



# AGENDA

**Ordinary meeting of the**

**Community Services Committee**

**Friday 22 May 2015  
Commencing at 9.00am  
Council Chamber  
Civic House  
110 Trafalgar Street, Nelson**

Membership: Councillor Pete Rainey (Chairperson), Her Worship the Mayor Rachel Reese, Councillors Ruth Copeland, Matt Lawrey, Paul Matheson, Gaile Noonan (Deputy Chairperson), Tim Skinner and Mike Ward

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)

It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

**1. Apologies**

- 1.1 An apology has been received from Her Worship the Mayor

**2. Confirmation of Order of Business****3. Interests**

- 3.1 Updates to the Interests Register
- 3.2 Identify any conflicts of interest in the agenda

**4. Public Forum**

- 4.1 Elizabeth Dooley

Elizabeth Dooley will speak about walking in Codger's Bike Park.

**5. Confirmation of Minutes**

- 5.1 26 February 2015 **7 - 13**

Document number M1217

Recommendation

***THAT the minutes of the meeting of the Community Services Committee, held on 26 February 2015, be confirmed as a true and correct record.***

**6. Status Report - Community Services Committee - 22 May 2015 14 - 15**

Document number R4285

Recommendation

***THAT the Status Report Community Services Committee 22 May 2015 (R4285) and its attachment (A1157454) be received.***

## **ARTS, FESTIVALS AND EVENTS**

### **7. Arts Fund - Approval of Concepts**

**16 - 22**

Document number R4133

Recommendation

**THAT the report Arts Fund - Approval of Concepts (R4133) and its attachment (A1338048) be received;**

**AND THAT the following concepts for possible artwork are approved or declined;**

- ***Hinake (approved/declined);***
- ***Rock Hoppers (approved/declined);***
- ***Rocks in the Sky (approved/declined);***
- ***Sails (approved/declined);***
- ***Stack (approved/declined);***
- ***Welcome Cloak (approved/declined);***

**AND THAT the approved concepts are further considered by Council's Arts Selection Panel for commissioning from the Arts Fund.**

## **COMMUNITY DEVELOPMENT**

### **8. Council CCTV Provision**

**23 - 25**

Document number R4130

Recommendation

**THAT the report Council CCTV Provision (R4130) be received;**

**AND THAT any subsequent requests for CCTV cameras are considered on a case by case basis and should meet the criteria as set out in this report (R4130).**

## 9. Nelson Youth Council Update

Youth Councillors Daniel Leaper and Emily Thomas will provide an update on Youth Council activities.

## REPORTS FROM COMMITTEES

### 10. Nelson Youth Council - 1 April 2015

26 - 30

Document number R4281

Recommendation

***THAT the confirmed minutes of a meeting of the Nelson Youth Council, held on 1 April 2015, be received.***

## PUBLIC EXCLUDED BUSINESS

### 11. Exclusion of the Public

Recommendation

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Community Services – Public Excluded Minutes – 26 February 2015</b>  These minutes contain information regarding:  Terms of a community lease	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"><li>• Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li></ul>

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
2	<p><b>Status Report - Community Services Committee – 22 May 2015</b></p> <p>The status report contains information regarding:</p> <p>Property Purchase</p> <p>Stoke Community and Sports Facility</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>
2	<p><b>Community Leases - Omnibus Report</b></p> <p>This report contains information regarding:</p> <p>Community Leases</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(i) To enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</li> </ul>

## 12. Re-admittance of the public

Recommendation

***THAT the public be re-admitted to the meeting.***

### Note:

- Youth Councillors Daniel Leaper and Emily Thomas will be in attendance at this meeting.**

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**Minutes of a meeting of the Community Services Committee****Held in Council Chamber, Civic House, 110 Trafalgar Street, Nelson****On Thursday 26 February 2015, commencing at 9.00am**

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Present: Councillor P Rainey (Chairperson), Her Worship the Mayor R Reese, Councillors R Copeland, M Lawrey, P Matheson, G Noonan (Deputy Chairperson), T Skinner and M Ward

In Attendance: Councillor B McGurk, Group Manager Community Services (C Ward), Senior Strategic Adviser (N McDonald), Group Manager Corporate Services (N Harrison), Parks and Facilities Asset Planner (A Petheram), Manager Administration (P Langley), and Administration Adviser (F O'Brien)

