



AGENDA

Ordinary meeting of the

Chief Executive Employment Committee

Tuesday 10 November 2015

Commencing at 3.00pm

Ruma Ana

Level 2B, Civic House

110 Trafalgar Street, Nelson

Membership: Her Worship the Mayor Rachel Reese (Chairperson), Councillors Luke Acland and Paul Matheson (Deputy Mayor)

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the room for discussion and voting on any of these items.

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1. Apologies

Nil

2. Confirmation of Order of Business**3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

4. Public Forum**5. Confirmation of Minutes**

5.1 14 September 2015

7 - 10

Document number M1471

Recommendation

THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 14 September 2015, be confirmed as a true and correct record.

6. Discussion on Meeting Dates for 2016**PUBLIC EXCLUDED BUSINESS****7. Exclusion of the Public**

Recommendation

THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for Items 3-6 of the Public Excluded agenda (Performance Assessment 2014/15, Remuneration Review 2014/15, Risk

***Management KPI and Staff Statistics Quarterly Report*), as he has knowledge that will assist the Committee;**

AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|------|---|--|---|
| 1 | Chief Executive Employment Committee Meeting Minutes - Public Excluded - 14 September 2015 | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7. | The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person. |
| 2 | Chairperson's Report | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |
| 3 | Chief Executive Performance Assessment | Section 48(1)(a) The public conduct of | The withholding of the information is necessary: <ul style="list-style-type: none"> Section 7(2)(a) |

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|----------|---|---|---|
| | 2014/15 | this matter would be likely to result in disclosure of information for which good reason exists under section 7 | To protect the privacy of natural persons, including that of a deceased person |
| 4 | Chief Executive Remuneration Review 2014/15 | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |
| 5 | Risk Management KPI | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |
| 6 | Staff Statistics - Quarterly Report for the Quarters ending 30 June 2015 and 30 September 2015 | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied |

8. Re-admittance of the public

Recommendation

THAT the public be re-admitted to the meeting.

Minutes of a meeting of the Chief Executive Employment Committee

Held in Ruma Ana, Level 2B, Civic House, 110 Trafalgar Street, Nelson

On Monday 14 September 2015, commencing at 12.06pm

Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland and P Matheson (Deputy Mayor)

In Attendance: External Adviser to the Chief Executive Employment Committee (P Bell), Chief Executive (C Hadley), and Administration Adviser (G Brown)

1. Apologies

There were no apologies.

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

There was no public forum.

5. Confirmation of Minutes

5.1 15 June 2015

Document number M1274, agenda pages 7 - 11 refer.

Resolved CEE/2015/010

THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 15 June 2015, be confirmed as a true and correct

record.

Her Worship the Mayor/Acland

Carried

5.2 15 July 2015 - Extraordinary Meeting

Document number M1349, agenda pages 12 - 14 refer.

Resolved CEE/2015/011

THAT the minutes of the extraordinary meeting of the Chief Executive Employment Committee, held on 15 July 2015, be confirmed as a true and correct record.

Matheson/Her Worship the Mayor

Carried

6. Exclusion of the Public

Paul Bell, of Intepeople, was to be in attendance for Items 4 and 5 of the public excluded agenda to answer questions and, accordingly, the following resolution was required to be passed:

Resolved CEE/2015/012

THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remains after the public has been excluded, for Items 4 and 5 of the Public Excluded agenda (Chief Executive's Performance Review 2014/15 and Performance Agreement with Chief Executive 2015/16 - Competencies for Discussion), as he has knowledge that will assist the Committee;

AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.

Her Worship the Mayor/Acland

Carried

Resolved CEE/2015/013

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to

each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Her Worship the Mayor/Acland

Carried

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|-------------|--|---|--|
| 1 | Chief Executive Employment Committee Meeting Minutes - Public Excluded - 15 June 2015 | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person. • Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). • Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied. |
| 2 | Extraordinary Chief Executive Employment Committee Meeting Minutes- Public Excluded - | <p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of</p> | <p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a |

| Item | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Particular interests protected (where applicable) |
|----------|---|---|---|
| | 15 July 2015 | information for which good reason exists under section 7. | deceased person. |
| 3 | Chief Executive's Performance Review 2014/15 | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |
| 4 | Performance Agreement with Chief Executive 2015/16 - Competencies for Discussion | Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7 | The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person |

The meeting went into public excluded session at 12.09pm and resumed in public session at 2.07pm.

7. Re-admittance of the Public

Resolved CEE/2015/014

THAT the public be re-admitted to the meeting.

Acland/Her Worship the Mayor

Carried

There being no further business the meeting ended at 2.07pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date