



# AGENDA

**Ordinary meeting of the**

**Sports and Recreation Committee**

**Thursday 5 October 2017  
Commencing at 9.00am  
Council Chamber  
Civic House  
110 Trafalgar Street, Nelson**

Membership: Councillor Tim Skinner (Chairperson), Her Worship the Mayor Rachel Reese, Councillors Ian Barker, Mel Courtney, Kate Fulton, Brian McGurk, Mike Rutledge (Deputy Chairperson) and Stuart Walker

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Order 12.1:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

**1. Apologies**

- 1.1 An apology has been received from Her Worship the Mayor

**2. Confirmation of Order of Business****3. Interests**

- 3.1 Updates to the Interests Register
- 3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

- 4.1 Tamika Simpson

Tamika Simpson will speak about ideas for promoting the Brook Motor Camp.

**5. Confirmation of Minutes**

- 5.1 22 August 2017

**8 - 13**

Document number M2832

Recommendation

***That the Committee***

***Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 22 August 2017, as a true and correct record.***

**6. Status Report - Sports and Recreation Committee - 5 October 2017****14 - 15**

Document number R8473

Recommendation

***That the Committee***

***Receives the Status Report Sports and Recreation Committee 5 October 2017 (R8473) and its attachment (A1664423).***

## **7. Chairperson's Report**

### **RECREATION AND LEISURE**

#### **8. Draft Parks and Reserves Asset Management Plan 2018-28 16 - 48**

Document number R8243

Recommendation

***That the Committee***

***Receives the report Draft Parks and Reserves Asset Management Plan 2018-28 (R8243) and its attachments (A1819970 and A1751541).***

Recommendation to Council

***That the Council***

***Approves the Draft Parks and Reserves Asset Management Plan 2018-28 (A1751541) as the version to inform the Long Term Plan 2018-28, acknowledging that the following sub activities have not been finalised:***

- ***3642 Natureland;***
- ***4069 Saxton Field Capital Works;***
- ***3590 Sportsparks.***

#### **9. Modellers Pond Update and Way Forward 49 - 57**

Document number R8259

Recommendation

***That the Committee***

***Receives the report Modellers Pond Update and Way Forward (R8259); and***

**Approves that the upgrade of the Modellers Pond (modify pond option) project be placed on hold for this current financial year (2017/18) pending the preparation of a detailed business case; and**

**Approves that officers prepare a detailed business case (including more work on the Return to Estuarine option) and report this back to the relevant committee (either the Works and Infrastructure committee or Sports and Recreation committee) or to Council; and**

**Approves that manual cleaning of the pond continue this current 2017/18 financial year to a standard that ensures that the pond looks presentable for the January 2018 Modellers International Model Engineering Convention; and**

**Approves any unspent funding as carry-over to 2018/19.**

**10. Memorandum of Understanding between Nelson Mountain Bike Club and Nelson City Council**

**58 - 64**

Document number R8442

Recommendation

***That the Committee***

**Receives the report Memorandum of Understanding between Nelson Mountain Bike Club and Nelson City Council (R8442) and its attachment (A1836101); and**

**Adopts the Memorandum of Understanding between the Nelson Mountain Bike Club and Nelson City Council (A1836101 of report R8442) and that this be signed by the Chair of the Sports and Recreation Committee on behalf of Council.**

**PUBLIC EXCLUDED BUSINESS**

**11. Exclusion of the Public**

Recommendation

***That the Committee***

**Excludes the public from the following parts of the proceedings of this meeting.**

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Sports and Recreation Committee Meeting - Public Excluded Minutes - 22 August 2017</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</li> </ul>
<b>2</b>	<b>Status Report - Sports and Recreation Committee- Public Excluded - 5 October 2017</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
<b>3</b>	<b>Community Leases - Marsden Recreation Ground: Nelson Indoor Bowls Association, Stoke Toy Library Society Incorporated and</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
	Stoke Nayland Cricket Club		
4	Trafalgar Centre Basketball Equipment	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>

## 12. Re-admittance of the public

Recommendation

***That the Committee***

***Re-admits the public to the meeting.***

### Note:

- Youth Councillors Cassie Hagan and Alex Hunter will be in attendance at this meeting.**

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## **Minutes of a meeting of the Sports and Recreation Committee**

**Held in the Council Chamber, Civic House , 110 Trafalgar Street,  
Nelson**

**On Tuesday 22 August 2017, commencing at 9.04am**

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**Present:** Councillor T Skinner (Chairperson), Her Worship the Mayor R Reese, Councillors I Barker, M Courtney, K Fulton, B McGurk, M Rutledge (Deputy Chairperson) and S Walker

**In Attendance:** Group Manager Community Services (C Ward), Manager Parks and Facilities (R Bartlett), Property Parks and Facilities Asset Manager (A Petheram), Team Leader Property (P Hunter), Community Partnerships Adviser (S Stiles), Team Leader Governance (R Byrne), Governance Adviser (J McDougall) and Youth Councillors Emily Rais and Emma Edwards

**Apologies:** Nil

### **1. Apologies**

There were no apologies.

### **2. Confirmation of Order of Business**

There were no changes to the Order of Business.

### **3. Interests**

There were no updates to the Interests Register.

Councillor Barker advised he had an interest in agenda item 9 – Saxton Creek Easements – Network Tasman Limited and 187 Champion Road and 205 Champion Road.

No other interests with items on the agenda were declared.

### **4. Public Forum**

There was no public forum.



## 5. Confirmation of Minutes

5.1 4 July 2017

Document number M2733, agenda pages 7 - 15 refer.

Resolved SPO/2017/077

***That the Committee***

***Confirms the minutes of the meeting of the Sports and Recreation Committee, held on 4 July 2017, as a true and correct record.***

McGurk/Walker

Carried

## 6. Status Report - Sports and Recreation Committee - 22 August 2017

Document number R8230, agenda pages 16 - 17 refer.

Group Manager Community Services, Chris Ward, answered questions on the Status Report.

Resolved SPO/2017/078

***That the Committee***

***Receives the Status Report Sports and Recreation Committee 22 August 2017 (R8230) and its attachment (A1664423).***

McGurk/Barker

Carried

Attendance: Her Worship the Mayor, R Reese joined the meeting at 9.10am.

## 7. Chairperson's Report

The Chair gave a verbal report.

Resolved SPO/2017/079

***That the Committee***

***Receives the Chairperson's Report.***

Courtney/Walker

Carried

## RECREATION AND LEISURE

### 8. Brook Valley Holiday Park - Advice from Commercial Subcommittee

Document number R8005, agenda pages 18 - 27 refer.

Group Manager Community Services, Chris Ward spoke to the report and answered questions.

Resolved SPO/2017/080

***That the Committee***

***Receives the report Brook Valley Holiday Park - Advice from the Commercial Subcommittee (R8005) and its attachment (A1814947); and***

***Notes the feedback provided by the Commercial Subcommittee; and***

***Confirms that Council will continue to operate the Brook Valley Holiday Park pending a final decision on the structure for Council delivery of its campground activities.***

Walker/Fulton

Carried

### 9. Saxton Creek Easements - Network Tasman Limited and 187 Champion Road & 205 Champion Road

Document number R8050, agenda pages 28 - 35 refer.

Attendance: Councillor Barker declared an interest and left the table at 9.23am.

Team Leader Property Peter Hunter spoke to the report, tabled an A3 map of the proposed easements (A1816364) and answered questions.

Resolved SPO/2017/081

***That the Committee***

***Receives the report Saxton Creek Easements - Network Tasman Limited and 187 Champion Road & 205 Champion Road (R8050), and its attachments (A1798973, A1798985 and A1798991).***

Rutledge/McGurk

Carried

## Attachments

- 1 A1816364 - GIS map of Proposed Easements - Saxton Creek Upgrade

Recommendation to Council SPO/2017/082

### ***That the Council***

***Grants the easement in gross, meaning granting the easement to Network Tasman Limited rather than to property, in favour of Network Tasman Limited over the area shown on the plan marked "B", "C", "D" and "F" (Attachment One, A1798973) of Saxton Creek with all legal and survey costs associated with the easement over Saxton Creek to be met by Nelson City Council as required for Saxton Creek upgrade; and***

***Grants the easement in gross, meaning granting the easement to Network Tasman Limited rather than to property, in favour of Network Tasman Limited over the area shown on the plan marked in red (Attachment Two, A1798985) of Esplanade Reserve within Saxton Creek with all legal and survey costs associated with the easement over Saxton Creek to be met by Nelson City Council as required for Saxton Creek upgrade; and***

***Grants the easement to 187 Champion Road and 205 Champion Road over the area shown on the plan marked "A" (Attachment Three, A1798991) of land to be acquired by Nelson City Council as Saxton Creek with all legal and survey costs associated with the easement over Saxton Creek to be met by Nelson City Council as required for Saxton Creek upgrade; and***

***Confirms the easement be agreed to under section 48(1)(d) of the Reserves Act 1977, acting pursuant to a delegation from the Minister of Conservation.***

Rutledge/McGurk

Carried

## 10. Exclusion of the Public

Resolved SPO/2017/083

***That the Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Walker/Fulton

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Status Report - Sports and Recreation Committee - Public Excluded - 22 August 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
2	<b>Campgrounds - Advice from Commercial Subcommittee</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>• Section 7(2)(i)</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session at 9.29am and resumed in public session at 10.02am.

## 11. Re-admittance of the Public

Resolved SPO/2017/084

***That the Committee***

***Re-admits the public to the meeting.***

McGurk/Walker

Carried

There being no further business the meeting ended at 10.03am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

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**REPORT R8473**

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**Status Report - Sports and Recreation Committee - 5  
October 2017**

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**1. Purpose of Report**

- 1.1 To provide an update on the status of actions requested and pending.

**2. Recommendation**

***That the Committee***

***Receives the Status Report Sports and  
Recreation Committee 5 October 2017 (R8473)  
and its attachment (A1664423).***

**Attachments**

Attachment 1: A1664423 Status Report - Sports and Recreation Committee - 5  
October 2017 [↓](#)

## Status Report - Sports and Recreation Committee - 5 October 2017

MEETING DATE	SUBJECT	MOTION	RESPONSIBLE OFFICER	COMMENTS
24 March 2016	Nelson Marina Strategy	<p>Resolved CL/2016/053</p> <p><u>THAT</u> the draft Nelson Marina Strategy (A1498122) be received;</p> <p><u>AND THAT</u> fees and charges at the Marina be increased as from 1 July 2016 as per the Consumer Price Index;</p> <p><u>AND THAT</u> the Marina Development Levy be discontinued as from 1 July 2016;</p> <p><u>AND THAT</u> an unbudgeted amount of \$30,000 be provided in the Marina Opex Account in 2015/16 to remedy existing health and safety risks;</p> <p><u>AND THAT</u> the draft Nelson Marina Strategy (A1498122) be work shopped with the Marina users, other key stakeholders, and interested parties and reported back to a future Community Services Committee prior to adoption.</p> <p><i>Note: This item was moved from the Council Status Report to the Sports and Recreation Committee Status Report in December 2016.</i></p>	Andrew Petheram	<p>The Marina Advisory Group has provided information to the consultant, SLR, to enable the preparation of the final draft strategy. The final draft will be reviewed by the Marina Advisory Group and Officers prior to its presentation to the Sport and Recreation Committee 21 November 2017</p> <p><b>Ongoing</b></p>

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## **Draft Parks and Reserves Asset Management Plan 2018-28**

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### **1. Purpose of Report**

1.1 To recommend that Council adopts the Draft Parks and Reserves Asset Management Plan 2018-28, as the version to inform the Long Term Plan 2018-28.

