

**Minutes of a meeting of the Works and Infrastructure Committee**

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,  
Nelson**

**On Thursday 28 September 2017, commencing at 9.00am**

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Present: Councillor S Walker (Chairperson) Deputy Mayor P Matheson (Deputy Chairperson), Her Worship the Mayor R Reese, Councillors L Acland, B Dahlberg, M Lawrey, G Noonan and T Skinner

In Attendance: Councillors B McGurk, I Barker and M Rutledge, Acting Chief Executive (D Hammond), Group Manager Infrastructure (A Louverdis), Manager Communications (P Shattock), Manager Capital Projects (S Davies), Manager Roading and Utilities (P Anderson), Property Officer (M Wilson), Contractor (R Palmer), Senior Asset Engineer - Solid Waste (J Thiart), Team Leader Governance (R Byrne) Governance Advisers (L Harrington and E Stephenson) and Youth Councillors (L Amos and C Hagan)

Apologies: Councillor Dahlberg for attendance and Councillor Skinner for lateness

**1. Apologies**

Resolved WI/2017/055

***That the Committee***

***Receives and accepts the apologies from Councillor Dahlberg for attendance and Councillor Skinner for lateness.***

Matheson/Lawrey

Carried

## 2. Confirmation of Order of Business

There was no change to the order of business.

## 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

## 4. Public Forum

### 4.1 Malcolm Saunders

Malcolm Saunders spoke of his concerns about NZ Post Paxster quad bike deliveries, tabled supporting information and answered questions regarding his submission.

#### Attachments

1 A1829813 - tabled document - NZ Post Paxster Electric Quad Bike deliveries, proposal for usage around Nelson City

### 4.2 Richard Sullivan

Richard Sullivan spoke about critical infrastructure risk with respect to the Marsden Point oil pipeline failure and relevance to Nelson

Attendance: Councillor Matheson left the meeting from 9.17am to 9.19am.

Mr Sullivan highlighted the issue of critical infrastructure on his land, noting his concerns regarding lack of markings, exposed warning tape and previous breaches of a fibre optic cable. Mr Sullivan said that he had contacted Council in the past but that no officers had been out to inspect the site.

Mr Sullivan said that it was unclear who was responsible for routine maintenance and that he would welcome regular inspections to improve his ability to maintain the area.

The Chairperson advised that he would have a discussion with the Group Manager Infrastructure, Alec Louverdis, to follow up on the issues raised.

## 5. Confirmation of Minutes

24 August 2017

Document number M2844, agenda pages 7 - 11 refer.

Resolved WI/2017/056

***That the Committee***

***Confirms the minutes of the meeting of the Works and Infrastructure Committee, held on 24 August 2017, as a true and correct record.***

Skinner/Matheson

Carried

## Acknowledgement of Nellie Tuck

Councillor Matheson acknowledged staff member Nellie Tuck for her recent actions assisting with the rescue of a child. Her Worship the Mayor, Rachel Reese, presented Ms Tuck with a certificate in recognition of her outstanding community spirit, together with a bouquet of flowers.

Attendance: The meeting was adjourned at 9.36am and reconvened at 9.38am.

## 6. Status Report - Works and Infrastructure Committee - 28 September 2017

Document number R8411, agenda pages 12 - 14 refer.

Group Manager Infrastructure, Alec Louverdis answered questions.

Resolved WI/2017/057

***That the Committee***

***Receives the Status Report Works and Infrastructure Committee 28 September 2017 (R8411) and its attachment (A1150321).***

Noonan/Matheson

Carried

## 7. Chairperson's Report

Document number R8445, agenda pages 15 - 16 refer.

The Chairperson asked Manager Capital Projects, Shane Davies to answer questions regarding project scheduling, winter construction rules, labour costs and the Queens Garden toilets.

It was agreed that the Chairperson's report be referred to the Audit, Risk and Finance Committee for information.

Resolved WI/2017/058

***That the Committee***

***Receives the Chairperson's Report (R8445) and refers the report to the Audit Risk and Finance Committee.***

Noonan/Skinner

Carried

## 8. Car Park Dining Update

Document number R8124, agenda pages 17 - 21 refer.

Property Officer, Margot Wilson responded to questions about capital works costs, short and long term parking needs and licence-to-occupy fees.

