting at 10.20am and Councillor Courtney assumed the Chair.

Resolved CS/2017/104

That the Community Services Committee

Receives the report Establishment of Nelson Whakatu Menzshed (R8694) and its attachment (A1860796).

Matheson/Rutledge

Carried

Recommendation to Council CS/2017/105

That the Council

Approves the granting of a Community Lease for Nelson Whakatu Menzshed at 236 Haven Road as outlined in red on Attachment one (A1860796) of report R8694 for a period of one year at an annual rent of \$532 + GST; and

Approves the completion of necessary electrical works (funded from the \$10,000 set aside for development of a Menzshed in the 2017/18 Annual Plan) to the building prior to commencement of a lease; and

Approves the release of residual funding from the \$10,000 set aside in the 2017/18 Annual Plan to the amalgamated Menzshed group to assist with further establishment costs.

Matheson/Rutledge

Carried

REPORTS FROM COMMITTEES

11. Nelson Youth Council - 24 October 2017

Document number M3021, agenda pages 68 - 73 refer.

Resolved CS/2017/106

That the Community Services Committee

Receives the unconfirmed minutes of a meeting of the Nelson Youth Council, held on 24 October 2017.

McGurk/Fulton

Carried

The meeting was adjourned at 10.28am and reconvened at 11.10am with Councillor Noonan presiding.

12. Exclusion of the Public

Rachel Dodd, representing The City of Nelson Civic Trust, was to be in attendance for Item 3 of the Public Excluded agenda - Gifting of the Civic Trust Sculpture, to answer questions and, accordingly, the following resolution was passed:

Resolved CS/2017/107

That the Community Services Committee

Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, that Rachel Dodd, representing the City of Nelson Civic Trust, remains after the public has been excluded, as she has knowledge that will assist the Committee; and

Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Rachel Dodd possesses relates to the gifting of the Civic Trust sculpture.

Rutledge/Courtney

Carried

Resolved CS/2017/108

That the Community Services Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Courtney/Matheson

Carried

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|-------------|--|---|--|
| 1 | Community Services Committee Meeting - Public Excluded Minutes - 19 October 2017 | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) |
| 2 | Status Report - Community Services Committee - Public Excluded - 28 November 2017 | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |
| 3 | Gifts of the Civic Trust Sculpture | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information • Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the |

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|------|---|---|---|
| | | | same source and it is in the public interest that such information should continue to be supplied |

The meeting went into public excluded session at 11.11am and resumed in public session at 11.34am.

13. Re-admittance of the Public

Resolved CS/2017/113

***That the Community Services Committee
Re-admits the public to the meeting.***

Her Worship the Mayor/Rutledge

Carried

There being no further business the meeting ended at 11.34am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date