

Minutes of a meeting of the Governance Committee

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,
Nelson**

On Thursday 20 April 2017, commencing at 9.01am

Present: Councillor I Barker (Chairperson), Councillors M Courtney, B Dahlberg (Deputy Chairperson), P Matheson, G Noonan, M Rutledge and T Skinner

In Attendance: Councillor S Walker, Chief Executive (C Hadley), Group Manager Corporate Services (N Harrison), Senior Strategic Adviser (N McDonald), Team Leader Administration Advisers (R Byrne), Administration Adviser (J McDougall) and Youth Councillor (A Tonks)

Apology: Her Worship the Mayor Rachel Reese.

1. Apologies

Resolved GOV/2017/031

That the Committee

Receives and accepts apologies from Her Worship the Mayor Rachel Reese.

Courtney/Noonan

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register. Councillor Dahlberg noted that he was a financial member of the Friends of the Suter organisation. There were no other interests declared with items on the agenda.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 9 March 2017

Document number M2401, agenda pages 8 - 21 refer.

It was noted that, due to changes to delegations approved by Council on 23 March 2017, the following two items (items 13 and 14 of the minutes of 9 March 2017) now fall within the delegations of the Audit, Risk and Finance Subcommittee:

- Insurance renewal 2017/18 – Infrastructure Assets
- Tendering processes.

Councillor Noonan requested a correction to the wording of the minutes:

- On page 17 of the agenda, in the first paragraph, the first sentence to be replaced with "*Councillors in support of the motion noted that further investigation could provide additional learning on the matter, with a focus on informing officers and elected members.*"

Resolved GOV/2017/032

That the Committee

Confirms the amended minutes of the meeting of the Governance Committee, held on 9 March 2017, as a true and correct record.

Dahlberg/Courtney

Carried

6. Status Report - Governance Committee - 20 April 2017

Document number R7528, agenda pages 22 - 23 refer.

In response to a question, Senior Strategic Adviser, Nicky McDonald, advised that she would convey to the Nelson Cycle Lift Society that the Committee wished to receive a report on Mountain Biking and Gondola at their next meeting.

Resolved GOV/2017/033

That the Committee

Receives the Status Report Governance Committee 20 April 2017 (R7528) and its attachment (A1160658).

Noonan/Rutledge

Carried

7. Chairperson's Report

The Chairperson gave a verbal report, including thanking the Anzac Day volunteers and noting that Council's Anzac Day service would take place at the Church Steps.

GOVERNANCE

8. The Bishop Suter Trust Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2017/18

Document number R7517, agenda pages 24 - 77 refer.

Chief Executive, Clare Hadley presented the report. Julie Catchpole, Craig Potton and John Hambleton joined the meeting and spoke to a presentation (A1750593).

Attachments

- 1 A1750593 - The Suter Art Gallery - 6 month review - Governance - 20Apr2017

They answered questions related to marketing, free admission, café lease, staffing resources, donations, acquisitions, fund raising, visitor numbers, capital expenditure, and health and safety matters.

It was noted that free admission to the Suter Art Gallery would be decided as part of the Annual Plan process.

Attendance: Councillor Matheson left the meeting from 10.17am to 10.19am

Resolved GOV/2017/034

That the Committee

Receives the report The Bishop Suter Trust Half Yearly Report to 31 December 2017 and Draft Statement of Intent 2017/18 (R7517) and its attachments (A1724808, A1724813, A1678353 and A1741148); and

Notes that changes to the Bishop Suter Trust draft Statement of Intent may be required following confirmation of funding within the draft Annual Plan 2017/18.

Dahlberg/Matheson

Carried

Recommendation to Council

Moved by Councillor Dahlberg, seconded by Councillor Matheson.

That the Council

Provides the following feedback to the Bishop Suter Trust on its draft Statement of Intent:

- *Seeks clarification in relation how the collection can be developed within the physical (storage) and financial (insurance) constraints; and*
- *Requests that in future the free entry component be included in the full business plan.*

Following discussion, Councillors Dahlberg and Matheson agreed to withdraw the motion.

Resolved GOV/2017/035

Recommendation to Council

That the Council

Provides the following feedback to the Bishop Suter Trust on its draft Statement of Intent:

- ***Seeks clarification in relation how the collection can be developed within the physical (storage) and financial (insurance) constraints.***

Noonan/Skinner

Carried

Attendance: the meeting adjourned from 10.32am to 10.49am.

9. Nelson Regional Development Agency Half Yearly Report to 31 December 2016 and Draft Statement of Intent 2017/18

Document number R7439, agenda pages 78 - 117 refer.

Chief Executive, Clare Hadley presented the report and responded to a question about the Tasman District Council's approach to funding.

Attendance: Councillor Noonan left the meeting at 11.17am.

Mark Rawson and John Palmer from NRDA answered questions on the impact if the full amount of funding requested were not approved, the event strategy, strategic relationship with NMIT, and the regional identity program.

Resolved GOV/2017/036

That the Committee

Receives the report Nelson Regional Development Agency Half Yearly Report to 31 December 2016 and Draft Statement of Intent 2017/18 (R7439) and its attachments (A1726866, A1724816, A1678393 and A1740612); and

Notes that the final Statement of Intent will be subject to decisions made on Tasman District Council and Nelson City Council's respective Annual Plans 2017/18.

Dahlberg/Rutledge

Carried

Attendance: Councillor Noonan returned to the meeting at 11.32am.

10. Nelmac Limited six monthly report to 31 December 2016

Document number R7294, agenda pages 118 - 124 refer.

Group Manager Corporate Services, Nikki Harrison, presented the report. It was noted that discussion of the report would be in the Public Excluded part of the meeting.

Resolved GOV/2017/037

That the Committee

Receives the report Nelmac Limited six monthly report to 31 December 2016 (R7294) and its attachment (A1721866).

Skinner/Courtney

Carried

11. Exclusion of the Public

Resolved GOV/2017/038

That the Committee

Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Rob Gunn and Lee Babe of Nelmac Ltd remain after the public has been

excluded, for Item 4 of the Public Excluded agenda (Nelmac Limited draft Statement of Intent 2017/18), as they have knowledge that will assist the Council;

Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Rob Gunn and Lee Babe possess relates to the Nelmac Limited draft Statement of Intent 2017/18.

Courtney/Dahlberg

Carried

Resolved GOV/2017/039

That the Committee

Excludes the public from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Courtney/Dahlberg

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Governance Committee Meeting - Public Excluded Minutes - 9 March 2017	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person. • Section 7(2)(j) To prevent the

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			disclosure or use of official information for improper gain or improper advantage.
2	Nelmac Limited draft Statement of Intent 2017/18	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

The meeting went into public excluded session at 11.36am and resumed in public session at 12.38pm.

12. Re-admittance of the Public

Resolved GOV/2017/040

That the Committee

Re-admits the public to the meeting.

Matheson/Rutledge

Carried

There being no further business the meeting ended at 12.39pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date