



Minutes of a meeting of the Community Services Committee

Held in the Council Chamber, Civic House , 110 Trafalgar Street, Nelson

On Thursday 19 October 2017, commencing at 9.03am

Present: Councillor G Noonan (Chairperson), Her Worship the Mayor R Reese, Councillors M Courtney (Deputy Chairperson), K Fulton, M Lawrey, B McGurk and M Rutledge

In Attendance: Councillors I Barker and S Walker, Acting Chief Executive (D Hammond), Group Manager Community Services (C Ward), Senior Strategic Adviser (N McDonald), P Shattock, Youth Councillors A James and J Stallard, Team Leader Governance (R Byrne), and Governance Adviser (L Canton)

Apology: Her Worship the Mayor R Reese (for lateness), and Councillor P Matheson

1. Apologies

Resolved CS/2017/071

That the Community Services Committee

Receives and accepts the apology from Her Worship the Mayor for lateness, and Councillor Matheson for attendance.

Rutledge/McGurk

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 31 August 2017

Document number M2861, agenda pages 10 - 15 refer.

Resolved CS/2017/072

That the Community Services Committee

Confirms the minutes of the meeting of the Community Services Committee, held on 31 August 2017, as a true and correct record.

Courtney/McGurk

Carried

6. Status Report - Community Services Committee - 19 October 2017

Document number R8533, agenda pages 16 - 17 refer.

Resolved CS/2017/073

That the Community Services Committee

Receives the Status Report Community Services Committee 19 October 2017 (R8533) and its attachment (A1157454).

McGurk/Courtney

Carried

7. Chairperson's Report

Document number R8535, agenda pages 18 - 19 refer.

Resolved CS/2017/074

That the Community Services Committee

Receives the Chairperson's Report (R8535).

Lawrey/Courtney

Carried

8. Draft Arts Activity Management Plan 2018-28

Document number R7928, agenda pages 20 - 46 refer.

Manager Community Partnerships, Shanine Raggett, and Arts Adviser, Maria Anderson, presented the report and answered questions.

Resolved CS/2017/075

That the Community Services Committee

Receives the report Draft Arts Activity Management Plan 2018-28 (R7928) and its attachment (A1766400).

Courtney/Fulton

Carried

Recommendation to Council CS/2017/076

That the Council

Approves the Draft Arts Activity Management Plan 2018-28 (A1766400) as the version to inform the Long Term Plan 2018-2028.

Courtney/Fulton

Carried

9. Nelson Arts Festival Governance

Document number R7929, agenda pages 47 - 83 refer.

Manager Community Partnerships, Shanine Raggett, presented the report. She explained that the last clause of the officer recommendation in the report had been updated to specify that the Chair of the Trust rather than the interview panel would appoint other trustees to avoid inadvertently creating a Council Controlled Organisation.

Ms Raggett and Group Manager Community Services, Chris Ward, answered questions.

Attendance: Councillor Rutledge left the meeting at 10.10am and returned at 10.12am.

Resolved CS/2017/077

That the Community Services Committee

Receives the report Nelson Arts Festival Governance (R7929) and its attachments (A1786221) and (A1835044).

Rutledge/Courtney

Carried

Recommendation to Council CS/2017/078

That the Council

Establishes a Charitable Trust, registered as the Nelson Festivals Trust, to provide governance

and operations of the Nelson Arts Festival as an independent governing body; and

Implements the transition timeframe and actions outlined in this report (R7929), with transfer of operations to occur in time for the Trust to shadow the 2018 Nelson Arts Festival and to operate the Festival from 2019; and

Directs an interview panel comprising of the Chair Community Services, Deputy Chair Community Services and Her Worship the Mayor, to commence recruitment for a Chair of the Trust and recommend a preferred candidate to Council for approval; and

Notes that due to timeframe requirements, the recruitment process for the Chair will commence before formal Council approval on 9 November 2017, identifying within the application process that it is subject to Council approval; and

Acknowledges that the newly appointed Chair will be responsible for appointing the other initial trustees of the Trust.

Rutledge/Courtney

Carried

Cr Fulton asked that her vote against the recommendation to Council be recorded.

Attendance: The meeting adjourned from 10.28am to 10.46am during which time Her Worship the Mayor joined the meeting.

10. Draft Youth Strategy Action Plan

Document number R7927, agenda pages 84 - 99 refer.

Shanine Raggett, and Community Partnerships Advisers, Steve Stiles and Matt Walters, presented the report and answered questions.

Youth Councillors, Jenna Stallard and Alana James, outlined the Youth Council's involvement in the strategy.