In response to a question, the General Manager Infrastructure Alec Louverdis, noted the difference between outdoor dining and street stall licence to occupy agreements.

Attendance: Councillor Acland entered the meeting at 10.15am.

Resolved WI/2017/059

***That the Committee***

***Receives the report Car Park Dining Update (R8124) and its attachments (A1799325, A1799334 and A1799370), and;***

***Requests the Chief Executive review the policy for charging of capital works for outdoor dining and fees for licence to occupy to ensure an equitable fee structure is in place.***

Her Worship the Mayor/Noonan

Carried

## 9. Draft 2018-28 Transport Asset Management Plan

Document number R7177, agenda pages 22 - 67 refer.

Contractor, Rhys Palmer, Manager Roading and Utilities, Peter Anderson and Group Manager Infrastructure Alec Louverdis answered questions.

Attendance: Councillor Acland left the meeting at 10.26am.

The Group Manager Infrastructure, Alec Louverdis, noted that the Transport Asset Management Plan was a complex asset management plan, as it was influenced by a number of external drivers, including the make-up of Government, the review of the Regional Land Transport Plan, the pending consultation on the Regional Public Transport Plan and NZTS's Programmed Business case for the Southern Link

Discussion took place regarding key issues, levels of service, officer assumptions and uncertainty about the Southern Link and Rocks Road until Central Government's position was finalised.

Attendance: Councillor Acland returned to the meeting at 11.06am.

The meeting was adjourned at 11.07am and reconvened at 11.26am.

Acting Chief Executive, David Hammond, addressed the meeting to advise that, considering the complex issues, a strategic Works and Infrastructure Committee workshop would be held after the Central Government decision was made, and that an extraordinary Works and Infrastructure Committee meeting would then be convened for the Committee to further consider the Draft 2018-28 Transport Asset Management Plan and to make its recommendation to the 9 November 2017 Council meeting. It was therefore recommended that the matter be left to lie on the table.

Councillor Matheson, seconded by Councillor Noonan, moved a procedural motion that the matter lie on the table.

Resolved WI/2017/060

***That the Committee***

***Leaves the item Draft 2018-28 Transport Asset Management Plan to lie on the table until the upcoming extraordinary Works and Infrastructure Committee meeting, once it is called.***

Matheson/Noonan

Carried

**10. Draft Solid Waste Asset Management Plan 2018-28**

Document number R8152, agenda pages 68 - 146 refer.

Senior Asset Engineer - Solid Waste, Johan Thiar answered questions regarding funding, landfill charges and recycling.

Resolved WI/2017/061

***That the Committee***

***Receives the report Draft Solid Waste Asset Management Plan 2018-28 (R8152) and its attachment (A1828548).***

Lawrey/Skinner

Carried

Recommendation to Council WI/2017/062

***That the Council***

***Approves the Draft Solid Waste Asset Management Plan 2018-28 (A1828548) as the version to inform the Long Term Plan 2018-28.***

Lawrey/Skinner

Carried

**11. Exclusion of the Public**

Resolved WI/2017/063

***That the Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Acland/Noonan

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Works and Infrastructure Committee Meeting - Public Excluded Minutes - 24 August 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</li> <li>Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</li> </ul>
2	<b>Status Report - Works and Infrastructure - Public Excluded - 28 September 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

The meeting went into public excluded session at 12.05pm and resumed in public session at 12.08pm.

Please note that as the only business transacted in public excluded was to confirm the minutes and receive the status report, this business has been recorded in the public minutes. In accordance with the Local Government Official Information Meetings Act 1987, no reason for withholding this information from the public exists.

Resolved WI/2017/064

***That the Committee***

***Confirms the minutes of part of the meeting of the Works and Infrastructure Committee, held with the public excluded on 24 August 2017, as a true and correct record.***

Matheson/Acland

Carried

Resolved WI/2017/065

***That the Committee***

***Receives the public excluded Status Report Works and Infrastructure Committee 28 September 2017 (R8412) and its attachment (A1812919).***

Noonan/Skinner

Carried

**12. Re-admittance of the Public**

Resolved WI/2017/066

***That the Committee***

***Re-admits the public to the meeting.***

Noonan/Lawrey

Carried

There being no further business the meeting ended at 12.08pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date