Apology: Councillor Lawrey for early departure

**1. Apology**

Resolved

***THAT an apology be received and accepted from Councillor Lawrey for early departure.***

Rainey/Matheson

Carried

**2. Confirmation of Order of Business**

Resolved

***THAT the item regarding Request for Funding to Pilot Extended Library Opening Hours be considered at this meeting as a major item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable timely consideration of the extension of library opening hours.***

Rainey/Lawrey

Carried

The Chairperson advised that item 9 - Maitai/Mahitahi Walkway – Request for Name Change would be dealt with following item 6 the Chairperson's Report. He also advised that the late item Request for Funding to Pilot Extended Library Opening Hours would be dealt with as the last report.

### **3. Interests**

There were no updates to the Interests Register and no conflicts with items on the agenda were declared.

### **4. Public Forum**

#### **4.1 Maitai Walkway – Request for Name Change**

Derek Nees, on behalf of the Royal New Zealand Returned Services' Association (RSA), spoke in support of a name change to the Maitai Walkway. Mr Nees thanked Councillor Barker for his support and thanked Council for its consultation with the Nelson RSA.

Attendance: Councillor Copeland joined the meeting at 9.15am.

Mr Nees stated that the renaming would be a fitting memorial to recognise those who fought in the war and their families.

In answer to a question regarding when the next Charter Parade would take place, Mr Nees said that it would take place later this year.

#### **4.2 Events Strategy**

Steve Cross gave a presentation (A1323903).

In answer to a request to clarify the term "positive community outcome", Mr Cross stated that this was difficult to measure but that community involvement was a vital component.

In answer to a question regarding the Long Term Plan, Mr Cross highlighted the increased focus on the Economic Development Agency and tourism.

### **5. Confirmation of Minutes – 4 December 2014**

Document number A1285963, agenda pages 8-19 refer.

Resolved

***THAT the minutes of a meeting of the Community Services Committee, held on 4 December 2014, be confirmed as a true and correct record.***

Rainey/Matheson

Carried



**6. Status Report - Community Services Committee  
26 February 2015**

There was no status report.

**7. Chairperson's Report**

The Chairperson provided a verbal report and spoke about the Cricket World Cup (CWC) and Closed Circuit Television (CCTV). Regarding the CWC, he mentioned that he would be looking into the occurrence of empty seats at the sold out games. He noted the importance of Nelson hosting the CWC and the recognition that Nelson was now considered viable for world class games. He also noted the need to develop cricket support in Nelson.

Regarding CCTV in Victory Square, the Chairperson noted that staff had held discussions regarding a proposal and that the Canterbury Community Trust (CCT) had met to consider this during the week. Camera specifications and positioning had been discussed and installation was to begin immediately if funding was received from the CCT.

Attendance: Her Worship the Mayor left the meeting at 9.28am.

**8. Maitai/Mahitahi Walkway – Request for Name Change**

Document number A1294754, agenda pages 31-36 refer.

Parks and Facilities Asset Planner, Andrew Petheram, presented the report.

He stated that the Nelson Historical Society and iwi did not support the suggested name change and that there was funding available for an interpretation panel to be installed. A suggestion was made to consult with iwi regarding their concerns.

In answer to a question about a timeline for an interpretation panel, Mr Petheram clarified that work on this could commence immediately.

Resolved

***THAT the report Maitai/Mahitahi Walkway – Request for Name Change (A1294754) and its attachments (A1284543 and A1298490) be received;***

***AND THAT the Maitai/Mahitahi Walkway retain its current name and not be renamed 'Anzac Walkway';***

***AND THAT an interpretation panel is installed at a suitable location funded by the Nelson 2000 Trust.***

Copeland/Ward

Carried

## 9. Acquisition of Land for the Maitai/Mahitahi Walkway

Document number A1303458, agenda pages 20-26 refer.

