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## Minutes of a meeting of the Works and Infrastructure Committee

**Held in the Council Chamber, Civic House, 110 Trafalgar Street,  
Nelson**

**On Thursday 26 November 2015, commencing at 9.00am**

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Present: Councillor E Davy (Chairperson), Her Worship the Mayor R Reese, Councillors I Barker, L Acland, R Copeland, M Lawrey (Deputy Chairperson), G Noonan and T Skinner

In Attendance: Councillors P Matheson, B McGurk and M Ward, Chief Executive (C Hadley), Manager Operations (P Anderson), Manager Capital Projects (S Davies), Manager Communications (P Shattock), Manager Administration (P Langley), and Administration Adviser (S McLean)

### 1. Apologies

There were no apologies.

### 2. Confirmation of Order of Business

Late item memo M1621 refers.

The Chairperson advised of two late items for the public part of the meeting, therefore the following resolutions were passed:

#### 2.1 Intersection Safety Improvements - Main Road Stoke/Elms Street

Resolved WI/2015/013

***THAT the item regarding Intersection Safety Improvements - Main Road Stoke/Elms Street be considered at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable a timely decision to be made.***

Davy/Barker

Carried

## 2.2 Active Travel and Path-based Recreation Programme of Work

Resolved WI/2015/014

***THAT the item regarding Active Travel and Path-based Recreation Programme of Work be considered at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable a timely decision to be made.***

Davy/Lawrey

Carried

Attendance: Councillor Skinner joined the meeting at 9.02am.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

#### 4.1 Walking and Cycling

Malcolm Saunders tabled and read from a handout regarding walking and cycling (A1463479).

Mr Saunders raised concerns about walkers being hit by cyclists on shared pathways and asked councillors to consider this in relation to the Active Travel and Path-based Recreation Programme of Work report on the agenda.

#### Attachments

- 1 A1463479 - M Saunders Cycle Walkways Handout

### 5. Confirmation of Minutes

#### 5.1 22 October 2015

Document number M1543, agenda pages 8 - 14 refer.

Resolved WI/2015/015

***THAT the minutes of the meeting of the Works and Infrastructure Committee, held on 22 October 2015, be confirmed as a true and correct record.***

Davy/Lawrey

Carried

## 6. Status Report - Works and Infrastructure Committee - 26 November 2015

Document number R5161, agenda pages 15 - 18 refer.

Resolved WI/2015/016

**THAT the Status Report Works and Infrastructure Committee 26 November 2015 (R5161) and its attachment (A1150321) be received.**

Davy/Lawrey

Carried

## 7. Chairperson's Report

There was no Chairperson's Report.

## 8. Roothing Maintenance Contract Collaboration - Nelson City Council and Tasman District Council

Document number R4186, agenda pages 19 - 23 refer.

Manager Operations, Peter Anderson, presented the report.

In response to a question, Mr Anderson confirmed that if the councils proceeded with a single tender then roading standards would need to be compared and potentially adjusted.

Resolved WI/2015/017

**THAT the report Roothing Maintenance Contract Collaboration - Nelson City Council and Tasman District Council (R4186) be received;**

**AND THAT a single tender for the Nelson and Tasman Urban areas is approved in principle;**

**AND THAT approval is granted for officers to work with Tasman District Council officers to prepare a business case for collaboration on an urban roading maintenance contract;**

**AND THAT the business case be reported back to the Works and Infrastructure Committee noting any benefits or disadvantages.**

Barker/Noonan

Carried

## 9. Licences for Street Stalls and Outdoor Dining - review of basis of rentals

Document number R4696, agenda pages 24 - 29 refer.

Property and Facilities Asset Manager, Michael Homan, presented the report.

In response to a request for detail on stallholder license fees, the Chief Executive, Clare Hadley, said officers could provide this to councillors if required. She emphasised the report was focussed on overarching principles and not individual rates.

Concern was raised that stallholder license fees were significantly lower than standard retail rents, and stallholders did not have to pay rates. It was pointed out this could be seen as retail premises subsidising stallholder operations.

Several councillors supported the stallholders, stating that they added interest and vibrancy to the city. It was highlighted that stallholder fees had increased by 36% over 10 years, and this was not likely to be the case for commercial rents.

It was suggested that footpath use for commercial retailers be reviewed when the policy on Licences for Street Stalls and Outdoor Dining was reviewed.

Resolved WI/2015/018

***THAT the report Licences for Street Stalls and Outdoor Dining - review of basis of rentals (R4696) and its attachment (A1462369) be received;***

***AND THAT the current licence fees for street stalls be reduced by 30%;***

***AND THAT footpath dining and car park dining licence fees remain at the current levels, with the methodology for charging unchanged.***

Copeland/Noonan

Carried

## **10. Intersection Safety Improvements - Main Road Stoke/Elms Street**

Document number R5063, late items agenda pages 3 - 10 refer.

Asset Engineer – Transport, Chris Pawson, and Senior Strategic Adviser, Nicky McDonald, presented the report.

Ms McDonald gave more detail on the recommended consultation for the speed limit change and provided an amended officer recommendation.

In response to a question, Ms McDonald advised that it was best practice that final decision making remain with the Works and Infrastructure Committee.

Attendance: The meeting adjourned from 9.44am to 9.52am.

Ms McDonald highlighted the importance of bylaw related matters.