### **2. Recommendation**

***That the Committee***

***Receives the report Draft Parks and Reserves Asset Management Plan 2018-28 (R8243) and its attachments (A1819970 and A1751541).***

Recommendation to Council

***That the Council***

***Approves the Draft Parks and Reserves Asset Management Plan 2018-28 (A1751541) as the version to inform the Long Term Plan 2018-28, acknowledging that the following sub activities have not been finalised:***

- ***3642 Natureland;***
- ***4069 Saxton Field Capital Works;***
- ***3590 Sportsparks.***

### **3. Background**

3.1 Draft Asset Management Plans are prepared and approved by Council to inform development of the Long Term Plan 2018-28 (LTP). Following consultation on the LTP and subsequent decisions, Asset and Activity Management Plans will be updated to align with the adopted LTP. The final updated Plans will be brought back to Council early in 2018/19 for adoption.



- 3.2 Budgets for Sportsgrounds, Saxton Field and Natureland will be updated as required prior to final adoption of the Asset Management Plan. Engagement with sporting bodies is ongoing and work is underway assessing requests for funding to be included in the Asset Management Plan, against agreed criteria. Work is also underway to complete a needs analysis for financial support for Natureland.

#### **4. Discussion**

- 4.1 The Parks and Reserves Asset Management Plan 2018-28 sets out the background to Council's reserves network and associated issues and opportunities. The Plan includes:
- Levels of Service,
  - Focus areas for the activities during 2018-28,
  - The activity budgets for operations and maintenance, renewals and capital expenditure.
- 4.2 Three workshops have been held with the Sports and Recreation Committee (4 April 2017, 4 July 2017 and 11 July 2017) to review levels of service, discuss issues, confirm priorities for 2018-28 and seek direction from the Committee.
- 4.3 The following items were the key outcomes from the 11 July 2017 workshop:
- Remove or revise level of service around availability for sports grounds.
  - Retain level of service for Grade 2 trails.
  - General support for increased maintenance at Marsden Cemetery (to be confirmed through the Property and Facilities Asset Management Plan).
  - Support for Rutherford Playground on reduced scale. Include funding for concept options in first year and spread funding over more than one year. Detailed options to be scoped through business case.
  - Requests from sports codes (including mountain biking, artificial surface and Surf Life Saving Club shared facility) require further discussion. The artificial surface needs external advice.
  - The Tahunanui boardwalk is included in later years - need to note synergies with Great Taste Trail and bring forward if necessary.
  - Discussion around Trafalgar Centre car parking (split view, no consensus). Concerns raised around awareness of alternate parking and consideration of drop-off zone. No funding to be included at this point with a view to including through Annual Plan

if needed. Need for additional communications around alternate parking areas and consideration of drop off zone.

- General support for retaining doggy doo bags.
- Support expressed for projects discussed including upgrading Octopus Gardens and Paddy's Knob.

4.4 An executive summary for the Asset Management Plan is attached to this report as Attachment 1.

4.5 The Draft Asset Management Plan for Parks and Reserves is attached to this report as Attachment 2 (these are circulated separately and hard copies will be made available on request).

### **Requests for funding and investment from sporting bodies and reserve users**

4.6 Council provides and maintains facilities to enable a range of sporting activities.

4.7 To support development of the Parks and Reserves Asset Management Plan officers have been working with sports codes for more than a year now to better understand the goals, challenges and trends and to see what partnership opportunities exist. This process has allowed an early discussion of what projects codes are contemplating and what support they wish to request from Council over the life of the Long Term Plan.

4.8 At its workshop on 18 October the Committee will be discussing prioritisation of projects proposed by codes. This discussion will be informed by input from Sport New Zealand, Sport Tasman and the Saxton Field Committee, guided by a set of criteria developed in collaboration with codes.

4.9 In parallel with this process a piece of work to analyse sports ground demand and provision is underway. This work will assess the need for artificial turf to meet future demand.

4.10 As these two streams of work are yet to be completed the Asset Management Plan has not pre-empted the outcomes but has left placeholders to be filled once the analysis is complete and the Committee has provided guidance.

4.11 Work is underway to understand Natureland's ten year business plan. This will be reported separately to the Committee and budgets will be updated prior to final adoption of the Asset Management Plan.

### **Saxton Field**

4.12 Provision of funding for developments at Saxton Field is shared between Tasman District Council and Nelson City Council, with each Council contributing 50%.

- 4.13 Officers from the two Councils have been meeting to discuss priorities and funding constraints in relation to future projects. An agreed draft capital works programme was presented to the Saxton Field Committee on 30 August 2017 which was adopted, subject to some changes, for incorporation into the two Councils' draft budgets as part of their Long Term Plan 2018-2028 processes.
- 4.14 These budgets have been included in this Asset Management Plan, and are considered indicative. Further advice is expected to be provided by Officers to the next Saxton Field Committee meeting on some aspects, and the final capital works programme is also likely to be subject to the engagement with sporting codes described above.

## 5. Options

- 5.1 The preferred option is for Council to adopt the Draft Parks and Reserves Asset Management Plan 2018, as the versions to inform the LTP 2018-28.

<b>Option 1: Adopt Draft Parks and Reserves Management Plan 2018-28</b>	
Advantages	<ul style="list-style-type: none"> <li>• Meet requirements of Local Government Act 2002</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
<b>Option 2: Don not adopt Draft Parks and Reserves Management Plan 2018-28</b>	
Advantages	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• Fail to meet requirements of Local Government Act 2002</li> </ul>

## 6. Conclusion

- 6.1 The Draft Parks and Reserves Asset Management Plan 2018-28 has been prepared as a document that can inform the Long Term Plan 2018-28 and will support Council in meeting its obligations under section 93 and Schedule 10 of the Local Government Act 2002.
- 6.2 Priorities for funding in relation to requests from sports codes and reserve users (including Natureland) will be updated prior to final adoption of the Asset Management Plan

Paul Harrington

**Property, Parks and Facilities Asset Planner**

**Attachments**

Attachment 1: A1819970 Executive Summary Draft Parks and Reserves AMP [↓](#)

Attachment 2: A1751541 Draft 2018 - 28 Parks and Reserves AMP (*Circulated separately*) [↗](#)

<b>Important considerations for decision making</b>	
<b>1. Fit with Purpose of Local Government</b>	Asset Management Plans set out the background to Council's reserves network and associated activities and assets, and will support Council in meeting its obligations under section 93 and Schedule 10 of the Local Government Act 2002
<b>2. Consistency with Community Outcomes and Council Policy</b>	Will support Council in developing the LTP.
<b>3. Risk</b>	Not adopting the draft asset management plans will leave Council without a document to support the goal of developing and adopting the LTP.
<b>4. Financial impact</b>	There are no direct funding implications from the recommendation. Indirect funding requirements will be set out in the proposed LTP and are subject to a consultation process with the community.
<b>5. Degree of significance and level of engagement</b>	This matter is of high significance because the adoption of a Long Term Plan is a statutory requirement under the Local Government Act 2002. Therefore consultation with the community will occur in the form of publicly advertising the Draft LTP and calling for submissions.
<b>6. Inclusion of Māori in the decision making process</b>	It is anticipated that Māori will be approached directly for comment prior to calling for public submissions.
<b>7. Delegations</b>	The Sports and Recreation Committee has the power to make a recommendation to Council on this matter.

## Draft Parks and Reserves

### Asset Management Plan

*He mahere whakaaetanga whakahaere papa rēhia rawa*

2018 – 2028



Parks and Reserves  
Asset Management Plan  
2018-2028

## Authors

Authors	Title	
Paul Harrington	Property, Parks and Facilities Asset Planner	
Jock Edmondson	Property, Parks and Facilities Asset Planner	(Saxton Field Buildings, buildings and structures)
Additional Contributors	Title	Contribution
Andrew Petheram	Property Parks and Facilities Asset Manager	General oversight and advice
Mitch Pownall	Contract Supervisor Facilities	Sportsgrounds
Haidi Spence	Contract Supervisor Facilities	Conservation and Landscape Reserves
Peter Grundy	Contract Supervisor Facilities	Esplanade and Foreshore Reserves, Public Gardens, Neighbourhood Parks

## Quality Assurance Statement

Version No.	Date	Description	Prepared by	Reviewed by	Approved by
1		Draft for assets team review			
2	25.08.2017	Draft for Senior Leadership Team	Paul Harrington	Rosie Bartlett	Alec Louverdis
3	21.09.2017	Draft for Sports and Recreation Committee Approval	Paul Harrington	Rosie Bartlett	Alec Louverdis
4		Draft approved by Council to Inform LTP			
5		Final approved by SLT following LTP adoption			
6		Final approved by Works and Infrastructure Committee following LTP adoption			
7		Final approved by Council following LTP adoption			

## Cover Photos

Saxton Field Oval, Pavilion and athletics track.

Tod Reserve play space.

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## 1. Executive Summary

### i. The purpose of the Plan

The purpose of this Asset Management Plan is to guide Nelson City Council in its provision and management of parks and reserves to achieve the following objectives:

- To provide open space including sport and recreational opportunities for the city at a level and of a quality which meets the needs of the present and future community
- To provide services in the most cost effective manner and to ensure standards of provision are sustainable over time
- To assist Council in achieving its community outcomes.

The plan is described as an Asset Management Plan but references both assets and the activities and services in and around the assets, as the two are inextricably linked.

The community outcomes relevant to the Parks and Reserves activity are listed below:

- Our unique natural environment is healthy and protected
- Our urban and rural environments are people-friendly, well planned and sustainably managed
- Our infrastructure is efficient, cost effective and meets current and future needs
- Our communities have access to a range of social, educational and recreational facilities and activities
- Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement
- Our communities have opportunities to celebrate and explore their heritage, identity and creativity
- Our region is supported by an innovative and sustainable economy

### ii. Asset description

Nelson's Parks and Reserves network occupies approximately 11,222 hectares, grouped into Public Gardens, Neighbourhood Parks, Sportsgrounds (including the golf course), Conservation Reserves, Landscape Reserves and Esplanade and Foreshore reserves.

This AMP includes focus areas on the above reserve categories as well as sections on play facilities, trees and walking and cycling.

Assets within the reserves include seating, signs, fences and lighting, tracks and trails (including mountain biking trails) as well as hard surfaces, sporting equipment and turf.

With some exceptions the AMP excludes buildings and other significant property assets on reserves such as the marina, crematorium, production forests, the Trafalgar Centre, Trafalgar Pavilion, halls, toilets and changing facilities, which are

included in the Property and Facilities AMP. Cemeteries and camping grounds are also included in the Property and Facilities AMP.

The key exception to the above exclusions is Saxton Field where all assets, including Saxton Stadium and Saxton Oval Pavilion, are included within this Plan.

### iii. Key Issues

Parks and Reserves regularly receive positive feedback through the Council's residents' survey, however it is an activity that receives a considerable volume of requests from user groups for significant investment projects and is expected to experience changing demand drivers over the medium to long term. A key focus over the life of this plan will be ensuring the City has robust policy and strategy framework in place to guide future investment and use in reserves.