Resolved

***THAT the report Acquisition of Land for the Maitai/Mahitahi Walkway (A1303458) and its attachment (A1304246) be received.***

Lawrey/Rainey

Carried

Recommendation to Council

***THAT Council approve the issue of a Notice of Intention to take the freehold interest in 45m<sup>2</sup> of land comprised in Computer Freehold Register NL18/19 for a shared cycleway and pedestrian walkway, and requests the Governor General execute a proclamation taking the land and vesting it in Council for such purpose, pursuant to the Public Works Act 1981;***

***AND THAT Council, by resolution, declares the land to be a reserve within the meaning of the Reserves Act 1977 to be held for local purpose (esplanade) reserve following the completion of the compulsory acquisition process.***

Copeland/Ward

Carried

## 10. Botanicals Easement for Purposes of Electricity Supply

Document number A1302735, agenda pages 27-30 refer.

Resolved

***THAT the report Botanicals Easement for Purposes of Electricity Supply (A1302735) and its attachment (A1304287) be received.***

Noonan/Ward

Carried

Recommendation to Council

***THAT the easement in favour of Network Tasman Limited shown as area "A" on Title Plan LT472426 be granted pursuant to section 48 of the Reserves Act 1977;***

***AND THAT all legal costs be incurred by Network Tasman in this matter.***

Noonan/Ward

Carried

## **11. Request for Funding to Pilot Extended Library Opening Hours**

Team Leader Service Delivery, Sarah Fry, and Manager Libraries Ian Littleworth presented the report.

In answer to a query, Ms Fry clarified that additional funding for staffing would only be required this financial year. Budget for the following years would be covered as part of the Long Term Plan. Ms Fry clarified that opening hours with Community Corner would be discussed with those involved following the outcome of this meeting.

Councillors noted that the library was a valuable asset and that extended opening hours would greatly benefit the community.

Resolved

***THAT the report Request for Funding to Pilot Extended Library Opening Hours (A1309814) be received.***

Lawrey/Ward

Carried

Recommendation to Council

***THAT funding of \$7,500 from other operational savings is approved to extend Saturday opening hours for the Elma Turner Library from early April to the end of June 2015.***

Rainey/Lawrey

Carried

## **12. Youth Council**

### **12.1 Nelson Youth Council Update**

Youth Councillors Carla Lindley and Ryan McManus provided an update on Youth Council activities.

Ms Lindley spoke about the stories created by the Youth Council for Heritage Week. She also mentioned attending a Masked Parade debrief, the Youth Council induction process and involvement in volunteering at the Cricket World Cup events.

In answer to a query regarding the Youth Council evaluation forms, Group Manager Chris Ward clarified that he was happy to make these evaluation forms available.

Attendance: Her Worship the Mayor returned to the meeting at 9.48am.

### **12.2 Youth Council Minutes 23 October 2014**

Document number A1265271, agenda pages 37-41 refer.

Resolved

***THAT the minutes of a meeting of the Nelson Youth Council, held on 23 October 2014, be received.***

Rainey/Skinner

Carried

### **13. Exclusion of the Public**

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Community Services – Public Excluded – 4 December 2014</b>  These minutes confirm the contain information regarding:  Stoke Community and Sports Facility  Property Purchase  Granting new Community Leases	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"><li>• Section 7(2)(i) To carry out negotiations</li></ul>
<b>2</b>	<b>Community Lease</b>  This report contains information regarding the terms of a community lease.	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	<ul style="list-style-type: none"><li>• Section 7(2)(h) To carry out commercial activities</li><li>• Section 7(2)(i) To carry out negotiations</li></ul>

Attendance: Councillor Lawrey left the meeting at 9.51am.

Rainey/Matheson

Carried

The meeting went into public excluded session at 9.51am and resumed in public session at 10.04am, during which time Councillor Ward left the meeting.

#### **14. Re-admittance of the Public**

Resolved

**THAT the public be re-admitted to the meeting.**

Rainey/Noonan

Carried

There being no further business the meeting ended at 10.05am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

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**REPORT R4285**

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**Status Report - Community Services Committee - 22 May 2015**

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**1. Purpose of Report**

- 1.1 To provide an update on the status of actions requested and pending.

