

**Minutes of a meeting of the Chief Executive Employment Committee**

**Held in Ruma Ana, Level 2B, Civic House, 110 Trafalgar Street, Nelson**

**On Tuesday 10 November 2015, commencing at 3.03pm**

---

Present: Her Worship the Mayor R Reese (Chairperson), and Councillor P Matheson (Deputy Mayor)

In Attendance: External Adviser to the Chief Executive Employment Committee (P Bell), Chief Executive (C Hadley), and Administration Adviser (G Brown)

Apology: Councillor L Acland

**1. Apologies**

Resolved CEE/2015/021

***THAT an apology be received and accepted from Councillor Acland.***

Her Worship the Mayor/Matheson

Carried

**2. Confirmation of Order of Business**

There was no change to the order of business.

**3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

**4. Public Forum**

There was no public forum.

**5. Confirmation of Minutes**

5.1 14 September 2015

Document number M1471, agenda pages 7 - 10 refer.

Resolved CEE/2015/022

***THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 14 September 2015, be confirmed as a true and correct record.***

Her Worship the Mayor/Matheson

Carried

## **6. Discussion on Meeting Dates for 2016**

Document number A1435804

Manager Administration, Penny Langley, joined the meeting.

A document was tabled (A1435804) regarding proposed 2016 dates for the Chief Executive Employment Committee.

It was discussed that further conversations were required in relation to the 2016 dates before they were considered by Council on 19 November.

It was highlighted the intention was to complete the Chief Executive Remuneration review before the 2016 election.

Resolved CEE/2015/023

***THAT the proposed Chief Executive Employment Committee dates 2016 (A1435804) be received.***

Her Worship the Mayor/Matheson

Carried

### **Attachments**

- 1 A1435804 - Tabled Document - Chief Executive Employment Committee 2016 dates

## **7. Exclusion of the Public**

Resolved CEE/2015/024

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for Items 3-6 of the Public Excluded agenda (Performance Assessment 2014/15, Remuneration Review 2014/15, Risk Management KPI and Staff Statistics Quarterly Report), as he has knowledge that will assist the Committee;***

***AND THAT, in accordance with section 48(6) of the Local Government Official Information and***

***Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.***

Her Worship the Mayor/Matheson

Carried

Resolved CEE/2015/025

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Her Worship the Mayor/Matheson

Carried

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Chief Executive Employment Committee Meeting Minutes - Public Excluded - 14 September 2015</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person.</li> </ul>
<b>2</b>	<b>Chairperson's Report</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
<b>3</b>	<b>Chief Executive Performance Assessment 2014/15</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		good reason exists under section 7	
4	<b>Chief Executive Remuneration Review 2014/15</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
5	<b>Risk Management KPI</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
6	<b>Staff Statistics - Quarterly Report for the Quarters ending 30 June 2015 and 30 September 2015</b>	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied</li> </ul>

The meeting went into public excluded session at 3.15pm and resumed in public session at 4.43pm.

**8. Re-admittance of the Public**

Resolved CEE/2015/026

**THAT the public be re-admitted to the meeting.**

Her Worship the Mayor/Matheson

Carried

There being no further business the meeting ended at 4.43pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date