This Parks and Reserves Asset Management Plan has been developed using a strategic focus on key issues. The key issues set out in Table 1 are not intended to be an exhaustive list of problems and opportunities but rather areas of focus where continuing attention is required.

Table 1: Summary of key issues by focus area

Section	Key Issues
<b>Open space generally</b>	<p>Establishing and updating parks strategy and policy, including:</p> <ul style="list-style-type: none"> <li>Developing an open space strategy to guide future policy, plans and investment</li> <li>Reviewing existing reserve management plans</li> <li>Developing reserve management plans where needed e.g. Public Gardens</li> </ul> <p>Providing appropriate open space and facilities within an environment of changing demographics and trends, e.g. ageing population, more demand for independent recreation opportunities.</p> <p>Managing and prioritising requests for investment within limited budgets, and accommodating competing interests and needs within reserves.</p> <p>Continuing to explore opportunities to improve efficiency and increase sustainability e.g. connecting irrigation to central control system with remote telemetry; increased use of mulch in place of herbicide sprays.</p> <p>Progressing the development of the Maitai recreation hub.</p> <p>Monitoring the implementation of the Freedom Camping Bylaw 2017 and any impacts on reserves e.g. illegal camping.</p>

Section	Key Issues
<b>Public Gardens</b>	<p>Ensuring the effective establishment of replacement trees, particularly following weather events.</p> <p>Continuing to meet the needs of the community (and visitors) while remaining affordable.</p> <p>Balancing the need to protect heritage and amenity values with reserve development and management.</p> <p>Exploring options to enhance the area at the top of the church steps, and investigating a solution to reinstate the remaining pond at Miyazu Japanese Gardens.</p>
<b>Neighbourhood Parks</b>	<p>Ensuring appropriate supply of reserves.</p> <p>Balancing the provision of quality design and play opportunities with the need to limit the demand for the reserve to the immediate local catchment.</p>
<b>Play facilities</b>	<p>Ensuring appropriate supply of play facilities.</p> <p>Managing the approaching renewals "bubble" at year 3.</p> <p>Increasing the proportion of natural play features to reflect demand.</p> <p>Improving opportunities for youth, with Stoke a priority.</p> <p>Investigating a play space at Rutherford Park.</p>
<b>Trees</b>	<p>Managing risk of damage to property or person from trees during storm events.</p> <p>Responding to the outcome of the Section 17A LGA review on tree management.</p>
<b>Walking and cycling</b>	<p>Implementing the priorities identified in the <i>Out and About – On Tracks</i> strategy.</p> <p>Establishing and finalising walking and cycling connections in Stoke and Tahunanui, including contributing to the Great Taste Trail development.</p> <p>Continuing to develop the partnership with the Nelson Mountain Bike Club, in accordance with the memorandum of understanding and maintenance agreement.</p> <p>Ensuring adequate supply of entry level mountain biking opportunities.</p> <p>Monitoring costs of trail maintenance.</p>
<b>Sportsgrounds</b>	<p>Balancing demand for sporting facilities within available funding.</p> <p>Working towards more consistency around user agreements.</p> <p>Completing Rutherford Park developments to attract a wide range of active and passive recreation uses.</p> <p>Working with the Nelson Cricket Association to support the introduction of artificial wickets.</p>

Section	Key Issues
<b>Saxton Field</b>	<p>Bedding in the new Saxton Field Committee, and developing high level strategy and policy to reduce management complexity and set out expectations for relationships between councils and user groups.</p> <p>Working with Tasman District Council through the Saxton Field Committee to priorities and progress the Saxton Field Development Plan.</p> <p>Progressing base infrastructure e.g. ensuring an adequate level of car parking is provided with new facilities and completing connections such as the road link to Champion Drive and the shared path through the reserve. The shared paths will encourage active transport to sporting fixtures, and reduce demand for car parking.</p> <p>Managing the emerging cycle of infrastructure and facility renewals.</p>
<b>Saxton Field Buildings</b>	<p>Managing peak periods and attracting off peak use.</p> <p>Vulnerability of the high quality Saxton Oval Pavilion to impacts from general use.</p> <p>Under-utilisation of Saxton Netball Pavilion off-peak</p> <p>Reviewing public toilet provision at Saxton Field and assessing how supply, access and visibility can be improved.</p> <p>Investigating long term options for the old hockey building and Saxton Oval temporary stand.</p>
<b>Conservation Reserves</b>	<p>Working with other teams in Council to control pests and weeds, and protect and restore biodiversity.</p> <p>Managing catchment land as waterworks reserves e.g. to preserve vegetation cover.</p> <p>Working with other partners to ensure maintenance of the trail network.</p> <p>Investigating alternative uses for retired forestry blocks.</p> <p>Ensuring heritage resources are protected and celebrated.</p>
<b>Landscape Reserves</b>	<p>Managing pests and weeds.</p> <p>Maintaining the trail network.</p> <p>Planning and implementing the staged development of Eureka Park.</p> <p>Protecting the amenity of the City backdrop .</p>

Section	Key Issues
<b>Esplanade and Foreshore Reserves</b>	<p>Managing pests and weeds, while ensuring water quality and habitat isn't affected by spray use.</p> <p>Enhancing riparian and aquatic environments, with a particular focus on measures to improve freshwater quality.</p> <p>Continuing to establish appropriate native plant species on the Tahuna back dunes, and removing exotics.</p> <p>Managing the effects of coastal erosion.</p>

#### iv. Levels of Service

A review of levels of service has been undertaken in the development of this AMP. The levels of service included in this Plan do not seek any significant increase or decrease in service, rather the overall number of measures has been reduced and statements often refined to ensure they better quantify expectations in a measurable and reportable way, and ensure clear and transparent linkages between levels of service and measured targets.

The Council's Annual Plan and Long Term Plan consultation processes over the last several years have gathered information on preferred levels of service in relation to the parks and reserves portfolio. This consultation has given the community the opportunity to be involved in the process of indicating the level of service they desire. Furthermore, Council has taken feedback through other engagement processes (e.g. Reserve Management Plans, the *Out and About - On Tracks* strategy) and the annual Residents Survey.

Feedback from the community is however often polarised. For example one group may seek increased spend on a sporting facility, while another is pressing for reduced rates and easing of the debt burden. A balanced judgement is required taking into account demographics and trends.

Across the categories of assets and activities the levels of service broadly focus on the matters below.

**Resident satisfaction:** Customer surveys are undertaken annually by service contractors or completed independently under Council supervision. These surveys provide a good point of measure for customer satisfaction in relation to parks and recreation generally or where there is a need to focus on one area such as Public Gardens or play facilities.

**Level of provision:** setting expectations around hectares of reserve per 1,000 resident provides certainty for the development industry, community and Council and assists when setting development contribution levies.

**Convenience:** GIS is used to generate maps that show walking distance and analyse the number of properties within that distance.

**Environmental indicators and targets:** targets are set to measure indicators such as weed control, the prevalence of key species in reserves, amount of key landscape areas protected and amount of riparian tree planting.

**Asset condition:** For the buildings at Saxton Field Council uses the condition rating methodology from the International Infrastructure Management Manual (IIMM)



where assets are rated from 1 (very good) to 5 (unserviceable). Council's optimum level is the mid-point (Grade 3) which returns the best value from the facility.

**Bespoke targets:** some levels of service need to relate to their specific areas e.g. reserve naming in Te Reo Māori, tree inspections or nature of play equipment.

Levels of service for parks and reserves are provided in Table 2.

Table 2: Levels of service for parks and reserves 2018-28

Parks and Reserves network over all			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our communities have access to a range of social, educational and recreational facilities and activities	Provide an overall level of parks and recreation service that meets or exceeds residents' expectations	Residents survey satisfaction with parks and recreation	Achieved since 2011 82% in 2017	80%	80%	80%	80%

  

Public Gardens			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our urban and rural environments are people-friendly, well planned and sustainably managed Our communities have opportunities to celebrate and explore their heritage, identity and creativity	Public gardens provide a high quality visitor experience	Residents survey satisfaction with public gardens	New measure	80%	80%	80%	80%

  

Neighbourhood Parks			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our urban and rural environments are people-friendly, well planned and sustainably managed Our communities have access to a range of social, educational and recreational facilities and activities	Sufficient open space is provided in the City	Hectares of Neighbourhood Park per 1,000 residents	1.7Ha (New measure)	1.7Ha	1.7Ha	1.7Ha	1.7Ha
	Neighbourhood parks are conveniently located	Percentage residential properties within 800m walking distance (approximately ten minutes' walk) of open space <sup>1</sup>	99% (Amended measure <sup>2</sup> )	99%	99%	99%	99%

<sup>1</sup> Defined as Neighbourhood Park, Public Garden or Sportsground (excluding Trafalgar Park)

<sup>2</sup> A 500m radius was used in the 2015 Asset Management Plan. Council achieved 97% against this measure.

Play Facilities			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our urban and rural environments are people-friendly, well planned and sustainably managed Our communities have access to a range of social, educational and recreational facilities and activities Our region is supported by an innovative and sustainable economy	A range of playground experiences are provided in the City	Percentage new and renewed playground equipment that incorporates diversity in equipment type (modern, traditional, natural)	(New measure)	90%	90%	90%	90%
	Shade and seating is provided at playgrounds	Percentage of new and renewed playgrounds where shade and seating provision is considered	New measure	100%	100%	100%	100%
	Play facilities are conveniently located	Percentage of residential properties within 1,000m walking distance (approximately fifteen minutes' walk) of a playground <sup>3</sup>	97% (New measure)	95%	95%	95%	95%

Trees			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our urban and rural environments are people-friendly, well planned and sustainably managed	Council maintained trees are well managed	Inspection frequency for Council managed urban trees	2 yearly (Amended measure)	2 yearly	2 yearly	2 yearly	2 yearly

Walking and Cycling			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our communities have access to a range of social, educational and recreational facilities and activities	Walking and cycling tracks and trails are provided for a range of abilities	Commencement of construction for specific Grade 2 trails	New measure	n/a	P59 Saxton wetland	P60 Branford North Side	P7 Boulder Bank (2022/23)

<sup>3</sup> Defined as having 3 or more pieces of play equipment

8. Draft Parks and Reserves Asset Management Plan 2018-28 - Attachment 1 - A1819970 Executive Summary Draft Parks and Reserves AMP

Sportsgrounds			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our infrastructure is efficient, cost effective and meets current and future needs Our communities have access to a range of social, educational and recreational facilities and activities Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement Our region is supported by an innovative and sustainable economy	A sufficient area of sports grounds provided in the City to meet the needs of the community	Hectares of sports grounds per 1,000 residents	2.5Ha	±0.3 of 2.5Ha	±0.3 of 2.5Ha	±0.3 of 2.5Ha	±0.3 of 2.5Ha
	Sportsground facilities are managed to meet the recreational needs of the community	Satisfaction of users and relevant sports codes	(New measure)	85%	85%	85%	85%