**2. Recommendation**

***THAT the Status Report Community Services Committee 22 May 2015 (R4285) and its attachment (A1157454) be received.***

Gayle Brown  
**Administration Adviser**

**Attachments**

Attachment 1: Status Report - Community Services Committee - May 2015

## Status Report – Community Services 22 May 2015

Date of meeting/Item	Action Resolution	Officer	Status
28/08/14 – Council Burrell Park – Nelson Pacific Island Cultural Centre Building	<p><u>THAT</u> Council enters into a lease as tenant for the building situated on Burrell Park (55 Muritai Street) with the building owners Nelson Pacific Island Afternoon Study Programme Incorporated for the remainder of the 2014/2015 financial year at a rental figure of \$9,400 per annum plus GST.</p> <p><u>AND THAT</u> Council approve this unbudgeted funding in the current financial year as an additional expense;</p> <p><u>AND THAT</u> Council signal their support to purchase the building in the upcoming LTP as an asset required for the good of the community and that the lease run until the purchase takes effect.</p>	M Homan	<p><b>22/05/2015</b></p> <p>Clause 1 and 2 <b>Complete</b></p> <p>Clause 3: Discussions with Nelson Pacific Island Afternoon Study Programme regarding the purchase price are ongoing. <b>Ongoing</b></p>
20/11/14 – Council Tahuna Beach Camp Incorporated Annual Report	<p><u>THAT</u> Council commission an external review of its three campgrounds, to understand their financial trends, and to assist in establishing a strategic direction for these properties.</p> <p><i>(This matter was referred to the Community Services Committee)</i></p>	C Ward	<p><b>22/05/2015</b></p> <p>APR Consultants have been appointed to conduct this review, and have commenced planning work. They are scheduled to report back in July 2015. <b>Ongoing</b></p>
26/02/15 Maitai/Mahitahi Walkway – Request for Name Change	<p><u>AND THAT</u> an interpretation panel is installed at a suitable location funded by the Nelson 2000 Trust.</p>	A Petheram	<p><b>22/05/2015</b></p> <p>Work on this project will begin in June 2015. <b>To be started</b></p>

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## **Arts Fund - Approval of Concepts**

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### **1. Purpose of Report**

- 1.1 To approve concepts for further consideration and possible commission from the Arts Fund.

### **2. Delegations**

- 2.1 The Community Services Committee has delegated responsibility for the Arts Strategy and Arts Policy from which the Arts Fund arises, and the power to approve projects within this area of responsibility.

### **3. Recommendation**

**THAT the report Arts Fund - Approval of Concepts (R4133) and its attachments (A1338048) be received;**

**AND THAT the following concepts for possible artwork are approved or declined;**

- ***Hinake (approved/declined);***
- ***Rock Hoppers (approved/declined);***
- ***Rocks in the Sky (approved/declined);***
- ***Sails (approved/declined);***
- ***Stack (approved/declined);***
- ***Welcome Cloak (approved/declined);***

**AND THAT the approved concepts are further considered by Council's Arts Selection Panel for commissioning from the Arts Fund.**



## 4. Background

- 4.1 Council has allocated \$125,000 to the Arts Fund for 2014/15. At the Community Services Committee meeting on 11 September 2014 it was resolved:

THAT the nature of the projects be reported back to the Community Services Committee for approval before the artworks are finally commissioned;

THAT Council's Arts Selection Panel be involved in any selection of artworks that is required.

## 5. Discussion

- 5.1 Arts Council Nelson called for Expressions of Interest for the Arts Fund in December 2014 and 31 proposals were received. Council's Arts Selection Panel met on 24 March to select suitable art works. Council's Kaihautu provided guidance on cultural sensitivity of proposals to the Arts Selection Panel for consideration.
- 5.2 The Arts Selection Panel assessed the proposals using criteria based on strategies and objectives from Council's Arts Policy which included the following: the relationship to Nelson's sense of place; the artistic merit of the proposal to ensure work is suitable as public art and its appeal and meaning are accessible to the general public; the relevance to the site; regard for natural values and manmade features within the environment chosen; Health and Safety considerations; the feasibility of the proposal to be completed within time and budget.
- 5.3 There were six proposals that met these requirements. The concepts of these proposals are presented in this report for Community Services Committee to approve or decline. The Community Services Committee can approve or decline any or all of these concepts.
- 5.4 The concepts that are approved by the Community Services Committee will then be considered by the Arts Selection Panel for further development and possible commissioning. Cultural advice from Iwi on site and design may lead to amendments if appropriate. Dependent on the feasibility of each project, 2-3 of the concepts could be selected by the Arts Selection Panel for commissioning from the Arts Fund in 2014/15.
- 5.5 The Maitai Walkway generated a lot of interest as this was identified as a priority site in the Expression of Interest process. If Council wanted a greater focus on the CBD or a specific part of the city it would need to specify this in future rounds.
- 5.6 The six artwork concepts are summarised the table below. Attached is a map showing potential sites for these concepts.