Resolved WI/2015/019

**THAT the report Intersection Safety Improvements - Main Road Stoke/Elms Street and its attachments (A1463084 and A1452019) be received;**

**AND THAT the design and construction of road safety improvements at the intersection of Main Road Stoke and Elms Street be included as a priority in the minor improvements work programme for the 2015/16 financial year;**

**AND THAT consultation to seek the community's views on a reduction of speed on Main Road Stoke between Saxton Road and Salisbury Road to 60km/h is undertaken;**

**AND THAT a Consultation Feedback Group, chaired by the Works and Infrastructure Committee Chair with two other members being Councillors Skinner and Acland (and Councillor Noonan as alternate), be delegated authority to listen to oral feedback from the community on 9 March 2016;**

**AND THAT a terms of reference for the Consultation Feedback Group be brought to the Works and Infrastructure Committee on 25 February 2016.**

Davy/Lawrey

Carried

## **11. Active Travel and Path-based Recreation Programme of Work**

Document number R4351, late items agenda pages 11 - 54 refer.

Senior Asset Engineer – Transport and Roading, Rhys Palmer, presented report.

Mr Palmer emphasised the need to progress and prioritise a coastal route. He highlighted that Council had adopted a level of service of 25% of commuters using active transport by years 4-10 of the Long Term Plan 2015-25.

It was asked that Nile Street be added to the list of projects which would be reported to the Committee before implementation.

There was discussion on the use of Anzac Park for cycle paths. Mr Palmer advised the Active Travel and Pathway Based Recreation Policy required Council to recognise special attributes of an area, therefore due to the War Memorial and use as a quiet contemplative space, Anzac Park was not appropriate for cycling.

In response to a question, Mr Palmer advised that paths would be designed for a 25 year life, and would be based on projected demographics.

There was discussion on the Nelson Southern Link investigation and its impact on the works programme. It was noted that further assessment would occur once the New Zealand Transport Agency business case was released.

It was noted that the T7 path in the Proposed Active Travel Network Map (A1449656) should be corrected to Primary Proposed status.

The Chairperson and Committee members commended Mr Palmer and officers on the work completed to date and the level of partnership with the community.

Resolved WI/2015/020

**THAT the report Active Travel and Path-based Recreation Programme of Work (R4351) and its attachments (A1458108, A1449656, A1454515 and A1454601) be received;**

**AND THAT the 5 year forward works programme as prioritised in tables 1, 2, 3 and 4 (R4351) be adopted;**

**AND THAT the Forward Works Programme, Active Travel Network Map as amended and the Etiquette Guidelines (A1449656 and A1454515) be included as appendices to the Out and About, Active Travel and Path-based Recreation Policy;**

**AND THAT it be noted that the 2015/16, 2016/17 and 2017/18 budgets will change and the amendment will be included as part of the upcoming 2016/17 Annual Plan process;**

**AND THAT the following projects be the subject of reports to the Works and infrastructure Committee before implementation:**

- **Tahunanui Cycle Network**
- **Rocks Road**
- **Rocks Road to Maitai**

- **Maitai Path and Nile Street**
- **Anzac Park Link**

***Noting that all other projects in the five year forward works programme will be delivered under delegated authority.***

Her Worship the Mayor/Noonan

Carried

Attendance: The meeting adjourned for morning tea from 10.37am to 10.46am.

## **12. Maitai and Roding Water Abstraction Resource Consent**

Document number R4857, agenda pages 30 - 86 refer.

Senior Asset Engineer Utilities, Phil Ruffell, presented the report.

Mr Ruffell highlighted that an extended trial of drawing water exclusively from the Maitai Dam was being looked into to test the impact on the treatment plant membranes. He said the trial would likely last for 1-3 months at an approximate cost of \$2,000 per day, which could be covered within operational budgets.

In response to a question, Mr Ruffell advised that Tasman District Council (TDC) currently took a fraction of its daily allocation from the Roding River but there would be no issue if TDC drew its full allocation.

Mr Ruffell highlighted the balance between high quality water in streams and using that high quality water in the water treatment plant to save costs on filtering. The Chief Executive, Clare Hadley, added that any issues in this area would be presented to Council for consideration. She highlighted that information collected in the trial would benefit any future decision making.

Resolved WI/2015/021

***THAT the report Maitai and Roding Water Abstraction Resource Consent (R4857) and its attachments (A1332911, A1438784, A1438811) be received;***

***AND THAT new resource consent applications for the city water supply (as detailed in R4857) be lodged by 31 May 2016 on the same basis as existing consents.***

Her Worship the Mayor/Noonan

Carried

## **13. Approval to Refer Award of Tenders to Council**

Document number R4923, agenda pages 87 - 89 refer.

Team Leader Engineer, David Light, presented the report.

Resolved WI/2015/022

**THAT the report Approval to Refer Award of Tenders to Council (R4923) be received;**

**THAT the approval of award of tender for Hampden St East Little-Go Stream Stormwater Upgrade including Water and Wastewater Renewals be referred to Council;**

**AND THAT the approval of award of tender for the Maitai Pipeline Upgrade (WTP - Westbrook) be referred to Council.**

Noonan/Barker

Carried

#### 14. Exclusion of the Public

Resolved WI/2015/023

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Davy/Lawrey

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Public Excluded Status Report - Works and Infrastructure Committee - 25 November 2015</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(b)(i) To protect information where the making available of the information would disclose a trade secret</li> </ul>
2	<b>Saxton Creek Upgrade Tender Approval Report</b>	Section 48(1)(a)  The public conduct of this matter would be	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local</li> </ul>



Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		likely to result in disclosure of information for which good reason exists under section 7	authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
<b>3</b>	<b>Earthquake Prone Buildings #6</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</li> </ul>

The meeting went into public excluded session at 11.13am and resumed in public session at 11.31am.

## 15. Re-admittance of the Public

Resolved WI/2015/024

**THAT the public be re-admitted to the meeting.**

Davy/Noonan

Carried

There being no further business the meeting ended at 11.31am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date