Saxton Buildings			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our infrastructure is efficient, cost effective and meets current and future needs Our communities have access to a range of social, educational and recreational facilities and activities Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement	Fit for the intended purpose	Council leased buildings exterior and essential services are maintained to condition rating as per target.	Achieved	Grade 3	Grade 3	Grade 3	Grade 3
	Fit for the intended purpose	Council operated buildings on average are maintained to condition rating as per target.	Achieved	Grade 3	Grade 3	Grade 3	Grade 3
	Fit for the intended purpose	Saxton Oval buildings support the NZC WOF for international matches.	New target	100%	100%	100%	100%
	Saxton Stadium is well utilised	The Stadium usage rate achieve targets for hours used.	Achieved	1,450 hrs	1,450 hrs	1,450 hrs	1,450 hrs

Conservation Reserves			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our unique natural environment is healthy and protected Our communities have access to a range of social, educational and recreational facilities and activities Our communities have opportunities to celebrate and explore their heritage, identity and creativity	Conservation Reserves are managed to protect biodiversity values	Prevalence of key species in reserves To be updated with species and targets following present weed surveys		Increase beyond 2012/13 baseline	Increase beyond 2012/13 baseline	Increase beyond 2012/13 baseline	Increase beyond 2012/13 baseline

Landscape Reserves			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our unique natural environment is healthy and protected Our communities have access to a range of social, educational and recreational facilities and activities	Landscape areas that form the Nelson city centre backdrop are protected	Percentage of priority areas protected	Achieved	Maintain or increase beyond 2012/13 baseline	Maintain or increase beyond 2012/13 baseline	Maintain or increase beyond 2012/13 baseline	Maintain or increase beyond 2012/13 baseline
	Weed species are controlled Landscape Reserves	Percentage of weed control objectives met in operational plans	New measure	95%	95%	95%	95%

Esplanade and Foreshore Reserves			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our unique natural environment is healthy and protected Our communities have access to a range of social, educational and recreational facilities and activities	Esplanade and Foreshore Reserves are managed to protect and enhance ecological values	Number of additional riparian trees and shrubs planted annually on the Maitai Esplanade Reserve	Achieved	2,000	2,000	2,000	2,000

Heritage and Culture			Performance Targets				
Community outcomes	Level of service	Performance measure	Previous/ current	18/19 (Year 1)	19/20 (Year 2)	20/21 (Year 3)	21-28 (Yrs 4-10)
Our communities have opportunities to celebrate and explore their heritage, identity and creativity	Iwi heritage is recognised in parks and reserves	Percentage of new reserves and renewed reserve naming signs identified with Māori name where one exists	Amended measure <sup>4</sup>	100%	100%	100%	100%

<sup>4</sup> Signage also included in measure



## v. Future Demand

The key aspects of future demand and trends relevant to this plan relate to population forecasts, demographics, tourism and recreation. These, together with proposed responses, are summarised in Table 3.

Table 3: Demand trends and proposed responses

Demand trend/ projection	Response
<b>Growth of 5,000 residents / 2,800 households over 10 years</b>	Acquire new Neighbourhood Parks to meet level of service, and redevelop existing parks to fill gaps in supply.  Development of new facilities and play spaces to meet demand.
<b>Ageing population with increasing numbers of residents on fixed incomes</b>	Consideration of accessibility, seating, toilets, shade and the range and type of recreational opportunities.  Look for opportunities for reduced spend e.g. types of play or sporting equipment.
<b>Three quarters of population growth and over half of housing growth over the next 30 years is projected to be in Stoke</b>	Look for recreation opportunities in Stoke, e.g. youth park, playground upgrades.  Complete Stoke walkway connections.
<b>Increase in proportion of Asian residents from 5% to 12% and Māori residents from 10% to 15% by 2038</b>	Explore recreation needs that cater for these groups.
<b>International tourism growing at 16%, and domestic at 20%</b>	Ensure adequate supply of facilities such as public toilets and explore opportunities to enhance the open space experience for visitors e.g. provision and style of signage and seating, wifi, play opportunities, use of mobile apps.
<b>Participation well above the national average for informal activities such as walking and mountain biking; below average for traditional codes e.g. cricket, rugby</b>	Ensure funding is allocated appropriately. Explore opportunities for cost savings e.g. multi-use facilities, shared maintenance responsibilities, artificial cricket wickets.  Maintain, increase or otherwise encourage availability of 'pay as you play' sporting options.
<b>Demand for natural play features</b>	When undertaking renewals assess playgrounds for opportunities to replace some traditional equipment with natural features.

Demand trend/ projection	Response
<b>Demand for mountain biking investment, including for families</b>	<p>Progressing entry level mountain bike trails as a priority.</p> <p>Development of recreation hubs in the Brook and Maitai Valleys.</p> <p>Continued signage improvements in Conservation and Landscape Reserves.</p>

#### **Demand Management**

The main areas where non-asset solutions are employed are in Sportsgrounds, where demand and supply are carefully planned to maximise asset use. Altering booking times, increasing turf maintenance frequency and working across multiple facilities to support large events are all good examples where Council works to optimise the assets' capability.

Council also partners with community groups, schools, other agencies and NGOs to carry out planting, litter collection and weed clearing programmes. This helps to address requests (and criticism) through submissions and other feedback, provides an efficient means of progressing necessary works and creates buy-in and ownership from the community.

Reserve Management Plans, together with non-regulatory plans and strategies provide guidance and policy in relation to open space. For example the *Out and About* strategies have helped address conflict on shared trails.

#### **vi. Lifecycle Management Plan**

Nelson's Parks and Reserve network occupies approximately 11,222 hectares which are grouped into six categories based on their primary purpose. This AMP includes a variety of assets within these reserves such as:

- hard surfaces such as roads, paths and car parks
- walking and cycling paths including mountain bike trails
- seating, signs, fences
- lighting
- sports and play equipment
- trees, shrubs and other planted areas

Buildings and structures, with some exceptions, are managed through the Properties and Facilities Asset Management Plan, as are cemeteries and camping grounds.

Parks asset data is stored in Council's Asset Information System (INFOR) and can be accessed and analysed through the internal GIS system (nMap).

Lifecycle management involves the activities of managing an asset from formation to the end of its life (disposal). Overall the aim is to preserve the life of the asset for its intended purpose. While an asset's age is the main driver of the life cycle process, other factors such as use, durability, and quality of maintenance and construction influence the asset's condition and performance.



Council's fundamental response to life cycle management is to work within the margin of regular programmed maintenance while allowing for reactive maintenance as a strategy to extract the most out of the asset. For critical assets, failure is not acceptable and programme maintenance and planned renewals are essential.

Council has a scheduled programme of condition assessments for parks and reserves assets. Assets are divided into five levels according to the potential level of risk they present and the size of investment involved. Play equipment is a good example of a Level 1 asset, with planted areas being an example of a Level 5 asset. The frequency and degree of detail for assessments is determined by this hierarchy, and statutory requirements.

Parks and reserves assets often don't fit neatly into a lifecycle plan, for example a Neighbourhood Park or a tree doesn't necessarily deteriorate in condition in the same way a pipe or a building might. Many of the assets within a reserve can be managed in this way however and this plan identifies key projects where significant renewals are expected, and provides funding for them. The majority of large renewals relate to specialist sporting assets, such as artificial hockey surfaces, cricket wickets or sand carpet turfs. The need for these large renewals is identified through expert condition assessments and confirmed through a business case process.

Within each focus area only the relevant components of the assets life cycle are identified such as major renewals and significant projects.

#### **vii. Risk Management**

Risk analysis involves consideration of the sources of risk, their consequences and the likelihood that those consequences may occur. The objective of risk analysis is to separate the low impact risks from the major risks, and to provide data to assist in the evaluation and treatment of the risks.

The key risks for parks and reserves relate to damage to trees during wind events, an escalating weed and pest problem, coastal erosion at Tahuna beach and risk of accidents on playgrounds.

A full risk register is included in this plan. The majority of risks are eliminated, minimised or isolated as far as practical and are accepted. Where there is opportunity for reduction of risk this is noted in the response column, for example there is potential for improved weed control or investigation into alternative locations for golf practice.

**viii. Financial Summary**

<b>AMP Totals</b>	<b>2018/19 Est</b>	<b>2019/20 Est</b>	<b>2020/21 AMP</b>	<b>2021/22 AMP</b>	<b>2022/23 AMP</b>	<b>2023/24 AMP</b>	<b>2024/25 AMP</b>	<b>2025/26 AMP</b>	<b>2026/27 AMP</b>	<b>2027/28 AMP</b>
Base Expenditure	3,550.3	3,625.3	3,640.3	3,567.3	3,567.3	3,589.3	3,569.3	3,571.3	3,591.3	3,573.3
Unprogrammed Expenses	579.8	563.8	566.5	553.0	548.5	544.5	555.5	598.0	602.5	562.5
Programmed Expenses	2,545.6	2,278.7	2,186.0	2,057.7	1,950.8	1,986.3	1,951.9	1,982.3	1,942.6	1,976.5
Renewals	2,269.7	999.2	937.7	705.2	1,887.7	675.2	628.1	1,140.2	712.7	920.2
Capital Growth	1,287.3	1,520.5	1,670.5	1,825.5	1,175.5	1,490.5	1,455.5	1,455.5	1,190.5	1,055.5
Capital Increased LOS	1,431.1	1,321.7	3,044.0	1,360.0	205.0	498.0	409.3	483.0	77.0	413.0

<b>Account</b>	<b>2018/19 Est</b>	<b>2019/20 Est</b>	<b>2020/21 AMP</b>	<b>2021/22 AMP</b>	<b>2022/23 AMP</b>	<b>2023/24 AMP</b>	<b>2024/25 AMP</b>	<b>2025/26 AMP</b>	<b>2026/27 AMP</b>	<b>2027/28 AMP</b>
<b>3505 Horticulture Parks</b>	<b>871.5</b>	<b>997.0</b>	<b>964.5</b>	<b>727.0</b>	<b>794.5</b>	<b>727.0</b>	<b>794.5</b>	<b>727.0</b>	<b>794.5</b>	<b>727.0</b>
<b>Expenses</b>	<b>617.5</b>	<b>612.5</b>	<b>617.5</b>	<b>612.5</b>	<b>617.5</b>	<b>612.5</b>	<b>617.5</b>	<b>612.5</b>	<b>617.5</b>	<b>612.5</b>
Base Expenditure	434.0	434.0	434.0	434.0	434.0	434.0	434.0	434.0	434.0	434.0
Unprogrammed Expenses	45.0	45.0	45.0	45.0	45.0	45.0	45.0	45.0	45.0	45.0
Programmed Expenses	138.5	133.5	138.5	133.5	138.5	133.5	138.5	133.5	138.5	133.5
<b>Capital Expenditure</b>	<b>254.0</b>	<b>384.5</b>	<b>347.0</b>	<b>114.5</b>	<b>177.0</b>	<b>114.5</b>	<b>177.0</b>	<b>114.5</b>	<b>177.0</b>	<b>114.5</b>
Renewals	189.0	179.5	292.0	59.5	122.0	59.5	122.0	59.5	122.0	59.5
Capital Growth	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0
350575902345. Capital: Park Upgrades	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0	55.0
Capital Increased LOS	10.0	150.0	0	0	0	0	0	0	0	0
350578703198. Walkway to connect Poorman Stream to Greenmeadows	10.0	150.0	0	0	0	0	0	0	0	0
<b>3520 Neighbourhood Parks</b>	<b>1,315.0</b>	<b>1,693.0</b>	<b>1,360.0</b>	<b>1,613.0</b>	<b>1,285.0</b>	<b>1,633.0</b>	<b>1,285.0</b>	<b>1,613.0</b>	<b>1,305.0</b>	<b>1,213.0</b>
<b>Expenses</b>	<b>658.0</b>	<b>708.0</b>	<b>703.0</b>	<b>628.0</b>	<b>628.0</b>	<b>648.0</b>	<b>628.0</b>	<b>628.0</b>	<b>648.0</b>	<b>628.0</b>
Base Expenditure	442.0	492.0	487.0	412.0	412.0	432.0	412.0	412.0	432.0	412.0
Unprogrammed Expenses	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0
Programmed Expenses	186.0	186.0	186.0	186.0	186.0	186.0	186.0	186.0	186.0	186.0
<b>Capital Expenditure</b>	<b>657.0</b>	<b>985.0</b>	<b>657.0</b>	<b>985.0</b>	<b>657.0</b>	<b>985.0</b>	<b>657.0</b>	<b>985.0</b>	<b>657.0</b>	<b>585.0</b>
Renewals	43.0	43.0	43.0	43.0	43.0	43.0	43.0	43.0	43.0	43.0
Capital Growth	612.0	942.0	612.0	942.0	612.0	942.0	612.0	942.0	612.0	542.0
352074101354. Land Purchase: General Reserve	500.0	500.0	500.0	500.0	500.0	500.0	500.0	500.0	500.0	500.0
352074501422. Capital: Furniture	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0

