

**Minutes of a meeting of the Chief Executive Employment Committee**

**Held in Ruma Mārama, Floor 2A, Civic House, 110 Trafalgar Street, Nelson**

**On Tuesday 28 February 2017, commencing at 2.05pm**

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland, B Dahlberg and P Matheson (Deputy Mayor)

In Attendance: Councillors M Courtney, B McGurk, G Noonan, M Rutledge and S Walker; Chief Executive (C Hadley), Manager People and Capability (S Vincent), Team Leader Administration Advisers (R Byrne) and External Adviser (P Bell)

**1. Apologies**

There were no apologies

**2. Confirmation of Order of Business**

The Chair advised that Shaun Fahey had withdrawn his request to speak.

**3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

4.1 Dan McGuire, representing Nelson Greypower.

Mr McGuire tabled a document outlining the concerns Nelson Greypower had in relation to the Chief Executive's contract.

**Attachments**

1 A1722169 Nelson Greypower Public Forum speech 28Feb2017

## 5. Confirmation of Minutes

5.1 2 December 2016

Document number M2251, agenda pages 7 - 11 refer.

Resolved CEE/2017/001

***That the Committee***

***Confirms the minutes of the meeting of the Chief Executive Employment Committee, held on 2 December 2016 as a true and correct record.***

Dahlberg/Her Worship the Mayor

Carried

## 6. Recruitment Process for Chief Executive

Document number R7219, agenda pages 12 - 16 refer.

The Chief Executive, Clare Hadley presented the report.

The Committee discussed the establishment of a Recruitment Subcommittee and Iwi representation through the recruitment process.

The Committee discussed the importance of having diversity of thought through the recruitment process and asked that the Chief Executive request information from the General Manager Māori on Iwi participation in the recruitment process, to be available to Council in time for its meeting on 23 March 2017.

Resolved CEE/2017/002

***That the Committee***

***Receives the report Recruitment Process for Chief Executive (R7219) and its attachment (A1717279); and***

***Notes the need for a recruitment process for a Chief Executive in 2017, as the current Chief Executive's contract comes to an end in December 2017.***

Matheson/Dahlberg

Carried

Recommendation to Council CEE/2017/003

***That the Council***

***Creates a Chief Executive Recruitment***

***Subcommittee, comprising the Mayor, Deputy Mayor, Cr Acland, Cr Dahlberg and Cr Noonan, and***

***Delegates authority to the Chief Executive to prepare a Request for Proposal for Recruitment Services, to be approved by the Mayor and Deputy Mayor, and to be responded to no later than 30 April 2017; and***

***Delegates authority to the Chief Executive Recruitment Subcommittee to select a tenderer at its meeting on 16 May 2017.***

Matheson/Dahlberg

Carried

## **7. Exclusion of the Public**

It was noted that the Committee's external adviser, Paul Bell, would be in attendance for the public excluded agenda, and a procedural resolution was required to be passed.

Resolved CEE/2017/004

***That the Committee***

***Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, that Paul Bell remain after the public has been excluded, for the Public Excluded agenda, as he has knowledge that will assist the Committee; and***

***Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, that the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development.***

Her Worship the Mayor/Dahlberg

Carried

Resolved CEE/2017/005

***That the Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the***

***passing of this resolution are as follows:***

Her Worship the Mayor/Dahlberg

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Chief Executive Employment Committee Meeting - Public Excluded Minutes - 2 December 2016</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person.</li> </ul>
<b>2</b>	<b>Chief Executive's Performance Report - Second Quarter Update</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>3</b>	<b>People Metrics for quarter ending 31 December 2016 and Chief Executive's Safe Work Observations</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied</li> </ul>
<b>4</b>	<b>Value of vehicle component of Chief Executive's</b>	Section 48(1)(a)  The public conduct of	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a)</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
	remuneration	this matter would be likely to result in disclosure of information for which good reason exists under section 7	To protect the privacy of natural persons, including that of a deceased person
5	<b>Contracts and Local Authorities (Members' Interests) Act</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

The meeting went into public excluded session at 3.05pm and resumed in public session at 4.20pm.

## 8. Re-admittance of the Public

Resolved CEE/2017/006

***That the Committee***

***Re-admit the public to the meeting.***

Matheson/Dahlberg

Carried

## 9. Adjournment of Meeting

Resolved CEE/2017/007

***That the Committee***

***Adjourn the meeting until 8.30am, Thursday 9 March in Ruma Marama, Civic House.***

Her Worship the Mayor/Matheson

Carried

The meeting adjourned at 4.20pm.

## Minutes of a reconvened meeting of the Chief Executive Employment Committee

Held in the Ruma Mārama, Floor 2A, Civic House, 110 Trafalgar Street, Nelson

On Thursday 9 March 2017, commencing at 8.30am

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland, B Dahlberg and P Matheson (Deputy Mayor)

In Attendance: Councillors I Barker, M Courtney and S Walker; Chief Executive (C Hadley), Team Leader Administration Advisers (R Byrne) and External Adviser (P Bell)

It was noted that the Committee's external adviser, Paul Bell, would be in attendance for the public excluded agenda, and a procedural resolution was required to be passed.

Resolved CEE/2017/008

***That the Committee***

***Confirms, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, that Paul Bell remain after the public has been excluded, for the Public Excluded agenda, as he has knowledge that will assist the Committee; and***

***Notes, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, that the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development.***

Matheson/Dahlberg

Carried

Resolved CEE/2017/009

***That the Committee***

***Excludes the public from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official***

**Information and Meetings Act 1987 for the passing of this resolution are as follows:**

Matheson/Dahlberg

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
5	<b>Contracts and Local Authorities (Members' Interests) Act</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

The meeting went into public excluded session at 8.30am and resumed in public session at 9.00am.

**10. Re-admittance of the Public**

Resolved CEE/2017/010

***That the Committee***

***Re-admit the public to the meeting.***

Her Worship the Mayor/Matheson

Carried

There being no further business the meeting ended at 9.00am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date