
Minutes of a meeting of the Community Services Committee

**Held in the Council Chamber, Civic House , 110 Trafalgar Street,
Nelson**

On Thursday 31 August 2017, commencing at 9.04am

Present: Councillor G Noonan (Chairperson), Councillors M Courtney (Deputy Chairperson), M Lawrey, B McGurk, P Matheson and M Rutledge

In Attendance: Councillors I Barker, B Dahlberg, T Skinner and S Walker, Acting Chief Executive (D Hammond), Group Manager Infrastructure (A Louverdis), Senior Strategic Adviser (N McDonald), Manager Community Partnerships (S Raggett), Manager Building (M Brown), Manager Parks and Facilities (R Bartlett), Manager Communications (P Shattock), Team Leader Project Management (S Whyte), Senior Asset Analyst (D Bartkowiak), Community Partnerships Adviser (S Stiles), Leases Officer (J Read), Property and Facilities Asset Planner (J Edmondson), Administration Advisers (J McDougall and E Stephenson) and Youth Councillor Chekodi Fearnley- Fitzgerald

Apologies: Her Worship the Mayor R Reese and Councillor Fulton

1. Apologies

Resolved CS/2017/053

That the Committee

Receives and accepts the apologies from Her Worship the Mayor and Councillor Fulton.

Noonan/Courtney

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 13 July 2017

Document number M2753, agenda pages 7 - 13 refer.

Resolved CS/2017/054

That the Committee

Confirms the minutes of the meeting of the Community Services Committee, held on 13 July 2017, as a true and correct record.

McGurk/Courtney

Carried

6. Status Report - Community Services Committee - 31 August 2017

Document number R8257, agenda pages 14 - 16 refer.

Resolved CS/2017/055

That the Committee

Receives the Status Report Community Services Committee 31 August 2017 (R8257) and its attachment (A1157454).

Courtney/Rutledge

Carried

7. Chairperson's Report

Document number R8258, agenda pages 17 - 19 refer.

The Chairperson presented the report.

Resolved CS/2017/056

That the Committee

Receives the Chairperson's Report (R8258).

Noonan/McGurk

Carried

COMMUNITY DEVELOPMENT

8. Ministry of Youth Development Partnership Fund - Budget Allocation

Document number R8187, agenda pages 20 - 43 refer.

Community Partnerships Adviser, Steve Stiles, presented the report and answered questions about the application process, applicant groups and funding.

Resolved CS/2017/057

That the Committee

Receives the report Ministry of Youth Development Partnership Fund - Budget Allocation (R8187) and its attachment (A1812296); and

Approves the allocation of partnership funding of \$24,000 for the application to the Ministry of Youth Development Partnership Fund for 2017/18 from existing budgeted allocations.

Rutledge/Courtney

Carried

9. Draft Community Partnerships Activity Management Plan 2018-28

Document number R7926, agenda pages 44 - 69 refer.

Manager Community Partnerships, Shanine Raggett presented the report.

Resolved CS/2017/058

That the Committee

Receives the report Draft Community Partnerships Activity Management Plan 2018-28 (R7926) and its attachment (A1766398).

McGurk/Courtney

Carried

Recommendation to Council CS/2017/059

That the Council

Approves the Draft Community Partnerships Activity Management Plan 2018-28 (A1766398) as the version to inform the Long Term Plan 2018-28.

McGurk/Courtney

Carried

REPORTS FROM COMMITTEES

10. Draft Property and Facilities Asset Management Plan 2018-28

Document number R8251, agenda pages 70 - 103 refer.

Manager Parks and Facilities, Rosie Bartlett and Property and Facilities Asset Planner, Jock Edmondson presented the report and answered questions regarding the overall vision, categorisation, community housing, usage of facilities, and financial data for the Asset Management Plan.

Group Manager Infrastructure, Alec Louverdis, answered questions about the crematorium and the Trafalgar Centre.

Senior Strategic Adviser Nicky McDonald answered a question about community housing and the Long Term Plan.

Attendance: Councillor Lawrey left the meeting from 9.56am to 9.58am.

Resolved CS/2017/060

That the Committee

Receives the report Draft Property and Facilities Asset Management Plan 2018-28 and its attachments (A1819948 and A1654726).

Courtney/Noonan

Carried

Recommendation to Council CS/2017/061

That the Council

Approves the Draft Property and Facilities Asset Management Plan 2018-28 (A1654726), as the version to inform the Long Term Plan 2018-28.

Courtney/Noonan

Carried

11. Community Investment Funding Panel - 5 July 2017

Document number M2743, agenda pages 104 - 110 refer.

Resolved CS/2017/062

That the Council

Receives the unconfirmed minutes of a meeting of the Community Investment Funding Panel, held on 5 July 2017.

Noonan/Courtney

Carried

12. Exclusion of the Public

Resolved CS/2017/063

That the Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official

Information and Meetings Act 1987 for the passing of this resolution are as follows:

Rutledge/Lawrey

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Greenmeadows Centre: User Agreements for Stoke Rugby Football Club, Nelson Cricket Association and Stoke Seniors	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
2	Greenmeadows Centre - Kitchen alterations and emergency power provision This information could adversely impact negotiations with the contractor regarding the costs of the associated works.	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session at 10.26am and resumed in public session at 11.53am.

13. Re-admittance of the Public

Resolved CS/2017/064

That the Committee

Re-admits the public to the meeting.

Rutledge/McGurk

Carried

There being no further business the meeting ended at 11.54am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date