

## **Minutes of a meeting of the Commercial Subcommittee**

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,  
Nelson**

**On Tuesday 27 June 2017, commencing at 1.00pm**

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Present: Mr J Murray (Chairperson), Her Worship the Mayor Reese,  
Councillors L Acland and M Courtney, Mr J Peters.

In Attendance: Councillors B Dahlberg, T Skinner, P Matheson and S Walker,  
Acting Chief Executive (D Hammond), Group Manager  
Infrastructure (A Louverdis), Group Manager Community  
Services (C Ward) Manager Administration (P Langley) and  
Team Leader Administration Advisers (R Byrne)

Apologies: Councillor I Barker

### **1. Apologies**

Resolved COM/2017/017

***That the Subcommittee***

***Receives and accepts the apologies from  
Councillor Barker.***

Courtney/Acland

Carried

### **2. Confirmation of Order of Business**

The Chair advised there would be a Late Item on the Forestry Advisory  
Group Terms of Reference.

### **3. Interests**

There were no updates to the Interests Register, and no interests with  
items on the agenda were declared.

### **4. Public Forum**

There was no public forum.

**5. Confirmation of Minutes**

5.1 27 April 2017

Document number M2531, agenda pages 7 - 12 refer.

Resolved COM/2017/018

***That the Subcommittee***

***Confirms the minutes of the meeting of the Commercial Subcommittee, held on 27 April 2017, as a true and correct record.***

Courtney/Murray

Carried

**6. Status Report - Commercial Subcommittee - 27 June 2017**

Document number R7945, agenda pages 13 - 14 refer.

Resolved COM/2017/019

***That the Subcommittee***

***Receives the Status Report Commercial Subcommittee 27 June 2017 (R7945) and its attachment (A1777192).***

Peters/Courtney

Carried

**7. Forestry Update report - June 2017**

Document number R7813, agenda pages 15 - 29 refer.

Group Manager Infrastructure, Alec Louverdis introduced Peter Gorman, Council's forestry consultant. Mr Louverdis noted the report was an interim report to the Commercial Subcommittee as the Forestry Advisory Group Terms of Reference were not yet confirmed. Mr Louverdis and Mr Gorman answered questions on the portfolio.

Attendance: Her Worship the Mayor entered at 1.17pm.

Resolved COM/2017/020

***That the Subcommittee***

***Receives the report Forestry Update report - June 2017 (R7813) and its attachments (A1771554; A1561381); and***

**Notes the progress undertaken to date on matters relating to the forestry portfolio and the Emissions Trading Scheme.**

Peters/Courtney

Carried

Recommendation to Council COM/2017/021

***That the Council***

**Confirms that block BROOK-22.02 be harvested if economically feasible.**

Acland/Peters

Carried

## **8. Late Item - Term of Reference for Forestry Advisory Group.**

The Chair noted that a procedural resolution was required in order for the Subcommittee to consider this matter.

Resolved COM/2017/022

***That the Subcommittee***

**Considers the item regarding Forestry Advisory Group Terms of Reference at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable a timely decision to be made.**

Her Worship the Mayor/Courtney

Carried

### **Attachments**

- 1 A1786327 Late Item - Forestry Advisory Group Term of Reference 27Jun2017

Manager Administration, Penny Langley, explained that at the last meeting the Terms of Reference for the Forestry Advisory Group was left to lie. The Subcommittee were asked to approve the Terms of Reference and amend the Delegations Register to reflect this approval.

Group Manager Infrastructure, Alec Louverdis advised that Council had, by resolution, specifically given the Forestry Advisory Group the ability to approve budgets and any other matters in relation to forestry operation.

The Chair noted that there was some confusion on where approval of the Terms of Reference should sit and asked that the matter be deferred to the next meeting and that officers provide a comprehensive report and consult with members of the committee to address any concerns.

Resolved COM/2017/023

***That the Subcommittee***

***Leaves the item Forestry Advisory Group Terms of Reference to lie on the table and not be further discussed at this meeting; and***

***Requests officers to provide a comprehensive report to address members' concerns and that this and Report R7509 be brought to the Commercial Subcommittee meeting to be held on 18 August 2017.***

Peters/Courtney

Carried

**8. Capital Expenditure Programme 2016-17 - Requests for change**

Document number R7606, agenda pages 30 - 32 refer.

Group Manager Infrastructure, Alec Louverdis, presented the report.

Resolved COM/2017/024

***That the Subcommittee***

***Receives the report Capital Expenditure Programme 2016-17 - Requests for change (R7606).***

Courtney/Peters

Carried

Recommendation to Council COM/2017/025

***That the Council***

***Approves, with respect to project 2570 Smart Building Improvements, that \$48,000 of current year budget be transferred to 2017-18; and***

***Approves, with respect to project 1198 Civic House capital programme, that \$326,000 of current year budget be transferred to 2017-18.***

Courtney/Peters

Carried

**9. Referred report - Brook Valley Holiday Park Opening - Review**

Document number R7919, agenda pages 33 - 40 refer.

Group Manager Community Services, Chris Ward presented the report.

Resolved COM/2017/026

***That the Subcommittee***

***Receives the report Referred report - Brook Valley Holiday Park Opening - Review (R7919) and its attachment (R7266).***

Her Worship the Mayor/Acland

Carried

**10. Exclusion of the Public**

Resolved COM/2017/027

***That the Subcommittee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Courtney/Peters

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Commercial Subcommittee Meeting - Public Excluded Minutes - 27 April 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			disadvantage, negotiations (including commercial and industrial negotiations). <ul style="list-style-type: none"> <li>• Section 7(2)(j) To prevent the disclosure or use of official information for improper gain or improper advantage.</li> </ul>
2	<b>Campground review - additional information</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
3	<b>Public Excluded Status Report - Commercial Subcommittee - 27 June 2017</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(h) To enable the local authority to carry out, without prejudice or disadvantage, commercial activities</li> </ul>

The meeting went into public excluded session at 2.10pm and resumed in public session at 2.42.

## 11. Re-admittance of the Public

Resolved COM/2017/028

***That the Subcommittee***

***Re-admits the public to the meeting.***

Her Worship the Mayor/Peters

Carried

There being no further business the meeting ended at 2.42pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date