352074701728. Capital: Planting	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
352075051422. Capital: Fences and Walls	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
352075101422. Upgrade: Structures	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
352075551093. Capital: Upgrd Accessways/Carp	20.0	0	20.0	0	20.0	0	20.0	0	20.0	0
352075901063. New Reserve Development Programme	50.0	400.0	50.0	400.0	50.0	400.0	50.0	400.0	50.0	0
Capital Increased LOS	2.0	0	2.0	0	2.0	0	2.0	0	2.0	0
352076151422. New entrance signs	2.0	0	2.0	0	2.0	0	2.0	0	2.0	0
<b>3524 Park Trees</b>	<b>225.0</b>	<b>225.0</b>	<b>225.0</b>	<b>235.0</b>	<b>235.0</b>	<b>235.0</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>
<b>Expenses</b>	<b>225.0</b>	<b>225.0</b>	<b>225.0</b>	<b>235.0</b>	<b>235.0</b>	<b>235.0</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>	<b>250.0</b>
Unprogrammed Expenses	135.0	135.0	135.0	140.0	140.0	140.0	150.0	150.0	150.0	150.0
Programmed Expenses	90.0	90.0	90.0	95.0	95.0	95.0	100.0	100.0	100.0	100.0
<b>3530 Conservation Reserves</b>	<b>501.9</b>	<b>537.5</b>	<b>516.0</b>	<b>537.5</b>	<b>486.0</b>	<b>537.5</b>	<b>486.0</b>	<b>537.5</b>	<b>486.0</b>	<b>537.5</b>
<b>Expenses</b>	<b>460.5</b>	<b>482.0</b>	<b>460.5</b>	<b>482.0</b>	<b>460.5</b>	<b>482.0</b>	<b>460.5</b>	<b>482.0</b>	<b>460.5</b>	<b>482.0</b>
Base Expenditure	272.5	272.5	272.5	272.5	272.5	272.5	272.5	272.5	272.5	272.5
Unprogrammed Expenses	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0
Programmed Expenses	170.0	191.5	170.0	191.5	170.0	191.5	170.0	191.5	170.0	191.5
<b>Capital Expenditure</b>	<b>41.3</b>	<b>55.5</b>	<b>55.5</b>	<b>55.5</b>	<b>25.5</b>	<b>55.5</b>	<b>25.5</b>	<b>55.5</b>	<b>25.5</b>	<b>55.5</b>
Renewals	19.7	38.5	8.5	38.5	8.5	38.5	8.5	38.5	8.5	38.5
Capital Growth	21.6	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0
353074701050. Capital: Planting	16.2	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
353075151073. Capital: Signs/Furniture	5.4	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Capital Increased LOS	0	0	30.0	0	0	0	0	0	0	0
353076203191. Roding Dam house hydro conversion - investigation	0	0	30.0	0	0	0	0	0	0	0
<b>3531 Landscape Reserves</b>	<b>655.8</b>	<b>1,165.8</b>	<b>625.8</b>	<b>929.8</b>	<b>629.8</b>	<b>869.8</b>	<b>604.8</b>	<b>714.8</b>	<b>604.8</b>	<b>714.8</b>
<b>Expenses</b>	<b>434.8</b>	<b>434.8</b>	<b>434.8</b>	<b>428.8</b>	<b>428.8</b>	<b>428.8</b>	<b>428.8</b>	<b>428.8</b>	<b>428.8</b>	<b>428.8</b>
Base Expenditure	102.3	102.3	102.3	102.3	102.3	102.3	102.3	102.3	102.3	102.3
Unprogrammed Expenses	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5
Programmed Expenses	316.0	316.0	316.0	310.0	310.0	310.0	310.0	310.0	310.0	310.0
<b>Capital Expenditure</b>	<b>221.0</b>	<b>731.0</b>	<b>191.0</b>	<b>501.0</b>	<b>201.0</b>	<b>441.0</b>	<b>176.0</b>	<b>286.0</b>	<b>176.0</b>	<b>286.0</b>
Renewals	120.0	140.0	110.0	130.0	100.0	120.0	95.0	115.0	95.0	115.0
Capital Growth	81.0	171.0	81.0	171.0	81.0	171.0	81.0	171.0	81.0	171.0
353174701051. Capital: Planting	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0	65.0
353175151072. Capital: Signs	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
353175701186. Capital: Mountainbike Tracks	10.0	100.0	10.0	100.0	10.0	100.0	10.0	100.0	10.0	100.0
Capital Increased LOS	20.0	420.0	0	200.0	20.0	150.0	0	0	0	0

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353178103152. Maitai MTB Hub	20.0	400.0	0	0	0	0	0	0	0	0
353178103192. Marsden Valley MTB Hub	0	0	0	0	20.0	150.0	0	0	0	0
353178703193. Eureka Park walkway development	0	20.0	0	200.0	0	0	0	0	0	0
<b>3532 Esplanade &amp; Foreshore Reserves</b>	<b>1,922.7</b>	<b>1,497.3</b>	<b>2,103.9</b>	<b>1,094.3</b>	<b>1,087.9</b>	<b>1,067.3</b>	<b>1,592.2</b>	<b>1,067.3</b>	<b>967.9</b>	<b>1,067.3</b>
<b>Expenses</b>	<b>986.2</b>	<b>1,011.3</b>	<b>1,017.9</b>	<b>818.3</b>	<b>771.9</b>	<b>791.3</b>	<b>771.9</b>	<b>791.3</b>	<b>771.9</b>	<b>791.3</b>
Base Expenditure	425.9	445.9	465.9	465.9	465.9	465.9	465.9	465.9	465.9	465.9
Unprogrammed Expenses	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0
Programmed Expenses	490.3	495.4	482.0	282.4	236.0	255.4	236.0	255.4	236.0	255.4
<b>Capital Expenditure</b>	<b>936.5</b>	<b>486.0</b>	<b>1,086.0</b>	<b>276.0</b>	<b>316.0</b>	<b>276.0</b>	<b>820.3</b>	<b>276.0</b>	<b>196.0</b>	<b>276.0</b>
Renewals	406.0	176.0	136.0	126.0	86.0	126.0	86.0	126.0	86.0	126.0
Capital Growth	80.0	120.0	80.0	120.0	100.0	120.0	380.0	120.0	80.0	120.0
353274501731. Growth. Furniture/Signs	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
353274701052. Esplanade & Foreshore Planting Prgm	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0
353274701731. Paremata Flats upgrade (growth)	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
353275051731. Capital: Fences / Walls	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
353275551165. Capital: Accessway / Carparks	10.0	50.0	10.0	50.0	10.0	50.0	10.0	50.0	10.0	50.0
353275902897. Cable Bay to Paremata Flats walkway	0	0	0	0	20.0	0	300.0	0	0	0
Capital Increased LOS	450.5	190.0	870.0	30.0	130.0	30.0	354.3	30.0	30.0	30.0
353277702893. Maitai revegetation	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0	30.0
353278102896. Link to Manu Kau reserve	30.0	130.0	0	0	0	0	0	0	0	0
353278253195. Dog exercise park	0	0	10.0	0	100.0	0	0	0	0	0
353278702894. Poormans walkway (Main Rd - Neale ave)	350.0	0	0	0	0	0	0	0	0	0
353278702895. Jenkins Stream (Pascoe to Airport)	10.5	30.0	500.0	0	0	0	0	0	0	0
353278702898. Sexton Creek path (Champion Dr - Sexton field)	0	0	0	0	0	0	324.3	0	0	0
353278703194. Wakapuaka Sandflats bridges and walkway	30.0	0	300.0	0	0	0	0	0	0	0
353278703196. Boardwalk Tahuna camp to beach - investigate	0	0	30.0	0	0	0	0	0	0	0
<b>3538 Heritage, Landscape, Local Trees</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>
<b>Expenses</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>	<b>80.0</b>
Base Expenditure	0	0	0	0	0	0	0	0	0	0
Unprogrammed Expenses	0	0	0	0	0	0	0	0	0	0
Programmed Expenses	80.0	80.0	80.0	80.0	80.0	80.0	80.0	80.0	80.0	80.0
<b>3540 Walkways</b>	<b>1,052.3</b>	<b>283.6</b>	<b>233.6</b>	<b>233.6</b>	<b>198.6</b>	<b>268.6</b>	<b>198.6</b>	<b>233.6</b>	<b>233.6</b>	<b>233.6</b>
<b>Expenses</b>	<b>202.7</b>	<b>202.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>	<b>152.7</b>
Base Expenditure	111.7	111.7	111.7	111.7	111.7	111.7	111.7	111.7	111.7	111.7
Unprogrammed Expenses	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0