Resolved CS/2017/079

That the Community Services Committee

Receives the report Draft Youth Strategy Action Plan (R7927) and its attachment (A1831993); and

Approves the draft Youth Strategy Action Plan (A1831993); and

Allocates the \$78,400 budgeted in the Annual Plan 2017/18 for youth activity towards the following for one year as outlined in report R7927:

- **Youth Sector Leadership group and projects \$58,400**

- **Youth Forum establishment and actions \$20,000**

Noonan/Fulton

Carried

11. CCTV Services

Document number R8072, agenda pages 100 - 118 refer.

Group Manager Infrastructure, Alec Louverdis, and Asset Engineer Transport, Kayleen Goldthorpe, presented the report. Mr Louverdis explained an update to the final clause of the officer recommendation to make it a recommendation to Council and limit the delegated authority for exceeding budget for the tender to \$50,000. Mr Louverdis answered questions.

Resolved CS/2017/080

That the Community Services Committee

Receives the report CCTV Services (R8072) and its attachments (A1847247 and A1758371); and

Notes that a new CCTV contract will be prepared for tender, including renewal of existing services and addition of new services.

Courtney/Rutledge

Carried

Recommendation to Council CS/2017/081

That the Council

Delegates approval of the successful tender to the Chair of the Community Services Committee and the Chief Executive if the budget is exceeded by up to \$50,000.

Courtney/Rutledge

Carried

12. Community Services Report for 1 July to 30 September 2017

Document number R8048, agenda pages 119 - 125 refer.

Group Manager Community Services, Chris Ward, presented the report.

Resolved CS/2017/082

That the Community Services Committee

Receives the report Community Services Report for 1 July to 30 September 2017 (R8048).

Noonan/McGurk

Carried

13. Youth Council Update

Youth Councillors, Alana James and Jenna Stallard, provided an update on Youth Council activities.

14. Draft Heritage Activity Management Plan 2018 - 2028

Document number R8409, agenda pages 126 - 162 refer.

Attendance: Her Worship the Mayor and Councillors McGurk and Rutledge left the meeting at 11.51am.

Manager Libraries and Heritage Facilities, Jay Robinson, presented the report and answered questions.

Attendance: Councillor McGurk returned to the meeting at 11.54am.

Attendance: Councillor Lawrey left the meeting at 11.54am and returned at 12.03pm.

Resolved CS/2017/083

That the Community Services Committee

Receives the report Draft Heritage Activity Management Plan 2018 - 2028 (R8409) and its attachment (A1826798).

McGurk/Fulton

Carried

Recommendation to Council CS/2017/084

That the Council

Approves the Draft Heritage Activity Management Plan 2018–2028 (A1826798) as the version to inform the Long Term Plan 2018-2028.

Fulton/McGurk

Carried

15. Nelson Youth Council - 15 June 2017

Document number M2659, agenda pages 163 - 168 refer.

Resolved CS/2017/085

That the Community Services Committee

Receives the confirmed minutes of a meeting of the Nelson Youth Council, held on 15 June 2017.

McGurk/Fulton

Carried

16. Nelson Youth Council - 6 July 2017

Document number M2732, agenda pages 169 - 175 refer.

Resolved CS/2017/086

That the Community Services Committee

Receives the confirmed minutes of a meeting of the Nelson Youth Council, held on 6 July 2017.

McGurk/Fulton

Carried

17. Nelson Youth Council - 14 August 2017

Document number M2816, agenda pages 176 - 181 refer.

Resolved CS/2017/087

That the Community Services Committee

Receives the unconfirmed minutes of a meeting of the Nelson Youth Council, held on 14 August 2017.

McGurk/Fulton

Carried

18. Nelson Youth Council - 25 September 2017

Document number M2929, agenda pages 182 - 188 refer.

Resolved CS/2017/088

That the Community Services Committee

Receives the unconfirmed minutes of a meeting of the Nelson Youth Council, held on 25 September 2017.

McGurk/Fulton

Carried

19. Exclusion of the Public

Resolved CS/2017/089

That the Community Services Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Courtney/McGurk

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Community Services Committee Meeting - Public Excluded Minutes	Section 48(1)(a) The public conduct of this matter would be likely to result in	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons,

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
	- 31 August 2017	disclosure of information for which good reason exists under section 7.	including that of a deceased person
2	Status Report - Community Services Committee - Public Excluded - 19 October 2017	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
3	Commercial Leases - Founders Heritage Park	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session at 12.14pm and resumed in public session at 12.17pm.

20. Re-admittance of the Public

Resolved CS/2017/090

That the Community Services Committee

Re-admits the public to the meeting.

Courtney/McGurk

Carried

There being no further business the meeting ended at 12.17pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date