Proposal Name	Concept	Potential Location
1) Hinake	A large-scale half buried Maori eel trap made of metal pipe, 4.4 metres wide, 12 metres long and in parts 2.2m high. The Hinake (eel pot) was a woven basket-like pot that was set with bait. Intricately woven, the best made Hinake are works of art. The proposed sculpture is intended to raise awareness of Maori customs and history around eel harvesting. The work is designed to be interactive.	Along the Maitai River walkway on the Rutherford Park side.
2) Rock Hoppers	A series of nine large-scale Anchor Stones - references anchor stones used by Waka to secure boats by the riverside. Some would be placed at the water's edge and some for seating. Constructed from bent forged steel welded together using 10-12 mm stainless steel. The rock shapes vary from 60cm to 1.2 metres in diameter and 1.2 to 1.8 metres in length.	Along the Maitai River bank, where a flat section flows down to the river. Shown on map on the new section, but could be located anywhere along the Maitai that is suitable.
3) Rocks in the Sky	A long low sculptural landscape designed to be looked at with various directional sighting lines it is also made to be walked through and to discover a number of sculptural elements that are hidden and embedded within the work. The work would be approximately 8 metres long by 3 metres wide by 1.5 metre high. It has 3 main elements: 1) A wood and cast oxidized/patinaed concrete platform with two large boulders and some smaller rocks embedded in the platform; 2) A large vertical wooden lattice with rocks and sculptural objects imbedded in it. 3) Sculptural elements of copper, fibreglass and mixed media inserted in various spaces. The work references the way rocks are hidden and revealed with tidal changes and the sky reflected in	Along the new section of Maitai River walkway.

Proposal Name	Concept	Potential Location
	the Maitai river.	
4) Sails	A kinetic sculpture stimulating interest through motion and colour and the unexpected effect of 'sails' that rotate in opposite directions. The sculpture would utilise existing built components – adding visual interest to light poles. The work is particularly suited to public spaces as movement attracts attention and presents an ever changing spectacle, introducing a festive quality to the area, to enhance visitor experience and encourage participation in the walkway amenity. The sculpture would be a framework of welded aluminium with lacquered panels of sheet aluminium riveted onto framework, rotating onto a stainless steel shaft.	On the new section of the Maitai Walkway.
5) Stack	'Stack' is a proposal to re-introduce to the Maitai/Mahitahi riverbank an abstract, symbolised version of the Miller timber stacks that once stood beside the river on the same site, and to give them a current multi-cultural style reflecting layers of history and to celebrate the diverse origins of people who make Nelson home. The 10 intersecting patterned beams recall Miller & Sons Timber Merchant business on this site 1906-1937 and the timber stacks that once dominated the landscape. The work has been carefully designed for the specific site and designed to avoid underground services. The beams would be powder coated alloy. The 6.3 metre high, 3 metre wide structure can be walked through, is very durable and can be viewed from a number of vantage points including the Trafalgar Street Bridge.	Alongside the Matai walkway near the entrance from Millers Acre.

Proposal Name	Concept	Potential Location
6) Welcome Cloak	A cloak of gold anodised aluminium pieces suspended from high tensile wire between two poles. The effect would be a sculpture hovering above water and reflecting the light off the ripples. The gold colours symbolises the warmth and wealth of the new land. It would use movement and reflective qualities to communicate a sense of belonging in nature as well as being a symbol of protection and prosperity for new visitors to the land. The 'cloak' idea also correlates with the cloak of the heavens and the guidance it gave to early visitor to our shores.	Suspended above water in the Queens Gardens pond.

## 6. Assessment of Significance against the Council's Significance Policy

- 6.1 This is not a significant decision in terms of Council's Significance and Engagement Policy.

## 7. Alignment with relevant Council policy

- 7.1 The recommendations in this report are consistent with the Arts Strategy and Arts Policy and are in accordance with the Community Services Committee resolution to approve the nature of projects before artworks are commissioned.