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Programmed Expenses	78.0	78.0	28.0	28.0	28.0	28.0	28.0	28.0	28.0	28.0
<b>Capital Expenditure</b>	<b>849.6</b>	<b>80.9</b>	<b>80.9</b>	<b>80.9</b>	<b>45.9</b>	<b>115.9</b>	<b>45.9</b>	<b>80.9</b>	<b>80.9</b>	<b>80.9</b>
Renewals	20.0	20.4	20.4	20.4	20.4	20.4	20.4	20.4	20.4	20.4
Capital Growth	25.0	20.5	60.5	20.5	25.5	55.5	25.5	20.5	60.5	20.5
35407410. Land Purchased	10.0	10.8	10.8	10.8	10.8	10.8	10.8	10.8	10.8	10.8
354074501639. Capital: Furniture	5.0	0	5.0	0	5.0	0	5.0	0	5.0	0
354074701053. Capital: Planting	10.0	9.7	9.7	9.7	9.7	9.7	9.7	9.7	9.7	9.7
354075551094. Capital: Upgrd Accessways/Car	0	0	35.0	0	0	35.0	0	0	35.0	0
Capital Increased LOS	804.6	40.0	0	40.0	0	40.0	0	40.0	0	40.0
354076651098. Capital: Walkway Lighting	0	40.0	0	40.0	0	40.0	0	40.0	0	40.0
354078702899. Tahuna Beach to Greet Taste Trail (airport)	804.6	0	0	0	0	0	0	0	0	0
<b>3590 Sports Parks</b>	<b>2,721.1</b>	<b>2,028.1</b>	<b>2,826.8</b>	<b>2,396.6</b>	<b>1,911.1</b>	<b>2,179.1</b>	<b>1,915.6</b>	<b>2,354.6</b>	<b>1,925.1</b>	<b>2,161.6</b>
<b>Expenses</b>	<b>1,861.1</b>	<b>1,782.1</b>	<b>1,785.8</b>	<b>1,843.6</b>	<b>1,805.1</b>	<b>1,783.1</b>	<b>1,784.6</b>	<b>1,783.6</b>	<b>1,824.1</b>	<b>1,790.6</b>
Base Expenditure	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5	1,075.5
Unprogrammed Expenses	145.0	134.0	134.0	134.5	140.0	134.0	134.0	134.5	175.0	140.0
Programmed Expenses	640.6	572.6	576.3	633.6	589.6	573.6	575.1	573.6	573.6	575.1
<b>Capital Expenditure</b>	<b>860.0</b>	<b>246.0</b>	<b>1,041.0</b>	<b>553.0</b>	<b>106.0</b>	<b>396.0</b>	<b>131.0</b>	<b>571.0</b>	<b>101.0</b>	<b>371.0</b>
Renewals	771.0	151.0	71.0	163.0	71.0	151.0	111.0	551.0	81.0	351.0
Capital Growth	10.0	25.0	10.0	380.0	10.0	10.0	10.0	10.0	10.0	10.0
359075901068. Capital: Security Gates/Bollards	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
359075902325. Capital: Trafalgar Park Stand Removal	0	15.0	0	370.0	0	0	0	0	0	0
Capital Increased LOS	79.0	70.0	960.0	10.0	25.0	235.0	10.0	10.0	10.0	10.0
359077901548. Rutherford/ Trafalgar Park Development	20.0	0	450.0	0	0	0	0	0	0	0
359077902786. Temporary Seating	9.0	0	0	0	0	0	0	0	0	0
359078101548. Remove Trafalgar Park cycle track	0	0	0	0	15.0	225.0	0	0	0	0
359078251257. Capital: Minor Development	10.0	60.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
359078352294. Toilet block near Play Space	40.0	10.0	500.0	0	0	0	0	0	0	0
<b>3642 Natureland</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Base Expenditure	0	0	0	0	0	0	0	0	0	0
Unprogrammed Expenses	0	0	0	0	0	0	0	0	0	0
<b>Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Growth	0	0	0	0	0	0	0	0	0	0
<b>3654 Saxton Field Stadium</b>	<b>444.5</b>	<b>433.5</b>	<b>445.7</b>	<b>411.2</b>	<b>393.2</b>	<b>398.7</b>	<b>396.2</b>	<b>438.2</b>	<b>425.7</b>	<b>427.2</b>
<b>Expenses</b>	<b>420.5</b>	<b>415.5</b>	<b>421.7</b>	<b>399.2</b>	<b>389.2</b>	<b>394.7</b>	<b>392.2</b>	<b>434.2</b>	<b>401.7</b>	<b>393.2</b>

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Base Expenditure	359.7	359.7	359.7	359.7	359.7	359.7	359.7	359.7	359.7	359.7
Unprogrammed Expenses	60.8	55.8	58.5	39.5	29.5	31.5	32.5	74.5	38.5	33.5
Programmed Expenses	0	0	3.5	0	0	3.5	0	0	3.5	0
<b>Capital Expenditure</b>	<b>24.0</b>	<b>18.0</b>	<b>24.0</b>	<b>12.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>24.0</b>	<b>34.0</b>
Renewals	24.0	18.0	24.0	12.0	4.0	4.0	4.0	4.0	24.0	34.0
Capital Increased LOS	0	0	0	0	0	0	0	0	0	0
<b>3655 Saxton Oval Pavilion</b>	<b>113.8</b>	<b>95.2</b>	<b>95.2</b>	<b>97.2</b>	<b>100.2</b>	<b>112.3</b>	<b>110.8</b>	<b>106.8</b>	<b>111.5</b>	<b>129.5</b>
<b>Expenses</b>	<b>113.8</b>	<b>95.2</b>	<b>95.2</b>	<b>97.2</b>	<b>97.2</b>	<b>109.3</b>	<b>107.8</b>	<b>103.8</b>	<b>96.5</b>	<b>96.5</b>
Base Expenditure	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0	70.0
Unprogrammed Expenses	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5
Programmed Expenses	35.3	16.7	16.7	18.7	18.7	30.8	29.3	25.3	18.0	18.0
<b>Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>15.0</b>	<b>33.0</b>
Capital Increased LOS	0	0	0	0	3.0	3.0	3.0	3.0	15.0	33.0
365578103203: Saxton Oval renewals	0	0	0	0	3.0	3.0	3.0	3.0	15.0	33.0
<b>3657 Golf Course</b>	<b>270.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>	<b>255.7</b>
<b>Expenses</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>	<b>233.7</b>
Base Expenditure	178.7	178.7	178.7	178.7	178.7	178.7	178.7	178.7	178.7	178.7
Unprogrammed Expenses	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0
Programmed Expenses	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0
<b>Capital Expenditure</b>	<b>37.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>
Renewals	37.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0
Capital Increased LOS	0	0	0	0	0	0	0	0	0	0
<b>3695 Play Facilities</b>	<b>493.4</b>	<b>395.8</b>	<b>960.8</b>	<b>207.8</b>	<b>382.8</b>	<b>209.8</b>	<b>384.8</b>	<b>281.8</b>	<b>486.8</b>	<b>183.8</b>
<b>Expenses</b>	<b>90.8</b>	<b>115.8</b>	<b>95.8</b>	<b>97.8</b>	<b>97.8</b>	<b>99.8</b>	<b>99.8</b>	<b>101.8</b>	<b>101.8</b>	<b>103.8</b>
Base Expenditure	50.8	55.8	55.8	57.8	57.8	59.8	59.8	61.8	61.8	63.8
Unprogrammed Expenses	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0
Programmed Expenses	15.0	35.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
<b>Capital Expenditure</b>	<b>402.7</b>	<b>280.0</b>	<b>865.0</b>	<b>110.0</b>	<b>285.0</b>	<b>110.0</b>	<b>285.0</b>	<b>180.0</b>	<b>385.0</b>	<b>80.0</b>
Renewals	90.0	200.0	200.0	80.0	100.0	80.0	100.0	150.0	200.0	50.0
Capital Growth	312.7	80.0	665.0	30.0	185.0	30.0	185.0	30.0	185.0	30.0
369575401054: Playground Development Programme	185.0	30.0	185.0	30.0	185.0	30.0	185.0	30.0	185.0	30.0
369575401074: Stoke Youth Park	52.7	50.0	480.0	0	0	0	0	0	0	0
369575402294: Rutherford Park playground - investigation or interim popup	75.0	0	0	0	0	0	0	0	0	0
Capital Increased LOS	0	0	0	0	0	0	0	0	0	0
<b>4069 Saxton Field Capital Works</b>	<b>996.1</b>	<b>621.8</b>	<b>1,352.1</b>	<b>1,250.1</b>	<b>1,495.1</b>	<b>210.1</b>	<b>215.5</b>	<b>570.1</b>	<b>190.1</b>	<b>520.1</b>

M2973

Expenses	291.1	69.2	69.2	69.2	69.2	69.2	69.2	69.2	69.2	69.2
Base Expenditure	27.2	27.2	27.2	27.2	27.2	27.2	27.2	27.2	27.2	27.2
Unprogrammed Expenses	0	0	0	0	0	0	0	0	0	0
Programmed Expenses	263.9	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0	42.0
<b>Capital Expenditure</b>	<b>705.0</b>	<b>552.5</b>	<b>1,282.8</b>	<b>1,180.8</b>	<b>1,425.8</b>	<b>140.8</b>	<b>146.2</b>	<b>500.8</b>	<b>120.8</b>	<b>450.8</b>
Renewals	550.0	10.8	10.8	10.8	1,310.8	10.8	16.2	10.8	10.8	60.8
Capital Growth	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0
406975901049. Capital: General Development	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0	90.0
Capital Increased LOS	65.0	451.7	1,182.0	1,080.0	25.0	40.0	40.0	400.0	20.0	300.0
406977703247. Complete tree planting (Alliance and Champion)	0	30.0	0	0	0	0	0	0	0	0
406978103245. Champion Green facility	0	0	50.0	880.0	0	0	0	0	0	0
406978103246. Oval embankment steps/accessibility stand	20.0	0	0	0	0	0	0	0	0	0
406978203242. Alliance Green irrigation and subsurface drainage	0	0	20.0	200.0	0	0	0	0	0	0
406978253253. Alliance Green cricket wicket blocks (x2)	0	0	0	0	5.0	40.0	0	0	0	0
406978353254. Alliance Green toilets and pavilion	0	0	0	0	0	0	40.0	400.0	0	0
406978653255. Flood lighting for concert safety	0	0	0	0	0	0	0	0	20.0	200.0
406978701044. Capital: Walkways/cycleways	20.0	200.0	20.0	0	0	0	0	0	0	0
406978703249. Fitness trail	0	0	0	0	20.0	0	0	0	0	0
406978703251. Harrier/cross country running tracks with trestles etc	0	0	0	0	0	0	0	0	0	20.0
406978703252. Path from indoor nets to football pavilion	0	0	0	0	0	0	0	0	0	20.0
406979503241. Saxton playground	25.0	125.0	125.0	0	0	0	0	0	0	0
406979553243. Champion Drive connection - velodrome to Saxton Drive	0	96.7	967.0	0	0	0	0	0	0	0
406979553250. Alliance Green car park and paths	0	0	0	0	0	0	0	0	0	60.0

**ix. Asset Management Practices**

Asset Management Plans are reviewed every three years to align with the Council's Long Term Plan. On average the portfolio of assets is operating at the 'Basic' level in asset management terms. This plan aims to progress the portfolio towards the 'Core' level in the medium term.

A key initiative undertaken through the development of this plan has been to review the levels of service against best practice guidelines, to ensure relevance and measurability.

**x. Monitoring and Improvement Programme**

An important component of this Asset Management Plan is the recognition that it is a "live" document in need of monitoring, change and improvement over time. Measures to move the AMP towards a higher level of management and efficiency are outlined below:

- Continue introducing the assets to recognised industry standards of asset management from NZ Asset Management Support (NAMS) in line with the International Infrastructure Management Manual (IIMM)
- Set up robust systems for capturing data that measure level of service performance
- More information provided in asset inventories e.g. age, condition
- Better management of information relating to hard surfaces; \$50,000 has been allocated in this Plan to include this information in the Road Assessment and Maintenance Management database (RAMM)
- Improve linkages to other AMPs including creating a chart to show the links
- Expand sustainable practice throughout parks and reserves activity
- Consideration of an Asset Management Plan that includes all Parks and Recreation Facilities, therefore combining the Parks and Reserves AMP and the park facilities component of the Property and Facilities AMP, with other Council property assets sitting in a separate plan.
- Develop more accessible systems e.g. centralised condition information across all parks
- Investigate reporting processes and procedures from Infor and maintenance contractors to ensure that the appropriate levels of service and asset management reporting is available
- Continued improvement of asset information e.g. including irrigation, turf types and mountain bike grades in GIS
- Better guidance provided within renewal budgets to guide the Operations Team in terms of priorities
- Improved monitoring e.g. trail use, key species



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## **Modellers Pond Update and Way Forward**

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### **1. Purpose of Report**

- 1.1 To update the Committee on the current situation with respect to the Modellers Pond and to recommend a way forward.

