



# AGENDA

**Ordinary meeting of the**

**Chief Executive Employment Committee**

**Monday 14 September 2015**

**Commencing at 12.00noon**

**Ruma Ana**

**Level 2B, Civic House**

**110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese (Chairperson), Councillors Luke Acland and Paul Matheson (Deputy Mayor)

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

**14 September 2015**

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**1. Apologies**

Nil

**2. Confirmation of Order of Business****3. Interests**

3.1 Updates to the Interests Register

3.2 Identify any conflicts of interest in the agenda

**4. Public Forum****5. Confirmation of Minutes**5.1 15 June 2015 **7 - 11**

Document number M1274

Recommendation

***THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 15 June 2015, be confirmed as a true and correct record.***

5.2 Extraordinary Meeting - 15 July 2015 **12 - 14**

Document number M1349

Recommendation

***THAT the minutes of the extraordinary meeting of the Chief Executive Employment Committee, held on 15 July 2015, be confirmed as a true and correct record.***

## **PUBLIC EXCLUDED BUSINESS**

### **6. Exclusion of the Public**

Recommendation

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remains after the public has been excluded, for Items 4 and 5 of the Public Excluded agenda (Chief Executive's Performance Review 2014/15 and Performance Agreement with Chief Executive 2015/16 - Competencies for Discussion), as he has knowledge that will assist the Committee;***

***AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.***

Recommendation

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Chief Executive Employment Committee Meeting Minutes - Public Excluded - 15 June 2015</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	The withholding of the information is necessary: <ul style="list-style-type: none"><li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person.</li><li>• Section 7(2)(i) To enable the local authority to carry on,</li></ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			<p>without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <ul style="list-style-type: none"> <li>Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.</li> </ul>
2	<b>Extraordinary Chief Executive Employment Committee Meeting Minutes - Public Excluded - 15 July 2015</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person.</li> </ul>
3	<b>Chief Executive's Performance Review 2014/15</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
4	<b>Performance Agreement with Chief Executive 2015/16 - Competencies for Discussion</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		information for which good reason exists under section 7	deceased person

## 7. Re-admittance of the public

Recommendation

**THAT the public be re-admitted to the meeting.**

### Note:

- A light lunch will be provided

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## Minutes of a meeting of the Chief Executive Employment Committee

**Held in Ruma Ana, Level 2B, Civic House, 110 Trafalgar Street, Nelson**

**On Monday 15 June 2015, commencing at 12.07pm**

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland and P Matheson (Deputy Mayor)

In Attendance: External Adviser to the Chief Executive Employment Committee (P Bell), Chief Executive (C Hadley), and Administration Adviser (S McLean)

Apology: Councillor L Acland for lateness

### 1. Apology

Resolved CEE/2015/001

***THAT an apology be received and accepted from Councillor Acland for lateness.***

Her Worship the Mayor /Matheson

Carried

### 2. Confirmation of Order of Business

There was no change to the order of business.

Attendance: The meeting adjourned from 12.08pm to 12.12pm.

### 3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 4. Public Forum

There was no public forum.

## 5. Confirmation of Minutes

5.1 26 February 2015

Document number M1254, agenda pages 7 - 9 refer.

Resolved CEE/2015/002

***THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 26 February 2015, be confirmed as a true and correct record.***

Matheson/Her Worship the Mayor

Carried

## 6. Exclusion of the Public

Paul Bell, of Intepeople, will be in attendance for all items of the Public Excluded agenda to answer questions and, accordingly, the following resolution is required to be passed:

Resolved CEE/2015/003

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for all items of the Public Excluded agenda, as he has knowledge that will assist the Committee;***

***AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.***

Matheson/Her Worship the Mayor

Carried

Resolved CEE/2015/004

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the***



***passing of this resolution are as follows:***

Matheson/Her Worship the Mayor

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Chief Executive Employment Committee Meeting - Public Excluded - 26 February 2015</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7.	
2	<b>Chief Executive Performance / Remuneration Review Process and Timeline</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>
3	<b>Preparation for the Performance Agreement Chief Executive Nelson City Council Plan year 2015 - 2016</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
4	<b>Staff Statistics - Quarterly Report to 31 March 2015</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
			enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied
<b>5</b>	<b>Update on Organisation Issues</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(c)(i) To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied</li> <li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
<b>6</b>	<b>Chief Executive Professional Development</b>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons, including that of a</li> </ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
		good reason exists under section 7	deceased person

The meeting went into public excluded session at 12.12pm and resumed in public session at 1.32pm, during which time Councillor Acland joined the meeting.

## 7. Re-admittance of the Public

Resolved CEE/2015/005

**THAT the public be re-admitted to the meeting.**

Her Worship the Mayor /Acland

Carried

There being no further business the meeting ended at 1.33pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

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## Minutes of an extraordinary meeting of the Chief Executive Employment Committee

**Held in Ruma Mārama, Level 2A, Civic House, 110 Trafalgar Street, Nelson**

**On Wednesday 15 July 2015, commencing at 2.04pm**

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Present: Her Worship the Mayor R Reese (Chairperson), Councillors L Acland and P Matheson (Deputy Mayor)

In Attendance: Chief Executive (C Hadley), Manager Human Resources (S Gully), Administration Adviser (S McLean), and External Adviser to the Chief Executive Employment Committee (P Bell)

### **1. Apologies**

There were no apologies.

### **2. Confirmation of Order of Business**

There was no change to the order of business.

### **3. Interests**

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### **4. Public Forum**

There was no public forum.

### **5. Exclusion of the Public**

Resolved CEE/2015/008

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for all items of the Public Excluded agenda, as he has knowledge that will assist the Committee;***

**AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to the Chief Executive's performance, remuneration and development, which is relevant to the Chief Executive Employment Committee.**

Her Worship the Mayor/Acland

Carried

Resolved CEE/2015/009

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Her Worship the Mayor/Acland

Carried

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Proposed Performance Agreement Chief Executive Nelson City Council Plan Year 2015/2016</b>	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons, including that of a deceased person</li> </ul>

The meeting went into public excluded session at 2.05pm and resumed in public session at 3.11pm.

## **6. Re-admittance of the Public**

Resolved CEE/2015/010

**THAT the public be re-admitted to the meeting.**

Her Worship the Mayor/Acland

Carried

There being no further business the meeting ended at 3.11pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date