## 8. Consultation

- 8.1 No specific consultation has been carried out in relation to these proposed artworks. Extensive consultation with the public on issues related to the Arts Fund occurred during development of the Nelson Tasman Regional Arts Strategy and the Arts Policy.

## 9. Inclusion of Māori in the decision making process

- 9.1 Council's Kaihautu provided input at the proposal assessment stage. Cultural advice from Iwi on site and design will be requested for selected proposals and may lead to amendments if appropriate.

## **10. Conclusion**

- 10.1 The Community Services Committee needs to consider the nature of the projects identified in this report and approve or decline each for further consideration and final selection by Council's Art Selection Panel.

Shanine Hermesen

**Manager Community Partnerships**

### **Attachments**

Attachment 1: A1338048 - Arts Fund Concept Locations Map



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**REPORT R4130**

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**Council CCTV Provision**

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**1. Purpose of Report**

- 1.1 To report on Council's provision of Closed-Circuit Television (CCTV) cameras as requested by Council on 4 December 2015.

**2. Delegations**

- 2.1 The Community Services Committee has delegated responsibility for Community Development and approval of projects within this area of responsibility.

**3. Recommendation**

**THAT the report Council CCTV Provision (R4130) be received;**

**AND THAT any subsequent requests for CCTV cameras are considered on a case by case basis and should meet the criteria as set out in this report (R4130).**

**4. Background**

- 4.1 At the public forum of the 4 December 2014 Community Services Committee meeting, Keep Victory Safe presented on the need for a CCTV camera at Victory. It was resolved:

**THAT an officer's report on Council CCTV provision come to a future Community Services Committee.**

- 4.2 Since the public forum presentation by Keep Victory Safe, Council officers have successfully applied to the Canterbury Community Trust (CCT) for match funding for the project, receiving a contribution of \$5,132.
- 4.3 The total cost of the project, including costs for camera lease, associated signage requirements, installation and operation of the camera for a period of three years is approximately \$12,000.

- 4.4 The price of a mobile camera alternative was explored but found to be not cost effective. A pan-tilt-zoom camera was identified as the preferred camera option. Police have worked in partnership with Council officers to ensure location, site and viewing area are accurate. The camera and associated signage has now been installed and the camera is now fully operational.

## **5. Discussion**

### **Current provision**

- 5.1 Currently Council operates 16 CCTV cameras in the CBD which are monitored by the Nelson Police District Command Centre for security purposes. The camera room is manned 16 hours a day from 11am – 3am. On Friday and Saturday nights a volunteer from Community Patrol monitors the cameras from 10pm - 3am. CCTV cameras are used as one of the primary tools for identifying crime during and after an incident has occurred.

### **Future need for CCTV cameras**

- 5.2 Council Officers have investigated the future need for CCTV cameras provided by Council. Victory was the key location identified as needing a CCTV camera by both the local community and local police.
- 5.3 The Police have indicated that they would like to have a CCTV camera mounted at the Tahunanui traffic lights. This would enable monitoring of street chases and cars already under surveillance leaving or entering town. However there are no specific statistics to suggest a camera is required. Officers note that Stoke is another potential area that may need a CCTV camera in future but at present there is not a high number of crime related incidents to justify the need.
- 5.4 Further advice from Police has been provided on how to better use the current allocation of CCTV cameras within the CBD. The suggestions involve minor changes that would improve the outcome of using CCTV cameras; these changes are being considered for implementation by Council Officers.

### **Criteria for consideration of future CCTV cameras**

- 5.5 It is recommended that any future determined need for CCTV cameras be considered on a case by case basis before approving the installation of cameras. Consideration would need to be made on the following criteria:
- Police statistics showing a significantly high crime rate in the area
  - Support from residents and business in the area evidenced through letters of support or other documentation
  - Consultation with the community to determine the need for and desirability of a camera



- Support from and capacity of the Nelson Police District Command Centre to monitor the camera

## **6. Assessment of Significance against the Council's Significance and Engagement Policy**

- 6.1 This is not a significant decision in terms of Council's Significance and Engagement Policy.

## **7. Alignment with relevant Council policy**

- 7.1 This recommendation aligns with Outcome 2 of the Nelson Community Plan – people friendly places including crime prevention work.
- 7.2 This recommendation aligns with goal nine of Nelson 2060, where everybody can meet their essential needs. People need to feel safe living and functioning in their community to enable them to be kind healthy people.