### **2. Summary**

- 2.1 The issue of the Modellers Pond (pond) has been on the Council agenda for some time now and has a long history.
- 2.2 Ongoing maintenance is no longer cost effective, practical or viable and a long-term solution is required.
- 2.3 The Modellers Pond Project Group (Group) comprising Councillors Walker and Skinner, a representative each from the Society of Modellers (Modellers) and the Tahunanui Business Association, as well as officers, has been formed and has met several times.
- 2.4 Drawings have been signed off by the Group and detailed design and costing for Council's preferred solution (modify solution) have been completed and resource consent secured.
- 2.5 The final estimated physical works cost (\$1.63M) and total project deliverable cost of \$1.73M exceeds the estimate provided to Council in February 2017 (\$1.2M) by a substantial sum of \$530,000.
- 2.6 Further savings and refinement of the design cannot be made by the Group without significantly compromising its effectiveness. As a result the work cannot be put out to tender as the revised estimate exceeds the total budget (from both a Council and Modellers Society perspective).
- 2.7 The Modeller's have exhausted their potential to raise external funding through Trust's and "in-kind".
- 2.8 All attempts by officers to secure additional external funding have come to nothing.
- 2.9 Not doing something is not an option, and it is now time to again test Council's appetite as to what solution is the best for the pond and at what cost before progressing further.

- 2.10 Whilst the original Council fall-back position of "Return to Estuarine" is still an option it is not supported by the Group.
- 2.11 The Group propose that this project be placed on hold for the current financial year, that officers continue with their annual cleaning regime, re-assess the entire project through the Long Term Plan (LTP) and to refer the matter to the Works and Infrastructure Committee.
- 2.12 Officers recommend that a detailed Business Case be undertaken and that the Return to Estuary option be refined and costed before reporting back to Council.

### **3. Recommendation**

***That the Committee***

***Receives the report Modellers Pond Update and Way Forward (R8259); and***

***Approves that the upgrade of the Modellers Pond (modify pond option) project be placed on hold for this current financial year (2017/18) pending the preparation of a detailed business case; and***

***Approves that officers prepare a detailed business case (including more work on the Return to Estuarine option) and report this back to the relevant committee (either the Works and Infrastructure committee or Sports and Recreation committee) or to Council; and***

***Approves that manual cleaning of the pond continue this current 2017/18 financial year to a standard that ensures that the pond looks presentable for the January 2018 Modellers International Model Engineering Convention; and***

***Approves any unspent funding as carry-over to 2018/19.***

### **4. Background**

- 4.1 The water quality in the pond has been a problem for several decades. Since the chemical treatment stopped, the weed and algae have proliferated and the pond, by necessity, has been cleaned out manually. Considerable time and resources have been spent in an effort to find an alternative long-term solution that will deal with the weed and algae.
- 4.2 Long-term manual cleaning of the pond whilst possible is both not a long-term solution nor is it economical. The likely cost to keep on top of

the cleaning, with no guarantee, is estimated to be in excess of \$100,000/year.

- 4.3 Council previously approved the 'modify' pond option, as a method to control algal growth, which included installing a concrete liner in the bottom of the pond, installing circulation and creating more frequent flushing of sea water through the pond.
- 4.4 This decision was contingent on the Modellers raising substantial funding for this solution and if not secured that the pond would be returned to an estuarine environment.
- 4.5 That decision to revert back to an estuarine environment was rescinded by Council in March 2017 in favour of Council approving the modify option at an estimated cost of \$1.2 Million and that a Project Group be established to oversee the delivery. The applicable resolutions are as follows:

Council revoked the following resolution passed on 8 September 2016:

*"AND THAT The Nelson Society of Modellers be afforded the opportunity to finalise and confirm additional funding for the balance over and above the \$600,000 committed by Council no later than the end of September 2016 February 2017;*

*AND THAT Council confirms that should the additional funding not be raised by the Nelson Society of Modellers by the end of September 2016 February 2017, that it be agreed that the option to convert the pond back to estuarine environment at an estimated cost of \$690,000 be its second option and included in the 2017/18 Annual Plan".*

Council resolved as follows:

*"Confirms the modified pond option at a cost of \$1.2 million as Council's preferred option, noting the contributions pledged to date to the Nelson Society of Modellers, as set out in report R7038, and the progression of the application to Lotteries and other funders by the Society; and*

*Establishes a Project Group consisting of Councillors Skinner and Walker, one member of the Tahunanui Business Association, and one member of the Nelson Society of Modellers; and*

*Directs that a resource consent application for the Modify Pond option be lodged; and*

*Approves the Modellers Pond Project Group Terms of Reference (A1721691)".*

- 4.6 The Terms of Reference note the Group's areas of responsibilities are to maintain a high level oversight of the project working collaboratively to:
  - Provide oversight to ensure overall health of the project;

- Provide support to the Society in their funding drive to maximise third party funding contribution;
  - Assess progress updates from officers;
  - Receive and consider information relevant to the project;
  - Act as the liaison with the Tahunanui community.
- 4.7 The revised physical cost estimate to construct Council's preferred solution, based on a Quantity Surveyors estimate, is now \$1.63 Million.
- 4.8 This revised estimate is unfortunate and disappointing as it yet again deviates from the estimate provided by the consultants in February 2017 (\$1.2M). The consultants however confirm that the Quantity Surveyors estimate is the more reliable estimate.
- 4.9 The only way the actual cost of construction could be accurately determined is by going to tender. Officers however have not been able to do this nor recommend this as an option going forward, as tendering for works (where adequate funding is not available) should not be the mechanism to determine the project budget.
- 4.10 Officers remain of the view that the "modify pond" option is still the best permanent solution.
- 4.11 As a result of the new estimate, the pond will not be ready for the International Model Engineering Convention planned for early January 2018. The Modellers have indicated that their funding raised (approximately \$15,000 to date) will now be used for the event which will still be held in Nelson.
- 4.12 Council has committed to keeping the pond clean for the January 2018 event and to make sure that the surrounding area is maintained to a standard that will reflect positively on Nelson. Officers will work within current budgets as best they can.

## 5. Discussion

### Funding

- 5.1 The Modellers have secured \$100,000 from the Rata Foundation but this funding is contingent on works being underway by December 2017. Clearly this won't be achieved and the funding, whilst still feasible, cannot and has not been relied on.
- 5.2 The funding application by the Modellers to the Lotteries Trust was unsuccessful and whilst Council undertook to lead another application to the Trust, any chance of success was deemed to be extremely low and no application was made.
- 5.3 The Modellers have also stopped work on "in-kind" donations and pledges to the physical works. This aside, the amount required to meet

the revised construction figure is far larger than any contribution that may be forthcoming from “in-kind” donations.

- 5.4 The funds raised by the Modellers will be used on the International event planned for January 2018.
- 5.5 Officers (along with the Chief Executive) have also been working with a professional fund raising company to assist in securing funding for the project. This too has proved unsuccessful as the view is that this sort of project will not attract external funding sufficiently to make it a success. This project is a very different proposition to the very successful upgrades of both the Suter and Nelson School of Music.
- 5.6 The revised financial summary is detailed below:

Revised estimated physical works	\$1,630,000
Design & administration fees to effect solution	\$ 100,000
<b>Sub-Total</b>	<b>\$1,730,000</b>
Less Council funding 17/18 (Rata funding excluded)	\$1,045,000
Less spent to date this year	\$ 16,000
<b>SHORTFALL</b>	<b>\$ 669,000</b>

Current maintenance cleaning budget of \$45,000/year included in the current financial year is excluded from this table.

### **Alternatives – Return to Estuarine**

- 5.7 The “Return to Estuarine” option was the fall-back position by Council before they revoked this option (refer item 4.4).
- 5.8 As reported to the committee in February 2017, the “Return to Estuarine” option had a preliminary estimated physical works cost of \$690,000 with annual maintenance of \$10,600.
- 5.9 This estimate has an accuracy of +/- 30% as detailed design for this option has not been completed nor has any combination of estuary/green space been finalised. Work on this option stopped when Council rescinded this part of the resolution and noted its preferred option (modify the pond).
- 5.10 This option however does remain a viable option for the area, but will not retain the pond in any form that could be used by modellers. With consent, design and administration fees this option is estimated to be between \$1.1 million and \$1.3 million - still in excess of the current budget.

- 5.11 Any additional public amenity will add additional cost to this option.
- 5.12 There are no other viable alternatives for a permanent solution.

### **View of the Working Group**

- 5.13 The Group met on 6 September 2017 and noted its disappointment that the project could not be implemented, but confirmed;
- That there were no further savings to be made on the detailed design; and
  - That the revised physical works estimate, whilst disappointing, was the most accurate; and
  - That no further external funding was possible.
- 5.14 Officers confirmed to the Group that whilst staging of the “modify” physical works was possible, over for example two financial years, that there were no aspects that could be undertaken as stand-alone portions of work. For an effective solution the entire works needed to be undertaken as one continuous piece of work.
- 5.15 The Group did not support returning the pond to estuarine.
- 5.16 The Group was of the view that the best option going forward was to place the project on hold in the current financial year, carryover all funding forward to 2017/18, consider the “modify” option in the LTP, continue with the current cleaning regime and to treat this project as a detention stormwater facility falling under the Works and Infrastructure Committee.
- 5.17 The Modellers Pond is specifically delegated to the Sports and Recreation Committee and that committee could refer the matter on to the Works and Infrastructure Committee or to Council.

## **6. Options**

- 6.1 In order to move this project forward, several options are open to Council as detailed hereafter.
- 6.2 The ‘Do Nothing’ option is not considered further as experience has shown that keeping the pond clean is not a viable long-term solution. User complaints are still frequently received. A long-term permanent solution is required.

<b>Option 1: Modify option – Council to provide additional funding now and to proceed to tender in the current financial year.</b>	
Advantages	<ul style="list-style-type: none"> <li>• Permanent solution</li> <li>• Modellers/public retain functional pond</li> <li>• In-kind still possible but extent unknown</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• More cost to ratepayer</li> <li>• Value for money questionable</li> <li>• Ratepayer backlash</li> <li>• In-kind still possible but extent unknown</li> </ul>
<b>Option 2: Modify option – Council to provide funding but consider project in LTP</b>	
Advantages	<ul style="list-style-type: none"> <li>• Permanent solution</li> <li>• Modellers/public retain functional pond</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• More cost to ratepayer</li> <li>• Value for money questionable</li> <li>• Ratepayer backlash</li> </ul>
<b>Option 3: Prepare Business Case for Return to Estuarine Environment</b>	
Advantages	<ul style="list-style-type: none"> <li>• Business Case will provide accurate cost of option and other benefits</li> </ul>
Disadvantages	<ul style="list-style-type: none"> <li>• Potential Loss of Modellers Pond and public amenity</li> </ul>

## 7. Conclusion

- 7.1 Council has previously resolved to proceed with the 'modify' pond upgrade option.
- 7.2 A Project Group has been set up, the design finalised and costed and the resource consent secured.
- 7.3 The revised physical works estimate now pushes the project beyond the available budget (including that from Council, the Modellers Society, "in-kind" assistance pledges and external grants).
- 7.4 The operational cost of maintaining the pond without a long-term solution is not sustainable.
- 7.5 Council needs to provide guidance to officers on the next steps.
- 7.6 The Project Group has expressed a strong view that they do not support the "Return to Estuarine" option but see merit in placing works on hold

this current financial year, considering this project in the LTP and this becoming a Works and Infrastructure matter.