## **8. Consultation**

- 8.1 The need for a CCTV camera was determined through consultation undertaken with the Victory Community by Keep Victory Safe and in partnership with Nelson Police. Council Officers consulted with Nelson Police around further requirements for CCTV cameras. No public consultation was undertaken.

## **9. Inclusion of Māori in the decision making process**

- 9.1 Maori have not been specifically consulted in regards to this report.

## **10. Conclusion**

- 10.1 CCTV cameras help to provide a safer community. The recent installation of a camera in the Victory community was the outcome of a public submission to Council with supporting evidence for the need of the camera to assist in reducing crime related activities. Further cameras may be requested in future and Council should consider these on a case by case basis using the criteria outlined in section 5.5 of this report.

Shanine Hermsen  
**Manager Community Partnerships**

## **Attachments**

Nil

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## **Minutes of a meeting of the Nelson Youth Council**

**Held in Council Chamber, Civic House, 110 Trafalgar Street, Nelson**

**On Wednesday, 1 April 2015, commencing at 1.00pm**

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**Present:** Hannah Malpas (Chairperson), Elaine Ang, Lucy Field, Fynn Jankiewicz-McClintock, Ryan McManus, Jamie Morgan, Evy Ngawhika-Elliott, Zoe Palmer, Abbey Paterson, Keegan Phipps, Bronte Shaw, Katie Shaw, and Emily Thomas

**In Attendance:** Councillors Matt Lawrey and Pete Rainey, Social Wellbeing Adviser (Rachael Large), Cadet – Community Services (Jo Clementson), Arts and Heritage Adviser (Debbie Daniell-Smith), Team Leader Festivals (Axel de Maupeou), and Administration Adviser (Fiona O’ Brien)

**Apologies:** Rachel Burton, Paige Byers, Jordan Lankshear, Daniel Leaper, Sam McIlroy, and Taylah Shuker

### **1. Confirmation of Minutes – 10 March 2015**

Document number A1333546, agenda pages 4-8 refer.

Resolved

***THAT the minutes of a meeting of the Nelson Youth Council, held on 10 March 2015, be confirmed as a true and correct record.***

Shaw/Shaw

Carried

### **2. Youth Events**

Team Leader Festivals, Axel de Maupeou, asked Youth Councillors for assistance in being involved in the Masked Parade and guidance for an installation to link the Suter Gallery and the Nelson Provincial Museum. He suggested using plant hooks to string art along the street relevant to the theme, which was confirmed as books.

Attendance: Councillor Rainey joined the meeting at 1.02pm.

Mr de Maupeou clarified that the installation was to begin on 15 October 2015 and requested a working party be developed to work on dressing the street for the event and engaging with the community.

In answer to a question, Mr de Maupeou clarified that if the installation was high quality then this would lessen the risk of vandalism, as the community will respect it. In response to a suggestion to install blackboards for feedback from the community, the chairperson clarified that this had prompted vandalism in the past.

Volunteers were requested for this subcommittee, Fynn Jankiewicz-McClintock, Zoe Palmer and Emily Thomas expressed an interest.

### **3. Youth Council Submission to the Long Term Plan 2015-2025**

Attendance: Councillor Lawrey arrived at 1.16pm.

Social Wellbeing Adviser, Rachael Large, explained that she would go through the Long Terms Plan topics individually for Youth Councillors to assess which topics were of importance and would be submitted on. She suggested that Youth Councillors consider what would be important to youth in the next 5/10 years. A vote was taken on each subject and the following provisional submissions were decided on: Footpaths, Connections, Housing, Stoke and Greenmeadows, Rutherford Park Development, Nelson Nature, Gondola, Nelson School of Music, Nelson Arts Festival, Light Nelson, and Central Business District Enhancement.

### **4. Rockquest Award**

In Daniel Leaper's absence, the Chairperson spoke on this topic. The group discussed the involvement of the Tasman District Youth Council in Youthquest and noted the poor level of engagement from them in the past. It was decided that an invitation would be sent to Tasman District Youth Council, but not to pursue the matter if no response was received.

It was clarified that the event worked best with one coordinator and that role would be chosen at random from volunteers. It was clarified that the competition heats were to take place on 16 May 2015 and the award ceremony would take place on 22 May 2015.

### **5. Youth Week Event**

It was suggested that preparations would need to begin immediately as the event preparation was already behind schedule. It was queried whether the minimum number of registered teams would be met.

It was clarified that this event involved a very large piece of work. The Youth Week subcommittee meeting attendees were confirmed.

## **6. Council Meet and Greet**

The date for the Council meet and greet was confirmed as 30 April 2015 and it was stated that this would be a good opportunity to raise any issues and become familiar with the Councillors.

## **7. Creative Communities Local Funding Scheme Panel**

Daniel Leaper would inform the group about the meeting he attended in the next Youth Council meeting.

## **8. Nelson Public Libraries**

Bronte Shaw spoke about her meeting with Viv Rounce on 27 March 2015. She stated that the conversation surrounded an upcoming performance of young people in the library.

Councillor Rainey advised that he could pass on the list of bands which had entered Rockquest and confirmed that an acoustic set would be possible.

## **9. Arts and Heritage**

Arts and Heritage Adviser, Debbie Daniell-Smith, thanked all those who had been involved with Heritage Week.

Ms Daniell-Smith explained that she wished to promote interest in Nelson Assets and Stories through a photography competition between schools. She suggested holding workshops to learn photography tips and exhibit the best 20 photos in the Refinery Gallery. It was recommended to source sponsors to provide prizes for each age category. It was clarified that the competition would be targeted at youth.

She advised that the previous year, a subgroup of the Youth Council had worked on an art brief for Heritage week. A new idea was requested and a sub group was created. It was clarified that this work would take place later in the year.

Ms Daniell-Smith gave an update on the Tahunanui Youthpark, noting that it had been a very successful project and that additional ideas to develop the project would be welcome.

## **10. Nelson Draft Urban Environments Bylaw**

Youth Councillors relayed their experience at the Planning and Regulatory meeting to hear submissions on the Urban Environments Bylaw. They discussed the positive feedback and questions they received from Councillors.

## **11. Council Meeting – 19 March 2015**

Youth Councillors relayed their experience of the Council meeting and discussed the higher level of formality in place in Council meetings compared to Committee meetings.

Ms Large confirmed the attendees of the next few Council and Committee meetings.

## **12. Youth Council Facebook Administrator**

Ms Large asked for interested members for Facebook administration. It was suggested that Facebook had not been used effectively as a promotional tool previously and work needed to be completed on this. It was discussed that in past years Youth Council has consulted with council officers who managed Facebook. It was discussed that businesses generally paid to boost their social media followers.

It was suggested that Rockquest would be a good event to promote the Youth Council Facebook page.

A wider digital strategy was suggested and other social media avenues should be considered. Snapchat was decided on as it would be useful in the run up to an event. It was suggested that a social media subgroup be created.

Resolved

***THAT Nelson Youth Council develop a Snapchat account for promotional use.***

Jankiewicz-McClintock/Shaw

Carried

Ms Large told the Youth Councillors to inform her who needed to be added as a Facebook Manager.

Attendance: Councillors Lawrey and Rainey left the meeting at 2.46pm.

## **13. Other Business**

Ms Large asked if the group would like Dr Rob Beaglehole to come and present about high sugar content drinks. Youth Council agreed.

Ms Large informed the group that the International Democratic Education Conference (IDEC) would be taking place 9-12 April and that film makers and young artists would be on site. It was confirmed that entry was free for all attendees aged under 18 and those who wished to go were instructed to contact Ms Large for information.

Youth Councillors were asked if they would like to write a nomination for the Trustpower Community Awards. It was clarified that this was a joint Nelson Tasman award which focused on community work. Jamie Morgan volunteered.

It was discussed that Janet Taylor from Alcohol Accord wished to speak to Youth Councillors to discuss alcohol and perception. A meeting time and date would be decided later.

End of year letter information was distributed and at this stage Youth Councillor should have been involved in at least two events if they were serious about Youth Council. Ms Large added to inform her if there were any omissions from this list. It was clarified that the letter served as a reference for future use.

Ms Large congratulated the group and informed them that their provisional Youth Council period was over signifying the confirmation of their memberships. She advised Youth Councillors to reply to emails to ensure communications were being received.

There being no further business the meeting ended at 3.00pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date