- 7.7 Officers support that a detailed business case be undertaken, that detailed costs be refined for the Return to Estuarine option and that this be reported back to Council.

Alec Louverdis  
**Group Manager Infrastructure**

**Attachments**

Nil



<b>Important considerations for decision making</b>	
<b>1. Fit with Purpose of Local Government</b>	The decision required by this report involves Council balancing affordability with the need for good quality local infrastructure as required by section 10 (1) (b) of the Local Government Act 2002. This clause of the Act requires Council to meet the current and future needs of communities in a way that is most cost effective for households and businesses.
<b>2. Consistency with Community Outcomes and Council Policy</b>	Our Community Outcomes state - "Our communities should have access to a range of social, educational and recreational facilities and activities". The facility is included in the current Property and Facilities Asset Management Plan, the 2014/15 Annual Plan and the 2015-25 LTP
<b>3. Risk</b>	There is every expectation that the designed scheme will resolve the ongoing problems of water quality in the pond. Maintenance will still be required but at a reduced cost.
<b>4. Financial impact</b>	The financial impact is that additional funding will be required to implement a solution to address the issues at the pond. Existing maintenance costs to the pond will be reduced significantly.
<b>5. Degree of significance and level of engagement</b>	This is a low significance in terms of Council's Significance and Engagement Policy. Consultation has been ongoing with the Society in terms of the detailed design. The Society and members of the Tahunanui Community presented their views to Council at its meeting 11 June 2015 and expressed strong preference to retain and modify the pond.
<b>6. Inclusion of Māori in the decision making process</b>	Consultation was undertaken with all Iwi as part of the Council commissioned Assessment of Cultural Effects and there are no objections.
<b>7. Delegations</b>	The Sports and Recreation Committee currently has delegation on the Modellers Pond, specifically Powers to decide - Approval of specified business cases or projects referred by Council to the committee, and also included in the Annual Plan.

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## **Memorandum of Understanding between Nelson Mountain Bike Club and Nelson City Council**

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### **1. Purpose of Report**

- 1.1 To present and adopt the Memorandum of Understanding (MoU) between the Nelson Mountain Bike Club (Club) and Nelson City Council (NCC).

### **2. Recommendation**

***That the Committee***

***Receives the report Memorandum of Understanding between Nelson Mountain Bike Club and Nelson City Council (R8442) and its attachment (A1836101); and***

***Adopts the Memorandum of Understanding between the Nelson Mountain Bike Club and Nelson City Council (A1836101 of report R8442) and that this be signed by the Chair of the Sports and Recreation Committee on behalf of Council.***

### **3. Background**

- 3.1 The Club is a volunteer-driven non-profit organisation that works to improve mountain biking in Nelson with over 2,000 members. Their Mission Statement is to facilitate, advocate, promote and encourage mountain biking in Nelson and foster local mountain bike trails and events, creating distinctive and valued community assets for the enjoyment of mountain bike riders of all abilities.
- 3.2 NCC and the Club have a close working relationship on shared development and maintenance agreements for tracks on both Council and privately owned land.
- 3.3 One of the Clubs key objectives is to foster and strengthen positive relationships with land-owners, local authorities and other stakeholders and they approached NCC proposing a MoU which provides an agreement to enable clear lines of communication between the two parties with the

aim of working together as strategic partners in relation to mountain biking in the Nelson region.

- 3.4 Councils "Out and About – On Tracks" strategy supports the relationship with back country land owners including the Club and has consideration for strategic alignment with the Club.
- 3.5 The MoU (refer to Attachment 1) is a culmination of discussions between the Club and NCC.

#### 4. Options

- 4.1 The committee has 2 options, either approve or not approve the MoU. Officers recommend the signing of the MoU.

Option 1: Adopt the MoU	
Advantages	<ul style="list-style-type: none"> <li>• Clear lines of communication between both parties.</li> <li>• Collaboration of messaging.</li> <li>• Strengthened relationships.</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• None.</li> </ul>
Option 2: Not adopt the MoU	
Advantages	<ul style="list-style-type: none"> <li>• None.</li> </ul>
Risks and Disadvantages	<ul style="list-style-type: none"> <li>• Mis-communication and both parties working in isolation.</li> <li>• Reputational risk.</li> </ul>

Rosie Bartlett  
**Manager Parks and Facilities**

#### Attachments

Attachment 1: A1836101 - NMBC - NCC Memorandum of Understanding [↓](#)

<b>Important considerations for decision making</b>	
<b>1. Fit with Purpose of Local Government</b>	Communication is a vital factor in understanding for parties working together which will ensure the most cost effective approach.
<b>2. Consistency with Community Outcomes and Council Policy</b>	<p>This MoU helps achieve the following community outcomes:</p> <p>"Communities have access to a range of social, educational and recreational facilities and activities" and "Our Council provides leadership and fosters partnerships, a regional perspective, and community engagement."</p> <p>The Out and About"– on tracks strategy supports a strategic alignment with the Mountain Bike Club and supports this relationship.</p>
<b>3. Risk</b>	There is every expectation that the MoU will set a clear framework for communication between the two parties which will minimise risk from miscommunication.
<b>4. Financial impact</b>	There is no direct financial impact. Staff will need to allocate time to ensure processes are followed which may result in less reactionary time being spent through miscommunication.
<b>5. Degree of significance and level of engagement</b>	This is considered low significance in terms of Council's Significance and Engagement Policy. Consultation has been ongoing with the Nelson Mountain Bike Club with regard to the drafting of the agreement.
<b>6. Inclusion of Māori in the decision making process</b>	No consultation has been undertaken with Maori on this MoU.
<b>7. Delegations</b>	The Sports and Recreation Committee has delegation to consider this MoU.

## MEMORANDUM OF UNDERSTANDING

**DATED** 5 October 2017

**BETWEEN**

Nelson Mountain Bike Club  
("NMTBC")

**AND**

Nelson City Council  
(NCC)

each a "party" and together the "parties".

### BACKGROUND

- A. The parties wish to enter into the Agreements (as defined in clause 4.1) to enable clear lines of communication between the two parties with the aim of working together as strategic partners in relation to Mountain Biking in the Nelson Region (the "Purpose").
- B. The parties set out in this Memorandum of Understanding ("MOU") their current intentions in respect of the Purpose.

### 1. OBJECTIVES

- 1.1 The parties' objectives in entering into this MOU are to:
  - (a) *Document the general framework within which the parties will communicate with each other.*
  - (b) *Establish a clear understanding that the two parties see each other as strategic partners in relationship to the development of mountain biking in the Nelson Region*

### 2. STATUS OF MOU

- 2.1 Although this MOU is intended to reflect the parties' good faith intentions at the date of this MOU, nothing in this MOU is intended to create legally binding obligations on either of the parties.
- 2.2 The intent of this MOU is to record the intention of the parties to work towards a mutually acceptable relationship to provide for the further development of mountain biking and mountain biking assets in the Nelson Region.

### 3. **ACHIEVEMENT OF OBJECTIVES**

#### 3.1 ***The fundamental objectives to be achieved by this MOU are:***

- (a) NMTBC and NCC to actively communicate with each other in relation to any mountain biking issues which could have an impact on the Nelson Mountain biking community or other users of the mountain bike tracks.
- (b) NCC will communicate directly with the NMTBC committee to seek NMTBC's position on any project, programme, action, prior to making any commitment that may have an impact on Mountain biking in Nelson.
- (c) Within six (6) months of signing this MOU, NMTBC shall develop and communicate with NCC staff a 3 year strategic plan, including proposed trails for development. The plan will reflect the priorities within the Out and About – On Tracks Strategy including the proposed mountain biking hubs.
- (d) NMTBC and NCC shall actively work as strategic partners to further develop the Nelson mountain bike trail network. NCC shall seek NMTBC's guidance on proposed budgets and designs for all mountain biking assets. NMTBC shall provide its time to support this at no cost to NCC. NCC to provide to the NMTBC the 5 year Forestry Harvest Programme.
- (e) NMTBC will provide a copy of any proposed submission on notified Council processes for comment prior to it being formally lodged. NMTBC shall take into consideration any written feedback it receives from NCC prior to lodging its final submission.

### 4. **PARTNERSHIP**

- 4.1 NCC and NMTBC each agree that they see each other as partners for the development of Mountain bike trails on NCC land. Each of NCC and NMTBC will work together collaboratively during the period of this MOU and use good faith endeavours to achieve the objectives described in this MOU.

### 5. **COMMUNICATION AND MEDIA RELEASES**

- 5.1 Both parties shall operate a 'no surprises' policy and shall notify the other party in advance of any forthcoming media releases, through any media channels, which could impact on the Nelson Mountain Biking community or other users of the mountain bike tracks.

### 6. **RELATIONSHIP MANAGEMENT**

- 6.1 Each party will appoint a relationship manager who will be responsible for the day-to-day liaison between the parties, arranging and attending meetings and generally supporting the MOU and its intent. All communication from the respective organisations needs to be channelled through that relationship manager, they in turn have responsibility to disseminate information to their respective organisation. Each party must notify the other promptly in writing of any change to its relationship manager.

- 6.2 The parties will set up a Working Group which will be made up of the following people:

NMTBC	Ben Pointer
NMTBC	Ian Goldschmidt
NMTBC	Paul Jennings
NCC	Leslie Bartlett
NCC	Andrew Petheram
NCC	Peter Curry

Generally, the Working Group will meet once a quarter at NCC for the period of the agreement, but the Working Group will be entitled to set its own procedures which differ from these expectations so long as they facilitate the achievement of the objectives in relation to this MOU.

## 7. DISPUTE RESOLUTION

- 7.1 If a party reasonably considers that the other party is not complying with the spirit of this MOU, or if disputes arise between the parties in the course of negotiating any other agreements, then either party may notify the other in writing of that fact. Any such issue will be referred initially to the parties' relationship managers who will endeavour to resolve the dispute within 14 days of receiving the dispute notice. If the dispute has not been resolved within that 14 day period, then either party may refer the matter to the Chair of Council's Sports and Recreation Committee and the Chair of the NMTBC. Should the matter still not be resolved then either party may give notice to terminate this MOU and the intent of it.

## 8. GENERAL

- 8.1 Neither party may assign or transfer any of its rights, interests or obligations under this MOU to a third party without the prior written consent of the other party.
- 8.2 This MOU is associated with the NMTBC and NCC Track Maintenance agreement and the Tracks and Trail Strategy.

## 9. DURATION

- 9.1 This MOU shall expire five (5) years after the date of the signatures below or at an earlier date if cancelled under clause 4.1.

**SIGNATURES**

NMTBC:

  
Signature

MARK NEWTON  
Name

11.09.2017  
Date

NCC by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date